

Annual Report

Municipal Council of Roxby Downs

Financial Year 2020/21



ROXBY
COUNCIL

ROXBY
LINK

ROXBY
POWER

ROXBY
WATER

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Acknowledgement of Country

We acknowledge the Kokatha People, the Traditional Owners of the land in which we meet and pay our respects to the Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander People who are present today.



Image Credit: Ines Badman

MESSAGE FROM THE ADMINISTRATOR

The 2020-21 Financial Year has been one of the most tumultuous times in modern history, as the world scrambled to adapt to the COVID-19 Pandemic.

Although there were no cases of the virus in Roxby Downs, the community was well aware of the devastation COVID-19 would wreak in the event of local transmission. Not only is the town the service centre for one of the State's biggest assets, the Olympic Dam operations, but it is extremely isolated and has just one hospital and one pharmacy.

Roxby Council played a crucial role during lockdowns, communicating information via our Facebook pages and website. Our proactive approach to delivering clear and timely messaging drew more people to our Facebook pages and website than ever before.

Staff at the Roxby Community Library showed creativity and innovation as they moved their popular community activities like Toddler Storytime and Baby Bounce online. Many of our staff worked from home during this time and they displayed resilience, commitment and compassion during a difficult period.

COVID-19 not only taught us to adapt to innovative ways of work, it also made available new opportunities.

Council was successful in obtaining Federal and State Government funding during the 2020-21 financial year for several key projects. These include the much-anticipated Pump Track, Sports Precinct Upgrade and Local Roads and Community Infrastructure program funding to build a basketball half-court and upgrade the Richardson Place rotunda. The funding success has set a precedent for Council to seek external funding before committing to any new project. Roxby Council has had a strong focus on building connections with the Traditional Owners of Roxby Downs through the Kokatha Aboriginal Corporation. BHP and Council are jointly funding the inaugural Kokatha Art Competition, which will result in the commissioning of three paintings and a sculpture to be displayed in public spaces

around town. It's hoped the competition will also have a longer-term impact, developing a strong and authentic arts economy for Kokatha artists in Roxby Downs.

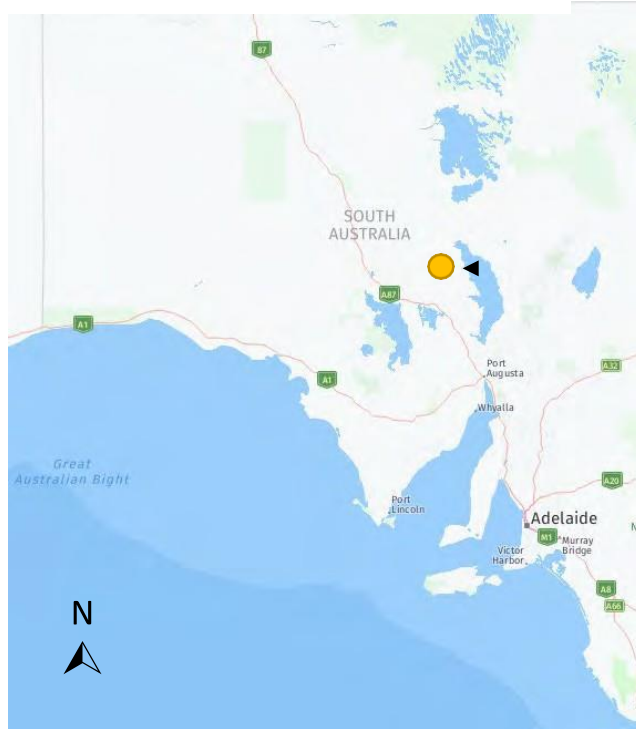
2020-21 was also a year in which Council published two key documents - the Long-Term Financial Plan and the Strategic Plan for Roxby Downs. These important policy items detail a positive outlook for Council and the town and provide surety of fiscal security and prudent governance.

Caring for our unique arid environment was a focal point over the past financial year and Council has continued to run education campaigns around recycling and green waste. Council also reviewed its Cats By-law and proposed tighter control for cats living within the township. After a period of public consultation, the updated by-law was approved by Council and is currently being reviewed by the Dog and Cat Management Board.

In late February 2021 the rollout of Australia's COVID-19 vaccination program began. Throughout this time, Council continued to hold 'roundtable' meetings with local stakeholders including BHP, SAPOL, SA Health, Andamooka Health Service, Andamooka Progress and Opal Miners Association Incorporated (APOMA), Andamooka Primary School, St Barbara's Parish School and the Roxby Downs Area School. Discussions focused not just on the COVID-19 pandemic but on broader issues facing the town. By June this year it became apparent that the vaccination rate of Roxby Downs residents was lagging well behind the State average. There was a serious shortage of vaccine availability in the town and Council launched a proactive campaign to source more vaccinations for Roxby Downs. The campaign was ultimately a success with hundreds of additional Pfizer doses made available for Roxby Downs residents. Council has continued the campaign to boost the town's vaccination rate into the 2021-22 financial year.

Geoff Whitbread
Administrator

Location Map



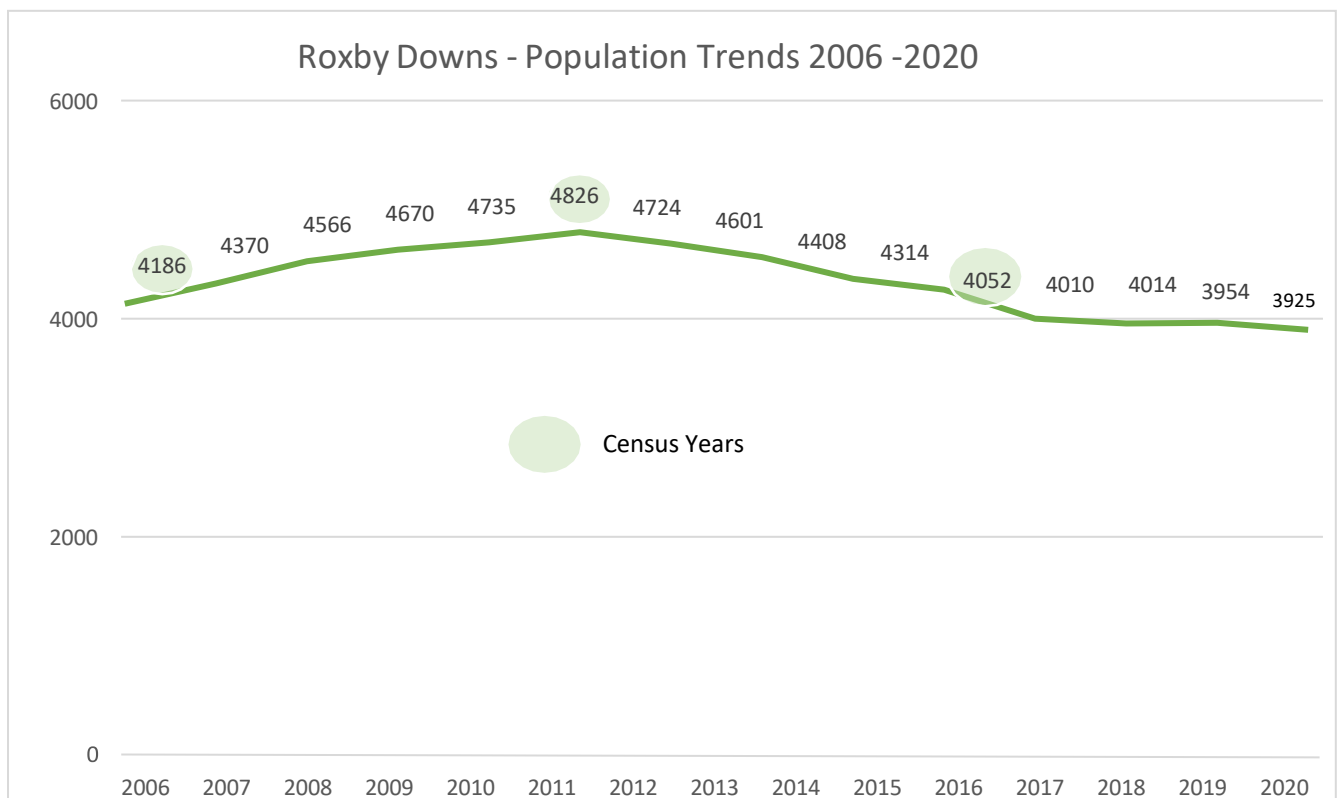
Roxby Downs

The Municipality is 110 km² in size



ROXBY DOWNS – OUR COMMUNITY

Location	570kms north-west of Adelaide in the Far North of SouthAustralia.
History	The Municipal Council of Roxby Downs was proclaimed on 26 May 1986 and the town was officially opened on 5 November 1988.
Size of Municipality	110 km2
Properties	1,729 residential properties1,879 rateable properties
Roads	Sealed 37.36kms Unsealed 2.2kms
Population	3,925 (30 June 2020) Estimated Resident Population - Australian Bureau of Statistics



Population Trends

The residential population of Roxby Downs appears to be relatively stable over a long period of time hovering between 4,000 and 5,000. However, despite the numbers staying the same, there is in actuality a significant outflow/influx of people each year. This is common in mining towns generally and reflects the highly mobile and itinerant workforce of the Olympic Dam operations.

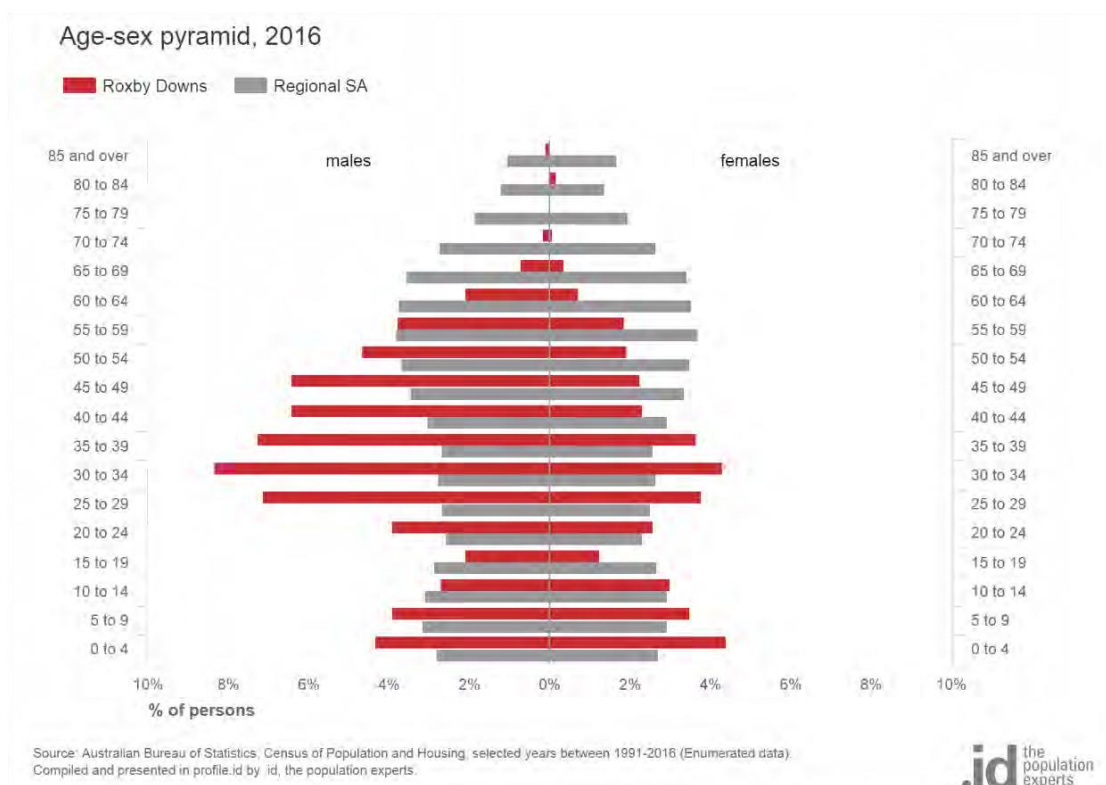
Integral in the role and function of Council is the provision of facilities and services to cater for the needs of this constantly changing population. Roxby Downs has 3 distinct population groups:

- (1) People residing permanently at the Roxby Downs township post code 5725 (circa 4,000).
- (2) The fly-in fly-out or drive-in drive-out population temporarily residing at the BHP town village (circa 500) or the Olympic Dam village adjacent to the airport (circa 2,500).
- (3) The population recruited periodically for particular intensive tasks at Olympic Dam.

This is illustrated by the major smelter campaign maintenance program which occurs every four years. The next major smelter maintenance program is scheduled for September 2021 with a temporary accommodation village being constructed at Olympic Dam to meet extra accommodation needs. Throughout the course of each year, there are similar Olympic Dam maintenance campaigns usually of a smaller scale but nonetheless significant.

Unique Demographics

The demographics of our community are unique compared to the rest of regional South Australia and are reflected in the following chart. The population is characterised by a higher percentage of males, children and people of working age. Only 0.4% of the population is aged 70 years and over while 29% are under the age of 18 years. These demographics significantly influence Council's planning, programs and priorities.



History

The Municipality was officially proclaimed by the Governor of the South Australia on 26 May 1986. The town was constituted by the State Government (the Minister of Lands) on 10 November 1986. The aim was to build a town that serviced the nearby Olympic Dam Operations and provide a residential base for workers and their families.

The main construction phase, which included the Roxby Downs Area School, recreation centre, Community Club and Council office, occurred between 1987 and 1988. Both the Olympic Dam mine and township were officially opened on 5 November 1988.

Over the years, increases in the Olympic Dam workforce drove population growth, with the town growing rapidly both in area and population. The official residential population peaked at 4,826 in 2011. Since that time the population has steadily fallen to the current official total of 3,954 (2019). In future years the population is expected to rise as a result of new work opportunities emerging at Olympic Dam.

The residential population is supplemented by employees who work on a 'fly in fly out' (FIFO) or 'drive in drive out' (DIDO) basis. They are accommodated in two residential villages – one located at Olympic Dam and the other in Roxby Downs. The FIFO and DIDO population expands considerably during Olympic Dam maintenance shutdowns. In preparation for the 2021 Smelter Campaign Maintenance program work has commenced on a temporary accommodation village which is being constructed immediately to the south of Charlton Road industrial estate.



A very different looking Pioneer Drive/Arcoona Road intersection circa 1987/1988.

With both population growth and decline, the businesses and services offered have changed over time. The number of bricks and mortar shops have declined, but some have been replaced by home based businesses and online shopping. For those shops that remain, they continue to serve a large residential base, which includes the pastoral stations and the neighbouring towns of Andamooka and Woomera. The town's facilities and infrastructure are of high quality and are a major selling point in attracting new residents.

Remote living creates many challenges for the community, particularly in accessing health services and transport. The local economy is also tied closely to the fortunes of the mining sector, and like other mining towns throughout Australia, Roxby Downs experiences both boom and bust cycles.



Poached Egg daisies in full bloom.

How We Are Governed

The *Roxby Downs Indenture Ratification Act (1982)* (“Indenture”) and the *Local Government Act (1999)* are the two major pieces of legislation that govern the operations of the Council.

The Indenture provides the framework for a governance structure that is unique and different from traditional local government.

The legislative requirement to have elected members (councillors) has been suspended. Instead, an Administrator has been appointed by the State Government (by Instrument of the Minister for Mineral Resources and Energy) with approval by BHP. The Administrator has the powers of a council under the *Local Government Act 1999*.

The Administrator is an Officer of the Crown and the conditions of appointment are outlined in the Indenture.

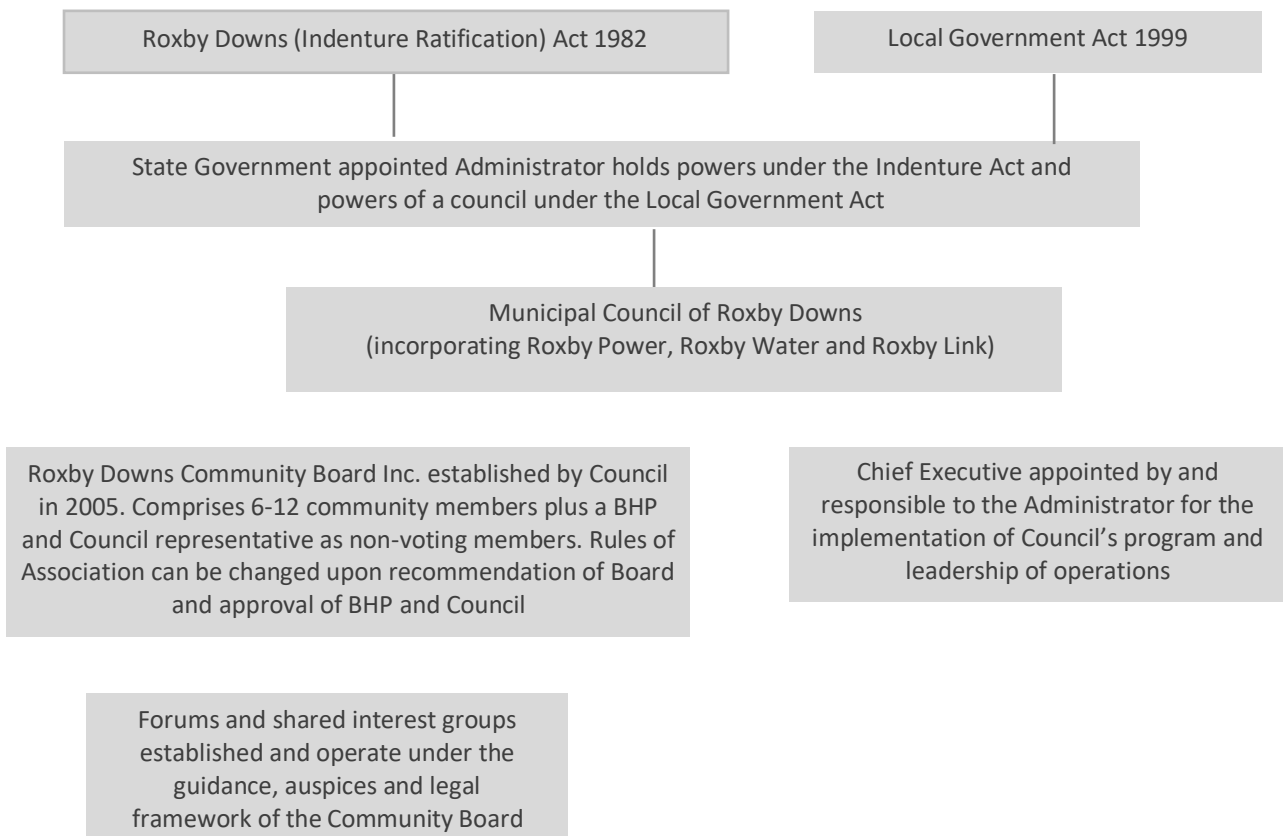
In February 2017, Mr Geoff Whitbread was appointed as Administrator after acting in the role since May 2016.

Following an independent governance review in 2017 it was recommended that a Chief Executive also be appointed. The Chief Executive is responsible to the Council (Administrator) for the day-to-day management of Council’s affairs. The appointment of an Administrator and a Chief Executive effectively separates governance and decision making from the day-to-day operations leading to greater accountability and transparency.

In July 2017, the Administrator appointed Mr Roy Blight as the inaugural Chief Executive.

