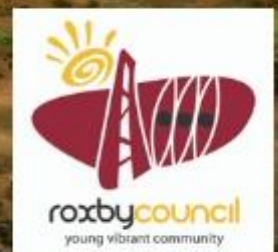
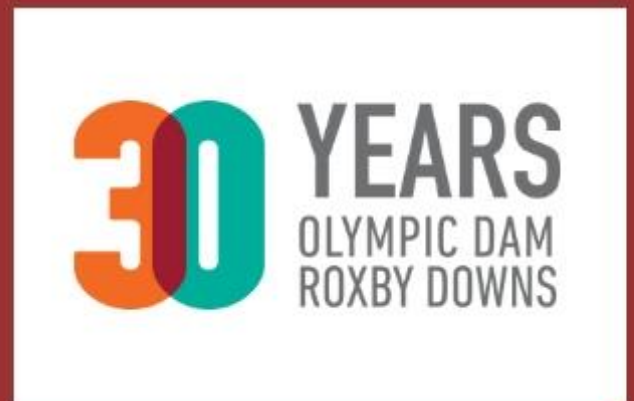




Municipal Council of Roxby Downs

ANNUAL REPORT

2017-2018



Acknowledgement of Country

We acknowledge the Kokatha peoples, the traditional owners of the land on which we live today and pay our respect to the Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

FRONT COVER: PHOTO CREDIT: ADRIAN SCROOP (BOTTOM PHOTO)



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MESSAGE FROM THE ADMINISTRATOR

I am pleased to present the Annual Report for the Municipal Council of Roxby Downs for the financial year ending 30 June 2018. The Annual Report is a review of our services, project outcomes and financial performance.

The year has been one of considerable change. A Governance Review Panel commissioned by the Council in early 2016 recommended divesting some of the functions of the Administrator to a newly created position of Chief Executive. The State Government agreed to this recommendation. As a result the Administrator now focuses on setting policy, strategic direction and decision making. The Chief Executive, with the support of the Senior Management Team, is now responsible for the day to day operations and affairs of the Council. In July 2017, Council appointed Roy Blight, an experienced local government leader, as the inaugural Chief Executive.

Council continues to focus on continuous improvement creating more efficiencies in all aspects of operations. Activities during the year included realigning staff roles, reviewing costs and renegotiating external contracts. As a result we were able to maintain our commitment to not increase council rates and only increase power and water rates by 1% p.a. (nominally). Council reported an Operating Surplus of \$2.2m for 2017/18. This outcome places Council in a strong financial position providing a solid basis for the planning and achievement of long term objectives including the renewal of ageing assets.

Investigations have commenced into a new asset management system. This system once implemented will provide a stronger knowledge base of Council assets, including their condition, modifications, improvements and scheduled maintenance. Council expects to install this system during the 2018/2019 Financial Year. The results from this investigation will also include an asset management plan that will be available to the community and provide up to date information about the condition of community assets, lifespan and the timing of future works. With good asset management Council can develop and implement cost-forecasting improvements to provide financial efficiencies. This will enable Council to focus on keeping current assets in good shape and maximise the life and quality of vital infrastructure and property.

Council has continued to increase its communication to the public with the introduction of a weekly radio segment "Council Catchup" and a new publication the "Six Month Report Card". These new initiatives along with the Facebook page, website and the My Local Services app continue to keep the community informed about Council initiated activities, programs and events, as well as progress on projects.

In August 2017 BHP invested over \$350 million to upgrade the smelter and other infrastructure at the Olympic Dam mine. This project was unprecedented, requiring an extra 3,100 workers and contractors with works taking place between August and November. The impact on the town was significant and required the construction of a temporary camp and additional temporary accommodation units at the caravan park for the extra workers. Other challenges included extra demands on power and water supplies and impacts on sewerage and waste management services. Council staff worked with BHP to support the additional needs and I am pleased to record that the town based elements of the project ran smoothly.

In April 2018 Council appointed a Youth Development Officer. This new role is enabling our youth to benefit from organised activities, is helping them develop their leadership and communication skills and allowing them to contribute to policies, plans and programs that directly impact them. The Community Youth Centre has enjoyed an increase in youth participation since the appointment.

I would like to acknowledge the efforts of Council staff particularly during this period of significant change. Their commitment and enthusiasm, along with that of our volunteers and contractors, has helped drive and develop programs, services and capital works. I also wish to thank local residents who have contributed feedback during our various public consultation sessions. Your voices help shape our future planning and enhance and strengthen our decision making processes. This year marks the 30th anniversary of both the town and the mine. It is a time to both reflect on past achievements and to look ahead. With State Government, BHP and the Community Board as key partners, we will continue to contribute to the economic and social wellbeing of Roxby Downs while creating a sustainable and liveable community for current and future generations.

Geoffrey Whitbread
Administrator

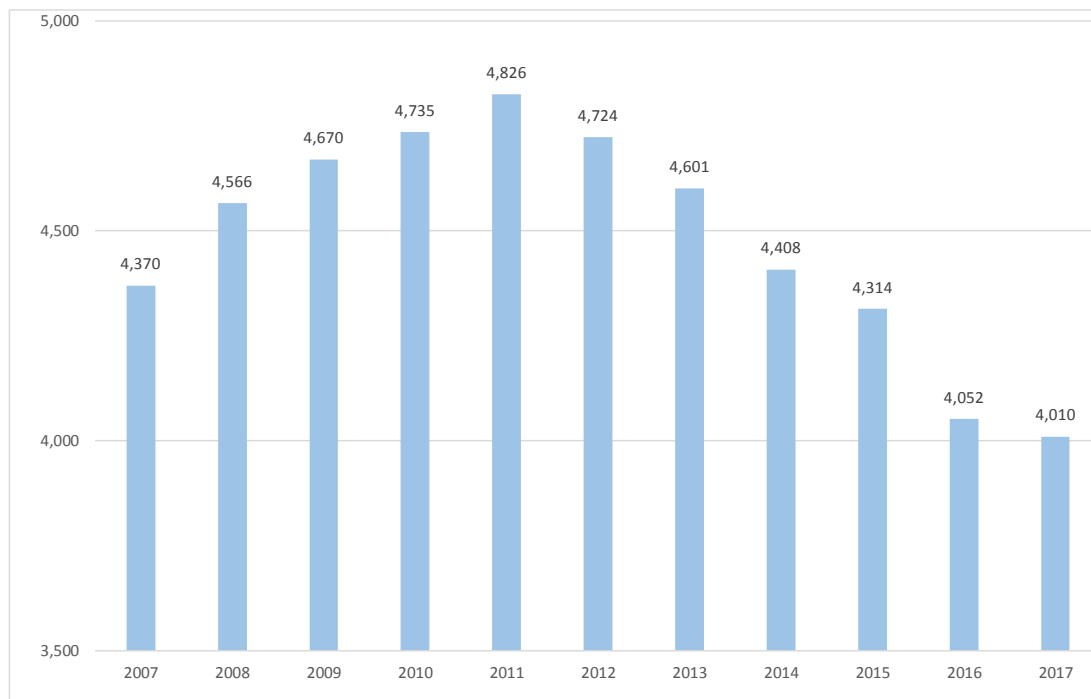
Aerial view Roxby Downs June 2018



ROXBY DOWNS PROFILE

Location	570 kms north-west of Adelaide in the Far North of South Australia.
History	The Municipal Council of Roxby Downs was proclaimed on 26 May 1986 and the town was officially opened on 5 November 1988.
Size of Municipality	110 km ²
Properties	1,727 residential properties 1,879 rateable properties
Population	4,010 (30 June 2017) Estimated Resident Population - Australian Bureau of Statistics
Population Change	Roxby Downs has maintained a consistent base population of 4,000 over the last 10 years.

Population Change between 2007 and 2017



Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented in profile.id by .id , the population experts

Demographics – snapshot of our community

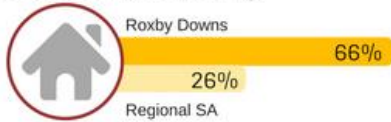
Median Age of our Population



Population who Volunteer



Households Renting



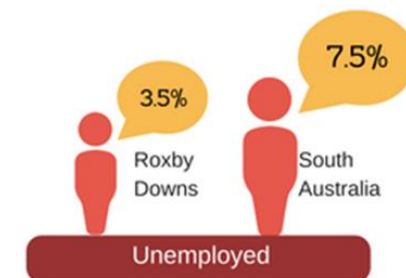
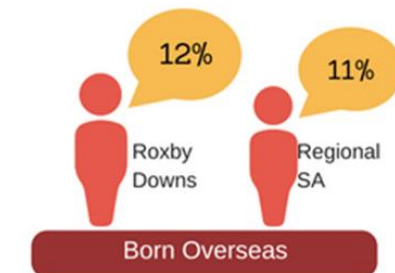
Households with a Mortgage



Households with Children



Internet Connection



HISTORY

The Municipality was officially constituted by the Governor of the State on 26 May 1986. The town was constituted by the State Government (the Minister of Lands) on 10 November 1986. The aim was to build a town that serviced the nearby Olympic Dam mine, and provide a residential base for mine workers and their families.

The main construction phase, which included the Area School, recreation centre, Community Club and Council office, occurred between 1987 and 1988. Both the Olympic Dam mine and township were officially opened on 5 November 1988.

Over the years increases in the mine's workforce have driven population growth and the town

has grown rapidly both in size and population. Between 2013 and 2016, however, restructuring at the mine reduced the workforce and the town's population fell to 4,000. The population has since stabilised and there are signs of growth again.

The residential population is supplemented by the mine employees who work on a fly in/fly out (FIFO) or drive in/ drive out (DIDO) basis. They are accommodated in two residential villages – one located at Olympic Dam and the other in Roxby Downs. The FIFO and DIDO population also swells during mine maintenance shutdowns.

The variable employment of FIFO/DIDO workers engaged at Olympic Dam places additional demand on the infrastructure and resources of Roxby Downs that is

not otherwise captured by reported standard data.

With both population growth and decline, the businesses and services offered have changed over time. They continue to serve a large residential base, which includes the pastoral stations and small towns in the surrounding region. The town's facilities and infrastructure are of high quality and are a key selling point in attracting new residents.

Remote living creates many challenges for the community, particularly in accessing health services and transport. The local economy is also tied closely to the fortunes of the mining sector, and like other mining towns, Roxby Downs experiences both boom and bust cycles.



Corner of Burgoyne and Richardson Place prior to main street development circa 1986 (Original source unknown)

GOVERNANCE OVERVIEW

The *Roxby Downs Indenture Ratification Act (1982)* ("Indenture") and the *Local Government Act (1999)* are the two key pieces of legislation that govern the operations of the Council.

The Indenture provides the framework for a governance structure that is unique and different from traditional local government.

The legislative requirement to have elected members (councillors) has been suspended. In their place an Administrator has been appointed by the State Government (by Instrument of the Minister for Mineral Resources and Energy) with approval by BHP. The Administrator has the powers of a council under the *Local Government Act 1999*.

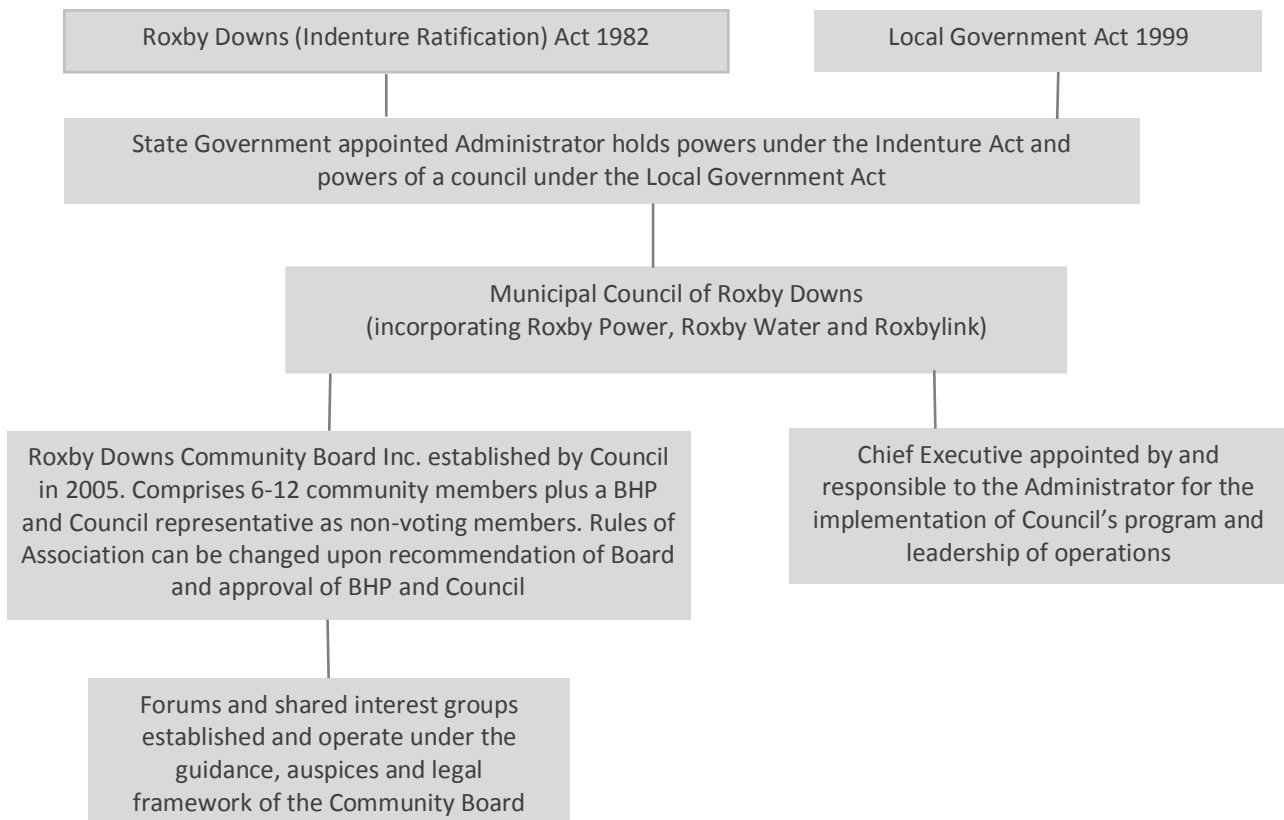
The Administrator is an Officer of the Crown and the conditions of appointment are outlined in the Indenture.

