



Richardson Place
 PO Box 124
 Roxby Downs SA 5725
 Phone 08 8671 0010
roxby@roxbycouncil.com.au
www.roxbydowns.sa.gov.au

ABN: 68 284 130 046

Office Use:

Document ID:
 Account Number:
 Account Status:

Transfer/Vacating Form

All fields are to be completed

NOTE: Electricity connections and disconnections occur between 4:00pm-5:00pm Monday to Friday. Please return this form BEFORE 1.00pm on the day prior to connection to avoid an after-hours fee.

Account Owner Details

Account Name: _____

Contact Number: _____ Email: _____

I would like to receive my account via email Yes No

Are there dogs or cats at this property? Yes No If yes, ensure there is safe access for staff to enter the property and register your animal at <https://dogsandcatsonline.net.au/>

Transfer Electricity Supply to:

Property Address where NEW supply is required

Address: _____ Date of Commencement: ____ / ____ / ____

Please select one of the following

- Private Rental Owner Raine & Horne LMS Wardle Co Real Estate
 Andrews Property BHP Secker Real Estate Government Housing

Disconnect Electricity Supply From:

Property Address where supply is to be disconnected

Address: _____ Date to Commence: ____ / ____ / ____

Please select one of the following

- Private Rental Owner Raine & Horne LMS Wardle Co Real Estate
 Andrews Property BHP Secker Real Estate Government Housing

Forwarding Postal Address: _____

Forwarding postal address required – not an email address

Authorisation

Please note that you will be responsible for all power usage/charges until we are notified of any changes.

Vacating/Transfer Fee of \$40.00 will be charged.

Transferring of Account:

- Your bond payment or payment option will be automatically transferred to your new address.

Leaving town:

- Bond will not be refunded until final account is paid in full.** If you would like your bond refunded by EFT please complete the appropriate form.
- Direct Debit Authorisation will not be cancelled until the Final Account is paid in full.**

Name: _____

Signature: _____ Date: ____ / ____ / ____