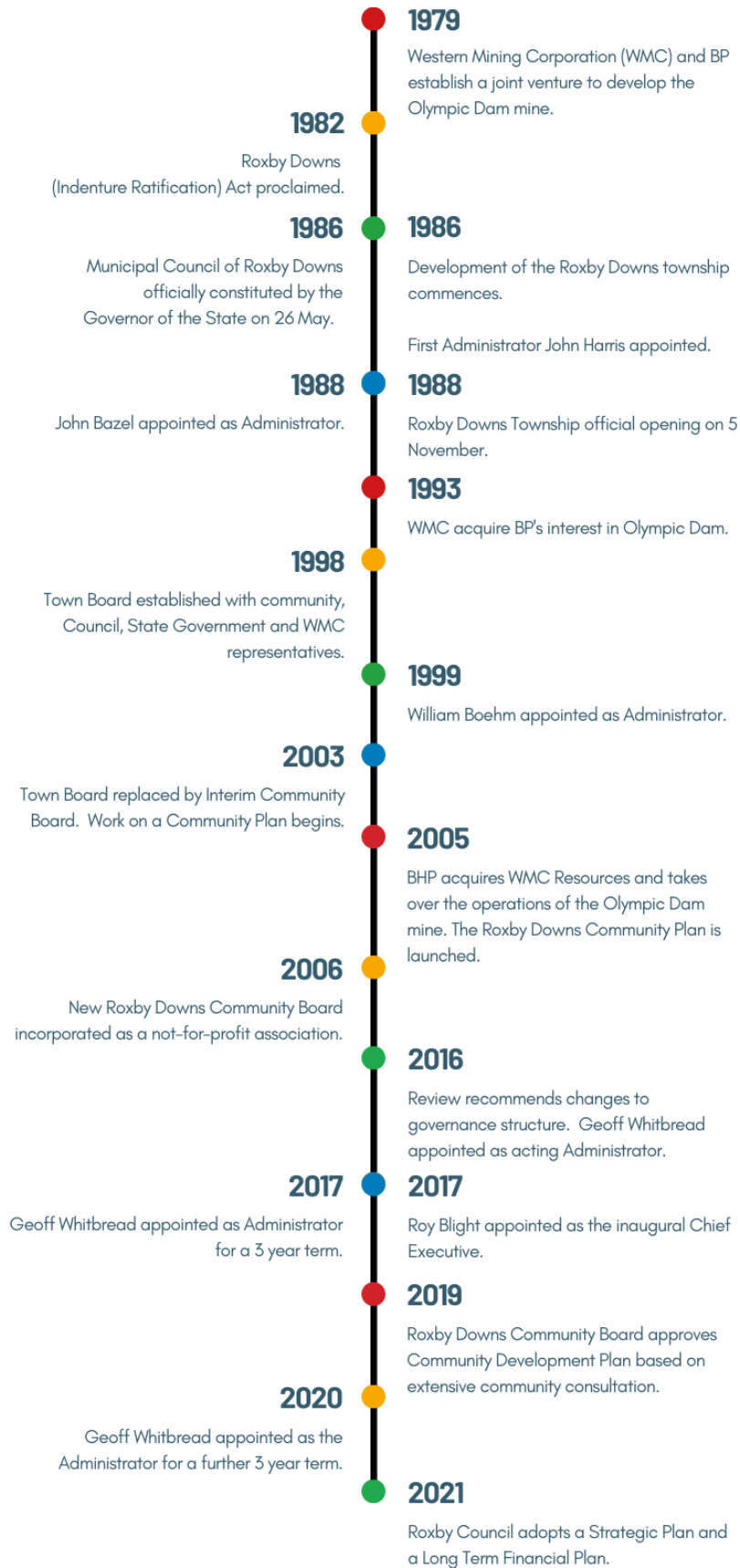
In 2020 the Administrator’s contract was renewed by the State Government for a further 3 years.

Legislative Framework as at 2021



ROXBY DOWNS

GOVERNANCE HISTORY



Operational Overview

In addition to managing municipal operations, Council is also responsible for operating electricity and water utilities. The State Government and BHP must also approve the Council budget and fund any annual operating deficit.

Council delivers a wide range of traditional municipal services as well as various sporting, recreation and cultural facilities. These include the Roxby Link complex, community ovals and associated buildings as well as providing significant community cultural development activities.

External contractors are engaged to perform most of Council's civil construction, maintenance, horticulture and waste management functions. This has proved to be the most cost-effective method of managing these areas of operation in a remote location.

Building social capacity and quality of life of the community is the cornerstone of our activities. This includes a range of community development strategies as well as traditional asset management and service delivery roles. These roles are diverse and include planning at the local and regional level, local area environmental management, developing community resources, representing the interests of the wider community, and acting as a responsible decision maker.



OUR VISION

To be Australia's most highly regarded mining town.

OUR MISSION

To respond to the needs of the Roxby Downs community and foster a community environment that is engaged and involved through a commitment to quality leadership, communication, sustainability, service value and delivery.

COMMUNITY FOUNDATIONS

Leadership & Governance

An organisation that has a culture of accountability, improvement and acts with a set of shared values and behavioural standards.

Community Communications

Timely and consistent professional communication that engages community, business and other stakeholders. Enable opportunities for comment and input in decision making.

Community Vibrancy

A vibrant, active, inclusive and engaging community that fosters connections between community members.

Community Services

The needs of our diverse community are supported by the delivery of responsive and relevant community services.



Health & Wellbeing

A place which provides services and facilities to assist residents to achieve positive wellbeing outcomes.

Environment & Sustainability

A town which respects its environment and offers practical initiatives that benefit the community and preserve the environment.

Economic Development

Provide efficient services to the business sector which will contribute to their success in our local economy.

Infrastructure & Essential Services

Provide quality, contemporary value for money community assets and services. We will focus on sustainable infrastructure and essential services.

YEAR IN REVIEW

Report on Performance Against Annual Business Plan 2020/2021

The following key projects were completed or commenced during the year.

Installation of Town Entry Statements

The 2019/20 Roxby Downs budget allocated funds toward the design and installation of Roxby Downs Town Entry Statements. Significant financial support for the project was also received from BHP. The Roxby Downs Town Entry design concepts are based upon a painting by Kokatha artists Shirley, Lee and Jennifer Williams. The painting is an inspiring interpretation of Roxby Downs. The Town Entry signs incorporate the artists Kokatha symbols for the town of Roxby Downs, the Olympic Dam mine and waterholes.

Off Leash Dog Park

Roxby Downs' Off-Leash Dog Park opened to the community in August 2020. Featuring sturdy fencing, a perimeter path and car parking area. The dog park also incorporates separate small and large dog run areas, water stations, bins, waste disposal bags and a range of activity components for dogs of all kinds. Council would like to express sincere thanks to the many volunteers who have assisted with the development of the park including students from St Barbara's Parish School and the Roxby Downs Area School. Council would also like to thank BHP for its ongoing support of this project.



Installation of the Town Entry Statements.



St Barbs students putting the finishing touches on the Off-Leash Dog Park.

Dog Pound Upgrade

The Dog and Cat Management Board (DCMB) of South Australia is required to approve facilities that will be used to detain dogs and cats under the Dog and Cat Management Act (1995).

The DCMB guideline recommends minimum standards of management, accommodation, and care that should be applied in council dog and cat detention facilities. Council's previous pound was constructed over 20 years ago and required improvements to ensure the health, security and welfare of detained dogs and cats. The Dog Pound upgrade incorporates:

- Improved distancing between food, litter and sleeping areas.
- Isolation provisions for isolation of particular animals e.g. sick animals.
- Improved ventilation and protection from the extremes of weather.
- Natural light.
- Improved mechanisms for disposal of waste.

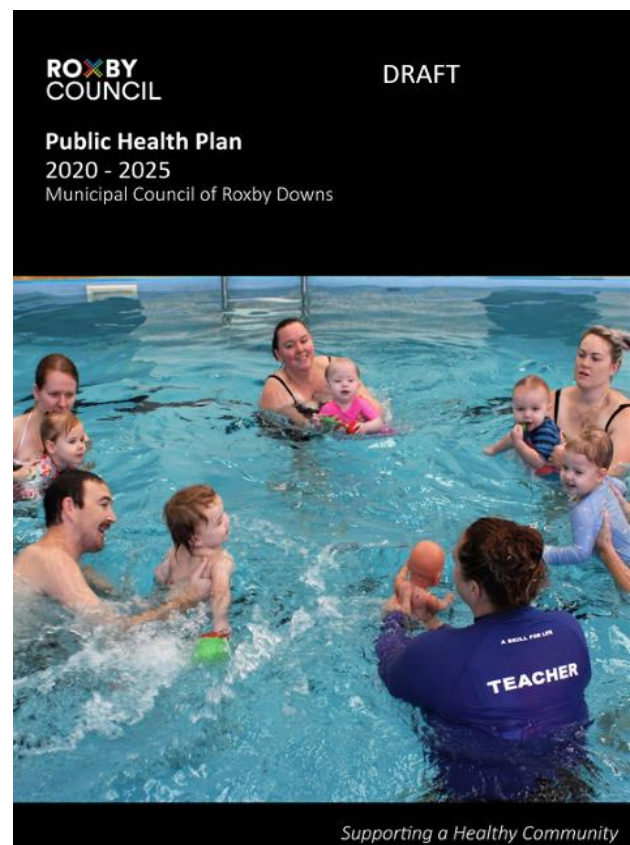


Endorsement of the Disability Access and Inclusion Plan

All councils in South Australia are required to prepare a Disability Access and Inclusion Plan (DAIP). The DAIP addresses risks relating to priority groups living with disability in the Roxby Downs township and provides measures to ensure people living with a disability can access Council supports and services. The Roxby Downs Council DAIP was endorsed at the October 2020 Council meeting.

Draft Regional Public Health Plan

The South Australian Public Health Act 2011 requires that councils must prepare and maintain a Regional Public Health Plan (Section 51 (1)) which must be reviewed every 5 years (Section 51(19)). The Draft Public Health Plan comprehensively assesses the state of public health in the region and identifies existing and potential health risks.



Successful Grant Applications

Roxby Council has had significant success in obtaining funding from State and Federal grants to support major investment projects in the town.

These include:

- Sports Precinct Upgrade (new multipurpose tennis and netball courts) - \$1.3m from the Office of Recreation Sport and Racing (ORSR).
- Pump Track - \$625,000 from the State Government's Infrastructure Partnership Program.
- Basketball Half-court - \$120,000 from the Federal Government's Local Roads and Community Infrastructure program.
- Richardson Place Rotunda Upgrade - \$19,421.61 from the Federal Government's Local Roads and Community Infrastructure program.



The Richardson Place Rotunda upgrade was completed in August 2021.

Strategic Plan

Roxby Council has developed a five-year Strategic Plan, guiding Council's planned operational activities. The plan outlines Council's priorities that will position Roxby Downs for the recovery from the COVID-19 pandemic with prudent strategic investment to ensure sustainability and resilience. It is a dynamic document that Council will review from time to time in line with the changing and emerging needs of the community. The Strategic Plan clearly states Council's aspirations and commitment to achieving the best outcomes for the community.

Roxby & Andamooka Round Table

The region's COVID-19 working group, the Roxby & Andamooka Round Table, continued to meet virtually during the first half of this year to maintain a consistent local approach to managing COVID-19 restrictions and messaging.



Long Term Financial Plan

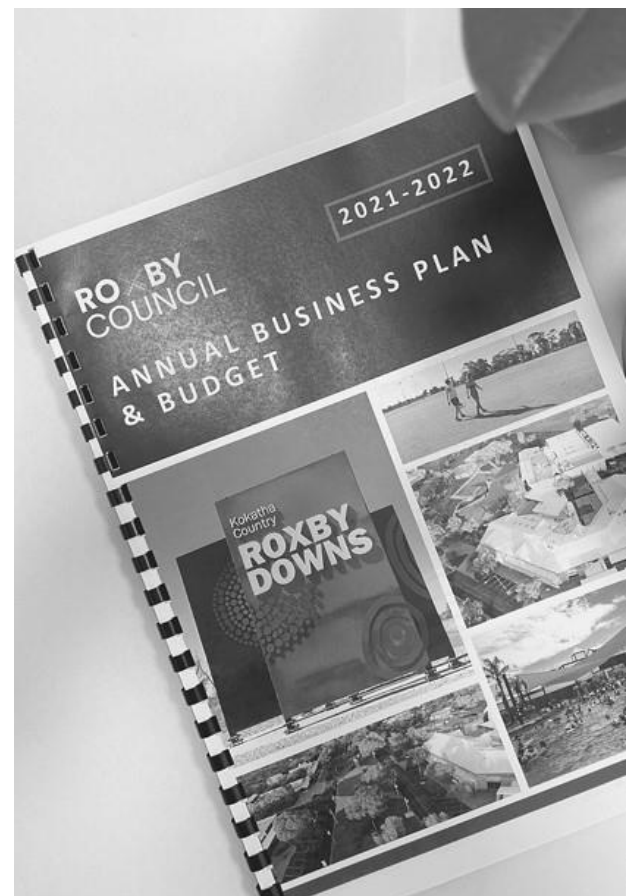
Roxby Council has prepared a Long-Term Financial Plan (LTFP), ensuring Roxby Downs remains a safe, vibrant and livable town into the future. Under the LTFP, future rates growth is constrained, with any rates increases capped in line with the CPI.

Roxby Council Chief Executive Roy Blight described the LTFP as a window into the next decade, which shows Council will continue to manage its affairs in a sustainable way. 'Our focus will be on minimising rates increases and maintaining a balanced budget,' Mr Blight said.

Council will concentrate on capital renewal over the next 10 years, including maintenance and replacement of assets before the end of their life span. Before committing to any new projects Council will seek funding from other sources to reduce the local cost burden.

Annual Business Plan and Budget

The Annual Business Plan and Budget for 2021/22 was endorsed on 30 June 2021. The plan ensures that Roxby Council continues to develop and maintain essential infrastructure and provides important services like a library and a vast array of recreation and leisure facilities, as well as development services and waste collection. The Plan and Budget outlines Council's priorities for the year and ensures adequate local stimulus, without avoidable costs or rating burdens. Roxby Council continues to be debt free and have sufficient reserves to meet future commitments on maintenance and capital expenditure projects. This emphasises Roxby Council's good financial health, during a time in which most councils carry long term debt in their budget. Council remains dedicated to creating a safe, affordable and livable community in Roxby Downs.



Updated Cats By-Law

Roxby Downs is situated in a unique arid environment, which is home to many rare and endangered birds and animals. The town is also home to many residents, who own cats as pets. As a requirement under the Dog and Cat Management Act, Council reviewed its Cats By-law in May this year and proposed tighter controls for cats living within the township.

The changes mainly centred around the effective control of cats, which meant cats would be required to be contained within the garden or kept on a leash or in a cat carrier in public areas.

The draft By-law was made available for public feedback and Council ran a community consultation campaign, including a survey. The vast majority of respondents were supportive of the stricter controls for cats within Roxby Downs.

The updated Cats By-law was ultimately approved by Council and is currently being reviewed by the Dog and Cat Management Board.

Kokatha Art Development Project

Roxby Council began working with the Kokatha Aboriginal Corporation on the Art Development Project in May this year.

The \$60,000 dollar project, which is jointly funded by Council and BHP is a multi-faceted art prize that will ultimately result in three paintings and a sculpture being commissioned by Roxby Council, to be placed at key locations in the town.

The pieces of art will depict the connection the Kokatha have to Roxby Downs and will help strengthen the ties between the town and the region's Traditional Owners. The project also incorporates medium and long-term objectives, including an art exhibition, artist workshops for the community and ultimately the development of a thriving Kokatha art industry in Roxby Downs.



A representation of Roxby Downs by Kokatha artists: Shirley, Lee and Jennifer Williams. 2019 The Kokatha Traditional Owners welcome people from different communities and countries that come to live in Roxby to either mine, visit, or pass through. The Sleepy Lizard (Gulda) is the significant totem of the Kokatha country. Symbols within the painting represent waterholes, the Kokatha, people coming from across the world, the mines and the sharing of culture and knowledge.

LEADERSHIP

Council's Role

The Council, like other local government authorities, has many roles when serving the community. Council's financial commitment, therefore, varies according to the nature of the role and statutory responsibilities.

In addition to being a direct provider of services and owner/custodian of facilities, Council is also an advocate and facilitator/initiator of new projects on behalf of the community.

Advocacy involves lobbying various tiers of government and BHP on issues that affect the community. As a facilitator/ initiator, Council brings together and/or engages with individuals, community groups and government agencies to address issues affecting the community and to initiate new programs.

Council staff are members of a range of stakeholder groups. This involvement ensures that they are part of important community discussions which helps inform Council decisions.

Community Board

Council established the Roxby Downs Community Board in 2005 to act as the voice of the community and champion community development goals. In 2006, the Board transitioned into a separately incorporated association. The Board operates a number of subcommittees called Forums which focus on various sectors of the community.

Since that time Council has continued to work closely with the Board and provide support which includes executive support; managing finances; providing advice on governance; and community development.

COUNCIL'S ROLES

Leader Provide services to the community on behalf of a third party (e.g. State Government) where there is a demonstrated need (e.g. Services SA)	Regulator Undertake responsibilities required by legislation including compliance functions (e.g. development assessment, food safety, dog and cat management)
Information Provider Produce, distribute and display information on services and share information produced by others. Refer others to information, programs or organisations that can assist	Agent Provide services to the community on behalf of a third party (e.g. State Government) where there is a demonstrated need
Responder Monitor emerging trends and respond to community needs through delivery of programs and infrastructure	Advocate/Influencer Lobby to government and BHP about issues/opportunities that impact on the Council and/or residents
Facilitator/Connector Bring together and/or engage with individuals, community groups, industry and government to pursue a shared interest or resolve an issue	Owner/Custodian Manage community assets on behalf of current and future residents
Partner/Collaborator Work with other organisations to fund or deliver an outcome	Promoter Recognising and highlighting the positive aspects of our community to residents, businesses and visitors
Direct Provider Provide a direct service or deliver a project with limited or no support from external parties	Funding channel Apply for and acquit funding received from external bodies for projects that support and benefit the community

A small operating grant is provided each year which assists with payment of public liability insurance and administration expenses. In-kind support includes access to meeting spaces at no cost, assistance with publicity of events and activities and support with event management and project facilitation. In addition to executive support Council staff also provide support to some of the forums including: Health Forum; Environment Forum; Community Garden; Multicultural Forum; and Sport and Recreation Forum.

Civic Functions

Official events are periodically held as part of Council's civic responsibilities.

Citizenship Ceremonies

Roxby Downs continues to welcome people from all over the world. The Administrator has a formal role in conducting citizenship ceremonies. During the year, 14 local residents, originally from The Philippines, Brazil, Colombia, Germany and Thailand, were granted Australian Citizenship.



Our newest Australia citizens with Council Administrator Geoff Whitbread attending a Citizenship Ceremony.

Australia Day Citizen of the Year Awards

The Australia Day Citizen of the Year Awards recognise and reward individuals and organisations who have made an outstanding contribution to our community.

In January 2021 Citizen of the Year Awards were presented to:

Citizen of the Year – Luke Scott

Luke was recognised for his outstanding dedication for almost 15 years as a volunteer with the Roxby Downs SA Ambulance Service. In addition, Luke is a member of the Rotary Club of Roxby District and volunteers his time and skills to a range of local community causes.

Young Citizen of the Year – Matt Kinnaird

Matt is a long-term volunteer for the Roxby Downs CFS, with over 9 years of service and currently holding the role of Lieutenant 3 and Logistics Coordinator. Matt was a part of the first responding fire unit at the Black Stump fire and joined other local CFS volunteers to assist with the Kangaroo Island fires.

Commitment to Community Sport – Zac Ingles

Due to the COVID-19 pandemic much of the sporting activity in Roxby Downs came to a standstill. However, there were still people very active 'behind the scenes' making contributions to community sport. Zac was recognised for taking on leadership roles within the Roxby Downs sporting community, including President of the Roxby Districts Sporting Club and President of the Roxby Downs Junior Basketball Association.

Local Heroes Award – Roxby Downs Health Service and Roxby Downs Police

Both the Roxby Downs Health Service and the Roxby Downs Police received the 2020 Roxby Downs Local Heroes Award.

The Roxby Downs Health Service was recognised for providing support to Roxby Downs over and above the regular emergency and community health role though promoting community health and safety, participation on the Roxby and Andamooka Roundtable meetings, and supporting the community in understanding COVID-19 safe practices and health awareness.

Roxby Downs Police were recognised for being responsive, flexible, and supportive to the needs of our local community during the pandemic. Police across South Australia played a crucial role in protecting communities during this challenging time. In addition to their usual law enforcement and community roles, officers were assigned additional responsibilities – the enforcement of public health orders and facilitating community awareness of travel and public health obligations as they pertain to COVID-19.

COMMUNICATIONS

Council aims to effectively communicate and engage with community, business and other stakeholders. Council's Communication Strategy focusses on four main objectives:

- To provide targeted, consistent and relevant communication in a timely and professional manner.
- To provide mechanisms and opportunities for community engagement, comment, input and involvement in Council decision making.
- To communicate Council's brand, functions and identity with the community.
- To promote the Roxby Downs community to new residents, businesses and visitors.

Engagement with the Community

Council staff regularly attend community forum meetings and other community information sessions where opportunities to listen to community concerns and discuss ideas are presented.

Members of the community can contact Council at any time to provide feedback and discuss ideas and issues. We review Council's communication with ratepayers, customers and community members and regularly advise of the many ways in which Council can be contacted.

Community Consultations

Roxby Council conducted six community engagement and feedback campaigns during the 2020/21 financial year:

- Proposed projects to be funded through the Local Roads and Community Infrastructure (LRCI) program.
- Disability Access and Inclusion Plan.
- Proposals to plan and upgrade playgrounds in Roxby Downs.
- Annual Business Plan and Budget 2021/22.
- Updated Cats By-law.
- Draft Long Term Financial Plan.