In February 2017 Mr Geoff Whitbread was appointed as Administrator after acting in the role since May 2016.

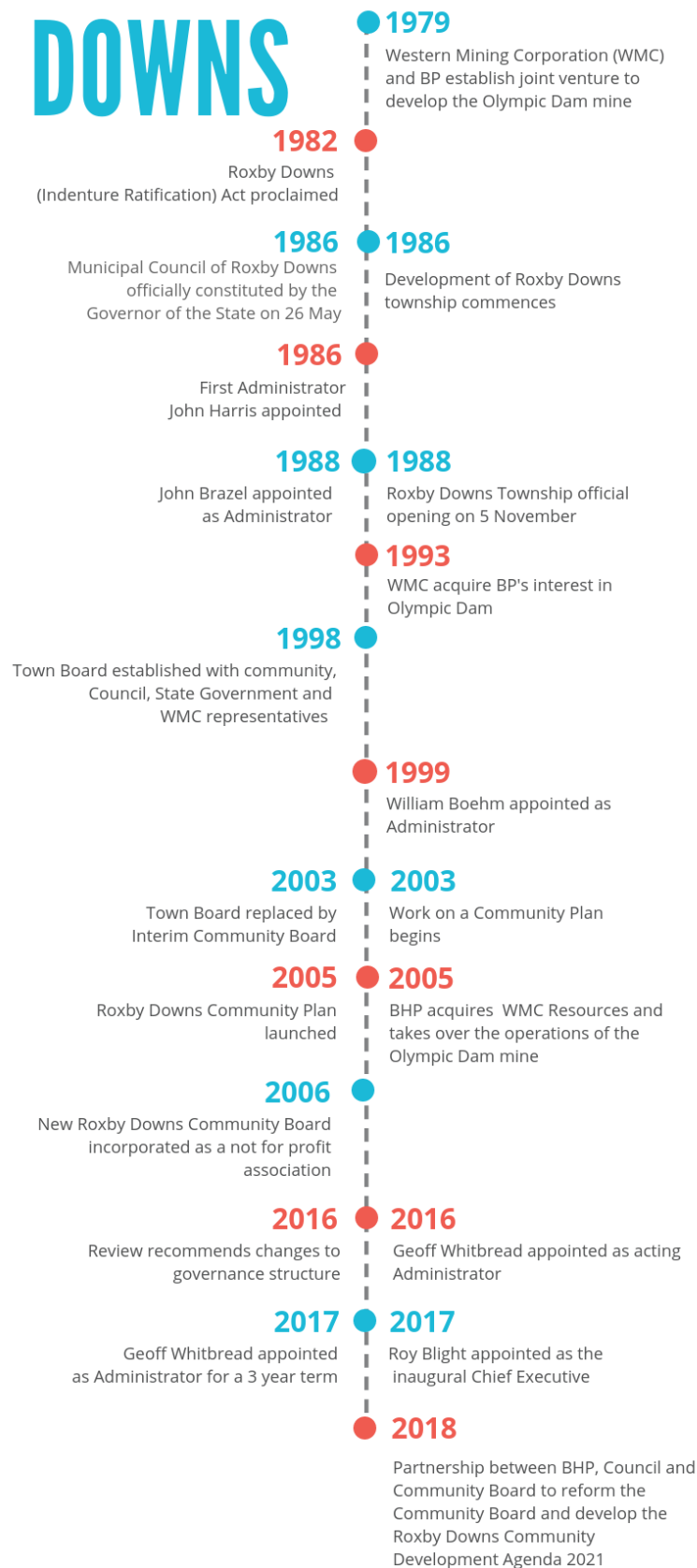
This three year appointment was the first step in improving the governance structure of the Council as recommended by a Governance Review Panel commissioned by the Council. The State Government agreed to the recommendations.

In July 2017, the Administrator appointed Mr Roy Blight as the inaugural Chief Executive. The Chief Executive is responsible to the Council (Administrator) for the day-to-day management of Council's affairs. The appointment of an Administrator and a Chief Executive effectively separates governance and decision making from the day to day operations and will lead to increased accountability and transparency.

Roxby Downs Governance Framework 2018



GOVERNANCE TIMELINE

ROXBY
DOWNS

OPERATIONAL OVERVIEW

In addition to managing municipal operations, Council is also responsible for operating electricity and water utilities. The State Government and BHP must also approve the Council budget and fund any annual operating deficit.

Council engages external contractors to perform most of Council's civil construction, maintenance, horticulture and waste management functions. This has proved to be the most cost effective method of managing these parts of the operation in a remote location.

Council delivers a wide range of traditional municipal services as well as various sporting, recreation and cultural facilities. These include the Roxbylink complex, community ovals and associated buildings as well as providing significant community cultural development activities.

Council works in a proactive manner to build the social capacity and quality of life of the community. This includes a range of community development strategies as well as traditional asset management and service delivery roles.

These roles are diverse and include: improving the quality of life of the community; planning at the local and regional level; local area environmental management; developing community resources; representing the interests of the wider community, and acting as a responsible decision maker.



Main Council Office in Richardson Place

OUR VISION

A World Class Community to support a World Class Mine

Our Mission

To create a strong community focused, participative and financially independent council that assists all sectors to work cooperatively and to develop and set its own direction.

Our Strategic Pillars

To achieve this vision/mission Council has identified five pillars, each supported by key objectives. These pillars create a quintuple bottom line which shapes Council's actions and decision making.

Leadership	Cultural Vitality	Social Equity	Economic Prosperity	Environmental Sustainability
In addition to performing and discharging the powers, functions and responsibilities under the Local Government Act and other Acts the Council is responsive to the needs and aspirations of individuals and groups and encourages community leadership	Cultural Vitality is the key ingredient to the town's liveability. It is the ingredient that makes global citizens choose our town over another and is key to winning in a competitive labour market	The provision and coordination of various public services and facilities where diversity and inclusion are the foundation and where no one is left behind. The community and resources are developed with the overall aim of improving the quality of life of all residents	The promotion of our town and provision of an attractive climate and location for the development of business, commerce, industry and tourism. Assisting businesses to help themselves and facilitate networks locally and within regional and state service bodies	Managing, protecting, restoring, enhancing and conserving the environment in an ecologically sustainable manner, to improve the amenity of the area, to protect from natural and other hazards and to mitigate the effects of such hazards

YEAR IN REVIEW

Report on performance against Annual Business Plan 2017/2018

LEADERSHIP

Civic Leadership

Aim: A responsible consultative and inclusive body dedicated to good governance and proactive leadership

Measures	Outcomes/actions completed
Good governance	Appointment of Chief Executive in July 2017 and separation of governance and decision making from day to day operations
Effective communication	Establishment of a strategic communication plan which focuses on targeted and multi-faceted communication streams. Introduction of the six Monthly Report Card and a new Council radio segment
Effective consultation	Seven public consultations completed with growing levels of community involvement in various feedback mechanisms provided
Financially sustainability	Improved efficiencies. Renegotiated external contracts. Strong financial results

Community Leadership

Aim: A cohesive and committed community

Measures	Outcomes/actions complete
A robust and inclusive Community Board	In partnership with BHP supporting the Community Board with a review of organisational structure and operations
Community involvement of the Community Plan	In partnership with BHP supporting the Community Board with the development of a new Community Plan

CULTURAL VITALITY

Aim: A strong sense of place and identity, a vibrant main street, a community which celebrates cultural diversity and a vibrant and diverse arts culture

Measures	Outcomes/actions completed
A unique and vibrant Richardson Place	Upgrade of Richardson Place including: shade sails, more seating, more functional car parks and improved street lighting
Dynamic cultural and arts activity	An annual program of art exhibitions and entertainment

SOCIAL EQUITY

Aim: Social and cohesive community, healthy and active community, access to services and facilities

Measures	Outcomes/actions completed
Well-resourced gym	Gym flooring resurface and painting
Well managed reactive and adaptable swimming facilities	Resurfacing of indoor and outdoor pools Splashpad officially opened providing a safe aquatic play space
Well-presented multi-use recreation facilities	Resurface of Roxbylink Stadium Resurface of the netball court
A community that shares its skills and knowledge	Further development of the Foodies program
Creativity and learning for all ages	Ongoing school holiday programs. Support for National Science Week.
Youth development participation and wellbeing	Recruitment of a Youth Development Officer Launch of the Roxby Junior Sports Academy National Youth Week events
Safe transport network	Resealing of Richardson Place and a number of residential roads and roundabouts
Reliable water, sewerage and power services	Installation of standby power generator for the Town Water Supply New five year contracts awarded for electricity operations support services (Enerven) and water operations support services (Cowell Electric)

ECONOMIC PROSPERITY

Aim: Economically sustainable growth

Measures	Outcomes/actions completed
Tourism and visitation that contributes to economic prosperity	Ongoing support in provision of Accredited Visitor Information Services
An active business community	Ongoing participation in the Roxby Downs Business Forum and as a resource partner with Regional Development Australia Far North

ENVIRONMENT SUSTAINABILITY

Aim: A liveable urban environment with an environmentally involved community

Measures	Outcomes/actions completed
Well educated and participative community	Sustainability in the Suburbs program launched (12 month pilot) Funding support to Arid Recovery for the Wildlife Hotline In kind support for the Community Garden Ongoing community education regarding energy and water conservation
Waste management services which minimise waste and optimise recycling	11.9% increase in recycling tonnes collected from household bins
Built environment designed to address climate	Additional shade sails installed in Richardson Place

THE YEAR AHEAD

Future projects 2018/2019

Our challenges

- New projects and assets will only be invested in if they are supported by a well-argued business case which addresses whole of life costs, community benefit, financial viability and external funding opportunities.
- Implementing the requirements of the Planning, Development and Infrastructure Act 2016.
- Exploring alternative grant funding sources for the Female Friendly Change Rooms' project after the proposed funding program ceased.

Our plans for 2018/2019

For 2018/2019 key projects are characterised by their reliance on partnership efforts and include:

- Development of the Emu Walk
- Development of the Hermit Street nature based play space
- Perimeter seating at the main oval
- Richardson Place public amenities
- New seating and shelving in the library
- Sewerage system upgrade
- Multipurpose pump track
- Youth Development programs
- Implementation of an online interactive community engagement platform
- Feasibility Study on conversion of waste plastics to fuel oils
- Town entrance signage
- Lions Park upgrade including skate bowl

Strategic Planning

BHP and the Community Board are working in conjunction with Council to develop a new Roxby Downs Community Plan. The Community Plan will act as a foundation for the development of a new Strategic Management Plan and other long term plans for Council.

Representatives of the Sport and Recreation Forum, Ahrens, Council and The Trail Collective discussing plans for the proposed multipurpose pump track



ROXBY DOWNS LOOKING FORWARD

This year both Olympic Dam and Roxby Downs celebrate their 30 year anniversary. This represents three decades of generating tens of billions of dollars in export revenues, royalties and taxes, and providing jobs in South Australia. Olympic Dam is a multi-generational resource.

The destiny of Roxby Downs is intrinsically entwined with the prospects and operation of the Olympic Dam mine. Olympic Dam is one of the world's most significant deposits of copper, gold, silver and uranium.