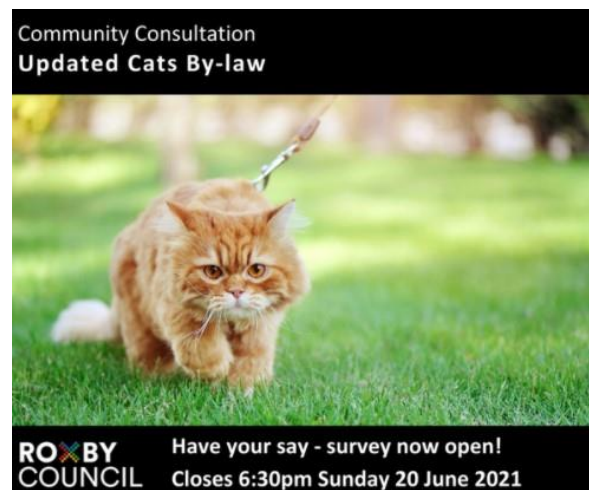
Draft Annual Business Plan and Budget

Each year Roxby Council publishes an Annual Business Plan and Budget which highlights the strategic direction for the coming financial year across all operational areas. Prior to endorsement of the Annual Business Plan and Budget, a draft is presented to the public for consultation.

The Draft Annual Business Plan and Budget was actively promoted during the consultation period. Council engaged with the community throughout the consultation period by means of Facebook posts with links direct to the consultation material, emails sent to major stakeholders, website submissions and hard copy submission forms, spotlight items on the My Local Services app and two Facebook Live community sessions and a formal public meeting on 26 May 2021.

Due to COVID-19 an in-person community session was not held during this consultation. Attendance at the formal public meeting was by registration only and limited numbers permitted.

Facebook analytics revealed that the first live Facebook session (14 April 2021) reached 531 people with 123 post 'clicks', 6 'likes', 3 shares and 24 viewers. The second live Facebook session (21 April 2021) reached 253 people with 59 post 'clicks', 3 'likes' and 11 viewers.



Six Month Report Card

During the year Council produced the sixth and seventh editions of the Six-Month Report Card (July-December 2020 and January to June 2021). These documents illustrate Council's ongoing commitment to informing the community and other interested stakeholders about progress in meeting the objectives of Council's Annual Business Plan and Budget and reporting Council-initiated and/or partnered activities, programs, and events. The Six-Month Report Card series represents a succinct and easy-to-read summary highlights and progress.

Website

Roxby Council's website has become a source of reliable information for the community during, and in the aftermath, of COVID-19 lockdowns and restrictions. Council's Communications Team's continuous efforts to ensure the website remains relevant and up to date have made it an important community asset for Roxby residents. This can be seen in the significant gains in engagement on the website's five most popular pages.

ROXBY COUNCIL WEBSITE					
July to December					
		2018	2019	2020	
Pageviews		58,797	63,971	67,339	
	Top 4 Pages by Views	Cinema 9,230 Home 9,000 Roxby Link 2,367 Employment 1,367	Cinema 11,508 Home 6,578 Roxby Link 3,520 Employment 2,260	Lifestyle & Sport 32,390 Council/Home 16,539 Roxby Power 4,051 Waste Services 3,848	
Views on Key Pages	Roxby Power	684	1,212	4,051	
	Roxby Water	381	427	455	
	Waste	1,279	1,663	3,848	
	Consultations	328	1,058	24	
	COVID Updates			438	

Social Media

Roxby Council's Facebook audience has continued to grow with more than 2,000 people now following the Roxby Council Facebook page. This is an increase of around 250 followers from June 2020. The largest proportion of followers continue to be women between the ages of 25 and 30 years old. Council began increasing the regularity of Facebook posts early this year to meet an increasing community reliance on social media as a source of information. The void left behind by the closure of Roxby Downs' newspaper further increases the need for regular Facebook updates. The Communications Team also began producing and posting more video content on social media. This has proved positive with a significantly higher number of views on videos than static posts. One of the highest performing posts this year was a video about the installation of a Blue Tree in Roxby Downs to raise awareness about mental health. Roxby Council will continue to use video as an important communications tool.

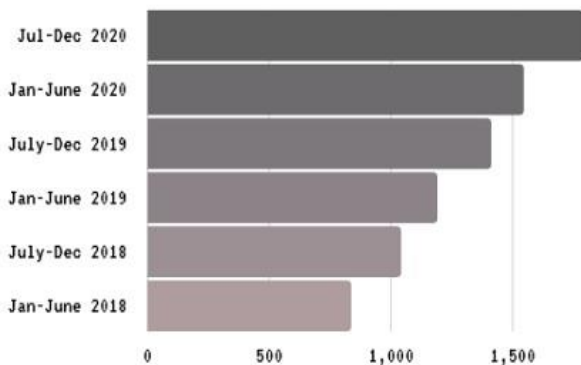
Welcome Bag

New residents are provided with a Welcome Bag when they visit the Council office for the first time. The Roxby Council branded calico bag contains information about a range of Council services as well as community information. The purpose of these bags is to connect new residents to the community by promoting important community related information and contact numbers. The Welcome Bag is a joint initiative of Council, BHP and The Community Hub.

My Local Services App

Like many councils across South Australia, Roxby Council has implemented the My Local Services (MLS) App. The App alerts users to key dates including bin collection days, meeting times, and events. Notifications regarding important events can also be scheduled for direct delivery to mobile phones. The App also has a feature to report issues that require Council's attention.

Roxby Council



Facebook Page followers

2K

Age & gender



Visual Identity and Brand

Early in 2019 Council evaluated its visual identity and brand; this identified several areas for improvement including:

- A need to consolidate the communication of Council business and functions through its logos and signage (4 very distinct and dissimilar logos representing the business units and a considerable array of logos being utilised across the Roxby Link functions)
- To improve communication in terms of what Council is responsible for (the three business units, Roxby Link, Roxby Power and Roxby Water) are not clearly understood as direct responsibilities of Council.

A number of other councils were canvassed regarding suitable organisations to provide a branding and visual identity guide for Council.

Council engaged graphic design firm Detour to create a new branding portfolio and logos for Roxby Council, Roxby Link, Roxby Power and Roxby Water. The new branding was slowly rolled out during the 2020/21 financial year.



Access to Information

Council's communication strategy involves the use of a wide variety of platforms utilised to both engage with the community and enable effective feedback from the community.

These include:

- Direct mail with information included in quarterly rates and utility notices
- Website
- Facebook and Instagram pages
- Specific displays in the Council office, Roxby Link and at events
- Council staff attending local community meetings
- Six Month Report Card
- The Vibe radio show
- Council Catch-up radio show
- Council reports and updates provided to the Roxby Downs Community Board and forums
- Increased usage of the My Local Services App with targeted notifications
- Enhanced strategic placement of Facebook posts
- Survey Monkey as an easy to use and 'at hand' tool for residents to provide online feedback

**ROBY
COUNCIL**

The new Roxby Council logo was inspired by elements in the painting of Roxby Downs by Kokatha artists Shirley, Lee and Jennifer Williams.

Community Radio

Locally based community media plays an important role in connecting communities. Council is pleased to support RoxFM with an annual grant of \$10,000 and in-kind assistance with the use of space within the Roxby Link complex. With the absence of a local community newspaper, local community radio forms a major element of Council's communication strategy. Two shows are conducted each week with Council staff taking a lead role in hosting each program.



Council's Esther and Eloise present Council Catchup on Thursday mornings from 9am – 10am.

SMS Broadcast

SMS Broadcast is proving a valuable tool in terms of direct messaging to customers in regard to pending Roxby Power and Roxby Water invoices, and Dog and Cat Registrations. Online material about key events, consultations, and local information is consistently supported by hard copy material to ensure that everyone within the community (whether or not 'connected') can access reliable, up to date and accurate information.

Council Catch-up Radio Show

Council Catch-up is a one-hour radio program which airs each Thursday morning at 9 am and keeps the community informed about the latest Council news, as well as other local events and happenings. This includes Council organised and/or supported events and initiatives, Council job vacancies, community consultations, school holiday programs, art gallery exhibitions, changes to trading hours, waste, power and water issues. Council's Chief Executive frequently comes on the program to discuss the highlights from each month's Council meeting.

The Vibe Radio Show

The Vibe is a weekly one-hour radio show which airs on Fridays from 1pm. The Vibe, which is sponsored by Council, highlights upcoming community events and news.

Guests from local community groups are invited to speak on air about their events or groups which helps them publicise their activities to the broader community at no cost. This radio presence is another way for these community groups to generate interest in volunteering and increase community attendance at events. The Vibe presenters also occasionally undertake outside broadcasts during community events.



COMMUNITY VIBRANCY

Council has a strong connection to arts and culture through the operation of the Roxby Link cultural facilities, installation of public art and running of events.

Art Gallery

The Art Gallery held six exhibitions with a mix of community, local artists and professional touring exhibitions. The program included a registered SALA event, Country Arts touring exhibitions, local community group works and an open community Christmas themed exhibit.

The SALA exhibition 'Grounded in Culture' by the Minyma Talk Group during August 2020 was also displayed in an online gallery as the exhibition had limited opening hours. We shared content online with meet the artist videos and do it your self-workshops which gained additional interest.

Works were then rotated out of the gallery at the end of the exhibition into the library hallway and a number of sales were made.

Country Arts touring exhibition 'Robyn Stacey – Ray of Light' shared a new experience for visitors to test out a camera lucida - an optical device used as a drawing aid by artists. Stacey's camera obscura photographs depict an optical device of wonder, whereby the external world is trapped and inverted within the room. The photos of were iconic and well-known sites around Adelaide and visitors enjoyed being able to recognise the sites.

We helped local artist Leila Day present her first art exhibition titled 'Blacklight Eromanga Sea'. Which shared Marine creatures of Australia's ancient inland sea emerging through the black light. Sculptures, canvas and jewellery moulded, shaped and created into Belemnites, Jellyfish, Ammonites and Fossils of the Eromanga Sea.



Some of the sea creatures at the Blacklight Eromanga Sea Exhibition.



Artist Leila Day at her exhibition opening.

Auditorium

The 350 seat Auditorium has capacity to host both large and small functions. As part of our commitment to bring cultural experiences to Roxby Downs, Council supports performances to suit the many interests of the community.

2020/21 was a busy year with density and operational requirements constantly changing. Roxby Link had to adapt and rethink the way some functions were delivered to ensure COVID-19 requirements were met. This has helped strengthen relationships with other local businesses as Roxby Link has been able to outsource some components and share the income of some of the larger events.

A number of functions were held in the Roxby Link Auditorium during this period, including:

- The Roxby Academy of Dance concerts.
- The RDAS Year 12 Formal.
- Community celebrations.
- Live performances and multiple community seminars.

Highlights included the 75 years of Australian Friendships - Filipino Heritage Celebration and the return of live performances with the Melbourne International Comedy Festival Roadshow performing in Roxby Downs. Thirteen corporate events were held in the auditorium (with more planned but cancelled or postponed), where Roxby Link staff assisted with morning and afternoon teas and worked with other local businesses to outsource lunch meals.

To celebrate reconciliation week this year we held the NUNGA Screen event (formerly known as Black Screen) a free short film showcases in the cinema, which featured an entertaining program of independent films for all ages from emerging to the more established filmmakers. This marks the sixth year we have participated in this event.

Cinema

The 60-seat cinema closed due to COVID-19 from 23 March 2020 until 20 June 2020 and is currently operating under COVID-19 Safe conditions with a maximum of 12 patrons. The closure occurred during the peak income period. Many films due for release during this period have been rescheduled to the next financial year.

During the down time the lights in the cinema space were upgraded to LEDs, water damaged areas in the ceiling were repaired and the ceiling, foyer and entryway were repainted.

The cinema collaborates with the Community Library and a number of movie events were held in the pre COVID-19 period including Dora and the Lost City of Gold, Paw Patrol, Frozen 2, Shaun the Sheep and Toy Story 4.



Local youth celebrated Halloween with a COVID-19 safe event at the cinema.



COMMUNITY SERVICES

Community Events

Each year, Council provides in-kind support for a number of community events. Events are either standalone Council events or collaborations with the Forums of the Community Board.

The Community Team also assist various Forums with the planning and running of their events. This support includes event management coordination and advice, marketing and promotion, managing finances, volunteer management and infrastructure management.

Roxby Power staff assist with the electrical needs of events held in Richardson Place while members of the Municipal Works team and external contractors ensure that the main street and other Council controlled venues are well maintained before and after events in areas such as: waste management; road closures; rotating banners; and gardening.

Staff at Roxby Link support events taking place in the various venues located within the RoxbyLink cultural and recreation precinct. This includes A/V support and set up.



Residents enjoying Australia Day The Roxby Way.

Australia Day Celebrations

Australia Day was celebrated at the Roxby Link pool on 26 January. Due to the Coronavirus pandemic structure of this event was altered to ensure COVID-19 safety.

The community enjoyed free entry to the pool, a free barbecue breakfast, and merchandise, creating a fun morning. Australia Day Celebrations the Roxby Way is a very popular annual event with around 450 people attending this year.

As always, the highlight of the event was the annual Australia Day Citizen of the Year Awards presented by the Administrator Geoff Whitbread.



Local police officers accepting their Local Heroes Award with Council Chief Executive Roy Blight.

Celebrating Indigenous Culture

National Reconciliation Week 2021 ran from 27 May to 3 June in support of the theme 'More than a word. Reconciliation takes action'. An art exhibition by local artists was held in the Roxby Link Art Gallery throughout June. In addition, The Nunga Screen movie screening event was held on Thursday, 3 June 2021 in the Roxby Link Cinema and Dunes Café. 23 attendees enjoyed light refreshments provided by Roxby Link and sweets supplied by Roxby Bakery, as well as The Nunga Screen movie

Community Library

The Roxby Community Library provides a variety of programs, resources and information technology services to meet the literary, informational and social needs of the local community and beyond, including the surrounding pastoral stations and the township of Andamooka.

The importance of libraries to society has been highlighted by the COVID-19 pandemic, during which many libraries, including the Roxby Community Library, have had to develop and introduce new innovative programs and services.



Local author Tiare Snow delivering a live author talk at the library during lockdown.

Roxby Community Library staff have had to think outside the box to continue providing the community with services, including virtual library programs on our Facebook page, the restructure of in-house programs, and changes within the library space.

At the end of the 2020/21 financial year the Roxby Community Library had 1283 members and had 20,006 visitors through the doors.

The public internet computers continue to be well utilised with 1,291 bookings during the past financial year.

The Library's collection totals 9,594 items, with resources evenly spread between the adult, teen and children's areas. These resources are reviewed annually, with out-of-date and unpopular items replaced with new items as per the Public Library Services Collection Plan.



Library staff Lee and Steven embracing the theme 'Space' for National Simultaneous Storytime 2021.

Community Development

Council works in collaboration with the Roxby Downs Community Board and Forums as well as BHP to provide a range of activities that support community life.

Council's role varies from being the lead agent (e.g. initiator, event or project manager) to that of facilitator or supporter. Community development strategies focus on the Roxby Downs Community Board which is a platform for local community members to develop personal skills in leadership, in community advocacy and in collective action.

Outside of the Community Board other programs focus on building capacity through skills development and volunteering. Examples include community members being involved in the development and organisation of events; community members participating in project reference groups; and young people joining youth leadership programs.

The ultimate aim is to build a cohesive and highly networked community where people develop new skills, take action and have a voice in areas of which they have an interest or a concern.

Many Council and community programs would not be possible without the support of volunteers. Finding time to volunteer can be very challenging for local residents when they work long shifts and have sport and family commitments. This makes volunteering efforts even more special and valued.



Community Youth Centre

The Community Youth Centre (CYC) is a multipurpose venue and home to after-school youth drop in, school holiday programs, Community Foodies Program, Multicultural Forum and Youth Advisory Committee.

The CYC also has a commercial kitchen and can be booked by community groups, businesses and the general public for functions, birthday parties, meetings and training sessions.

The friendly, positive and safe environment for young people is popular with the 10-14 year age group, however, programs are also offered for older age groups. The CYC has a pool table, foosball and air hockey tables, a table tennis table, Wii and Xbox consoles, comfortable couches and beanbags and giant outdoor chess pieces.

Roxby Youth Creations was redeveloped in 2021 to teach the participants skills involved in starting a Micro Enterprise. The group learned what a micro enterprise is, brand development, tie dye techniques, sales, customer service etc. The group produced a line of tie dye products such as, t-shirts, hats, shoes, tote bags and baby clothing. The group organized market stalls and approached the Visitor Information Centre to also sell their products.

A STEAM program called Tech Tuesday was launched in 2021 where participants learned how to create paper circuits. Creating paper circuits takes an ordinary medium, such as paper or a canvas, while adding interactivity using electronics. This program assisted the participants to further develop soft skills, such as, social, and communication skills, character and/or personality traits, attitudes, social/emotional intelligence etc. that when combined with hard skills assists in enabling people to navigate their environment, work well with others, increase performance and achieve goals

Youth Development

Leadership in Action made a comeback in 2021 with a group of 9 dedicated youth from Year 9 to year 12. The youth leaders learned about group dynamics, effective communication, problem solving, goal setting and how to develop their leadership style in preparation of becoming leaders in the wider community.

The growth, maturity and boost in confidence seen in the group at the end of the program was amazing, many of the participants want to join the program next year as mentors to the new group. One of the participants has also gone onto sign up as a Roxby Community Board volunteer as a result of completing the program and being inspired to assist in the community.

Participants of the 2021 Leadership In Action successfully planned and hosted the 2021 Youth Awards Night. The night was postponed twice due to COVID-19 restrictions but eventually went ahead on the 21st of August 2021 with approx. 90 people in attendance.

Eleven youth in the Roxby Downs and Andamooka community were recognised for the contributions that they make in the community. Award categories included Youth Inspiration, Active Youth, Youth Sports (Junior and Senior category) and Youth Environmental

Award Winners

Youth Inspiration

- Winner – Theshya Pak Poy
- Runner up – Mitchell Ah Shay
- Runner up – Amy Thomas

Active Youth

- Winner – George Aitchison
- Runner up – Zac McDonald

Youth Sports Award Junior

- Winner – Ty Montgomerie
- Runner up – Lacey Falkner

Youth Sports Award Senior

- Winner – Charlee McDonald
- Runner up – Cameron Qualmann

Youth Environmental

- Winner – Ethan Hanold
- Runner up – Maia Ayala



Leadership In Action members at the 2021 Youth Awards Night.

HEALTH AND WELLBEING

Public Health

Public Health involves managing a range of conditions and environments that support health and wellbeing. This includes provision of infrastructure, facilities and the delivery of services and programs.

Public Health Planning

The *South Australian Public Health Act 2011* requires councils to prepare and implement a regional health plan and report on its progress every two years. The Act recognises that councils provide leadership and public health in their regions and also influence the health of their communities by the services and facilities they provide.

Many local government activities have links to public health. These activities include infrastructure (footpaths, walking trails, parks, shade, skate parks, community gardens, playgrounds, dog parks), the way communities are planned, recreation facilities and sporting grounds, health information and community education, events that bring the community together, safe drinking water, wastewater management, volunteering, waste management, disability inclusion services, and volunteering.

The Roxby Healthy Community Plan was adopted in 2014 with goals aligned with the State Public Health Plan. Public Health Plans must be reviewed and updated every five years.

Council staff are active members of the Roxby Downs Health Forum, the Alcohol and Substance Abuse Forum, Time for Wellbeing (BHP) project and other health related community committees. This helps inform Council's strategic plans and priorities.

Environmental Health

Council's environmental health service was previously contracted to the City of Salisbury which has now ceased, and a new agreement came into force from 1 May 2020 with the City of Tea Tree Gully. The arrangement involves Environmental Health Officers visiting every two months to conduct inspections and investigations. Remote support is also provided throughout the year.

Activities include:

- Health and food safety promotion. Free literature on various subjects is available from the Council Office, and the free online 'I'm Alert Food Safety Training Program' is made available for food handlers.
- Public and limited access swimming pools are monitored daily by the relevant pool operators. They are also inspected by Environmental Health Officers on a regular basis when the pools are open for use. Pools inspected include those in the Roxby township and at Olympic Dam.
- Legislation pursuant to the *Public Health (Legionella) Regulations 2013* requires all councils to register High Risk Manufactured Water Systems (Cooling Water and Warm Water Systems). One Warm Water System has been registered with Council and is inspected for compliance on an annual basis (via third party audits).

COVID-19 Response

In the absence of a locally based Environmental Health Officer during the height of the pandemic, Council was supported by local police who undertook COVID-19 compliance checking of businesses. This included ensuring that directions relating to social distancing, shared food, maximum numbers allowed in shops and QR code scanning were being followed.

Council has also been proactive in ensuring the uptake of COVID-19 vaccinations in Roxby Downs.

Food Safety

There are 30 food businesses operating within the Council area including: restaurants at the Tavern and Community Club, the bakery, service stations, takeaway outlets, mobile food vendors, Dunes Café, childcare centres and home-based businesses. These are assessed for compliance with the *Food Act 2001*, *Food Regulations 2017* and the *Food Standards Code*.

Community Foodies

The Community Foodies program is a partnership between Roxby Council and SA Community Foodies. The Foodies is a volunteer led program which involves activities aimed at raising awareness about healthy food choices. Foodies are trained in basic nutrition, food safety, group training, knife skills and cooking skills. There are currently 11 active Foodies supporting the community conducting interactive sessions involving education and promotion of healthy eating.