The geological resource at Olympic Dam is large, long life, expandable and located in arguably the world's best mining jurisdiction.

The BHP Brownfield Expansion Plan (BFX) would expand Olympic Dam's smelter, mill and refinery on the surface and expand the underground mining operations into an area of higher copper grades located in the Southern Mine Area. The results of the BFX decision will have a bearing on the future direction of Roxby Downs. The BHP Board is scheduled to make a decision on BFX in CY2020.

In this light, we are currently reviewing the Strategic Management Plans for the Municipal Council of Roxby Downs which will then inform Council's long term financial sustainability plan.

During FY2018 asset reviews were completed for the public road network, sewage treatment operations and waste water disposal network, and the Roxbylink Splashpad that was completed in 2017.

Council is conducting a review of the electricity network following the successful uptake of home based solar (PV) power generation. The volume of solar power entering the network has required a reduction of the electricity infeed from BHP. The review will examine options to sustain solar power generation and the utilisation of the extra energy.

The modernisation of Council's asset management system will be completed in FY2019 with the appointment of an Asset Management Officer and the acquisition of a new asset management technology and reporting capability.

Business plans are also being completed for Council's principal operating units Roxby Power, Roxby Water and Roxbylink.

In addition to the requirements of the Local Government Act, the operations of the Municipal Council of Roxby Downs are instructed by the Roxby Downs (Indenture Ratification) Act 1982.

Under the direction of Administrator Geoff Whitbread, stringent cost control has been applied across Council's operations and new proposals justified by comprehensive business cases. These cost controls and review of budget proposals have resulted in a favourable outcome for FY2018.

For FY2019 Council has been able to maintain Council rate income at an aggregate parity with FY2018. Nominal increases of 1% have been applied to electricity and water charges.

The Council expects that under the Council's long term financial plan, future rates and charges will be adjusted at a rate no greater than the Adelaide CPI published by the Australian Bureau of Statistics (ABS).

LEADERSHIP

A responsible consultative and inclusive body

COUNCIL'S ROLE

Roxby Council, like other local government authorities, has many roles when serving the community. Council's financial commitment, therefore, varies according to the nature of the role and statutory responsibilities. In addition to being a direct provider of services and owner/custodian of facilities, Council is also an advocate and facilitator/initiator on behalf of the community.

Advocacy involves lobbying various tiers of government and BHP on issues that affect the community. As a facilitator/initiator, Council brings together and/or engages with individuals, community groups and government agencies to address issues affecting the community and to initiate new programs.

Council staff are members of a range of stakeholder groups. This involvement ensures that they are part of important community discussions.



Chief Executive Roy Blight and Eddie Hughes MP Member for Giles

COMMUNITY BOARD

Council established the Roxby Downs Community Board in 2005. In 2006, the Board transitioned into a separately incorporated association. Since this time Council has continued to support the Board's operations. Support includes providing a staff member to: act as Executive Officer of the association; to advise on governance and community development matters; and to manage finances.

Council provides a small annual operating grant to the Board which assists with payment of public liability insurance, and administration expenses. In-kind support includes access to meeting spaces at no cost, assistance with publicity of events and activities and sharing of expertise from experienced staff.

Community Project Officers also provide support and act as a resource for some of the forums including: Health Forum, Environment Forum; Community Garden; Multicultural Forum; and Sport and Recreation Forum.

AGENT FOR GOVERNMENT SERVICES

Service SA

Council acts as a rural agent for Service SA to provide the community with access to government services locally. This contractual arrangement with the Department of Planning, Transport and Infrastructure generates an additional income stream. Council's Customer Service Officers have delegated authority from the Minister for Transport, Infrastructure and Local Government to undertake a selected range of Service SA

Transactions that can be undertaken at the Council office include vehicle registration, licensing of drivers, boat registrations and boat licences. Interstate licensing and registration transactions occur regularly along with international drivers' licence transfers. Customer Service Officers are supported by staff at the Service SA branches located in Port Augusta and Port Pirie who are available to answer any queries by telephone.

Government Housing

Council's role as a key agent for State Government Employee Housing ceased in February 2018. At Council's request the State Government put the contract out to tender and it was awarded to a local real estate agent.



transactions.

Aerial view of Richardson Place

EFFECTIVE DEVELOPMENT & PLANNING

Council is required to assess all forms of development against the Roxby Downs (Municipality) Development Plan, as well as the Building Code of Australia under the *Development Act 1993* and associated regulations.

This is carried out under longstanding arrangements with both City of Salisbury (building assessment) and Stewart Payne Planning Consultant (planning assessment), who attend Roxby Downs as required with additional support provided remotely.

Regulations establish procedures which Council must follow in the assessment of applications including what level of public notification is required and when applications must be referred to external authorities such as the Environment Protection Authority (EPA) and the Development Assessment Commission. Fees are set out via the Development Regulations 2008. These fees are standard across the State.

The Planning Development and Infrastructure Act 2016 came into effect on 1 April 2017 and will be progressively implemented over the next three years. At this stage there has been little impact to the way applications are lodged and assessed. Roxby Downs has been exempted from establishing a Council Assessment Panel due to the current governance arrangements.

Development Activity	2017/18	2016/17
Dwellings	0	0
Additions/alterations to dwellings	3	1
Carports, Outbuildings Verandas	16	6
Signs	0	0
Swimming Pools	2	2
Flats/Units	0	0
Business/ Commercial	8	3
Industrial	3	5
Other - Community	2	2
Land Division	0	3
Demolition	0	3
Total Applications	34	25
Estimated Expenditure	\$4.01m	\$0.98m

Development Activity

Development undertaken in Roxby Downs over the 2017/18 period is shown in the table opposite. After a slow period over the past two years, commercial and residential activity has shown signs of improvement. Larger projects related to the mine shutdown accommodation and caravan park upgrades, while some level of new business activity was evident in statistics.

Major Mine Shutdown

In 2017, BHP invested over \$350 million to upgrade the smelter and other infrastructure at the Olympic Dam mine. The project commenced in August 2017 and was the largest planned shutdown at Olympic Dam in its 30 year history. The project required an extra 3,100 contractors and workers on site on top of the regular workforce of 3,500.

The influx of workers necessitated the development of a temporary camp at the local race course. This required an increased supply of power and water and created additional challenges in terms of sewerage management. Due to the short lead time Council staff worked quickly to ensure that development approvals were achieved on time. These approvals included the relocation and installation of 40 additional cabins at the Caravan Park, and the establishment of the temporary camp.

EFFECTIVE COMMUNICATION

Council aims to effectively communicate and engage with community, business and other stakeholders. The Communication Strategy is guided by 4 key objectives:

- To provide targeted, consistent and relevant communication in a timely and professional manner
- To provide mechanisms and opportunities for community engagement, comment, input and involvement in Council decision making
- To communicate Council's brand, functions and identity with the community
- To promote the Roxby Downs Community to new residents, businesses and visitors

Community Meetings

Council staff regularly attend community forum meetings where they can listen to community concerns and discuss ideas.

Draft Annual Business Plan

Each year Roxby Council releases an Annual Business Plan which highlights the strategic direction for the coming year across a range of key areas. Before the document is finalised the Draft Annual Business Plan is released to the public for consultation.

Council held two sessions this year, an information session and a public meeting. This model has been used in previous years and



worked well. The Information Session provided the community with a chance to find out about the key elements of the draft plan and to meet and talk to Council staff. This session was followed three weeks later by a formal public meeting which is required under statute.

For the first time Council introduced a Facebook live session to engage community members who were unable to attend public meetings. This proved highly successful with over 2,000 people reached. The number of live viewers peaked at 47 and there were 100 posts.

The Facebook live platform exceeded all attendances and comments received for Draft Annual Business Plan public consultations held in previous years. It is a platform that Council will continue to investigate as an effective strategy for engaging the community.

Community Consultations

A number of community consultations occurred throughout the year. They included:

- Community land leases for the following clubs:
 - Roxby Desert Motocross Club
 - Roxby Downs Sporting Car Club
 - Roxby Downs Bowling Club
 - Roxby Downs and Districts Racing Club
 - Desert Dirt Karts
 - Scouts
- Draft Annual Business Plan 2018/2019
- Curdimurka St Playground Naming Proposal

EFFECTIVE COMMUNICATION

Website

Council's website is an important link between Council and community. The website contains a range of information, including Council related employment opportunities, to assist residents, people thinking of moving to Roxby Downs or visiting. Council's Facebook posts link people to the website where they can access more detailed information.


The website address is www.roxbydowns.sa.gov.au.

Access to Information

Council's communication strategy involves the use of a wide variety of platforms utilised to both engage with the community and enable effective feedback from the community.

These include:

- Direct mail with information included in quarterly rates and utility notices
- Website
- Facebook page
- Specific displays either in the Council office, Roxbylink or at events
- Council staff attending local community meetings
- Six Month Report Card
- The Vibe radio show
- Council Catchup radio show
- Council reports and updates provided to the Roxby Downs Community Board and associated forums.
- Increased usage of the My Local Services App with targeted notifications
- Enhanced strategic placement of Facebook posts
- SurveyMonkey as an easy to use and "at hand" tool for residents to provide online feedback.

	Website Users	New Users	Top 4 pages / views	Activity on key pages / views
July 2017 - June 2018	26,423	25,441	Homepage 18,206 Cinema 17,904 Roxbylink 5,475 Waste Services 3,116	Waste Services 3,116 Roxby Power 1,100 Roxby Water 613 Current Consultations 619
July 2016- June 2017	16,681	16,610	Homepage 17,762 Cinema 7,398 Pulse Fitness 1,650 Roxbylink 1,439	Waste Services 328 Roxby Power 161 Roxby Water 13 Current Consultations 464

Website Statistics

EFFECTIVE COMMUNICATION

Social Media

Council’s main Facebook site was launched in October 2016. Since that time Facebook pages for both Council and Roxbylink continue to be well used. The aim is to promote and engage with the community throughout the year. Council’s Facebook page has grown to nearly 900 followers. Similarly, Roxbylink’s Facebook page has 700 followers. This instant form of communication means information can be disseminated to a large audience quickly.



Local Services App

Many councils across South Australia have implemented the My Local Services App. Council was keen to adopt this initiative given the highly connected nature of our community. The app alerts users to key dates including bin collection days, meeting times, and events. Reminders are sent direct to mobile phones. The app also has a feature to report issues that require Council attention.

Welcome Bag

New residents are provided with a Welcome Bag when they visit the Council office for the first time. The Roxby branded calico bag contains information about a range of Council services as well as community information. The purpose of these bags is to connect new residents to the community by promoting important community related information and contact numbers. The Welcome Bag is a joint initiative of the Council, BHP and Strengthening Our Families.

	 Facebook Page Likes	Facebook Page Followers	Daily Page Engaged Users
July 2017 - June 2018	832	864	20,119
Oct 2016* - June 2017	532	538	5,911

*Roxby Council Facebook page launched 13 October 2016

Facebook Statistics

CULTURAL VITALITY

A strong sense of place and identity

SUPPORTING COMMUNITY OWNED MEDIA

Locally based community media play an important role in connecting communities. Council is pleased to support RoxFM with an annual grant of \$10,000 and in-kind assistance with the use of space within the Roxbylink complex.

Until it ceased publication in February 2018, The Monitor Newspaper was supported with rent free space within the Council building.

Council Catchup Radio Show

In February 2018, 'Council Catchup' was launched – a one hour radio program airing each Thursday morning at 8.30am on RoxFM. Council Catchup aims to keep the community informed on all Council news, as well as other local events and happenings. This includes Council organised and/or supported events and initiatives, Council job vacancies, community consultations, school holiday programs, art gallery exhibitions, changes to trading hours, waste, power and water issues and more. Council's Chief Executive frequently comes on the program to discuss the highlights from Council meeting.



Council staff take it in turns hosting the Vibe

The Vibe Radio Show

A key element of Council's communication strategy is the weekly one hour radio show on RoxFM called "The Vibe". Council staff have been trained to work on the air and in how to produce a radio show.

The Vibe show, which is sponsored by Council, airs every Friday at 1pm and highlights upcoming events and news. Guests from the local community groups are often invited to speak on air about their event or group in an effort to increase involvement and community participation. The Vibe presenters also occasionally undertake outside broadcasts during events.

FlowFM

In 2018, Council also began participating in FlowFM's Council Catch Up segment. This is an interview ranging between 5-10 minutes in duration where a Council representative discusses 3-4 local news items or events. Council features on this segment approximately once every two months, and is another example of it boosting its communication with the community and the broader region.

EVENTS

Each year, Council provides in-kind support to a number of community events. Community Development Staff assist various Forums with the planning and running of their events. This support includes event management coordination and advice, marketing and promotion, financial management, volunteer management and infrastructure management.

Roxby Power staff assist with electrical needs in Richardson Place while members of the Municipal Works team and external contractors ensure that the main street and other Council controlled venues are well maintained before and after events in areas such as: waste management; road closures; rotating banners; and gardening. At Christmas time Roxby Power staff install Christmas lights in the main street in time for the annual Christmas Pageant.

Staff at Roxbylink support events taking place in the various venues located within the Roxbylink cultural and recreation precinct. This includes A/V support and set up.

Australia Day Event and Awards

Australia Day was celebrated at the Roxbylink pool on 26 January. Free entry to the pool, a free barbecue and an outdoor live broadcast by RoxFM created a lively family atmosphere. Just over 600 people attended the



Jordan Dillon (representing Tommy Hannigan), Jennah Laister, Sister Pat Hogan and Peter Price (representing Rotary) cutting the cake on Australia Day. Source: The Monitor

event despite the weather being over 40 degrees.

The Australia Day Citizen of the Year Awards were presented at the event by the Administrator Geoff Whitbread. Sister Pat Hogan and Tom Hannigan received Citizen of the Year awards. Sister Pat has been part of the Roxby Downs community for nearly 20 years. She was recognised for her involvement in a multitude of community programs that support families in Roxby Downs and Andamooka. Tom Hannigan was recognised for his volunteering efforts with the Roxby Downs Race Club, Hornridge Sporting Club and the Headland Roxby Rockets.

Young Citizen of the Year was awarded to Jennah Laister for her work with the Youth Advisory

Committee and the Scouts. Community Event of the Year was awarded to the Rotary Club of Roxby District for the Roxby Downs Christmas Pageant. Rotary has coordinated the Pageant, a major annual event attracting over 2,000 people, since 2009.

The Sport and Recreation Awards, an initiative of the Roxby Downs Sport and Recreation Forum, were also presented by the Chair of the Community Board – Sandy Sumsion. The winners were: Charlee McDonald and Michael Gobbie for Young Sportsperson; Bev Zeptner and Robbie Sutton for Senior Sportsperson; Roxby Downs Scouts for Sporting Organisation of the Year; and Headland Roxby Rockets for Team of the Year.

OUTBACK CINEMA

Attendances at the 60 seat cinema increased by 2.14% during 2017/2018. This has been attributed to the increase in favourable children's films released during this period. With the increase of screenings the life expectancy of projector lamps has dropped and as a result there has been an increase in maintenance costs. Annual events such as Shop Distributive and Allied Employees Union seminars, National Simultaneous Story Time and OSHC screening have been well received by the community.

ART GALLERY

The Art Gallery held seven exhibitions with a mix of community and professional touring exhibitions this financial year. The Gallery hosted displays by some of our local forums. These included; the Minyma Talk group who displayed an exhibition for NAIDOC week, the Arts and Culture Forum who held a community exhibition for the public to enter called 'Shades of Red,' and the Women's Network who held a community exhibition asking entrants to address the theme of 'How are you really?'

This opportunity creates an outlet for local residents to connect with people of similar interests and for community groups to attract more members.

Our two touring exhibitions from Country Arts were 'Our Mob 2015', and 'Craft Anonymous'. Both of these exhibition were of high calibre and worked well in the newly refreshed space. Along with the opportunity to display these professional works, the Gallery had access to the knowledge of one of Country Arts' Visual Arts Officers who assisted with the bump in of these exhibitions and shared his expertise with Council staff.



Our Mob Touring Exhibition

VISITOR INFORMATION CENTRE

A total of 4,023 visitors sought tourist and local information from staff at the Visitor Information Centre (VIC) in 2017/2018 which was a slight decrease from the 4,644 visitors of the previous financial year. The peak visitation period for the Roxby Downs region is April to September when the weather is much milder.

The seasonally run Olympic Dam Discovery Tours finished earlier than normal due to a maintenance shut down at the mine. This tour continues to grow in popularity, with 569 people attending. It was regularly booked out during the season.

Arid Recovery's Sunset Tours were well attended with 169 people heading out on a tag-a-long tour. With the Council website showing relevant information that is easy to access, an active social media presence and with a Google My Business Listing the VIC has been able to reach more people.

A new tour experience 'Dinner by Starlight' was introduced which includes a three course camp oven dinner held at the Arid Recovery Reserve. This was enjoyed by a number of groups and it is hoped that this becomes a regular event in the coming years. The VIC assists the local community by being a ticket outlet for a number of local events including: Business



Visitor Information Centre entrance

Forum Business Breakfast, John Schumann Community Concert, and the Women's Network Art Therapy Classes.

The VIC added two new consignment stock artists to the range of locally made products available for sale. Other items include: opal jewellery, beaded jewellery, hand painted souvenir rocks, homemade candles and Australian themed pouches.

The Visitor Information Centre has maintained its Accredited VIC status and continues to be part of the SA Visitor Information Centre Network along with 43 others in the state.

AUDITORIUM

The 350 seat Auditorium has capacity to host both large and small functions. As part of its commitment to bring cultural experiences to Roxby Downs,

Council/Roxbylink supported a number of performances to suit the many interests of the community.

The Grug and the Rainbow show was held in October 2017, with two performances targeting 1-5 year olds and their families. Co-Opera returned with a performance of 'The Barber of Seville' in May 2018. The State Theatre Company performance of 'Terrestrial' was held in June 2018. They also hosted workshops with students from both RDAS and Saint Barbara's Parish School and were able to open their eyes to the world of theatre and where it can take them.

Roxbylink staff handled both event setup and catering for the annual BHP Service Awards.

Through a number of post-show surveys staff have gained valuable feedback that help shape planning of next year's events.

DUNES CAFE

The Dunes Café is a welcoming space where local residents and visitors meet and eat in an informal setting.

The Cafe provides a cool respite during hot weather. It includes a separate play café area for families with younger children where they can dine-in and watch their children play and be entertained.

The 'Grab and Go' fridges continue to be popular, with various daily specials including sushi, salads, wraps, cakes and muesli.

The kitchen and café staff have been working hard catering for many functions held during the year and there are plans to develop a new menu.

KIOSK

As the main customer service hub for the recreation complex, gym and cinema the Kiosk provides information, products and services to community members.

A review of products and pricing has reduced the amount of general wastage and increased sales by 13.82%. The trial of new healthier options as per the Healthy Eating Policy will continue throughout the new financial year.



Grab and Go Fridge at the Dunes Cafe

COMMUNITY LIBRARY

The library offers a variety of resources and programs to meet the literary, informational and social needs of the local community. As at 30 June 2018 there were 1,893 members. For 2017/2018, there were 27,366 visits to the library which represented a decline of 17% compared to the previous financial year. The public internet computers were well utilised with 2,837 bookings. A total of 19,950 items were borrowed or renewed. The library's collection totals 10,803 items, with resources evenly spread between adult and children's areas.

Participation in children's programs totalled just over 5,700. Children attended a number of different programs during the week and these included: holiday craft activities, Toddler Story Time and kindergarten sessions.

Toddler Story Time continues to be a popular program with sessions run as a joint initiative with Strengthening Our Families. Sessions are held on Tuesdays and Fridays at 9.30am with only one session held during school holidays. Visits from Kindergarten children take place on Mondays and Thursdays at 9.30am.

The Library celebrated National Children's Book Week with the theme of "Escape to Everywhere".

In August, the library hosted well known Australian illustrator Marc McBride. The illustrator of the Deltora Quest series of books held workshops with students from Roxby Downs Area School and Saint Barbara's Parish School. He spoke about the techniques of airbrushing and the artworks he created at each workshop were displayed in the library.

Other library events during the year included Easter celebrations in the bilby cave and Library Lover's Day.

The meeting room space continues to be well utilised by sporting and community groups for after-hours committee meetings and training, bible study classes and as a green room for dance. There were 126 bookings for the year.

Other activities include a library book club which is a popular program for book lovers to meet and discuss a monthly themed book.

Toddler Story Time in the Library



SOCIAL EQUITY

Community and resources are developed in an equitable and socially just manner to create a healthy, active community

COMMUNITY DEVELOPMENT

Council works in collaboration with the Roxby Downs Community Board and Forums as well as BHP to provide a range of activities that support community life.

Council's role varies from being the lead agent (e.g. initiator, event or project manager) to that of facilitator or supporter.

Events include: Neighbourhood Days, NAIDOC Week (July), Nature Play Festival (October), White Ribbon Day (November), Festival of the Trees (December).

In June 2018, Council appointed a Youth Development Officer to develop more youth related programs that offer personal development, skill development and leadership opportunities.



Council staff member and volunteer at the NAIDOC Festival

COMMUNITY FACILITIES

Community Youth Centre (Roxbylink)

The Community Youth Centre (CYC) is a multipurpose venue and home to after-school youth drop in, school holiday programs, Community Foodies Program, Multicultural Forum and Youth Advisory Committee.

The CYC is a friendly, positive and safe environment for young people aged 10 years and over. The space contains a pool table, air hockey table, Wii and Xbox consoles, comfortable couches

and beanbags and giant outdoor chess pieces.

School holiday activities include art and craft, cooking classes and taco/pizza days. Participation in youth related activities continues to grow each year at the CYC. The number of attendances for 2017/2018 totalled 3,397 which was a 32% increase from the previous financial year.

The CYC also has a commercial kitchen and can be booked by community groups, businesses and the general public for functions, birthday parties, meetings and training sessions.



Catching bugs at the Nature Play Festival (Source: Hayley Scrivens)

YOUTH DEVELOPMENT, PARTICIPATION & WELLBEING

The Youth Advisory Committee (YAC) (a sub-committee of the Roxby Downs Community Board) runs a number of events and fundraising activities during the year. Council's Community Project Officers provide YAC members with support, advice and guidance and through these collaborations members develop new skills and confidence. Events held by YAC included gaming nights, themed nights, and pool parties.

Council also runs school holiday drop in sessions and regular activities at the Community Youth Centre (CYC). Council provides in-kind support for the National Science Week event held in August each year and South Australian Youth Week events held in April each year.

PLAYGROUNDS

In May 2018 Council approved a proposal to officially name the park located in Curdimurka Street as Rotary Park. The community, through a process of public consultation, had an opportunity to provide feedback on the proposal as part of the approval process.

The Rotary Club of Roxby Districts will donate a barbecue to commemorate the club's 10th birthday. Council will connect power, install the barbecue, a shade shelter and signage. The official naming ceremony is scheduled to take place in November 2018.



Rotary Park Playground

OVALS

The town ovals are maintained using a management plan that includes: aerating, scarifying, trimming the grass, regular sprinkler checks and irrigation maintenance and repairs.

Water storage tanks and irrigation control facilities ensure there is a steady supply of irrigation water.

Council has engaged a horticultural trainee. Maintenance of the ovals forms part of the trainee's learning experience.

Over the last 12 months permapine seating was replaced with recycled plastic seating. Replacement of old pine fence posting commenced at the northern end of the oval and will be completed by June 2019.

With support from a grant from the SA Cricket Association, Council has co-funded a new artificial turf pitch which has been installed to kick start the 2018 cricket season. The ovals are now in pristine condition, attracting a range of activities including soccer, rugby league, AFL, cricket, and touch football. All of these sports now have considerable female participation and building for the future.

Ongoing maintenance and renovation projects are being undertaken to ensure the continuing development of the ovals. Future plans include upgrading change room facilities and landscaping surrounds. Grants have been applied for to seek funding to support these projects.

These projects are aimed at stimulating interest not only from the greater community but the state as well. This was demonstrated with the successful hosting of West Adelaide Football Club (SANFL). The club conducted local training sessions for all ages which generated positive feedback and has paved the way for a possible regional round in the future.

Aerial view of the main oval



SPORT AND RECREATION

STARCLUB Field Officer Program



The STARCLUB Field Officer Program is a partnership between the South Australian Office for Recreation, Sport and Racing and the Council. The three year funding agreement expired on 30 June 2018. A new three year agreement has been negotiated which extends the program to 2021. The STARCLUB Field Officer role is performed by Council's Sport and Recreation Officer.

The STARCLUB Field Officer works closely with local sporting organisations to build capacity through training programs, assisting with strengthening management processes and governance of their operations to ensure sustainability. Part of this work includes promoting the Good Sports Program.

There are 24 sporting clubs currently registered with the program, with club members working hard towards receiving full STARCLUB recognition.

During 2017/2018 there were eight development workshops held for sporting clubs covering the following topics:

- Social media training
- Liquor licensing update
- Child Safe Officer training
- Mental health and alcohol awareness
- Basic and intermediate taping
- Complaints handling
- Governance

These workshops have been well received, with strong attendance by committee members, coaches and athletes.