Roxby Downs Health Forum

The Health Forum is a subcommittee of the Roxby Downs Community Board and works in partnership with Country SA PHN (Primary Health Network) to offer a whole of community approach to health and wellbeing. Council is a key stakeholder along with BHP and health service providers. The Health Forum recognises the challenges faced by remote communities and actively lobbies for increased services to support the community.

The Forum undertakes promotional activities and manages events that promote mental and physical wellbeing. In addition to being a member of the Health Forum Executive Council also provides executive support, event management and community development advice to the Forum.



Aquatics

In 2020/21 there was a downward trend of memberships being sold and as a result an increase in casual visits.

During 2020/21 122 memberships were sold and there were 5591 casual visits compared with 2019/20 when there were 185 memberships sold and 5280 casual visits.

With the increasing demand for non-skilled workers at Olympic Dam, it is increasingly difficult to recruit and retain lifeguards which impacts on the availability of services.

During the summer months, the outdoor pool and Splashpad provide the perfect venue for families when planning birthday parties or a casual BBQ, with the new BBQs being used every weekend and most weeknights.

Swim School

The Swim School program caters for children aged six months up to adults, with most of the participants in the three- and seven-year age bracket.

In recent years, there has been a trend of parents preferring to start their children in swim lessons between the age of three and five which has increased the demand for private classes.

Due to staff turnover, however, there has been a lack of qualified instructors in the local job market and the quantity of classes available has had to be reduced.

After a recent Austswim Teacher of Water Safety Course Roxby Link will be working closely with the participants to build their skills to provide additional classes in 2020/21.

The ever-popular Roxby Downs Splashpad.



Gym (Pulse Fitness)

Pulse Fitness offers programs developed by in-house trainers to assist community members in achieving their fitness goals and developing a healthier lifestyle. The fully equipped gym provides opportunities for all fitness and skill levels. With a dedicated cardio, weights and stretching area there is plenty of space for all members.

There were 14,077 member visits throughout the year (excluding group fitness). This shows an increase of 2615 member visits from the 2019/20 period. However, the 2019/20 period numbers were heavily affected by COVID-19 closures and restrictions. Therefore, visits are slightly lower than they have been historically. This may also be due to the opening of a second gym in town.

Group Fitness

Group Fitness classes were not able to run normally throughout 2020/21 due to a shortage of trained staff and period closures of the gym due to COVID-19 lockdowns.

Crèche

The Roxby Link Crèche provides onsite support for parents attending group fitness classes, programs and services at the Roxby Link complex. This service caters for children aged six months to five years, with an hour of care per child on Monday, Tuesday, Wednesday and Friday.

Crèche was closed during lockdowns in line with COVID-19 restrictions.

Nippy Gym

Nippy Gym creates a play environment where children aged six months to five years can develop socially, emotionally, cognitively and physically in a safe structured/unstructured and multi-sensory environment.

Parents/guardians are actively involved and responsible for the supervision and safety of their own children at all times.

Nippy Gym remains closed due to the additional requirements for COVID-19 restrictions.

STARCLUB Field Officer Program

The STARCLUB Club Development Program is funded by the South Australian Office for Recreation, Sport and Racing. A three-year agreement supported the employment of a STARCLUB Field Officer (SFO) until June 2021. The STARCLUB Field Officer role is performed by Council's Sport and Recreation Officer. In June 2021 the STARCLUB program was replaced with by the Game On strategy and SFOs will be known as Regional Field Officers.

The SFO provides club development support including access to relevant training programs in areas such as governance, volunteer recruitment, and legal requirements. The aim is to encourage clubs to be well managed and sustainable. Part of this work includes promoting other initiatives including the Good Sports, Play by the Rules and Sports Voucher programs.

There are 25 sporting clubs currently registered with the program.

During 2020/21, there were several development workshops held for sporting clubs covering the following topics:

- Sports Safety and Risk Management
- Sideline Help and Basic Taping
- Children and Sport
- Lower Leg Injuries
- Tackling Illegal Drugs in Sport

These workshops were well received, with strong attendance by committee members, coaches and athletes.



Junior Sports Academy Training Session

Roxby Junior Sports Academy

The Roxby Junior Sports Academy (RJSA) has been operating since 2018 as a collaboration between the Council and the Roxby Downs Sport and Recreation Forum. The Academy is coordinated by the Sport and Recreation Officer.

Due to COVID-19 and the resignation of the STARCLUB Field Officer (SFO) in November 2019 the Academy did not operate in the first half of 2020. The recruitment of a new SFO in June 2020 allowed for a modified program to be run in the second half of 2020.

The RJSA provides select athletes across all sports in Roxby Downs with increased sporting opportunities and assists in identifying clear talent pathways at either a local, state or national level. Specialised education sessions have also been delivered in the following areas: sports psychology, goal setting, speed and acceleration, agility and plyometrics, media training, sports nutrition and injury prevention and management.

The ongoing operations of the RJSA have been made possible through the support of Council, BHP, the Roxby Downs Community Board (Sport and Recreation Forum), Alliance Airlines, Monadelphous, M&G Hotel Group, Roxby Downs Motor Inn, West Adelaide Football Club and the Office for Recreation, Sport and Racing.

BELOW AND LEFT: training sessions with Head Coach Tony Checker.



Community Safety

Zone Emergency Management Committee

Council is a member of the Far North Zone Emergency Management Committee (ZEMC). This is one of eleven committees across South Australia, with representatives from local government, State Government and emergency management services. Each of the eleven zones has specific characteristics that are vulnerable to disasters. In the Far North Zone, extreme weather (heat), bushfire, flood and the escape of hazardous materials have been identified as major hazards.

In the provisions of Section 8 (d) of the *Local Government Act 1999* local councils must give due weight to the State Emergency Management Plan (SEMP) and align plans and activities to the objectives and strategies of SEMP.

Council's engagement with emergency management stakeholders through the Far North ZEMC as well as with local emergency service providers is critical for ensuring a coordinated response and recovery in local emergency situations.

Emergency Planning

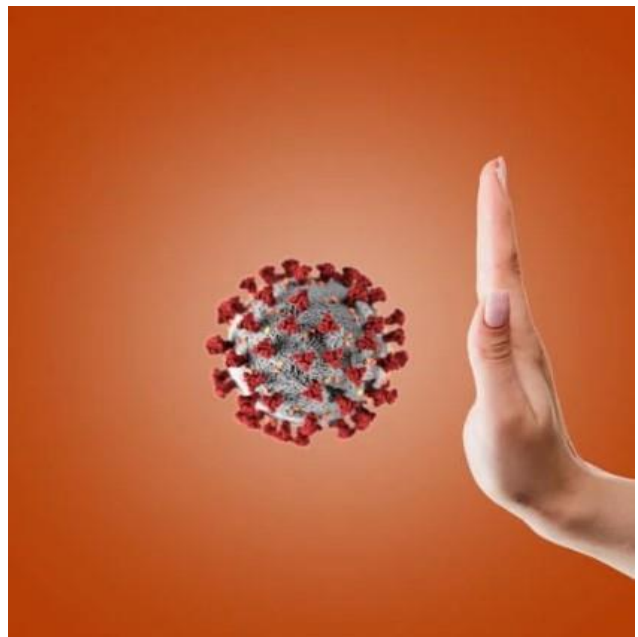
In early 2020 Council joined the LGA Council Ready Program which is a program that builds emergency management capacity in councils and strengthens disaster resilience in SA communities. Councils have an ongoing role in disaster risk reduction, incident operations and recovery.

An emergency management plan is currently being prepared, which will identify emergency risks in the council area, strategies Council will adopt to manage emergency risks, and operational response and recovery arrangements.

Roxby and Andamooka Roundtable

In response to COVID-19 Council's Chief Executive convened a gathering of key stakeholders from both the Roxby Downs and Andamooka communities. The group includes BHP, health professionals, Roxby Pharmacy, Woolworths, local police and emergency services, representatives from local schools and childcare centres and the Andamooka Progress and Opal Miners Association (APOMA).

The Roundtable meetings have proved extremely useful in cross agency information sharing and a united approach to tackling key issues in the town and COVID-19 related responses.



Road Safety

Roxby Roadsafe (a forum of the Roxby Downs Community Board) is currently in recess. Council is still committed to raising awareness of road safety matters and regularly posts road safety messages on social media. This is particularly important during the year when children are returning to school after the holidays.

ECONOMIC DEVELOPMENT

RDA Far North

Along with other councils in the region, Council is a major stakeholder in Regional Development Australia (RDA) Far North. Through this relationship local businesses have access to a Business Development Manager who visits from the RDA Far North's central base in Port Augusta. The Business Development Manager provides personalised business advice to local business owners and sources training opportunities that can be delivered locally.

Roxby Downs Business Forum

The Business Forum is a subcommittee of the Roxby Downs Community Board and acts as the representative body for local business. Council is a member of the Forum along with RDA Far North's Business Development Manager and the Coordinator of BHP's Local Buying Program. These relationships provide local business operators with direct access to resources and decision makers.

Mobile Food Vendors

Council currently has three mobile food vendors registered. These vendors operate in the main street when other food outlets are closed, visit BHP's accommodation villages or the light and heavy industrial estates. These vendors are meeting the needs of shift workers who are often leaving or going to work when other food outlets are closed.

Major Employer

As a major town-based employer and user of local contractors Council contributes significantly to the local economy. It is an employer of choice for the family members of Olympic Dam workers and provides casual job opportunities and career pathways for school leavers.

LOCAL ECONOMY

SNAP SHOT



source: www.abs.gov.au and www.profile.id.com.au/roxby-downs

Tourism

Council supports economic development through the operation of the Visitor Information Centre (VIC) which is located within the Roxby Link complex.

The VIC has maintained its accreditation status and continues to be part of the South Australian Visitor Information Centre Network along with 41 others across the state. Only accredited VICs can display the trademarked yellow italic “i” sign which is a symbol of guaranteed quality service and reliable information. Accredited VICs contribute to their local economies by providing information to visitors that encourages them to stay longer and spend more locally.

The VIC acts as a consignment stockist for local artists/ organisations to display and sell their products in store. It provides them with access to a wider market and a shopfront with set opening hours. Items include, opal jewellery, hand painted souvenir rocks, homemade candles and Australian themed pouches. This year we have seen three new consignment stockists join our team.

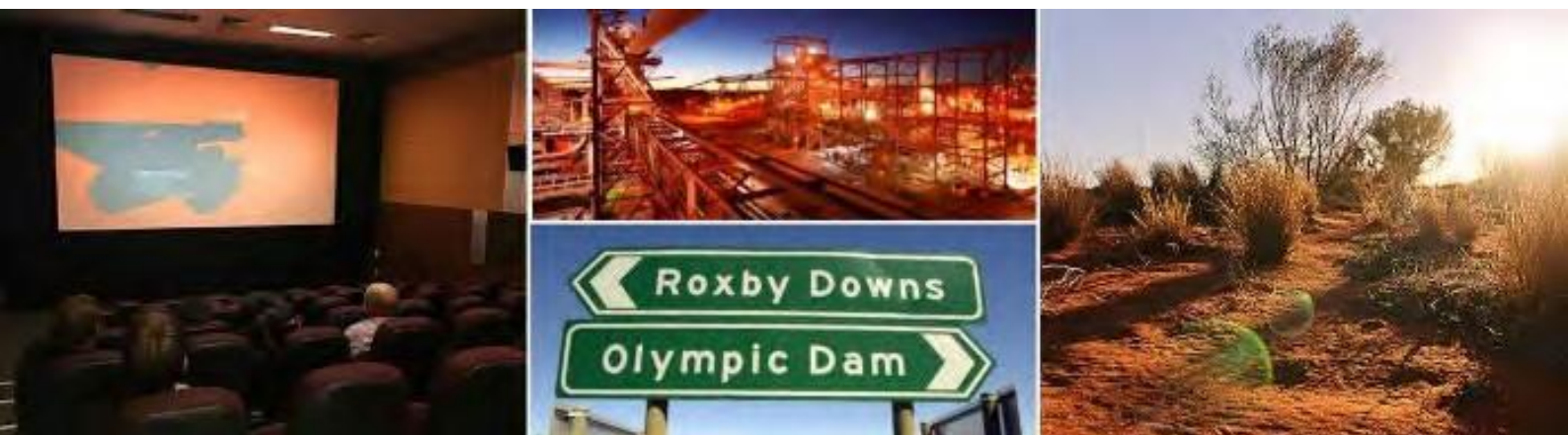
A total of 2,661 people sought tourist and local information from staff at the VIC between July 2020 and June 2021. This is slightly higher than the 19/20 period although still a 35 per cent decrease from the 18/19 and 17/18 periods with interstate and international travel still restricted.

The seasonally run Roxby Discovery Tour is designed to give visitors 'The whole Roxby experience' with an insight into the workings of Roxby Downs, Olympic Dam and Arid Recovery.

The tour is operated by the VIC in partnership with Arid Recovery and with the support of BHP. This tour did not run this financial year due to the challenges of COVID-19. However, visitors were given the opportunity to watch 'The Olympic Dam Story' presentation – a short film offered at the visitor centre.

Arid Recovery's Sunset Tours were able to resume, with 159 people heading out on a tag-a-long tour.

The VIC assists the local community by being a ticket outlet for a number of local events which this year included the Multicultural Forum International Feast, South Australian Living Artists (SALA) Festival Workshops, Roxby Youth Awards and the Business Forum's Business Breakfast.



Planning and Development

Council is required to assess all forms of development in Roxby Downs against the Roxby Downs (Municipality) Development Plan, as well as the Building Code of Australia under the *Development Act 1993* and associated regulations.

This is carried out under longstanding arrangements with both City of Salisbury (building assessment) and Stewart Payne Planning Consultant (planning assessment), who attend Roxby Downs as required, with additional support provided remotely.

Regulations establish procedures which Council must follow in the assessment of applications including what level of public notification is required and when applications must be referred to external authorities such as the Environment Protection Authority (EPA) and government agencies. Fees are set by the Development Regulations and are standard across the State.

On 31 July 2020 the second phase of South Australia's new planning system became operational for all rural councils with small towns and settlements. This involved transitioning from the *Development Act 1993* to the *Planning Development and Infrastructure Act 2016*. Council's Development Plan was replaced with the Planning and Design Code. The Code now operates throughout the state and is intended to provide a consistent approach to development assessment, replacing individual planning rules established by councils through their Development Plans. Features of the new system include direct lodgement of applications by the public via an online portal, rather than by paper application with the Council.

Council Assessment Panel

Council has previously been exempt from the requirement to operate with a Council Assessment Panel (CAP), however, will be required to have a Panel under the new legislation. The role of the Council Assessment Panel is the assessment and determination of development applications that require public notification and more complex development applications.

Development Activity

With BHP gearing up for the major shutdown in September 2021 and to meet ongoing operational requirements, Council has processed approvals for an extensive upgrade to the Olympic Dam Airport including new runway and terminal buildings and upgrading to car parking. The establishment of a workers' accommodation village south of the Olympic Dam industrial area and expansion of the existing accommodation village at Olympic Dam have been approved. Applications were also processed for the installation of a new wastewater pipeline and transmission lines associated with the establishment of the new workers accommodation facilities.

In addition to these projects, approvals for expanded workers' accommodation at the Discovery Park, refurbishment of the Roxby Downs Area School, expansion to the BP service station and a range of smaller residential and commercial development proposals have been processed.

Development Activity

Development undertaken in Roxby Downs over the 2020/21 period is shown in the table below.

Development Activity	2019/20	2020/21
Dwellings	0	1
Additions/alterations to dwellings	1	2
Carports, Outbuildings and Verandas	28	9
Signs	3	1
Swimming Pools	0	1
Flats/Units	0	0
Business/Commercial	16	12
Industrial	0	0
Other - Community	2	3
Land Division	0	1
Demolition	0	0
Total Applications	50	30
Estimated Expenditure	\$67.9m	\$14.3m

Building Fire Safety Committee

Section 157 of the *Planning, Development and Infrastructure Act 2016* (previously the *Development Act 1993*) establishes the power for the Council to establish a Building Fire Safety Committee (BFSC). The committee's primary function is to ensure fire safety in buildings. This is achieved through developing building fire safety inspection policies and examining the adequacy of fire safety provisions in buildings.

The Committee is made up of Brett Fennell, (BuildSurv- Building Surveyors & Certifiers), Jeff Shillabeer (City of Salisbury) and Colin Paton (South Australian Country Fire Service – Fire Safety Officer – Commercial).

The BFSC generally meets at least once a year on site unless required otherwise, with any follow up meetings as required (these are not necessarily held in Roxby Downs) per the Terms and Reference of the Building Fire Safety Committee.



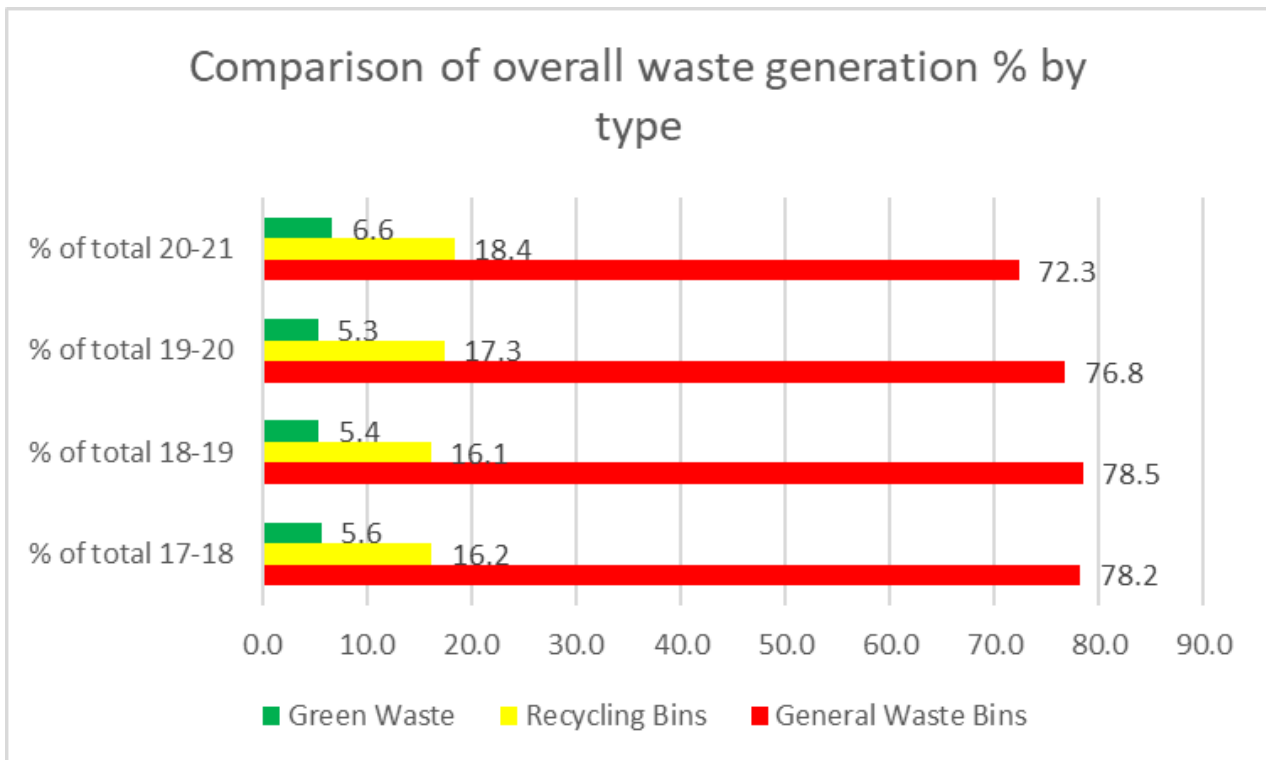
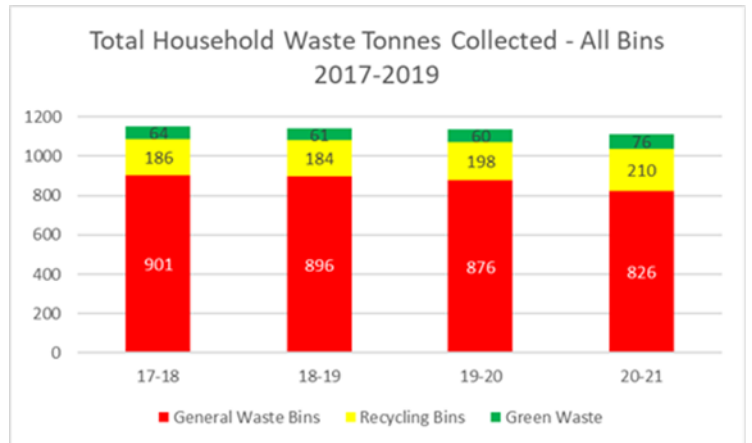
With its well-maintained streetscapes, Roxby Downs continues to be renowned as an 'oasis in the desert'.