The STARCLUB Field Officer has also assisted local organisations to apply for grants with a total of \$71,355 received from the Office for Recreation and Sport.



Girls Football training at the main oval

Roxby Junior Sports Academy



Members of the Roxby Junior Sports Academy

In early 2018, a collaboration between the Sport and Recreation Forum, BHP and Council has led to the development of the Roxby Junior Sports Academy ("RJSA").

The RJSA provides select athletes across all sports in Roxby Downs with increased sporting opportunities, and assists in identifying clear talent pathways at either a local, state or national level.

The 2018 RJSA squad is composed of twelve athletes aged between 13 and 17 years of age. Terms 1 and 2 focused on strength and conditioning with athletes training twice per week.

Specialised coaching has also been delivered in the following key areas: sports psychology, goal setting, speed and acceleration, sports nutrition and injury prevention.

Pathway opportunities include the RJSA female athletes attending an Inner Sanctum experience with the AFLW Crows side. This visit was made possible due to the generous support of BHP.

During Term 3, the RJSA squad attended the University SA High Performance Centre where they participated in elite level testing and a tour of the Cycling SA headquarters at the Adelaide Super-Drome.

In addition to strength and conditioning, Term 3 has also seen a focus on agility and plyometric. The athletes have also received media training.

The ongoing operations of the RJSA have been made possible through the support of Council, BHP, Alliance Airlines, Monadelphous, West Adelaide Football Club and the Office for Recreation, Sport and Racing.

PULSE FITNESS

Gym (Pulse Fitness)

Pulse Fitness offers specialised programs developed by in-house expert trainers to assist community members in achieving their fitness goals and developing a healthier lifestyle. The fully equipped gym provides opportunities for all fitness and skill levels. With a dedicated cardio, weights and stretching area there is plenty of space for all members.

Pulse Fitness started the financial year with a total of 234 members, which dropped slightly by year end to 227 current members.

There were 20,664 member visits during the year (excluding group fitness). These numbers were heavily influenced by the mine shutdown that took place at the end of 2017 and beginning of 2018. The increase in mine workers to town had flow on effects for the gym attendances and resulted in an increase in income of 20.2% for the year.

Preparations to replace the floor began with work scheduled to take place in July 2018.

Group Fitness

The range of fitness classes, times and availability provide a range of options for community members. Classes include Pump, Balance, Aqua, Boxing, RD Move It, and Circuit. Ocean Motion was introduced in May 2018 as a Low Impact water resistant circuit program. Throughout the year there were 1,155 attendances at group fitness classes.



Junior Sports Academy training in the gym

Main Pool Australia Day 2018



KIDS CLUB

Crèche

The Roxbylink Crèche provides onsite support for parents attending group fitness classes, ladies netball and other recreation programs at the Roxbylink complex. This service caters for children aged six months to five years, with an hour of care per child on Monday, Tuesday, Wednesday and Friday.

The Crèche continued to have steady numbers, with a small number of new families joining. Staff continue to promote healthy eating in the Crèche which encourages parents to have appropriate snacks for their children.

Nippy Gym

Nippy Gym creates a play environment where children aged six months to five years can develop socially, emotionally, cognitively and physically in a safe structured/ unstructured and multi-sensory environment. Parents/guardians are actively involved and responsible for the supervision and safety of their own children at all times.

Throughout the year attendances fluctuated with numbers unpredictable on a weekly basis. This in part was influenced by the 7/7 roster for employees at Olympic Dam.

SWIM SCHOOL

The Swim School program caters for children aged six months up to adults. With most of the participants in the 3 – 7 year age bracket. This financial year has seen an increase in the demand for private swim lessons, with an average of 20% of all classes being private lessons.

As identified last financial year the pattern of parents preferring to start their children in swim lessons between the age of three and five has increased demand for private classes.

Work is ongoing to target these families at the six month – three year age group to ensure that all children have basic skills in the water from a young age.

AQUATICS

There was increase in single and family pool membership compared to 2016/2017. This was expected due to the splashpad being open for the full season. The splashpad has proven to be popular throughout the year, often being utilised after the main pool had closed.

As part of the maintenance program, the main pool and indoor pools were both resurfaced. This brought a fresh new look for the pool yard.

The indoor pool has seen a rise in hydrotherapy memberships over the last financial year.

The outdoor pool and splashpad continue to be a perfect place for birthday parties, special events and Christmas shows between October and March.

PUBLIC HEALTH

Public Health Plan

The *South Australian Public Health Act 2011* requires councils to prepare and implement a regional health plan. The Act recognises that councils provide leadership and public health in their regions and also influence the health of their communities by what they do and do not do.

Many local government activities have links to public health. These community activities include: waste management, building inspections; planning and development approvals, animal management, environmental health; infrastructure (footpaths, parks, shade); sport and recreation; community services; emergency management; and environment.

The Roxby Healthy Community Plan was adopted in 2014, with goals aligned with the State Public Health Plan. Council staff are active members of the Roxby Downs Health Forum, the Alcohol and Substance Abuse Forum and other health related community committees which facilitates a whole of community response to health.

ENVIRONMENTAL HEALTH

Council's environmental health service is contracted to the City of Salisbury. Environmental Health Officers make bi-monthly visits to conduct inspections and investigations.

Activities include:

- Health and food safety promotion. Free literature on various subjects is available from the Council Office, and the free online I'm Alert Food Safety Training Program is made available for food handlers.
- Public and limited access swimming pools are monitored daily by the relevant pool operators. They are also inspected by Environmental Health Officers on a regular basis when the pools are open for use. Pools inspected include those in the Roxby township and at Olympic Dam
- Legislation pursuant to the *Public Health (Legionella) Regulations 2013* requires all councils to register High Risk Manufactured Water Systems (Cooling Water and Warm Water Systems). One Warm Water System has been registered with Council and is inspected for compliance on an annual basis (via third party audits).

FOOD SAFETY

The Council has 35 food businesses which are assessed for compliance with the *Food Act 2001* and the Food Safety Standards. A total of 38 food inspections were undertaken in the last financial year which included three follow up inspections.

COMMUNITY HEALTH PROGRAMS

Community Foodies

The Community Foodies program launched in early 2016 and is a partnership between Roxby Council and SA Community Foodies. The Foodies are volunteers and, through their promotional activities, raise awareness about healthy food choices. Foodies are trained in basic nutrition, food safety, group training, knife skills and cooking skills. During 2017/2018 they attended a Kids Nutrition session with a visiting dietician which focused on making healthy foods for morning tea.

There are currently 14 active Foodies plus six junior Foodies aged 10-14 years. Through various community programs the Foodies share their knowledge with the aim of promoting healthy lifestyles through healthy eating to community groups, local schools and local residents. Recent Foodies activities include Kids in the Kitchen, school holiday activities, market day stalls,



Foodies preparing for the Great Pumpkin Party

Wellbeing Week in local schools, Toddler story time sessions, cooking demonstrations and supermarket tours with label reading. They are also took part in the Great Pumpkin Party using all pumpkin recipes to produce goods for a Foodbank Fundraiser. Foodies contributed their own recipes and produced a cook book which was printed for sale to the local community.

Healthy Eating Policies

A Healthy Eating Policy has been adopted which aims to offer healthy food options across all of council's facilities. Council, though the Dunes Café, has also joined the South Australian Government's Healthy Kids menu initiative. The aim of this pilot program is to offer children's menus which include at least 50% healthy choices.

ROXBY DOWNS HEALTH FORUM

The Health Forum is a subcommittee of the Roxby Downs Community Board and works in partnership with Country SA PHN (Primary Health Network) to offer a whole of community approach to health and wellbeing. All stakeholders, including the Council, recognise the challenges faced by remote communities and the important role that health plays on community stability and sustainability.

The Forum actively lobbies, on behalf of the community for additional health services and manages events that promote mental and physical wellbeing. Council staff provide executive support to the Forum.

ECONOMIC PROSPERITY

Commonality of purpose between Council, BHP and local business to support continued economic growth and development



Visitor Information Centre entrance

AN ACTIVE BUSINESS COMMUNITY

Council is an active member of the Roxby Downs Business Forum, which focuses on the needs of local businesses.

Council is also a resource partner with Regional Development Australia Far North in order to explore opportunities for business services to be delivered from within Roxby Downs.

TOURISM PROMOTION

The Visitor Information Centre (VIC) is one of 43 accredited VICs across the state. Only accredited VICs can display the trademarked yellow italic "i" sign which is a symbol of guaranteed quality service and reliable information. Accredited VICs contribute to the local economy by providing information to visitors that encourages them to stay longer and spend more locally.

During the year, the VIC increased the range of retail items which included locally made jewellery and gift ware.

Annual advertising and promotion in Flinders Ranges and Outback Visitor Guide (a South Australian Tourism Commission publication) encourages visitors to include Roxby Downs on travelling itineraries.

ENVIRONMENTAL SUSTAINABILITY

Responsible and cost effective management of our environment

EFFECTIVE AND RESPONSIVE DOG & CAT MANAGEMENT

Council has management responsibilities under the *Dog and Cat Management Act 1995*.

Activities include registration, collection and return of stray dogs and cats and investigating complaints of barking or dog attacks in the community.

From 1 July 2018, all dog and cat registers maintained by councils will be combined in a statewide register known as Dogs and Cats Online (DACO). Dog and cat owners will become responsible for registering and renewing their animals through this system. During 2017/2018, Council staff were involved in preparing Council's database for transition to the new system.



There are 602 dogs and cats registered in Roxby Downs (source: Dog and Cat Management Board (SA))

Item	2016/17	2017/18
Dog Registrations	643	532
Dog Expiations	39	15
Dog Complaints	57	84
Dog Impoundments	39	54
Dog Attack reports	3	2
Dog Expiation Income	\$2,349	\$2,763
Dog Registration Fees	\$23,921	\$23,718
Cat Registrations	*0	70
Cat Expiations	0	0
Cat Registration Fees	*0	\$2,087
Cat Nuisance Reports	2	14

* A transition period between Cat by-laws resulted in no activity in 2016/2017

WASTE MINIMISATION AND RECYCLING

Council outsources waste management services to a local contractor (BSH). With the closure and capping of the landfill (dump) site in June 2015, the town’s waste is now transported to a landfill site at Inkerman (near Dublin) north of Adelaide. A resource recovery centre operated by BSH is located in Gosse Street and is open to the public to domestic waste, green



waste and recyclables at no charge.

Household Bin Services

There was a 14.9% increase in total general waste generated. The increase was partly offset by an improvement in the quantity of waste diverted from landfill, with an increase in recycling tonnes collected from household bins.

The additional recycling tonnes were largely offset by a reduction in tonnes of green waste collected from green waste only bins. The net effect was a 2% increase in total recycling and green waste

Crows

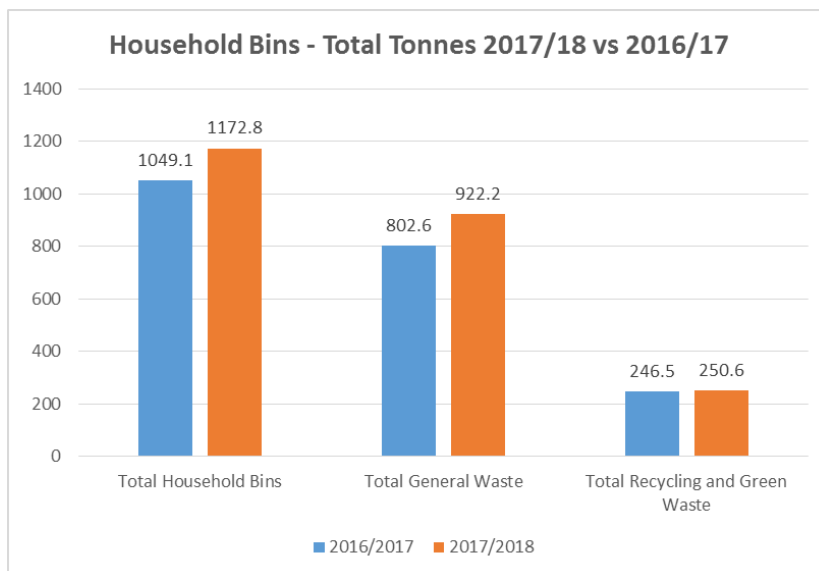
Overfilled household bins continue to be an issue. Bin lids need to be fully closed to prevent crows rummaging through waste in search of food and leaving litter in the streets. Council continues to run a community awareness

GREEN ORGANICS

Council collects green waste from households on a single collection day each month. Usage and compliance continues to be monitored and the future service may be reviewed again if



contamination and under-utilisation continues.



campaign on this topic.

A SAFE COMMUNITY

Road Safety

Roxby Roadsafe (a sub-committee of the Roxby Downs Community Board) is currently in recess. Council is still committed to raising awareness of road safety matters and periodically



promotes road safety messages on its Facebook page.

Corner of Arcoona St and Pioneer Drive

Footpaths and Road Crossings

Throughout the year, the annual reseal program continued. Road patching and reseals were completed at the roundabouts on Wattle Drive/Melia Street, Melia Street/Tiliqua Crescent and Tiliqua Crescent/Senna Terrace. Selective line marking at schools and high traffic areas was also completed.

Fire Prevention

The *Fire and Emergency Services Act 2005* stipulates that each rural council must appoint a Fire Prevention Officer for its area. The Fire Prevention Officer's role includes the monitoring of residential and rural areas to ensure landowners take responsible steps to protect their property from fire, as required under the Act.

Inspections are carried out leading up to, and during, the Fire Danger Season to assess compliance. Notices are issued where compliance has not been met. Section 105F Notices are issued pursuant to the Act, requiring landowners to maintain their properties to reduce the risk of fire. During 2017/2018 no Section 105F notices were issued.

Council also has the responsibility to ensure that reserves under its care and control are maintained to fire prevention standards.

Council's Fire Prevention Officer issued 28 Schedule 10 permits and 28 Schedule 9 permits during the year which authorise the lighting of fires in open air on total fire ban days and during the bushfire season. The permits issued were mainly over the Christmas and New Year period.

Building Fire Safety Committee

The Building Fire Safety Committee (BFSC) operates pursuant to the provisions of the *Development Act 1993* and its primary function is to ensure fire safety in buildings. This is achieved through developing building fire safety inspection policies and examining the adequacy of fire safety provisions in buildings.

The Committee is made up of Brett Fennell, (BuildSurv- Building Surveyors & Certifiers), Jeff Shillabeer (City of Salisbury) and Colin Paton (South Australian Country Fire Service – Fire Safety Officer – Commercial).

The BFSC generally meets at least once a year on site unless required otherwise with any follow up meetings as required (these are not necessarily held in Roxby Downs) per the Terms and Reference of the Building Fire Safety Committee.

A CLEAN AND ATTRACTIVE ENVIRONMENT

Council continues to include streetscape improvements in public spaces and ensures that streets and public areas are regularly clean and swept.

10 cent refundable beverage container recycling bins in Richardson Place form part of Council's litter control strategy. The main street is regularly maintained and monitored by Council's horticultural contractor to ensure a clean and attractive environment.

Corellas continue to be a seasonal problem impacting on local trees and vegetation as well as causing noise issues and white stains on pavements and buildings. This problem is not easily solved and research is being undertaken to determine effective management strategies.

ENVIRONMENTALLY INVOLVED COMMUNITY

Environment Forum

Council's Community Projects Officer (Environment) facilitates the Environment Forum on behalf of the Roxby Downs Community Board. This Forum is involved in a number of environmental projects including: off road driving, Wildlife Hotline and recycling programs.

Environmental Awareness

Council staff joined with the Roxby Downs Joey Scouts to coordinate an engaging and fun learning exercise about recycling. They learnt about the different items that can be recycled and what happens to waste after the bin collection process.

Wildlife Hotline

Council entered into a three year resource agreement for Arid Recovery to manage the Wildlife Hotline. The Wildlife Hotline is a volunteer emergency response program for residents to receive assistance with snakes or injured or distressed wildlife. The service operates 24 hours a day, seven days per week.

Self Sufficiency in the Suburbs

Council partnered with the Self Sufficiency in the Suburbs program for a 12 month period commencing in February 2018. This online program, which is offered free of charge to local households, involves the purchase of a licence to receive up to 500 memberships. The program will be reviewed after 12 months.

COMMUNITY GARDEN

The Community Garden is located on the Council reserve linking Pioneer Drive, Mulgaria Crescent and Alberrie Street. Community Garden volunteers, supported by Council's Community Projects Officer (Environment), have been very active over the last 12 months. Significant progress has been achieved with the construction of pathways, landscaping and new plantings.

The garden contains specially constructed wicking beds which are designed to draw water up from a reservoir below the soil "wicking" water directly to the plant roots. This style of garden bed is ideally suited to the arid climate of Roxby Downs.

Labour, materials and plants have all been donated. These efforts are continuing to beautify this major pedestrian thoroughfare which forms part of the Emu Walk. The Community Garden continues to be used as a site for education with regular visits from local school students to participate in hands-on learning about the environment.

CAPITAL WORKS

During 2017/2018 a range of planned capital and maintenance works were completed. Road resurfacing occurred at three major roundabouts.



Roundabout on Tiliqua Crescent/Senna Terrace

Richardson Place Upgrade



Council completed works associated with upgrade of the Richardson Place precinct with assistance from the Department of Planning Transport and Infrastructure, through its Places for People Program. The program gave Council access to nearly \$90,000 out of a total project budget of \$190,000 to enable streetscape improvements to the Richardson Place precinct.

Design and project assistance was undertaken in-house which maximised value from the project.

The upgrade included more shade over grassed areas, new seating and tables, installation of energy efficient lighting, new street planting and improvements in functionality of on-street parking including more disability access parking spaces.

The upgrade has enhanced the amenity and park like atmosphere of the median strip.

CAPITAL WORKS (continued)

A range of programmed capital and maintenance works were completed at Roxbylink. These included the resurfacing of the main stadium. This project was supported by a grant of \$45,000 from the State Government's Sporting Surfaces Program.

Other works included the resurfacing of the netball courts, resurfacing of both the indoor and outdoor pools, re-flooring and painting of the gym and maintenance of the Dunes Café air-conditioning system.



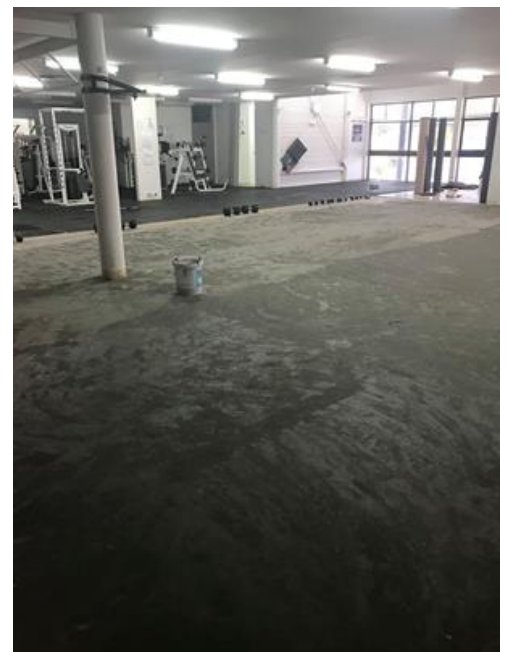
Resurfacing of the netball courts



Resurfacing the main pool



Resurfacing of the stadium floor



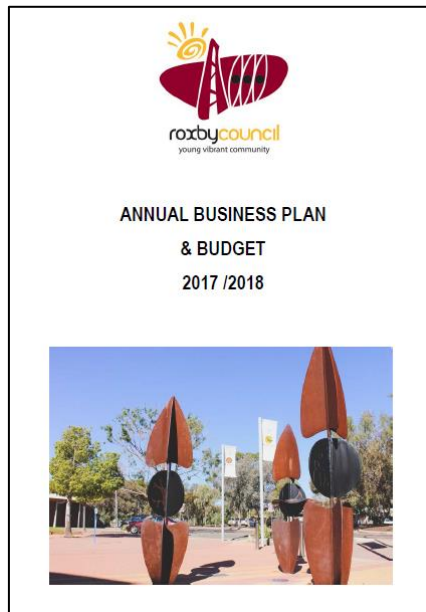
Resurfacing the gym floor

FINANCIAL PERFORMANCE

A financially sustainable and independent Council

FINANCIAL SUMMARY

The independent audit was conducted to form an opinion according to the Australian Accounting Standards and other statutory requirements as to whether the statements form a fair view of the operation and the financial position of Council for the year ended 30 June 2018. The full version of the 2017/18 Annual Financial Statements is attached to this Annual Report.



BALANCE SHEET

Council continues to have a strong Balance Sheet with high quality assets and borrowings. The cash position of \$7.184m is the result of the combined effect of higher than expected income, cost management, debtor control and active investment of surplus cash. This places Council in a good position with respect to its ability to meet the longer term costs of fixed assets and the demands they will have on repairs and maintenance budgets and cash resources.



Aerial view of the Roxbylink Cultural and Recreation complex

STATEMENT OF COMPREHENSIVE INCOME

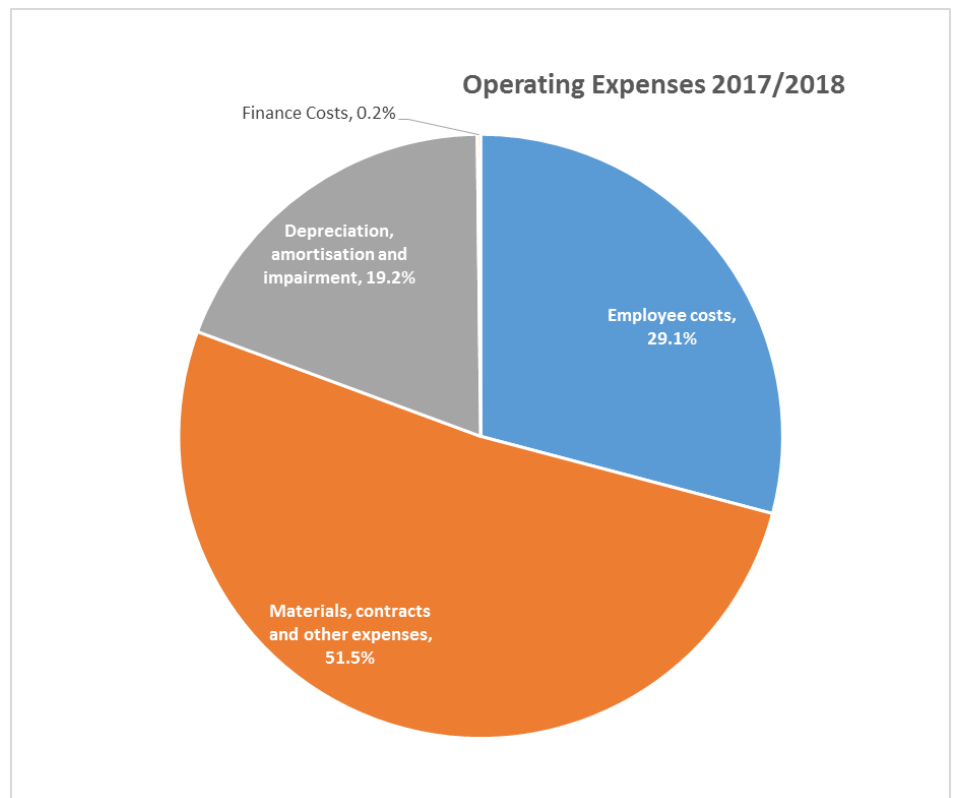
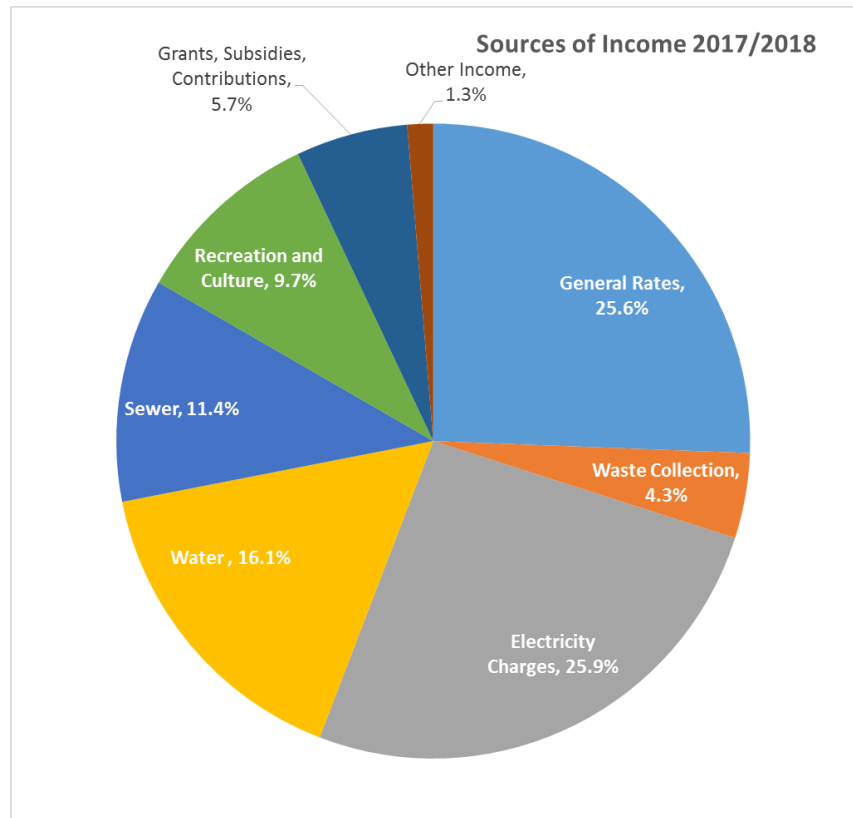
Income

This year's total revenue of \$18.248m is \$194k higher than the previous financial year. User charges, which comprise 63% of Council's total revenue base, increased by 4.6% due to an increase in revenue from commercial activities including Functions, Cafe, Cinema, Gym and Pools. Revenue from water and electricity charges grew as a result of increased volume demands from local economic activity. A major mine shutdown in late 2017 triggered an influx of workers and the construction of temporary accommodation villages. Some of the extra volume can be attributed to this event.