ENVIRONMENT & SUSTAINABILITY

Waste Management

Council outsources waste management services to a local contractor (BSH Waste Solutions). With the closure and capping of the landfill (dump) site in June 2015, the town’s waste is now transported to a landfill site at Inkerman (near Dublin) north of Adelaide. A resource recovery centre operated by BSH is located in Gosse Street and is open to the public 7-days a week. Residents are able to drop off domestic quantities of hard waste at no charge at specified times. BSH independently also operates a refundable can and bottle recycling service.

During 2020-21 the level of kerbside recycling collected from households reached an all-time high of 198 tonnes and represented a 7.6% increase. At the same time there was a 2.2% reduction in general waste bin tonnage from households. This was a year when the community recycled more and disposed of less – an excellent outcome.



Dog and Cat Management

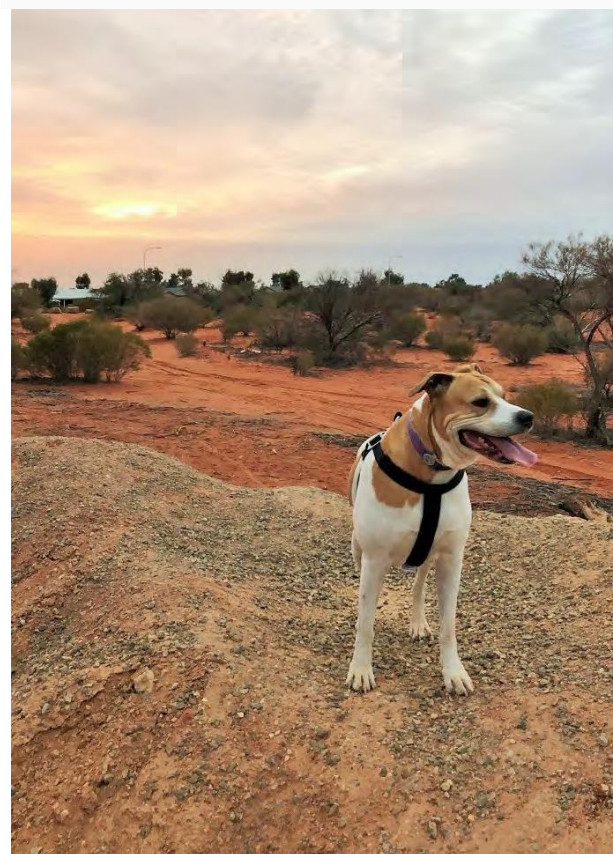
Council has management responsibilities under the *Dog and Cat Management Act 1995*. Activities include registration, collection and return of stray dogs and cats and investigating complaints of barking or dog attacks in the community.

On 1 July 2018 new laws for dog and cat owners came into effect which legislate mandatory micro-chipping. All dogs and cats born after 1 July 2018 must also be de-sexed, with exemptions applying for working dogs and registered breeders.

The Dogs and Cats Online (DACO) system has been operational for 3 years. This centralised system has replaced the 68 individual council registers and provides an online service for all registration payments and updating registration and microchip details if they move to a new house or change telephone numbers.

Item	2019/20	2020/21
Dog Registrations	574	601
Dog Expiations	16	18
Dog Complaints	96	85
Dog Impoundments	51	41
Dog Attack reports	2	3
Dog Expiation Income	\$5,772	\$5,517
Dog Registration Fees	\$24,305	*\$25,192
Cat Registrations	71	111
Cat Expiations	0	0
Cat Registration Fees	\$2,591	\$3,589
Cat Nuisance Reports	7	6
Breeder Registrations	2	3
Breeder Registration fees	\$900	\$750

*less 12% commission to the Dog and Cat Management Board



Two of Roxby's canine residents enjoying desert life.

Community Land

Community Land Management Plans

In accordance with Section 193 of the *Local Government Act 1999*, all local government land owned by Council or under our care and control (excluding roads) is classified as community land. Council has completed a classification process and prepared community land management plans for each identified parcel of community land. The Community Land Register and copies of relevant management plans are available from Council.

Ovals

The town ovals are maintained using a management plan that includes aerating, scarifying, trimming the grass, regular sprinkler checks and irrigation maintenance and repairs. Water storage tanks and irrigation control facilities ensure there is a steady supply of irrigation water.

The ovals are also used as a shared space with Roxby Downs Area School Monday - Friday during school terms.

Fire Prevention

The *Fire and Emergency Services Act 2005* stipulates that each rural council must appoint a Fire Prevention Officer for its area. The Fire Prevention Officer's role includes the monitoring of residential and rural areas to ensure landowners take responsible steps to protect their property from fire, as required under the Act.

Inspections are carried out leading up to, and during, the Fire Danger Season to assess compliance. Notices are issued where compliance has not been met. Section 105F Notices are issued pursuant to the Act, requiring landowners to maintain their properties to reduce the risk of fire. During 2020/2021 no Section 105F notices were issued.

Council also has the responsibility to ensure that reserves under its care and control are maintained to fire prevention standards. Council's Fire Prevention Officer issued 18 Schedule 10 permits and 22 Schedule 9 permits during the year which authorise the lighting of fires in open air on total fire ban days and during the bushfire season. The permits issued were mainly over the Christmas and New Year period.



An aerial view of the town oval.

Nature Play Festival

Due to the evolving COVID-19 situation the 2020 Nature Play event was held as a DIY activity kit. Nature Play kits were made available from the Community and CYC.

Over a four-day period, children were given the opportunity to explore nature by participating in an scavenger hunt along the Emu Walk trail.

Some of the activities included looking for and identifying various insects and animal tracks, painting rocks, playing at the Hermit Street Nature Playground and blowing bubbles.

The DIY nature play kits were well received, although there was a preference for the event to be held as a whole of community experience when COVID-19 restrictions ease in the future

Townscape Amenity

Council continues to implement streetscape improvements in public spaces and has a regular maintenance program to ensure that streets and public areas are regularly clean and swept.

Ten cent refundable beverage container recycling bins in Richardson Place form part of Council's litter control strategy. The main streets are regularly maintained and monitored by Council's horticultural contractor to ensure a clean and attractive environment.

Corellas continue to be a seasonal problem impacting on local trees and vegetation as well as causing noise issues. The absence of rain caused more kangaroos to enter the town environs this year in search of water and food. There were regular sightings on the ovals, reserves and residential streets with road safety issues arising for vehicles travelling at night particularly on Olympic Way.



BUGS OF ROXBY DOWNS

Roxby Downs is home to a vast range of little critters friendly and not so friendly alike. Use your magnifying glass to explore the bugs that call this arid environment home:



An example of one of the activities in the DIY nature play activity packs.

Infrastructure

Roads

The Road Resealing Program was completed for 2021, as per the 3-year contract with Downer EDI.

The following streets were re-surfaced:

- Emeroo Court
- Myall Street
- Wangianna Street
- Olympic Way

Footpaths

Footpath sections were replaced at the following locations:

- Arcoona Street
- Stuart Road
- Hermit Street
- Tutop Street



L to R: Wangianna Street, Olympic Way, Myall Street.



L to R: Arcoona Street, Hermit Street, Stuart Road.

ESSENTIAL SERVICES

Roxby Water

Council's appointment as a Water Distribution and Sewerage Authority for the Roxby Downs township arises as a result of Clause 13 (20) of the Schedule to the *Roxby Downs (Indenture Ratification) Act 1982*.

Clause 13 requires Council to comply with standards normally applicable to SA Water, and specifies that Council should take practical efforts in sewerage effluent wastewater re-use, how much Council can pay for water and that profits can be transferred back to the Municipality. Council operates water and sewerage services under the Roxby Water banner as a separate business unit.

In January 2013, amendments to the *Water Industry Act 2012* came into effect with Council requiring and obtaining a Water Industry Retail Licence issued by the Essential Services Commission of South Australia (ESCOSA).

Water meters are read concurrently with electricity meters on a quarterly basis at the end of June, September, December and March each year.

Water Supply

Water for Roxby Downs and Olympic Dam (including the mine operations) is sourced from the Great Artesian Basin near the southern and eastern areas of Lake Eyre. This water is pumped 200km south to a desalination plant on the BHP mining lease and is then cooled, desalinated and stored for later distribution. Water for the township is then pumped 10km to a covered water supply dam on the outskirts of town.

ROXBY WATER

Roxby Water purchases water from BHP, checks the quality against water quality standards and, if needed, chlorinates the water before pumping to properties with the township via approximately 38km of pipe work.

Roxby's water is best described as being very soft, of high quality, having a small amount of natural fluoride and low in dissolved solids. Water has been tested and compared against a range of other urban water supplies and bottled water with favourable results.

In 2013, the *Safe Drinking Water Act* was introduced requiring all licensed water providers to develop and follow a Risk Management Plan. This is to ensure that the quality of water delivered to the customer meets Australian Quality Standards, that regular monitoring is carried out and to check that both operational and regulatory parameters are met. Council has developed a Risk Management Plan that has been approved by SA Health.

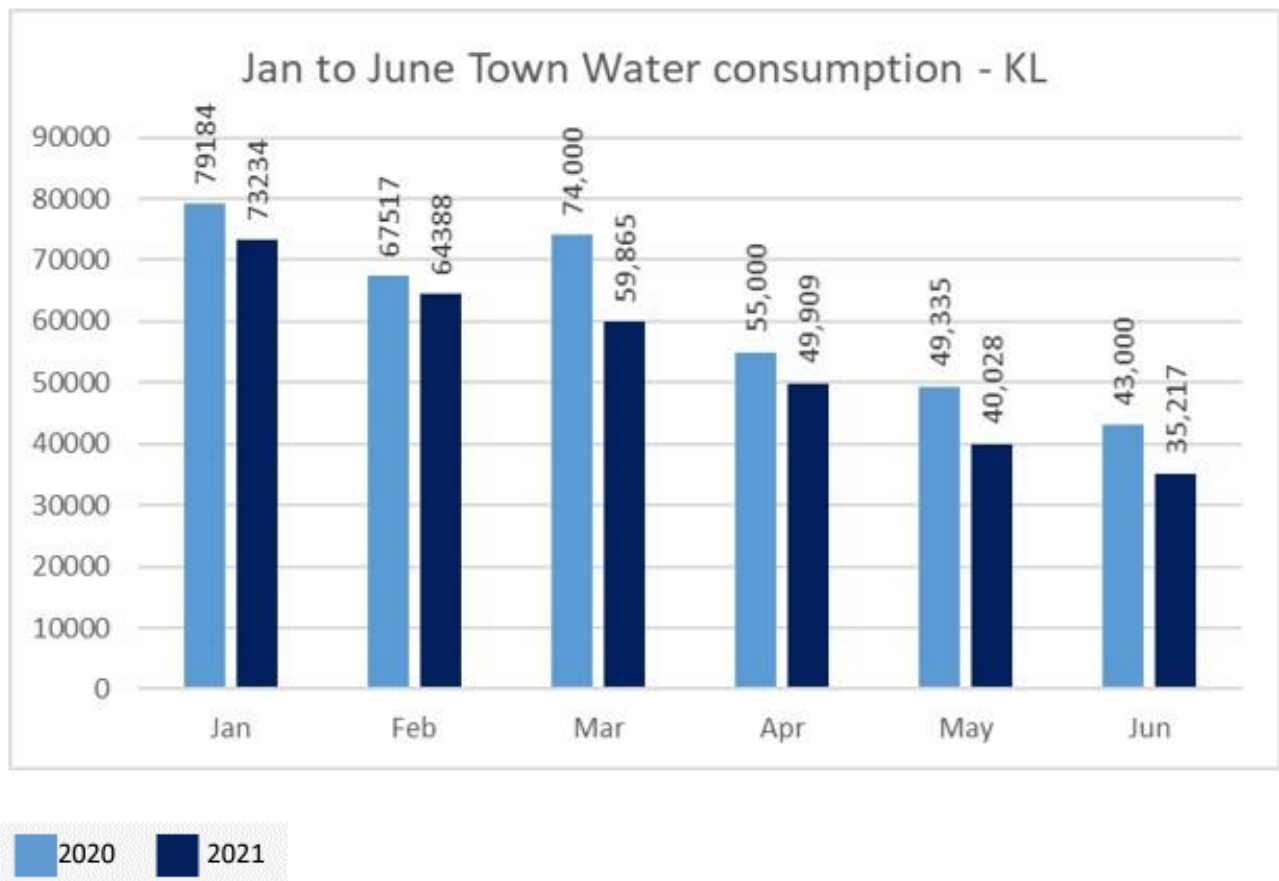
Legislative Reporting

Roxby Water prepares a water compliance report to the Essential Services Commission of South Australia (ESCOSA) each year in November and an Annual Recycled Water Report to the Department of Health.

The Roxby Water SRMTMP (Safety, Reliability, Maintenance and Technical Management Plan) was reviewed with an annual audit of compliance check which was reported to The Office of the Technical Regulator with non-compliance issues identified.

	2018	2019	2020
Roxby Downs Businesses*	37,835kL	49,146kL	36,548kL
Residential	218,092kL	234,320kL	209,074kL

*business premises within the Roxby Downs town area and includes the light industrial area north of the BP Service Station.



Water Rates

Council operates a three-tiered incentive-based pricing structure for water. Charges are based on allocated access units according to the size of the water meter serving the property.

Fees and charges for water and sewerage rates are reviewed in June of each year to align with the annual review of all of Council's other fees and charges. The current schedule of rates and charges is published on the Council website.

A formal Water Pricing Policy has been developed and is reviewed annually in accordance with ESCOSA Water Retailer Licence requirements.

Water Consumption

Roxby Downs has very low rainfall and a high and ever-increasing number of domestic swimming pools. Consumption of water, however, continues to be moderate and compares favourably with other regional communities.

Under the Indenture a minimum allowance of 650 litres of water per head per day plus a reasonably sufficient quantity for parks and gardens needs to be provided to the town. Current and historical consumption remains well within this allowance.

Water Related Works Completed

Various maintenance activities were carried out during the year including the following:

- 35 water meters were repaired or replaced.
- The water mains isolation valve on Olympic Way and Pioneer Drive was replaced.
- Drip legs were fitted to the chlorine dosing system to prevent clogging of the filter and a possible chlorine leak.



Drip legs on the chlorine dosing system.



Sewerage Operations

Roxby Water provides a full sewerage system to all properties within the township. Sewage and sullage are transported through 35km of sewerage mains, manholes and nine pump stations and pumped to a series of lagoons to the west of the township.

The effluent treatment system is continuously monitored for compliance with environmental and health regulations, allowing the processed water to be used for watering the Roxby Downs Golf Course. This provides a flexible method for recycled water disposal that is able to respond to seasonal fluctuations caused by a high level of evaporation and major rain events. Our high evaporation rate (approximately 3m per year), and reduced storage capacity means that sometimes re-used water needs to be restricted. Management issues can also arise when large inflows of storm water enter the primary dams.

Water intended for re-use (e.g. irrigation purposes of the golf course) is pre-treated to meet guidelines for re-use of water. Regular testing is carried out in accordance with the EPA licence and Department of Health requirements.

Over the past 10 years, with the growth of the town and increase in grassed areas, the application of re-used water on Council's ovals has had to be rationalised.

Since 2012, all of Council's re-use water has been directed to the golf course. This allows for optimum and appropriate use with less possibility of public contact due to the nature of the use of the space.

Sewerage Works

Sewerage works carried out during the year included the following:

- All Pump Station chambers were cleaned four times during the year.
- Five blocked sewer mains were attended to during the year caused by tree root intrusion. Four council connections were replaced due to tree roots cracking the connections
- Several sewer pumps were unblocked due to foreign objects such as hygiene products, underpants, tennis balls, parts of mop heads, t-shirts and fat intrusion.
- Bi-yearly maintenance checks of all pump stations, sewer lagoon recycling area and irrigation shed were conducted. Chlorine injector and regulators were overhauled at the treatment shed.
- Samples and data were taken and recorded for Sewer Lagoon Licence and independent verification checks.
- A section of sewer mains was replaced in Arcoona Street, following the discovery of significant tree root intrusion.
- Pump #1 and #2 at Pump Station A were replaced.
- Installation of replacement check valves for pump #1 and #2 at Sewer Pump Station H.



Tree root incursion in a section of sewer mains.

Sewer Lagoons

Council began receiving partially treated wastewater from the BHP Olympic Dam South village wastewater treatment plant into the Roxby Downs wastewater treatment system in April 2021.

Under the South Australian Recycled Water Guidelines and as part of Council's licence condition, SA Health required that a Chlorine Analyser System be installed at the wastewater treatment plant. This is due for completion in 2021/22.

A total of 22,231 KL of additional wastewater was received and processed for re-use as of 30 June 2021. For comparison, 1 Olympic size swimming pool holds about 2,500KL. Council is receiving an average of 300 KL of additional wastewater per day (peak 395 KL/day).

The additional water provides opportunities for new irrigation projects to replace potable water use for horticulture within the township.

Sewerage Charging

Since June 2000 Council has used the South Australian Local Government Association (LGA) property unit system for calculating charges for sewerage. Sewerage charges apply per property unit per quarter for all freehold properties abutting a sewerage main. These fees are reviewed in June of each year in line with reviews of water tariffs.

Stormwater System

Council's stormwater system comprises 240 stormwater side entry pits connected to 12.5km of various sized stormwater pipes, 8.5km open drains, 10 storm catchments, detention and retention dams. The majority of the town is naturally drained, but in some locations, areas are drained with the aid of two small stormwater pumping stations. The town has been well designed to ensure that for moderate storm events, stormwater is contained within the stormwater system. For larger, rarer events, some sections of road double as a minor floodway for short periods.

Clearing of silt and rubbish from pits and drains and stormwater earth drains occurs every year. The challenge, however, is to manage debris associated with woodchip areas which from time to time are picked up into the stormwater system and can cause minor blockages.



Average daily wastewater volumes received from BHP ODS Camp between 1 April and 30 June 2021.

ROXBY POWER

Council is the designated 'power distribution authority' for the Roxby Downs Township under clause 18 (16) of the Indenture. Roxby Power is a division of Council that is responsible for two primary functions –

- Maintaining the town's electricity distribution infrastructure in collaboration with the contracted service providers to ensure a reliable, safe supply of electricity; and
- Undertaking electricity retailing functions, including billing and customer service.

BHP owns 275kV and 132kV power lines that transmit electricity from the national grid at Port Augusta to Olympic Dam. A 33kV line then services the Roxby township where Roxby Power takes control.

Regulatory Environment

The National Electricity Market (NEM), which has been progressively implemented and evolved since 1998, has created a vastly different electricity supply environment to that existing at the time of the Indenture.

In addition to the authority provided by the Indenture, Council supplies and sells electricity under a number of authorisations relating to the National Electricity Market (NEM).

A Notice of Exemption from the National Energy Retail Law issued by the Minister for Mineral Resources and Energy imposes conditions similar to a Retail Licence under the NEM legislation. A Distribution Licence is issued by the Emergency Services Commission of South Australia (ESCOSA).



Regulatory Reporting

Roxby Power completes an annual Safety, Reliability, Maintenance and Technical Management Plan (SRMTMP) which is submitted to the Office of the Technical Regulator (OTR) and Essential Services Commission of SA (ESCOSA).

Australian Power Quality and Reliability Centre

The University of Wollongong – Australian Power Quality and Reliability Centre (APQRC) has completed an analysis of the Roxby Downs electricity network.

The analysis found that the network is of a high standard, with voltage levels very well regulated. This research was undertaken to establish the network's capacity to continue to add solar PV systems, since solar PV systems tend to push up voltages on electricity networks.

The conclusion of the data analysis was that Roxby Downs has 'plenty of headroom to accommodate the voltage rise that will be caused by integration of solar photovoltaic generation.'

Electricity Operations

The Roxby Downs electrical distribution system is highly reliable in its operation. It includes 6.5km of 11kV overhead mains, 19km of 11kV underground mains, 30.6km underground low voltage mains, 35 x 11kV pad mount Transformers and a range of township streetlights.

Electrical Works Undertaken

An annual program of High Voltage (HV) equipment maintenance occurs with one third of the town network serviced each year. Scheduled maintenance also includes overhead transmission line inspections and repairs, tree trimming and visual inspections of all transformers and ring main units.

In addition to the normal maintenance program other works completed included:

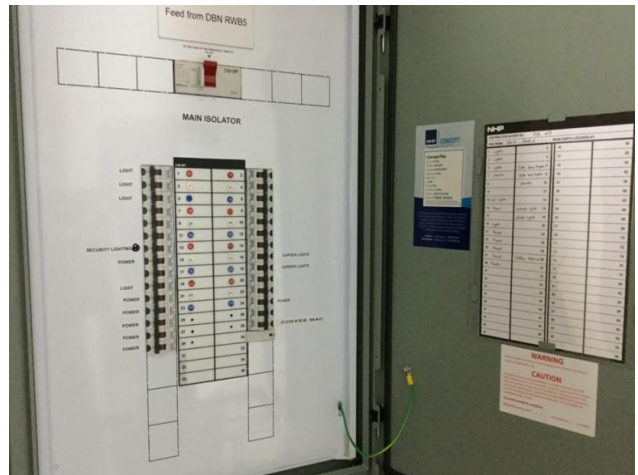
- Surge arrestors installed on the western overhead line to reduce the likelihood of outages due to birds colliding with the powerlines.
- Replacement/upgrade of 3 x electrical switchboards at Roxby Link.
- Meter upgrades due to Solar installations
- Replacement of power cables installed on Stuart Road and Wirrda Street after cable faults occurred.
- Replacement transformer meters installed to 33 out of 38 transformers (86% complete).
- 15 domestic power meters replaced.

Street Lighting

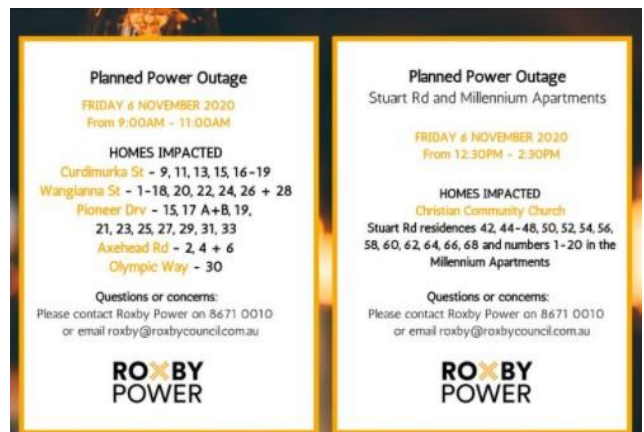
Roxby Power upgraded 19 streetlights to LED and replaced 1 street light pole after it was hit by a vehicle.

Other Electrical Works

Other community projects included the provision and installation of Christmas lights in Richardson Place and other main street events.



Example of a replacement distribution board at Roxby Link.



A social media post alerting resident to a planned power outage in November.

Outages

There were planned outages due to the town HV maintenance and multiple metering and pillar damage outages. There were a total of 27 outages for the year.

Disruptions

There were several disruptions to the power supply between January and April this year.

Technical analysis revealed one was caused by a bird colliding with the power line, which disrupted power to multiple residences in Roxby Downs.

There were also power outages on Stuart Road, Hermit Street and Wirrda Street.

Electricity Retail

Meter Reading

Electricity meters are read concurrently with water meters on a quarterly basis at the end of June, September, December and March each year. The meter reading function is performed by Council staff.

Electricity Tariffs

Fees and charges for electricity are reviewed on 1 July each year to align with the annual review of all of Council's other fees and charges. The current schedule of rates and charges is published on the Council website.

Community Education

Local residents have access to a Home Energy Audit Toolkit which is available for loan from the Roxby Link Community Library. The kit includes a range of practical tools to help residents complete an energy audit of their homes including an energy meter and light (lux) meter. The kit also contains useful tips on ways to reduce energy use.

Power Consumption

Township electricity consumption showed a similar usage pattern to the same period the year before. However, between January and March consumption in 2021 was 5% less than in 2020, and from April to June 2021 power consumption increased by almost 7% compared to 2020. This may be attributed to the cooler summer and autumn in 2021 than the previous year.

Roxby Power and Roxby Water notices have now been issued.

IMPORTANT DATES:

12 OCTOBER 2021 Power and water notices issued.

16 NOVEMBER 2021 Payment due.

18 NOVEMBER 2021 Reminder notices issued (NOTE: fees will apply for any notices paid on and after this date).

HOW TO PAY:

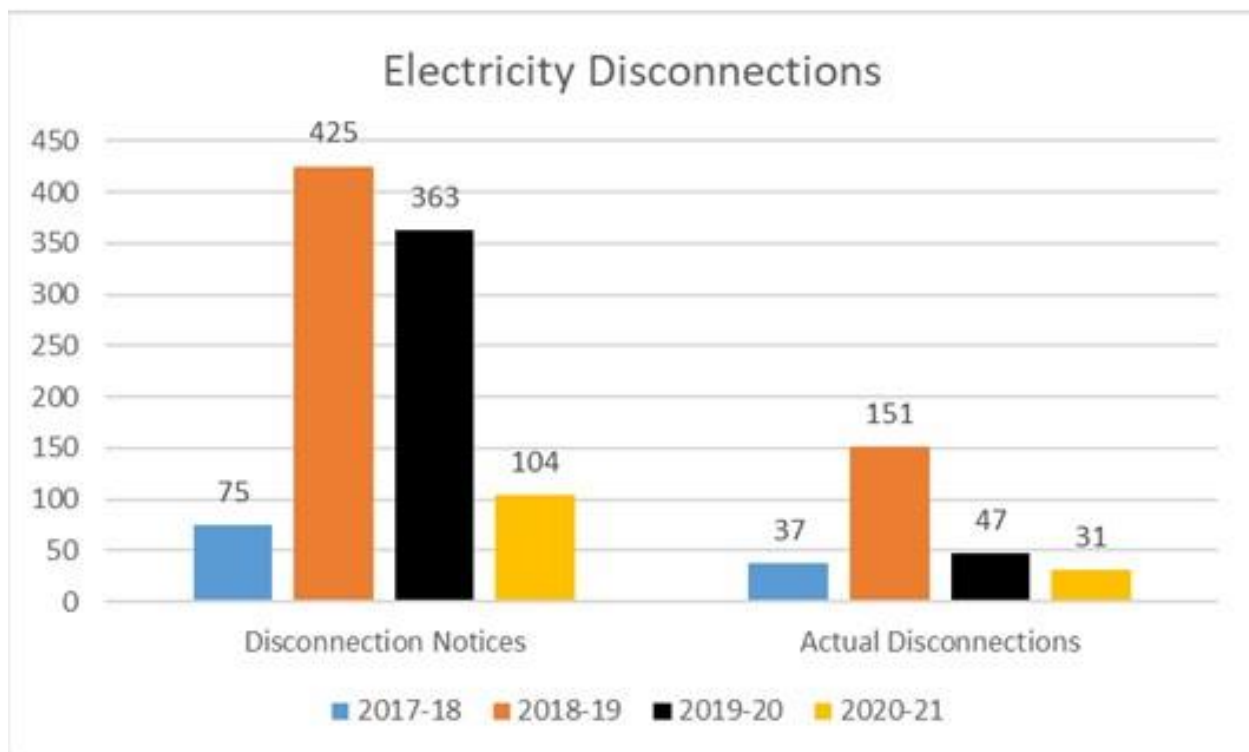
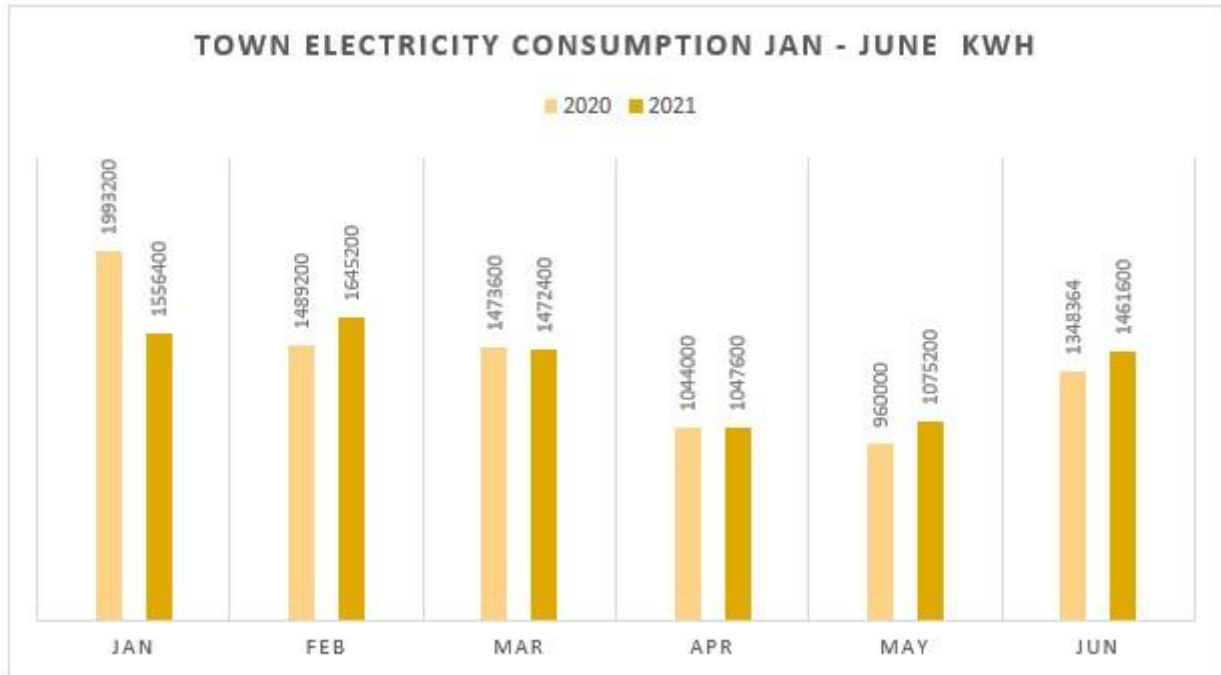
- Online via BPAY or internet banking.
- In person at the Roxby Council office.
- Over the phone with Visa or Mastercard phone (08) 8671 0010.

ROXBY POWER | ROXBY WATER



Social media messaging.

	2018	2019	2020
Connections	155	213	214
Vacating/ Transferring within Town	131	73	84
Finals/Leaving Town	229	243	219



OUR PEOPLE

Workforce Profile

As at 30 June 2021 Council employed 78 employees which equates to a Full Time Equivalent (FTE) of 53. The following table outlines the workforce distribution.

Type	Total	Male	%	Female	%
Full Time Permanent	33	14	42%	19	58%
Part Time Permanent	8	0	0%	8	100%
Fixed Term Contract	5	4	80%	1	20%
Casuals	32	6	19%	26	81%
Trainees	0	0	0%	0	0%
Total	78	24	31%	54	69%

Senior Management Team

The Senior Management Team (Executive Leadership) comprises the Chief Executive and three Group Managers:

Group Manager Corporate Services
 Group Manager Essential Services and Assets
 Group Manager Lifestyle and Sport

The Senior Management Team have salary packages that incorporate compulsory superannuation and housing. Other benefits include the provision of a mobile phone and ICT equipment.

A Salary Register is available for inspection at Council's Reception.

Major Employer

As a major employer in Roxby Downs, Council provides a range of employment opportunities for the partners and family members of mine workers. Casual staff are employed to meet the seasonal demands of recreation and cultural services. Council is committed to providing career opportunities for young people and employs many school leavers at Roxby Link.

Turnover of permanent Roxby Council staff increased slightly from 24.4% in 2019/20 to 25.2% in 20/2021. The higher turnover of casual staff at Roxby Link continues to be a major challenge.

Enterprise Agreement

Conditions of employment are reflected in the Municipal Council of Roxby Downs Enterprise Agreement 2020 (“Agreement”). This Agreement was renegotiated during 2020 for a further 3-year term.

The Agreement is a standalone industrial instrument to the extent permitted by Section 81(3) of the *Fair Work Act 1994 (SA)*. This Agreement maintains and refines various employment and welfare initiatives such as a Time Off in Lieu (TOIL) system that provides staff with flexibility to combine work, personal and family commitments.

Code of Conduct

The Code of Conduct for Local Government Employees published by the Minister for Planning for the purpose of Section 110 (1) of the *Local Government Act 1999* outlines the principles that govern the conduct of Council employees in relation to gifts and benefits.

An additional Code of Conduct specifically for Municipal Council of Roxby Downs employees was adopted in November 2019 to cover areas such as general behaviour, responsibilities, use of Council resources, corporate image and conflicts of interest.

Equal Employment Opportunity

Council is an equal opportunity employer and is committed to providing a workplace free from discrimination, bullying and harassment.

Council has appointed two Equal Opportunity Contact Officers based at the two main worksites - Council Office and Roxby Link.



Training & Development

Council continues to support training and development programs for staff despite the challenges of a remote location, lack of programs available locally and costs of travel. The inability to travel due to COVID-19 presented an opportunity to explore the use of online platforms. Through this technology staff were able to access meetings, workshops, webinars and training sessions.

External training courses attended by staff included:

- Records Management
- First Aid
- Chlorine Gas
- Pool Plant Operator
- Pool Lifeguard
- Breathing Apparatus
- Fire Warden
- Barista
- Fire Prevention Officer
- Equal Opportunity Contact Officer
- Community Engagement

Keeping Staff Informed

Staff are kept up to date with a weekly communications update at the beginning of the week and a wrap up from the Chief Executive at the end of the week.



One of Council's two weekly internal newsletters.

Work Health and Safety (WHS)

Council is committed to providing and maintaining a safe and healthy work environment for all staff, volunteers, contractors and visitors that minimises the risk of injury or illness.

In November 2018, Council's WHS and risk management systems were audited by Local Government Risk Services (LGRS) as part of a 2-yearly program of review. From this audit, a 2-year action plan was developed and approved. The progress of the WHS component was reviewed in June 2020 which showed Council was tracking at 88% and on schedule to complete all actions by 30 September 2020.

The next Audit of the WHS & Risk Management system is scheduled for the first half of 2021-2022.

The Skytrust cloud-based safety program has been in use since May 2019 and is the primary tool used for recording incidents, hazards, workplace inspections, contractor reviews and risk assessments.

Return to Work Claims

In 2020/21 Council had 5 Return to Work claims with 3 of them resulting in no lost time, and 2 injury claims resulting in modified workdays.

Hazard, Injury and Incident Reports

A total of 74 reports have been received during 2020/2021, which is an increase of 36 or 95% on the previous year.


- 14 Injury/illness (staff only, first aid, medical treated injury, lost time injury)
- 22 other incidents (property damage, near miss, contractor reports)
- 38 hazards

Health and Wellbeing Programs

Council utilises the services of CHG to deliver an annual healthy lifestyle program. These programs reinforce the importance of maintaining good physical and mental health and include skin cancer screens, fitness assessments, back care, blood pressure, heart risk profile, nutritional profile, blood glucose and cholesterol checks. Council provides staff with access to free influenza vaccinations. This is a voluntary program.

Employee Assistance Program

Council utilises the services of ACCESS Programs to manage Council's Employee Assistance Program (EAP). The EAP provides access to free confidential counselling to assist staff in resolving personal and/or work-related issues.



Workers Compensation Scheme
Local Government Association
of South Australia

HEALTHY LIFESTYLE PROGRAM

CHG

SKIN CANCER SCREENINGS

Congratulations for being proactive with your health!
Congratulations on participating in your workplace skin cancer screens. Please remember you should continue to have these screens in the future. Speak to your GP if you notice any change or unusual spots on your skin.

Roxby Downs Council
Date

Bookings
Contact Danielle Moore via
Danielle.Moore@roxbycouncil.com.au

Screening Includes:
Some of South Australia's most experienced GPs in Skin Cancer Screening
10 minute appointment
Full body screening (up to own level of comfort)
Use of dermatoscope
Any suspicious lesions will result in a referral to your GP or skin specialist

Please note - you are able to bring in a chaperone to accompany you in your screening if you wish

Despite being almost entirely preventable, skin cancer continues to affect at least 1 in every 2 Australians in their lifetime!

"My story is about timing, time wasted, time spent waiting, time not spent on my health, and wasted opportunities. If I had attended my company's Skin Cancer Screening a year ago, which I had many opportunities to do so, the pain, stress and frustration my family and I went through would have been avoided or at least very much less. But if I had not attended at all, who knows what the outcome would have been for me?! For your family's sake and your own, please take full advantage of your company's generous offers with skin cancer screening and other men's health programs."

- Port Pirie Client

1. Calculated by M. Stepien from data contained in National Cancer Council Initiative: The 2002 National Non-melanoma Skin Cancer Survey. A report by the NCCI Non-melanoma Skin Cancer Working Group. Edited by MP Stepien. Melbourne: NCCI, 2003.

T 08 8354 9800 | E hp@chg.net.au | W www.chg.net.au

One of the health and wellbeing initiatives offered to Roxby Council staff.

GOVERNANCE OPERATIONS

Decision Making Structure

Under the provisions of the *Roxby Downs Indenture Ratification) Act 1982* the position of Administrator is an officer of The Crown subject to the direction of the Minister for Energy and Mining.

BHP is also formally recognised and along with the State Government contributes equally to fund Council's Municipal deficit. Whilst both partners must approve Council's budget, they have no formal control of the day-to-day operations of Council, which is an independent legal entity.

Delegations

The Administrator is the decision-making authority and has all the powers, functions and duties of a council. Council delegates certain powers and functions to the Chief Executive who manages the day-to-day operations of the Council. These delegations provide formal authority for the Chief Executive to implement decisions and carry out the statutory responsibilities of Council. These delegations are reviewed annually.

Council Meetings

The Administrator holds monthly Council meetings which are open to the public unless otherwise advised. Meetings are held in the Council Boardroom on the last Wednesday each month except in December when the meeting is held earlier and commence at 4pm.

The official notice and agenda are published on the Council website three days prior to the meeting. Members of the public can address Council on issues of concern (deputation) or present a petition if seven days' notice prior to the meeting is provided.

Confidential Matters

Under Section 90 of the *Local Government Act 1999*, meetings must be held in public except where matters are considered confidential in nature. During 2020/21, there were no confidential matters and all Council meetings held were open to the public.

Section 270 Reviews

Council's Review of Council Decisions Procedure under Section 270 of the *Local Government Act 1999* provides a grievance process for any person wishing to have a council decision reviewed. During 2020/21, Council did not receive any requests for a Section 270 review of a Council decision.

Prescribed Committees

Audit Committee

Subject to the overriding provisions of the Indenture, Council has established an Audit Committee pursuant to Section 126 of the *Local Government Act 1999*. This Committee is responsible for reviewing financial reporting, overseeing and making recommendations on how management addresses business risks and making recommendations relating to financial governance including internal controls.

Independent members are appointed by Council based on their individual skills, knowledge and experience to ensure the effective discharge of their responsibilities.

The current Audit Committee comprises three independent members. David Powell was re-appointed as the Presiding Member for a further 3-year term expiring on 28 February 2024.

Sitting fees are \$1,050 per meeting when the meeting is held in Adelaide. The sitting fee for an Audit Committee meeting held in Roxby Downs is \$1,550.

The Chief Executive, Group Manager Corporate Services and other staff, as required, attend meetings but do not have a role in decision making. All decisions of the Audit Committee become recommendations to Council.

The Audit Committee met on five occasions during the year.

Subsidiaries

Council has not formed any subsidiaries pursuant to Section 42 of the *Local Government Act 1999*.

Freedom of Information

Various Council documents and other information are available on Council's website without the need for a formal application under the *Freedom of Information Act 1991*. Some information may be available for viewing at no charge, whilst some items may be copied at a small charge, provided that copying does not infringe copyright. In some cases, where an extraordinary amount of staff time is required to comply with a request for information, charges may be imposed to recover costs.

Requests for other information will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, unless the applicant is granted an exemption, an application fee must be forwarded with the request to Council's Freedom of Information Officer.

Information Statement

Council is required under Section 9(1) and (1a) of the *Freedom of Information Act 1991* to publish an Information Statement. A copy of this statement is available to view on the Council's website.

Amendment of Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the *Freedom of Information Act 1991*. They may then request a correction to any information about themselves which is incomplete, incorrect, misleading or out-of-date. To gain access to these Council records, they must complete a Freedom of Information application, outlining the records that they wish to inspect, and this application must be forwarded to Council's Freedom of Information Officer. No applications to amend records were received during the year.

Freedom of Information Applications

There was one (1) application that resulted in a partial release of documents.

National Competition Policy

Council has an obligation under Clause 7 of the National Competition Policy to report on the application of competition principles.

During 2020/21, Council advises that it:

- Has determined that it has no significant business activities as defined in the Clause 7 statement
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- Has not received any complaints alleging breaches of competitive neutrality principles
- Is involved in public monopolies associated with the provision of electricity, water and sewerage services. These operate in accordance with the provisions of the *Roxby Downs (Indenture Ratification) Act 1982*.

Competitive Tendering

Council's Procurement Policy guides the practices and procedures for procuring goods services and works. The Policy ensures that procurement activities are conducted in accordance with the following principles:

- Value for money
- Probity, ethical behaviour and fairdealing
- Accountability, transparency and reporting
- Efficient procurement practices
- Environmental Management and sustainability
- Use of local suppliers
- Work Health and Safety
- Risk management

Assessment criteria includes consideration of the impact of service delivery approaches on local businesses.

During 2020/21 there were no significant contracts placed out to tender due to many being renegotiated for 5-year terms in previous years.

Other Corporate Services

Service SA

Council has been contracted as a Service SA rural agent since 2007, being able to provide a much-needed service to the Roxby Downs community. This is a commission based contractual arrangement which provides Council with an additional revenue stream.

Council's Customer Service Team have delegated authority from the Minister for Infrastructure and Transport to undertake a selected range of Service SA transactions which include vehicle registration, licensing of drivers, boat registrations, and boat operator licences. Transfer of interstate licences can also be carried out along with vehicle registrations from interstate. Conversion of licences from overseas can also be completed.