Operating Expenses

Employee costs represented 29.1% of total operating expenses which is on par with the previous financial year and is at a rate that is consistent with local government generally. Employee costs fell by \$210K as a result of restructuring and natural attrition, and some positions were not replaced.

The decrease in materials, contracts and other expenses resulted from the reduced use of external consultants and the renegotiation of various major contracts. Savings were also achieved in insurance following a review of insurance cover across the entire portfolio of policies.



PERFORMANCE AGAINST BUDGET

Total Income (\$'000)	2017/18 Actual	2017/18 Adopted Budget	Variance	% variance
Rates	5,463	5,472	(9)	0%
Statutory Charges	66	44	22	50%
User Charges	11,504	10,804	700	6%
Grants, Subsidies and Contributions	1,041	331	710	215%
Investment Income	52	5	47	940%
Reimbursements	39	600	(561)	-94%
Other Income	83	190	(107)	-56%
TOTAL	18,248	17,446	802	5%
Operating Expenses (\$'000)				
Employee Costs	4,665	5,029	(364)	-7%
Materials, Contracts and Other Expenses	8,253	9,337	(1,084)	-12%
Depreciation, Amortisation and Impairment	3,074	2,620	454	17%
Finance Costs	29	48	(19)	-40%
TOTAL	16,021	17,034	(1,013)	-6%
NET OPERATING Surplus	2,227	412	1,815	

The 2017/18 budget was adopted by Council on 27 June 2018. The budget is reviewed monthly and formally reviewed each quarter. These quarterly reviews, which reflect any budget variations, were adopted on 31 January, 28 March and 30 May 2018. These reviews ensure that targets are being met, cash flow is maintained and changes to the adopted budget are endorsed by Council.

The above table reflects that as at 30 June 2018 Council achieved a 5% increase in projected income and 6% decrease in projected expenses. This positive outcome resulted in an operating surplus for the year of \$2.227m compared to the Adopted Budget's projected surplus of \$412K.

KEY FINANCIAL INDICATORS

The long term financial sustainability is measured by four key financial indicators.

Indicator	2018	2017	2016	2015
Operating Surplus Ratio	12%	8%	(3%)	(1%)

This indicator identifies the extent to which operating revenue is sufficient to meet all operating expenses. A positive ratio indicates the percentage of total revenue available to fund capital expenditure. A negative (-) ratio indicates the percentage increase in operating income or the approximate decrease in operating expenses required to achieve a break-even operating result.

Adjusted Operating Surplus	12%	7%	(3%)	(2%)
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This indicator is to determine the percentage that operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure.

Net Financial Liabilities Ratio	(41%)	(17%)	1%	(9%)
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This indicator is a measure of total indebtedness and includes all Council's obligations including provisions for employee long service leave and other amounts payable in the future as well as taking into account Council's cash holdings and invested monies. This ratio indicates the extent to which the net financial liabilities can be met by total operating revenue. If the ratio is falling, it indicates that Council's capacity to meet financial obligations from operating revenues is strengthening.

Asset Renewal Funding Ratio (Asset Sustainability Ratio)	127%	4%	13%	1%
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This indicator aims to determine if assets are being renewed and replaced in an optimal way.

RATING

All land within the Council area, except for land specifically exempted (e.g. unalienated Crown Land and Council occupied land) is rateable. Council continues to use capital value as the basis for valuing land within the Council area as this method is considered to provide the fairest method of distributing the rate burden across all ratepayers.

There are 1,879 rateable properties within the municipality. Council raised \$5.463m in rates revenue for 2017/2018 which included general rates, waste collection, and the Natural Resource Management levy (collected on behalf of the SA Arid Lands NRM Board as required by legislation).

AUDITOR REMUNERATION

Bentleys Chartered Accountants were appointed as Council's Auditors for a five year term commencing on 1 July 2016. The total remuneration paid for undertaking the annual audit of Council's financial statements for 2017/2018 was \$34,000.

OUR PEOPLE

Skilled and committed staff
who work in a supportive
environment

WORKFORCE PROFILE

(As at 30 June 2018)

Type	Total	%	Male No.	%	Female No.	%
Full Time permanent	33	39%	10	30%	23	70%
Part Time permanent	7	8%	0	-	7	100%
Fixed Term Contract	5	6%	4	80%	1	20%
Casuals	39	46%	10	26%	29	75%
Trainees*	1	1%	0	-	1	100%
Total**	85	100%	24	28%	61	72%

*Trainees are employed via Career Employment Group (CEG)

** Full Time Equivalent excluding trainees = 55 employees

SENIOR MANAGEMENT TEAM

The Senior Management Team represents the Executive Leadership group and as at 30 June 2018 comprised:

Chief Executive (appointed 31 July 2017):

- Group Manager Corporate Services
- Group Manager Governance and Community
- Group Manager Essential Services and Assets
- Group Manager Lifestyle and Sport

The Chief Executive and Group Managers are employed directly by the Council via performance based contracts. Salary packages for these positions are comprised of: a negotiated annual salary, mobile phone, housing and utilities, and statutory superannuation. Depending on the role the officer may have full or partial access to a fully maintained Council vehicle or equivalent.

Major Employer

As a major employer in town the Council provides a range of employment opportunities for the partners and family members of mine workers. Casual staff are employed to meet the seasonal demands of recreation and cultural services.

Council is committed to providing career opportunities for young people. A successful program of youth traineeships operated between 2016 and 2017. Council directly employed three trainees at the conclusion of their traineeships and has provided them with further opportunities for ongoing study. These staff were employed in community services, IT and finance roles.

External Expertise

Council has a longstanding agreement with the City of Salisbury to provide Environmental Health Services and Building Surveying Services. Similarly, Council uses the expertise of an External Planning Consultant – Stewart Payne. This has proven to be a cost effective method of accessing expertise without having to employ locally based officers due to relatively low volume of work in these areas. These personnel regularly visit Roxby Downs and also provide advice when required via telephone.

Organisational Restructure

In December 2017 an organisational restructure realigned operational functions which were divided between four Group Managers. Some positions were re-configured with extra responsibilities and new reporting lines. These changes have improved efficiencies and created opportunities for staff development.

Staff Turnover

Staff movements during the year created an abnormally high turnover rate of 26% for permanent staff. Some positions were not replaced with duties absorbed by existing staff. The higher turnover of casual staff at Roxbylink continues to be a major challenge.

Equal Employment Opportunity

Council is an equal opportunity employer and is committed to providing a working environment free from discrimination, bullying and harassment.

In early 2018, two Equal Opportunity Contact Officers were appointed so that both worksites (Council Office and Roxbylink) had representation. These Officers received specialised Contact Officer training. Managers and Team Leaders also attended a three hour workshop on Equal Opportunity.

Training & Development

Council continues to support training and development programs for staff despite the challenges of a remote location, lack of programs available locally and costs of travel.

Enterprise Agreement

Conditions of employment are reflected in the Municipal Council of Roxby Downs Enterprise Agreement 2017 ("Agreement").

The Agreement is a standalone industrial instrument to the extent permitted by Section 81(3) of the *Fair Work Act 1994 (SA)*. This Agreement maintains and refines various employment and welfare initiatives such as a Time off in Lieu (TOIL) system that provides staff with flexibility to combine work, personal and family commitments. The current Agreement remains in force until 6 March 2020. In January 2018, a 1.5% increase in salaries was applied under the terms of the Agreement.

Code of Conduct

The Code of Conduct for Local Government Employees published by the Minister for Planning for the purpose of Section 110 (1) of the *Local Government Act 1999* outlines the principles that govern the conduct of council employees in relation to gifts and benefits.

Work Health and Safety

Council is committed to providing and maintaining a safe and healthy work environment for all staff, volunteers, contractors and visitors that minimises the risk of injury or illness. In June 2018 WHS resourcing was increased with Council recruiting a full time WHS Officer and Risk Specialist.

Health and Wellbeing

A variety of voluntary programs reinforcing the importance of maintaining personal health were provided during the year. These included: skin cancer screens; fitness assessment; back care; blood pressure; heart risk profile; nutritional profile; blood glucose and cholesterol checks.

Employees were provided with access to free influenza vaccinations. This is a voluntary program with the aim of increasing uptake each year.

The Workplace Bargaining Committee participated in a workshop delivered by Healthy Environments which focused on the topic of resilience. This workshop – “Building Healthy and Resilient Teams” will be delivered to all staff in August 2018.

Employee Assistance Program

Council engaged the services of a new Employee Assistance Program (EAP) Provider. The new provider ACCESS Programs was selected due their regional presence. The EAP provides access to free confidential counselling to assist staff in resolving personal and/or work related issues.

Keeping Staff Informed

Staff are kept regularly up to date with a weekly internal communications briefing on Council activities and a weekly staff newsletter from the desk of the Chief Executive. The intranet provides access to policies and procedures. The aims of internal communications are to ensure that employees are engaged and feel connected to the strategic goals of Council.

Donations to Charity

Each year, staff are involved Australia’s Biggest Morning Tea event and raise funds for the Cancer Council as well as other fundraising activities.

OUR GOVERNANCE

A responsible consultative and inclusive body dedicated to good governance

DECISION MAKING STRUCTURE

Under the provisions of the *Roxby Downs (Indenture Ratification) Act 1982* the position of 'Administrator' is an Officer of The Crown subject to the direction of the Minister for Energy and Mining.

BHP is also formally recognised and along with the State Government contributes equally to fund Council's Municipal deficit. Whilst both partners must approve Council's budget, they have no formal control of the day to day operations of Council which is an independent legal entity.

The Administrator is the decision making authority and has all the powers of a Council. The Chief Executive manages the day to day operations of the Council.

Development Assessment Panel

In relation to some decisions under the Development Act 1993, this Council, like a number of smaller councils, has obtained an exemption from the Minister for Planning and Local Government to have a

Development Assessment Panel. All of Council's decisions, under the Development Act 1993 as a relevant authority, are made by the Chief Executive under delegated authority from the Council. All decisions are made following advice from Council's Planning Officer.

COUNCIL MEETINGS

The Administrator holds monthly public Council meetings which are scheduled for the last Wednesday of each month (except in December when the meeting was held a week earlier on 20 December).

Council meetings are held at 4.00pm in the Council Boardroom. Members of the community are welcome to attend. Agendas and minutes can be accessed on the Council's website.

During this period there were no deputations or petitions made to Council.

Confidentiality

Under the *Local Government Act 1999*, matters of a confidential nature may be discussed at closed Council meetings. During 2017/18 no meetings were held which excluded the public.

SECTION 270 REVIEWS

Council's Review of Council Decisions Procedure under section 270 of the Local Government Act 1999 provides a grievance process for any person wishing to have a council decision reviewed.

During 2017/2018, Council did not receive any requests for a review of a decision citing section 270 of the Local Government Act 1999.

PRESCRIBED COMMITTEES

Audit Committee

Subject to the overriding provisions of the Indenture, Council has established an Audit Committee pursuant to Section 126 of the *Local Government Act 1999*. This Committee is responsible for reviewing financial reporting, maintaining a reliable system of internal controls and management of risk.

A new Audit Committee was appointed in February 2018 and comprises independent members. They are David Powell (Presiding Member), Trevor Starr and Rosina Hislop. The Presiding Member is appointed for a three year term while committee members are appointed for a two year term. Sitting fees are \$1,000 per meeting when the meeting is held in Adelaide. The sitting fee for an Audit Committee meeting held in Roxby Downs is \$1,500.

The Chief Executive and Finance staff attend meetings but do not have a role in decision making. All decisions of the Audit Committee become recommendations to Council.

The Audit Committee met on four occasions during the year.

SUBSIDIARIES

Council has not formed any subsidiaries pursuant to Section 42 of the Local Government Act 1999.