Transactions are completed using the online EzyReg portal for more basic transactions such as registration and licence renewals, change of addresses etc. However, more complex transactions such as Learners theory tests, and transactions which involve setting up a new client are completed manually with the assistance of the Port Pirie branch of Service SA.

Local Laws

All by-laws will expire on 1 January 2024 unless revoked or amended prior to that date. Copies of the by-laws are accessible from Council's website.

1. By-law No. 1 - Penalties and Permits

This by-law refers to the granting of permits and penalties associated with breaches of any by-laws.

2. By-law No. 2 - Dogs

This by-law relates to the management of dogs in the Council area and limits the number of dogs kept on premises.

3. By-law No. 3 – Cats

This by-law relates to the management of cats in the Council area, establishes a registration scheme for cats and limits the number of cats kept on premises.

4. By-law No. 4 – Local Government Land

This by-law regulates the access to and use of Local Government land (other than roads) and certain public places.

5. By-law No. 5 – Moveable Signs

This by-law sets standards for moveable signs on roads and provides conditions for the placement of such signs.

6. By-law No. 6 – Roads

This by-law regulates certain activities on roads in the Council area.

7. By-law No. 7 – Waste Management

This by-law regulates the removal of domestic waste, recyclable and green organic waste from premises in the Council area.

Registers

Local councils are required to maintain mandatory registers and Codes of Conduct and Codes of Practice. The following registers and Codes are maintained:

- Officers Register of Salaries
- Register of Fees and Charges
- Register of Community Land
- Register of Public Roads
- By-laws
- Code of Practice for Access to Council Meetings and Documents
- Code of Practice for Council and Council Committee Meeting Procedures

The following items do not apply to this Council:

- Members Register of Interests
- Members Register of Allowances and Benefits
- Members Code of Conduct
- Code of Practice for Access to Meetings and Documents
- Code of Practice for Meeting Procedures

Council Policies

Council has adopted a wide range of policies to assist in decision making and administrative processes. Council policies are available for viewing on the Council website and/or at the Council office.

The following policies are held as required by legislation:

- Review of Council Decisions Policy
- Contract and Tenders Policy
- Order Making Policy
- Public Consultation Policy
- Prudential Management Policy

Additional policies comprise:

- Asset Accounting Policy
- Bad Debt Policy
- Budget Management Policy
- Building Inspection Policy
- Business Units Financial Accounting Policy
- Cemetery Management Policy
- Child & Vulnerable Persons Safe Environment Policy
- Code of Conduct for Local Government Employees
- Code of Conduct for Volunteers
- Complaints Policy
- Credit Card Policy
- Customer Service Policy
- Disposal of Land and Assets Policy
- Dog and Cat Management Policy
- Dog and Cat Registrations Policy
- Employee Code of Conduct
- Equal Opportunity, Discrimination, harassment and Workplace Bullying Policy
- Enforcement Policy
- Expiation Notice Review Policy
- Financial Internal Control Policy
- Fit for Work Policy
- Flag Management Policy
- Food Hygiene Policy

- Fraud and Corruption and Maladministration Policy
- Funding Policy
- Gifts and Benefits Policy
- Grievance Policy
- Healthy Eating Policy
- ICT Policy
- Issue of Parking Expiation Notices Policy
- Leases and Licences to Sporting and Community Organisations Policy
- Library Conditions of Use Policy
- Maintenance of Road Verges Policy
- Media Policy
- Microchip Scanner Use Policy
- Mobile Food Vendors Policy
- Municipal Rates Hardship Policy
- Municipal Rating Policy
- Naming of Roads and Public Places Policy
- Privacy Policy
- Procurement Policy
- Public Interest Disclosure Policy
- Rate Debt Recovery Policy
- Records Management Policy
- Recycled Water Policy
- Remotely Piloted Aircraft Systems Operation
- Risk Management Policy
- Roxby Power Electricity Bond Policy
- Roxby Power Hardship Policy
- Roxby Power Pricing Policy
- Roxby Water Hardship Policy
- Roxby Water Pricing Policy
- Sponsorship and Donations Policy
- Town Oval Policy
- Treasury Policy
- Tree Policy
- Vehicle Policy
- Volunteer Management Policy
- Waste Collection Policy
- Water Leakage Allowance Policy
- Work Health Safety and Return to Work Policy

FINANCIAL PERFORMANCE

Financial Summary

Each year, an independent audit is conducted to form an opinion, according to the Australian Accounting Standards and other statutory requirements, as to whether the financial statements form a fair view of the operation and the financial position of Council. A full version of the 2020/21 Annual Financial Statements and Auditor's statements are attached to this Annual Report.

Council has reported another strong year financially, with an operating surplus of \$1.508m (before asset disposals, and fair value adjustments) compared to \$2.095m recorded in 2019/20.

Auditor Remuneration

Bentleys Chartered Accountants were appointed as Council's External Auditors for a 5-year term commencing on 1 July 2016. The total remuneration paid to the Auditors for the annual audit of Council's financial statements during 2020/21 was \$54K around \$14K of which related to 2019/20.

Rating of Land

All land within the Council area, except for land specifically exempted (e.g. unalienated Crown Land and Council occupied land) is rateable. Council continues to use capital value as the basis for valuing land within the Council area as this method is considered to provide the fairest method of distributing the rate burden across all ratepayers.

There are 1,879 rateable properties within the municipality. Council raised \$5.417m in rates revenue for 2020/2021 which included general rates, waste collection, and the Landscape Levy (collected on behalf of the SA Arid Lands Landscape Board as required by legislation).

Balance Sheet

Council continues to have a strong balance sheet with high quality assets and no external borrowings resulting in a net equity of \$132.6m.

During 2020/21, \$1.948m was spent on capital projects. A few capital projects were postponed until 2021/22. This was due to availability of contractors, other resourcing constraints and changes in project parameters.

Statement of Comprehensive Income

Income

This year's total revenue of \$17.59m is \$932K lower than the previous financial year. User charges, which comprise 62% of Council's total revenue base, fell by 4%. This decrease was mainly due to a decrease of revenue from Roxby Water and also some of the income generating areas at Roxby Link.

Operating Expenses

Employee costs represented 29% of Total Expenses.

Material, contracts and other expenses represented 51% of total expenses, which is consistent with the result from the previous year.

Performance against Adopted Budget

The 2020/2021 Budget was adopted by Council on 29 July 2020. The Budget is reviewed monthly and formally reviewed each quarter. These quarterly reviews, which reflect any budget variations, were adopted on 30 November 2020, 24 February 2021 and 26 May 2021. These reviews ensure that targets are being met, cash flow is maintained and changes to the adopted Budget are endorsed by Council.

Despite some COVID-19 related restrictions on normal activities, Council was able to maintain delivery of its core services and deliver a strong financial performance.

The table below reflects that for the period ending 30 June 2021 Council achieved income in line with budget and a 12% decrease in budgeted expenses. This positive outcome resulted in an operating surplus for the year of \$1.5m compared to the adopted Budget's projected deficit of \$715k.

Staff turnover was the biggest single factor that contributed to the decrease in employee costs.

Investment income was higher due to the higher than budgeted cash balance and active investment in term deposits.

Grants received included an untied Financial Assistance Grant from the Australian Government of \$87K, Roads to Recovery Grant of \$95K, library grant of \$25k, sports and youth grants totaling \$35K and other roads grants of 95K.

Total Income (\$'000)	2020/2021 Actual	2020/2021 Adopted Budget	\$ Variance fav/(unfav)	% variance fav/(unfav)
Rates	5,417	5,434	(17)	(0%)
Statutory Charges	69	44	25	57%
User Charges	11,004	11,268	(264)	(2%)
Grants, Subsidies and Contributions	355	193	162	84%
Investment Income	131	78	53	68%
Municipal Deficit Funding	600	600	0	0%
Other Income (including reimbursements)	82	84	(2)	(2%)
TOTAL	17,658	17,701	(43)	0%
Operating Expenses (\$'000)				
Employee Costs	4,786	5,497	711	13%
Materials, Contracts and Other Expenses	8,297	9,635	1,338	14%
Depreciation, Amortisation and Impairment	3,065	3,282	217	7%
Finance Costs	2	2	0	0%
TOTAL	16,150	18,031	2,266	12%
NET OPERATING Surplus/(Deficit)	1,508	(715)	2,223	311%

Ongoing Improvement Contributing to Cost Savings

Council is continually reviewing its processes as part of a commitment to delivering value to the community. These changes often reflect as small improvements in Council's 'bottom line'. Specific changes this year that contributed to cost savings include:

- Continued uptake of electronic 'eBilling' of Roxby Power and Roxby Water bills. This has helped Council to reduce costs and making an environmental step forward by reducing the need for paper
- Greater use of technology for activities like meetings, staff training etc., resulting in less reliance on travel, accommodation and incidentals. This has also reflected as cost savings.

Key Financial Indicators

The ratios reported in the General-Purpose Financial Statements (refer Appendix) indicate that Council:

- Is raising sufficient income to pay for operating activities
- Has a healthy balance sheet characterised by significant cash and equivalents and no long term debt
- Had lower than planned investment on asset renewal mainly due to carrying forward some capital projects to 2021/22

AUDITED FINANCIAL STATEMENTS

Municipal Council of Roxby Downs

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2021



General Purpose Financial Statements

for the year ended 30 June 2021

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Municipal Council of Roxby Downs

General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Financial Statements

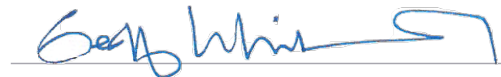
We have been authorised by the Council to certify the financial statements in their final form. In

our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Roy Bight
Chief Executive
29 October 2021



Geoff Whitbread
Administrator
29 October 2021

Statement of Comprehensive Income

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Income			
Rates	2a	5,417	5,464
Statutory Charges	2b	69	279
User Charges	2c	11,004	11,492
Grants, Subsidies and Contributions	2g	955	979
Investment Income	2d	131	237
Reimbursements	2e	14	56
Other income	2f	68	83
Total Income		<u>17,658</u>	<u>18,590</u>
Expenses			
Employee costs	3a	4,786	4,876
Materials, Contracts and Other Expenses	3b	8,297	8,414
Depreciation, Amortisation and Impairment	3c	3,065	3,203
Finance Costs	3d	2	2
Total Expenses		<u>16,150</u>	<u>16,495</u>
Operating Surplus / (Deficit)		<u>1,508</u>	<u>2,095</u>
Asset Disposal & Fair Value Adjustments	4	45	(293)
Amounts Received Specifically for New or Upgraded Assets	2g	232	-
Net Surplus / (Deficit)		<u>1,785</u>	<u>1,802</u>
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9	-	(884)
Total Amounts which will not be reclassified subsequently to operating result		<u>-</u>	<u>(884)</u>
Total Other Comprehensive Income		<u>-</u>	<u>(884)</u>
Total Comprehensive Income		<u>1,785</u>	<u>918</u>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	18,082	15,683
Trade & Other Receivables	5b	2,397	3,327
Other Financial Assets (Investments)	5c	3,200	–
Inventories	5d	21	26
Total current assets		<u>23,700</u>	<u>19,036</u>
Non-current assets			
Infrastructure, Property, Plant & Equipment	7a(i)	114,020	115,291
Total non-current assets		<u>114,020</u>	<u>115,291</u>
TOTAL ASSETS		<u>137,720</u>	<u>134,327</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	3,236	1,638
Borrowings	8b	17	17
Provisions	8c	554	587
Total Current Liabilities		<u>3,807</u>	<u>2,242</u>
Non-Current Liabilities			
Borrowings	8b	36	53
Provisions	8c	1,248	1,188
Total Non-Current Liabilities		<u>1,284</u>	<u>1,241</u>
TOTAL LIABILITIES		<u>5,091</u>	<u>3,483</u>
Net Assets		<u>132,629</u>	<u>130,844</u>
EQUITY			
Accumulated surplus		32,228	30,443
Asset revaluation reserves	9	100,401	100,401
Total Council Equity		<u>132,629</u>	<u>130,844</u>
Total Equity		<u>132,629</u>	<u>130,844</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2021

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Total equity
2021				
Balance at the end of previous reporting period		30,443	100,401	130,844
Net Surplus / (Deficit) for Year		1,785	–	1,785
Other Comprehensive Income				
- Gain (loss) on revaluation of IPP&E	7a	–	–	–
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	–	–	–
- Share of OCI - Equity Accounted Council Businesses		–	–	–
- Other Movements (enter details here)		–	–	–
Other comprehensive income		–	–	–
Total comprehensive income		1,785	–	1,785
Transfers between Reserves		–	–	–
Balance at the end of period		32,228	100,401	132,629
2020				
Balance at the end of previous reporting period		28,641	101,285	129,926
Net Surplus / (Deficit) for Year		1,802	–	1,802
Other Comprehensive Income				
- Gain (loss) on revaluation of IPP&E	7a	–	(884)	(884)
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	–	–	–
- Share of OCI - Equity Accounted Council Businesses		–	–	–
- Other Movements (enter details here)		–	–	–
Other comprehensive income		–	(884)	(884)
Total comprehensive income		1,802	(884)	918
Transfers between Reserves		–	–	–
Balance at the end of period		30,443	100,401	130,844

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Cash flows from operating activities			
<u>Receipts</u>			
Rates Receipts		5,572	5,543
Statutory Charges		69	279
User Charges		11,004	12,081
Grants, Subsidies and Contributions (operating purpose)		955	979
Investment Receipts		131	237
Reimbursements		14	57
Other Receipts		842	316
<u>Payments</u>			
Payments to Employees		(4,762)	(4,781)
Payments for Materials, Contracts & Other Expenses		(7,868)	(8,906)
Finance Payments		(2)	(2)
Net cash provided by (or used in) Operating Activities	11b	<u>5,955</u>	<u>5,803</u>
Cash flows from investing activities			
Amounts Received Specifically for New/Upgraded Assets		1,564	–
Sale of Replaced Assets		45	–
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(1,757)	(670)
Expenditure on New/Upgraded Assets		(191)	(928)
Investment in Term Deposits		(3,200)	–
Net cash provided (or used in) investing activities		<u>(3,539)</u>	<u>(1,598)</u>
Cash flows from financing activities			
<u>Payments</u>			
Repayment of Lease Liabilities		(17)	(16)
Repayment of Bonds & Deposits		–	(4)
Net Cash provided by (or used in) Financing Activities		<u>(17)</u>	<u>(20)</u>
Net Increase (Decrease) in Cash Held		<u>2,399</u>	<u>4,185</u>
plus: Cash & Cash Equivalents at beginning of period		15,683	11,498
Cash and cash equivalents held at end of period	11a	<u>18,082</u>	<u>15,683</u>
Additional Information:			
plus: Investments on hand – end of year	6b	3,200	–
Total Cash, Cash Equivalents & Investments		<u>21,282</u>	<u>15,683</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Principal Financial Statements
for the year ended 30 June 2021

Contents of the Notes accompanying the General Purpose Financial Statements

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Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 27 October 2021.

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Estimates and assumptions

Broad assumptions are made based on current and anticipated levels of local economic activity. The most significant individual factor in terms of such assumptions are the planned activities of BHP's Olympic Dam. Council therefore relies on its close working relationship with Olympic Dam. The information flow between the Indenture stakeholders (including State) forms a crucial base for Council's broad budget assumptions.

The COVID-19 pandemic has impacted the 2020/21 financial statements, which may impact on the comparability of some line items and amounts reported in these financial statements and/or the notes. The financial impacts are a direct result of either Council's response to the pandemic or due to mandatory shutdowns as directed by the Australian Government and the advice from the Australian Government Department of Health and SA Health.

Examples include:

1. The COVID-related impact on both income and expense lines relating to various functions at Roxby Link due to restricted operations under SA Health advice
2. Cost savings across a broad range of expenses, especially attributable to changes in delivery methods required by COVID (eg. costs associated with Staff Training were lower due to increased use of webinar-based delivery).

COVID-19 is not expected to have a significant financial impact on Council operations with the Council working to reduce discretionary expenditure in the short term to help mitigate the effect of the reduced revenue and increased costs. It is expected further financial impacts will flow into the 2021/22 financial year but these have been largely taken into account during the development of the budget process for 2021/22 including, but not limited to restrictions to Roxby Link's service offerings. The budget assumptions for 2021/22 assume that no further harsher restrictions are put in place by the government. However, Council has determined that there is no material uncertainty that casts doubt on Council's ability to continue as a going concern.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The Local Government Reporting Entity

Municipal Council of Roxby Downs was established under the Roxby Downs (Indenture Ratification) Act 1982 and has its principal place of business at Richardson Place, Roxby Downs. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

As well as activities conducted in Council's own name, these consolidated financial statements include activities conducted under the names Roxby Power, Roxby Water and Roxby Link.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

The Act prescribes requirements regarding the management of power and water assets, including for cost recovery from consumers (Refer Note 2 User Charges).

Power and Water assets owned by the Council are disclosed in Note 7 Infrastructure, Property, Plant and Equipment. Revaluation increments are separately disclosed in Note 9 Reserves

(3) Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

\$'000	Cash Payment Received	Annual Allocation	Difference
2017/18	\$223	\$168	- \$55
2018/19	\$249	\$161	- \$88
2019/20	\$245	\$209	- \$36
2020/21	\$182	\$222	\$40

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio reported in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

(6) Infrastructure, Property, Plant & Equipment

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings - new construction/extensions ('000)	\$10
Road construction & reconstruction ('000)	\$10
All Other Assets ('000)	\$5

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council.

Plant, Furniture & Equipment

Office Equipment	4 to 10 years
Office Furniture	3 to 20 years
Vehicles and Road-making Equip	nil
Fleet, Plant & Equipment	5 to 20 years

Building & Other Structures

Buildings – masonry	20 to 80 years
Buildings – other construction	50 to 100 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	5 to 10 years

Infrastructure

Sealed Roads – Surface	20 to 80 years
Sealed Roads – Structure	20 to 80 years
Unsealed Roads	20 to 50 years
Paving & Footpaths, Kerb & Gutter	50 to 90 years
Drains	40 to 70 years
Flood Control Structures	6 to 60 years
Reticulation Pipes – PVC	50 to 80 years
Reticulation Pipes – other	50 to 60 years
Pumps & Telemetry	15 to 25 years

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rates for settlement periods for up to 10 years were sourced from Milliman G100 June Discount Rates.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(9) Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

(10) Leases

Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

12.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-Use-Assets

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

Printers	1 to 5 years
----------	--------------

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

ii) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(11) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(12) New accounting standards and UIG interpretations

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2022. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Council.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2021, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

Effective for NFP annual reporting periods beginning on or after 1 January 2023

- AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(13) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(14) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income

\$ '000	2021	2020
(a) Rates		
General Rates		
General Rates	4,689	4,671
Less: Discretionary Rebates, Remissions & Write Offs	(230)	(158)
Total General Rates	4,459	4,513
Other Rates (Including Service Charges)		
Natural Resource Management Levy	121	119
Waste Collection	806	806
Total Other Rates (Including Service Charges)	927	925
Other Charges		
Penalties for Late Payment	21	14
Legal & Other Costs Recovered	10	12
Total Other Charges	31	26
Total Rates	5,417	5,464
(b) Statutory Charges		
Development Act Fees	28	242
Animal Registration Fees & Fines	35	35
Parking Fines / Expiation Fees	6	2
Total Statutory Charges	69	279
(c) User Charges		
Roxby Link	1,593	1,478
Electricity	4,630	4,732
Water	2,687	3,185
Sewer	2,094	2,097
Total User Charges	11,004	11,492

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
(d) Investment Income		
Interest on Investments		
- Local Government Finance Authority	131	237
<u>Total Investment Income</u>	<u>131</u>	<u>237</u>
(e) Reimbursements		
Insurance / Workcover	11	11
NRM Collection Costs Reimbursement	3	3
Other (Commercial Income)	-	42
<u>Total Reimbursements</u>	<u>14</u>	<u>56</u>
(f) Other income		
Sundry	20	28
Commission Income - Service SA	48	55
<u>Total Other income</u>	<u>68</u>	<u>83</u>
(g) Grants, Subsidies, Contributions		
Amounts Received Specifically for New or Upgraded Assets	232	-
Total Amounts Received Specifically for New or Upgraded Assets	<u>232</u>	<u>-</u>
Other Grants, Subsidies and Contributions	53	40
Untied - Financial Assistance Grant	182	245
Roads to Recovery	95	67
Library and Communications	25	25
BHP & State Government Contributions	600	600
Youth	-	2
Total Other Grants, Subsidies and Contributions	<u>955</u>	<u>979</u>
<u>Total Grants, Subsidies, Contributions</u>	<u>1,187</u>	<u>979</u>
The functions to which these grants relate are shown in Note 12.		
(i) Sources of grants		
Commonwealth Government	527	312
State Government	360	367
Other	300	300
Total	<u>1,187</u>	<u>979</u>

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
(h) Conditions over Grants & Contributions		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	–	160
Less:		
<i>Expended during the current period from revenues recognised in previous reporting periods</i>		
Heritage & Cultural Services	–	(160)
Subtotal	–	(160)
Plus:		
Received for purpose of netball courts as part of broader Sports Precinct Project.		
Other	1,318	–
Unexpended at the close of this reporting period	1,318	–
Net increase (decrease) in assets subject to conditions in the current reporting period	1,318	(160)

(i) Physical Resources Received Free of Charge

Council received four aerators from BHP for use in Council's sewerage ponds. These assets were supplied at no cost to Council as part of the Waste Water Treatment Agreement. The combined value of these aerators is \$100,000. They have been written as assets into Council's asset register, and accounted for per the appropriate Australian Accounting Standard.

This treatment includes \$100,000 of related income reported on the Income Statement (included under the heading *Amounts Received Specifically for New or Upgraded Assets*). Under the terms of this contract, ownership and liability for maintenance will defer to Council.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses

\$ '000	Notes	2021	2020
(a) Employee costs			
Salaries and Wages		3,759	3,784
Employee Leave Expense		496	526
Superannuation - Defined Contribution Plan Contributions	18	361	366
Workers' Compensation Insurance		90	88
Other Employee Related Costs		80	112
<u>Total Operating Employee Costs</u>		<u>4,786</u>	<u>4,876</u>
Total Number of Employees (full time equivalent at end of reporting period)		47	49
(b) Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		54	21
- Other Auditors		33	27
Bad and Doubtful Debts		71	63
Service Contracts		-	-
Lease Expense - Low Value Assets / Short Term Leases		24	24
Lease Expense - Variable Payments		-	-
<u>Subtotal - Prescribed Expenses</u>		<u>182</u>	<u>135</u>
(ii) Other Materials, Contracts and Expenses			
Contractors		5,572	5,701
External Houses		73	64
Insurance		190	178
Legal Expenses		30	80
Levies Paid to Government - NRM levy		121	119
Purchase of Power		1,283	1,240
Purchase of Water		693	779
Sundry		153	118
<u>Subtotal - Other Material, Contracts & Expenses</u>		<u>8,115</u>	<u>8,279</u>
<u>Total Materials, Contracts and Other Expenses</u>		<u>8,297</u>	<u>8,414</u>

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses (continued)

\$ '000	2021	2020
(c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Buildings & Other Structures	242	477
Infrastructure		
- Stormwater Drainage	96	96
- Roads	518	521
- Footpaths	324	324
- Kerbing and Guttering	168	168
- Car Parks	13	13
- Parks and Gardens	254	112
- Power	766	773
- Water	246	246
- Sewerage	315	324
Right-of-use Assets	17	17
Plant & Equipment	94	124
Furniture & Fittings	12	8
Subtotal	3,065	3,203
Total Depreciation, Amortisation and Impairment	3,065	3,203

(d) Finance Costs

Charges on Leases	2	2
Total Finance Costs	2	2

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2021	2020
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	45	-
Gain (Loss) on Disposal	45	-
Other - Asset Clean-up (pre-AMS migration)		
Disposal of Assets (nil proceeds)	-	(293)
Gain (Loss) on Disposal	-	(293)
Net Gain (Loss) on Disposal or Revaluation of Assets	45	(293)

Notes to the Financial Statements

for the year ended 30 June 2021

Note 5. Current Assets

\$ '000	2021	2020
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	2,039	745
Deposits at Call	16,043	14,938
<u>Total Cash & Cash Equivalent Assets</u>	<u>18,082</u>	<u>15,683</u>

(b) Trade & Other Receivables

Rates - General & Other	174	329
Accrued Revenues	10	13
Debtors - General	353	493
GST Recoupment	81	91
Prepayments	11	12
Refundable Expenses (Insurance Claims & Bonds)	3	3
Electricity Charges	822	1,149
Water & Sewer Charges	981	1,275
Subtotal	<u>2,435</u>	<u>3,365</u>
Less: Allowance for Doubtful Debts	(38)	(38)
<u>Total Trade & Other Receivables</u>	<u>2,397</u>	<u>3,327</u>

(c) Other Financial Assets (Investments)

Other Financial Assets - Term Deposits	3,200	-
<u>Total Other Financial Assets (Investments)</u>	<u>3,200</u>	<u>-</u>

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13.

(d) Inventories

Roxbylink	21	26
<u>Total Inventories</u>	<u>21</u>	<u>26</u>

Note 6. Non-Current Assets

Nil

Notes to the Financial Statements
for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment

(a(i)) Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/06/20				Asset movements during the reporting period						as at 30/06/21			
		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Revaluation to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
Capital Work in Progress	2	–	412	–	412	101	28	–	–	(412)	–	–	129	–	129
Land - Community	2	1,360	–	–	1,360	–	–	–	–	–	–	1,360	–	–	1,360
Land - Community	3	7,272	–	–	7,272	–	–	–	–	–	–	7,272	–	–	7,272
Buildings & Other Structures	2	1,849	–	(640)	1,209	7	313	–	(44)	136	–	1,849	440	(668)	1,621
Buildings & Other Structures	3	14,515	–	(7,376)	7,139	–	–	–	(198)	–	–	14,515	–	(7,574)	6,941
Infrastructure															
- Stormwater Drainage	3	6,610	12	(2,134)	4,488	–	10	–	(96)	–	–	6,622	29	(2,230)	4,421
- Roads	3	25,334	563	(8,659)	17,238	–	537	–	(518)	5	–	25,894	544	(9,177)	17,261
- Footpaths	3	13,431	88	(4,016)	9,503	–	226	–	(324)	150	–	13,519	226	(4,340)	9,405
- Kerbing and Guttering	3	11,756	–	(2,100)	9,656	–	–	–	(168)	–	–	11,756	–	(2,267)	9,489
- Car Parks	3	738	–	(218)	520	–	–	–	(13)	–	–	738	–	(231)	507
- Parks and Gardens	3	5,489	864	(2,384)	3,969	–	102	–	(254)	25	–	6,353	190	(2,607)	3,936
- Power	3	41,471	–	(18,388)	23,083	32	44	–	(766)	82	–	41,471	175	(19,171)	22,475
- Water	3	18,936	4	(6,625)	12,315	5	104	–	(246)	11	–	18,940	15	(6,870)	12,085
- Sewerage	3	22,011	59	(5,380)	16,690	113	164	–	(315)	–	–	22,070	164	(5,695)	16,539
Right-of-Use Assets		86	–	(17)	69	–	–	–	(17)	–	–	86	–	(34)	52
Plant & Equipment	2	–	802	(520)	282	33	124	–	(94)	3	–	–	934	(586)	348
Furniture & Fittings	2	–	315	(229)	86	–	105	–	(12)	–	–	–	420	(241)	179
Total Infrastructure, Property, Plant & Equipment		170,858	3,119	(58,686)	115,291	291	1,757	–	(3,065)	–	–	172,445	3,266	(61,691)	114,020
Comparatives		176,681	3,391	(62,085)	117,987	928	670	(293)	(3,203)	–	(884)	170,858	3,119	(58,686)	115,291

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

The following non financial assets of Council are being utilised at other than their highest and best use:

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Fair value level 2 and level 3 assets were last externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020.

Buildings & Other Structures

Fair value level 2 Building assets were last externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020. Fair value level 3 Building assets were last externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020.

Infrastructure

Roads, Footpaths, Kerbing and Guttering, Car Parks, Parks and Gardens, Power Infrastructure, Water Infrastructure, Stormwater Drainage.

Assets within the classifications above were valued by Council staff using independently verifiable unit rates for 30 June 2017. Power Infrastructure assets were externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020.

Sewer

Sewer assets were valued by Gayler Professional Services for 30 June 2018.

Plant & Equipment

These assets are recognised on cost basis.

Furniture & Fittings

These assets are recognised on cost basis.

Work in Progress

These assets are recognised on cost basis.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 8. Liabilities

\$ '000	2021 Current	2021 Non Current	2020 Current	2020 Non Current
(a) Trade and Other Payables				
Goods & Services	1,223	–	895	–
- Grants & Contributions - Capital	1,332	–	–	–
Accrued Expenses - Employee Entitlements	177	–	149	–
Accrued Expenses - Other	494	–	584	–
Deposits, Retentions & Bonds	10	–	10	–
<u>TOTAL Trade and Other Payables</u>	<u>3,236</u>	<u>–</u>	<u>1,638</u>	<u>–</u>

\$ '000	Notes	2021 Current	2021 Non Current	2020 Current	2020 Non Current
(b) Borrowings					
Lease Liabilities	17b	17	36	17	53
<u>TOTAL Borrowings</u>		<u>17</u>	<u>36</u>	<u>17</u>	<u>53</u>

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee Entitlements (including oncosts)	347	95	380	66
Future Reinstatement / Restoration, etc	207	1,153	207	1,122
<u>TOTAL Provisions</u>	<u>554</u>	<u>1,248</u>	<u>587</u>	<u>1,188</u>

Amounts included in trade & other payables that are not expected to be settled within 12 months of reporting date

Long service leave entitlement and provision for landfill restoration	1,217	–	1,188	–
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Notes to the Financial Statements

for the year ended 30 June 2021

Note 9. Reserves

\$ '000	as at 30/06/20		Transfers	Impairments	as at 30/06/21	
	Opening Balance	Increments (Decrements)			Closing Balance	
Asset Revaluation Reserve						
Land - Community	6,484	-	-	-	-	6,484
Buildings & Other Structures	803	-	-	-	-	803
Infrastructure						
- Stormwater Drainage	5,448	-	-	-	-	5,448
- Roads	15,357	-	-	-	-	15,357
- Footpaths	9,720	-	-	-	-	9,720
- Kerbing and Guttering	10,033	-	-	-	-	10,033
- Car Parks	636	-	-	-	-	636
- Parks and Gardens	1,577	-	-	-	-	1,577
- Power	25,363	-	-	-	-	25,363
- Water	13,188	-	-	-	-	13,188
- Sewerage	11,806	-	-	-	-	11,806
Plant & Equipment	13	-	-	-	-	13
Furniture & Fittings	(27)	-	-	-	-	(27)
Total Asset Revaluation Reserve	100,401	-	-	-	-	100,401
Comparatives	101,285	(884)	-	-	-	100,401

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions

Notes to the Financial Statements

for the year ended 30 June 2021

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2021	2020
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(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	18,082	15,683
Balances per Statement of Cash Flows		18,082	15,683

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		1,785	1,802
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		3,065	3,203
Grants for capital acquisitions treated as Investing Activity		(232)	–
Net (Gain) Loss on Disposals		(45)	293
Other		154	–
		4,727	5,298
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		930	208
Net (Increase)/Decrease in Inventories		5	3
Net Increase/(Decrease) in Trade & Other Payables		266	227
Net Increase/(Decrease) in Unpaid Employee Benefits		(4)	67
Net Increase/(Decrease) in Other Provisions		31	–
Net Cash provided by (or used in) operations		5,955	5,803

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	500	500
Corporate Credit Cards	24	17
LGFA Cash Advance Debenture Facility	2,500	2,500

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to the Financial Statements
for the year ended 30 June 2021

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.
Details of these Functions/Activities are provided in Note 12(b).

\$ '000	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020
Functions/Activities										
Municipal	8,247	8,576	9,418	9,952	(1,171)	(1,376)	955	979	76,433	79,853
Power	4,630	4,732	3,781	3,533	849	1,199	–	–	27,489	24,232
Water	4,781	5,282	2,951	3,010	1,830	2,272	–	–	33,797	30,242
Other	–	–	–	–	–	–	–	–	1	–
Total Functions/Activities	17,658	18,590	16,150	16,495	1,508	2,095	955	979	137,720	134,327

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

Municipal

General operations, Council offices, rates, governance, participating in Local Government Associations, general grants.

Dog and cat control, Development Act, planning and building fees and charges, environmental health expenses, emergency services support.

Community Youth Centre operation and services, community development support, volunteer support, family support, festivals, community board activities, health, media, business support and tourism promotion.

Roads and transport, Parks and Gardens, off road tracks, stormwater, footpaths, streetscaping, skate park and public street lighting, landfill & recycling, maintenance and disposal fees, garbage collection and charges, environmental protection, litter control, vandalism.

Operations and maintenance of Roxby Link, swimming pool, tennis and netball courts, community ovals plus other support to sport and recreation groups.

Art Gallery, Visitor Information Centre, cinema, auditorium, Public Library, Cultural Centre administration, cafe, functions and kiosk.

Power

Retail and distribution of electricity, power purchases and electricity infrastructure maintenance.

Water

Retail and distribution of water, water purchases and water infrastructure maintenance.

Sewerage infrastructure and lagoons maintenance, treated waste water and sewerage service charges.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits with NAB are returning fixed interest rates of 0.1% and 0.3% for LGFA deposits. 1.00% (2020: 0.25% and 1.0%). Short term deposits have an average maturity of 60 days and an average interest rate of 0.32% (2020: 180 days and 1.29%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 5.2% (2020: 8%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
2021					
Cash & Cash Equivalents	18,082	–	–	18,082	18,082
Receivables	2,397	–	–	2,397	2,397
Other Financial Assets	3,200	–	–	3,200	3,200
Total Financial Assets	23,679	–	–	23,679	23,679
Financial Liabilities					
Payables	1,232	–	–	1,232	3,236
Current Borrowings (Leases)	17	–	–	17	17
Non-Current Borrowings (Leases)	36	36	–	72	36
Total Financial Liabilities	1,285	36	–	1,321	3,289
2020					
Cash & Cash Equivalents	15,683	–	–	15,683	15,683
Receivables	3,257	–	–	3,257	3,327
Total Financial Assets	18,940	–	–	18,940	19,010
Financial Liabilities					
Payables	1,511	–	–	1,511	1,638
Current Borrowings (Leases)	17	–	–	17	17
Non-Current Borrowings (Leases)	–	55	–	55	53
Total Financial Liabilities	1,528	55	–	1,583	1,708

The following interest rates were applicable to Council's Borrowings at balance date:

\$ '000	2021		2020	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	2.20%	53	2.20%	70
		53		70

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 14. Capital Expenditure and Investment Property Commitments

(a) Capital Commitments

Council has no capital expenditure committed for at the reporting date.

(b) Other Expenditure Commitments

Other non-capital expenditure commitments in relation to investment properties at the reporting date but not recognised in the financial statements as liabilities:

Audit Services (excl. Internal Audit)	–	35
Waste Management Services	1,253	2,005
Other (Cleaning, Townscape, Power & Water Services)	990	1,242
	<u>2,243</u>	<u>3,282</u>
These expenditures are payable:		
Not later than one year	1,147	1,129
Later than one year and not later than 5 years	1,096	2,153
Later than 5 years	–	–
	<u>2,243</u>	<u>3,282</u>

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators

\$ '000	Indicator 2021	Indicators 2020	Indicators 2019
Financial Indicators overview			
<i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>			
1. Operating Surplus Ratio			
Operating Surplus	8.5%	11.3%	11.9%
Total Operating Income			
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>			
2. Net Financial Liabilities Ratio			
Net Financial Liabilities	(105)%	(84)%	(65)%
Total Operating Income			
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>			
Adjustments to Ratios			
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i>			
Adjusted Operating Surplus Ratio			
Operating Surplus	8.3%	11.2%	11.1%
Total Operating Income			
Adjusted Net Financial Liabilities Ratio			
Net Financial Liabilities	(105)%	(84)%	(65)%
Total Operating Income			
3. Asset Renewal Funding Ratio			
Net Asset Renewals	67%	48%	95%
Infrastructure & Asset Management Plan required expenditure			
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>			

Notes to the Financial Statements

for the year ended 30 June 2021

Note 16. Uniform Presentation of Finances

\$ '000	2021	2020
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	17,658	18,590
less Expenses	(16,150)	(16,495)
Operating Surplus / (Deficit)	1,508	2,095
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(1,757)	(670)
add back Depreciation, Amortisation and Impairment	3,065	3,203
add back Proceeds from Sale of Replaced Assets	45	–
	1,353	2,533
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(191)	(928)
add back Amounts Received Specifically for New and Upgraded Assets	1,564	–
	1,373	(928)
Net Lending / (Borrowing) for Financial Year	4,234	3,700

Notes to the Financial Statements

for the year ended 30 June 2021

Note 17. Leases

(i) Council as a lessee

Terms and conditions of leases

Plant and Equipment

Printer Lease - FujiXerox, 5 year term.

Notes

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

(a) Right of use assets

\$ '000	Printer Lease	Total
2021		
Opening balance	69	69
Transfer from leased assets (former finance leases)	–	–
Additions to right-of-use assets	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–
Depreciation charge	(17)	(17)
Impairment of right-of-use assets	–	–
Other	–	–
Balance at 30 June	52	52
2020		
Opening balance	86	86
Transfer from leased assets (former finance leases)	–	–
Additions to right-of-use assets	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–
Depreciation charge	(17)	(17)
Impairment of right-of-use assets	–	–
Other	–	–
Balance at 30 June	69	69

(b) Lease liabilities

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

\$ '000	2021	2020
Balance at 1 July	70	86
Additions	–	–
Accretion of interest	1	2
Payments	(18)	(18)
Other	–	–
Balance at 30 June	53	70
Classified as:		
Current	17	17
Non Current	36	53

Notes to the Financial Statements

for the year ended 30 June 2021

Note 17. Leases (continued)

\$ '000	2021	2020
The maturity analysis of lease liabilities is included in Note 13.		
The Group had total cash outflows for leases of \$18,300.		
The following are the amounts recognised in profit or loss:		
Depreciation expense of Right-of-Use Assets	17	17
Interest expense on lease liabilities	2	2
Expense relating to short term leases	24	24
Expense relating to leases of low-value assets	–	–
Variable lease payments	–	–
Other	–	–
Total amount recognised in profit or loss	43	43

Notes to the Financial Statements

for the year ended 30 June 2021

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2020/21; 9.50% in 2019/20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019/20) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 19. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled **39 km** of road reserves of average width **15 metres**.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of appeals against planning decisions made prior to reporting date.

Council previously reported a contractual dispute pertaining to the performance of its waste management contract. This has since been resolved to the extent that it is no longer relevant in the context of contingent liabilities.

Note 20. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2021

Note 21. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Administrator, Chief Executive and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 6 persons were paid the following total compensation:

\$ '000	2021	2020
The compensation paid to Key Management Personnel comprises:		
Short-Term Employee Benefits	868	849
Post-Employment Benefits	80	85
Total	948	934

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Related Parties and Key Management Services

The Department of Energy and Mining, pursuant to the authority given to it in the Roxby Downs (Indenture Ratification) Act 1982 has significant influence over Municipal Council of Roxby Downs.

During 2020/21 the State Government of South Australia paid \$300,000 (\$300,000 in 2019/20) to Council to assist in funding the provision of municipal services.

During 2020/21 the State Government of South Australia provided Key Management Services to Council. Council paid \$153,855 (\$152,110 in 2019/20) for these services during the year.

Other Disclosures

During the year BHP paid \$300,000 (\$300,000 in 2019/20) to Council to assist in funding the provision of municipal services.

Pursuant to the Roxby Downs (Indenture Ratification) Act 1982, BHP supplies electricity and water to Council as the distribution authority for which Council pays BHP. For properties within the township of Roxby Downs, BHP pays Council for water, sewerage, electricity and rates.

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INDEPENDENT AUDITOR'S REPORT TO THE ADMINISTRATOR OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

Opinion

We have audited the accompanying financial report of the Municipal Council of Roxby Downs, which comprises the statement of financial position as at 30 June 2021, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Municipal Council of Roxby Downs as of 30 June 2021, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID PAPA
PARTNER

Dated at Adelaide this 5th day of November 2021

Bentleys SA Audit Partnership

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INDEPENDENT ASSURANCE REPORT ON INTERNAL CONTROLS OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

Opinion

We have audited the compliance of the Municipal Council of Roxby Downs (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2020 to 30 June 2021 are in accordance with legislative provisions.

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with legislative provisions for the period 1 July 2020 to 30 June 2021.

Limitation on Use

This report has been prepared for the Administrator of the Council in accordance with *Section 129 of the Local Government Act 1999* in relation to Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the Administrator of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2020 to 30 June 2021. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID PAPA
PARTNER

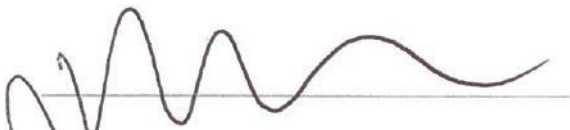
Dated at Adelaide this 5th day of November 2021

Municipal Council of Roxby Downs
General Purpose Financial Statements
for the year ended 30 June 2021

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Municipal Council of Roxby Downs for the year ended 30 June 2021, the Council's Auditor, Bentleys has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*



Roy Flight
Chief Executive

Date: 29 October 2021



David Powell
Presiding Member, Audit Committee

Bentleys SA Audit Partnership

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Certification of Auditor Independence

I confirm that, for the audit of the financial statements of the Municipal Council of Roxby Downs for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants (*including Independence Standards*), Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership



David Papa
Partner

Dated at Adelaide this 20th October 2021