FREEDOM OF INFORMATION

Various Council documents and other information are available on Council's website without the need for a formal application under the *Freedom of Information Act 1991*. Some information may be available for viewing at no charge, whilst some items may be copied at a small charge, provided that copying does not infringe copyright. In some cases, where an extraordinary amount of staff time is required to comply with a request for information, charges may be imposed to recover costs.

Requests for other information will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, unless the applicant is granted an exemption, an application fee must be forwarded with the request to Council's Freedom of Information Officer.

Information Statement

Council is required under section 9(1) and (1a) of the *Freedom of Information Act 1991*. A copy of this statement is available to view on the Council's website.

Amendment of Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the *Freedom of Information Act 1991*. A member of the public may then request a correction to any information about themselves which is incomplete, incorrect, misleading or out-of-date. To gain access to these Council records, a member of the public must complete a Freedom of Information application as detailed above, outlining the records that he/she wishes to inspect, and this application must be forwarded to Council.

Freedom of Information Applications

During the 2017/18 Council did not receive any Freedom of Information applications for access to documents.

LOCAL NUISANCE AND LITTER COMPLAINTS

The Local Nuisance and Litter Control Act 2016 partially commenced on 1 February 2017, with litter control being passed across to Local Government for monitoring and enforcement at this time. Local nuisance provisions commence in 2017/2018.

No complaints of littering were received by the Council.

NATIONAL COMPETITION POLICY

Council has an obligation under Clause 7 of the National Competition Policy to report on the application of competition principles. During 2017/2018, Council advises that it:

- Has determined that it has no significant business activities as defined in the Clause 7 statement
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- Has not received any complaints alleging breaches of competitive neutrality principles
- Is involved in public monopolies associated with the provision of electricity, water and sewerage services. These operate in accordance with the provisions of the *Roxby Downs (Indenture Ratification) Act 1982*.

COMPETITIVE TENDERING

Council's Procurement Policy guides the practices and procedures for procuring goods services and works. The Policy ensures that procurement activities are conducted in accordance with five key principles which are:

- Value for money
- Probity, ethical behaviour and fair dealing
- Accountability, transparency and reporting
- Risk management

Assessment criteria includes consideration of the impact of service delivery approaches on local businesses.

For significant tenders Council will engage a Probity Auditor to overview the process and selection evaluation through a panel who will provide a report and recommendation to the Administrator and Chief Executive.

COMMUNITY LAND

In accordance with Section 193 of the *Local Government Act 1999*, all local government land owned by Council or under our care and control (excluding roads) is classified as community land. Council has completed a classification process and prepared community land management plans for each identified parcel of community land. The Community Land Register and copies of relevant management plans are available from Council.

During 2017/2018 a review was completed on the community land management plans and the leases for Roxby Riding Club, Roxby Districts Racing Club, Roxby Downs Golf Club, Roxby Downs Bowling Club, Roxby Downs Motocross Club, Dirt Circuit and the Roxby Downs Dirt Kart Club. This resulted in new leases being negotiated.

LOCAL LAWS

All by-laws will expire on 1 January 2024 unless revoked or amended prior to that date. Copies of the by-laws are accessible from Council's website.

1. By-law No. 1 - Penalties and Permits

This by-law refers to the granting of permits and penalties associated with breaches of any bylaws

2. By-law No. 2 - Dogs.

This by-law relates to the management of dogs in the council area and limits the number of dogs kept on premises.

3. By-law No. 3 – Cats

This by-law relates to the management of cats in the council area, establishes a registration scheme for cats and limits the number cats kept on premises.

4. By-law No. 4 – Local Government Land

This by-law regulates the access to and use of Local Government land (other than roads) and certain public places.

5. By-law No. 5 – Moveable Signs

This by-law sets standards for moveable signs on roads and provides conditions for the placement of such signs.

6. By-law No. 6 – Roads

This by-law regulates certain activities on roads in the Council area.

7. By-law No. 7 – Waste Management

This by-law regulates the removal of domestic waste, recyclable and green organic waste from premises in the Council area.

REGISTERS

Local councils are required to maintain mandatory registers and Codes of Conduct and Codes of Practice. The following registers are maintained:

- Officers Register of Salaries
- Fees and Charges
- Community Land
- Public Roads
- By-laws.

The following items do not apply to this Council:

- Members Register of Interests
- Members Register of Allowances and Benefits
- Members Code of Conduct
- Code of Practice for Access to Meetings and Documents
- Code of Practice for Meeting Procedures.

COUNCIL POLICIES

Council has adopted a wide range of policies to assist in decision making and administrative processes.

Council policies are available for viewing on the Council website and/or at the Council office.

The following policies are held as required by legislation:

- Internal Review of Council Decisions
- Contract and Tenders Policy
- Order Making Policy
- Public Consultation
- Prudential Management

Additional policies comprise:

- Asset Accounting Policy
- Bad Debt Policy
- Budget Management Policy
- Business Units Financial Accounting Policy
- Child & Vulnerable Persons Safe Environment Policy
- Code of Conduct for Local Government Employees
- Complaints Policy
- Credit Card Policy
- Customer Service Policy
- Disposal of Land and Assets Policy
- Dog and Cat Registrations Policy
- Equal Opportunity, Discrimination, Harassment and Workplace Bullying Policy
- Electricity Bond Policy
- Electricity, Water and Rates Payments Policy
- Expiation Fines Policy
- Financial Internal Control Policy
- Fitness For Work Drugs and Alcohol Policy
- Flag Flying Policy
- Food Hygiene Policy

- Fraud and Corruption Policy
- Funding Policy
- Gifts and Benefits Policy
- Grievance Policy
- Healthy Eating Roxbylink Café & Kiosk
- Induction of New Employee Policy
- Issue of Parking Expiation Notices Policy
- IT Electronic Communication Tools Policy
- Leases and Licences to Sporting and Community Organisations Policy
- Library Conditions of Use Policy
- Maintenance of Road Verges Policy
- Media Policy
- Microchip Scanner Use Policy
- Mobile Phone Policy
- Mobile Vendors Policy
- Municipal Rating Policy
- Payroll System Policy
- Portable Computer and Storage Devices Policy
- Privacy Policy
- Procurement Policy
- Rate Debt Recovery Policy
- Records Management Policy
- Recycled Water Policy
- Review of Council Decision Policy
- Risk Management Policy
- Roxby Council Dispute Resolution Procedure
- Roxby Council Municipal Rates Hardship Policy
- Roxby Power Hardship Policy
- Roxby Water Hardship Policy
- Social Media Policy
- Street Tree Policy
- Town Oval Policy
- Treasury Policy
- Utility Charges Internal Policy
- Vehicle Policy
- Volunteer Management Policy
- Waste Collection Policy
- Water Billing Policy
- Water Leakage Allowance Policy
- Whistleblower Protection Policy

ROXBY WATER

Efficient, reliable and cost efficient water supply and sewerage services



roxbywater
a division of roxby council

Council's appointment as a Water Distribution and Sewerage Authority for the Roxby Downs township arises as a result of Clause 13 (20) of the Schedule to the *Roxby Downs (Indenture Ratification) Act 1982*.

Clause 13 requires Council to comply with standards normally applicable to SA Water, and specifies that Council should take practical efforts in sewerage effluent wastewater re-use, how much Council can pay for water and that profits can be transferred back to the Municipality. Council operates water and sewerage services under the Roxby Water banner as a separate business unit.

In January 2013, amendments to the *Water Industry Act 2012* came into effect with Council requiring and obtaining a Water Industry Retail Licence issued by the Essential Services Commission of South Australia (ESCOSA).

Water meters are read concurrently, with electricity meters on a quarterly basis at the end of June, September, December and March each year.

WATER SUPPLY

Water for Roxby Downs, Olympic Dam and the mine site is sourced from the Great Artesian Basin near the southern and eastern areas of Lake Eyre. Water is pumped 200km south to a desalination plant on the BHP mining lease and is then cooled, desalinated and stored for later distribution. Water for the township is then pumped 10km to a covered water supply dam on the outskirts of town.

Roxby Water purchases water from BHP, checks the quality against water quality standards and, if needed, chlorinates the water before pumping to properties with the township via approximately 38km of pipe work.

Roxby's water is best described as being very soft, of high quality, having a small amount of natural fluoride and low in dissolved solids. Water has been tested and compared against a range of other urban water supplies and bottled water with favourable results.

In 2013, the *Safe Drinking Water Act* was introduced requiring all licensed water providers to develop and follow a Risk Management Plan. This is to ensure that the quality of water delivered to the customer meets Australian Quality Standards, that regular monitoring is carried out and to check that both operational and regulatory parameters are met. Council has developed a Risk Management Plan that has been approved by SA Health.

Water Rates

Council operates a three tiered incentive-based pricing structure for water. Charges are based on allocated access units according to the size of the water meter serving the property.

In November 2017 Council adopted fees and charges for the period January to June 2018. Fees and charges for water and sewerage rates will then be reviewed on 1 July each year to align with the annual review of all of Council's other fees and charges. The current schedule of rates and charges is published on the Council website.

A formal Water Pricing Policy has been developed and is reviewed annually in accordance with ESCOSA Water Retailer Licence requirements.

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Water Consumption

Roxby Downs has very low rainfall and high and ever increasing number of domestic swimming pools. Water consumption, however, continues to be moderate and compares favourably with other regional communities.

Under the Indenture a minimum allowance of 650 litres of water per head per day plus a reasonably sufficient quantity for parks and gardens needs to be provided to the town. Current and historical consumption remains well within this allowance.

Water Related Works

Various maintenance activities were carried out during the year including the following:

- Street fire hydrants were cleaned out and checked. No maintenance was required.
- Three water main bursts, two were due branch leaks and one was due to a contractor hitting water mains.
- Isolation valve in Richardson Place was replaced.
- Bi-annual maintenance of the town water supply pumps and chlorine injection system
- 47 water meter repairs
- Six water meters were relocated from backyards to the front of properties for easy access for meter reading
- The rolling five year water replacement program continued with 213 meters changed out.



Roxby Water Household Meter



Sewer Lagoons

SEWERAGE OPERATIONS

Roxby Water provides a full sewerage system to all properties within the township. Sewage and sullage are transported through 35km of sewerage mains, manholes and nine pump stations and pumped to a series of lagoons to the west of the township.

The effluent treatment system is continuously monitored for compliance with environmental and health regulations, allowing the processed water to be used for watering the Roxby Downs Golf Course. This provides a flexible method for recycled water disposal that is able to respond to seasonal fluctuations caused by a high level of evaporation and major rain events. Our high evaporation rate (approximately 3m per year), and reduced storage capacity

means that sometimes re-used water needs to be restricted. Management issues can also arise when large inflows of storm water enter the primary dams.

Water intended for re-use (i.e. irrigation purposes of the golf course) is pre-treated to meet guidelines for re-use of water. Regular testing is carried out in accordance with the EPA licence and Department of Health requirements.

Over the past ten years with the growth of the town and increase in grassed areas, the use of re-use water on Council's ovals has had to be rationalized.

Since 2012 all of Council's re-use water has been directed to the golf course. This allows for optimum and appropriate use with less possibility of public contact due to the nature of the use of the space.

Sewerage Works

Sewerage works carried out during the year included the following:

- All Pump Station Chambers were cleaned four times during the year.
- Six blocked sewer mains were attended to during the year caused by tree root intrusion with a section of drain repaired on Burgoyne Street.
- Several sewer pumps were unblocked due to foreign objects such as hygiene products, underpants, tennis balls, parts of mop heads, tee shirts and fat intrusion.
- Bi-yearly maintenance checks of all pump stations, sewer lagoon recycling area and irrigation shed were conducted. Chlorine injector and regulators were overhauled at the treatment shed.
- Samples and data were taken and recorded for Sewer Lagoon Licence and independent verification checks.
- Two new pumps were installed at Pump Stations G and H.
- Transfer pipes between the Sewer Lagoon Dams were cleaned out six times.



*Pump at Station H
requiring frequent
maintenance*

EFFICIENT AND EFFECTIVE STORMWATER SYSTEM

Council's storm water system comprises 240 storm water side entry pits connected to 12.5 km of various sized storm water pipes, 8.5km open drains, 10 storm catchments, detention and retention dams. The majority of the town is naturally drained, but in some locations areas are drained with the aid of two small storm water pumping stations. The town has been well designed to ensure that for moderate storm events, storm water is contained within the storm water system. For larger rarer events some sections of road double as a minor floodway for short periods.

Clearing of silt and rubbish from pits and drains and storm water earth drains occurs every year. The challenge, however, is to manage debris associated with woodchip areas which from time to time are picked up into the storm water system and can cause minor blockages. Three side entry pits were replaced.

Sewerage Charging

Since June 2000 Council has used the South Australian Local Government Association (LGA) property unit system for the charging for sewerage.

Sewerage charges for the period 1 January 2018 to 30 June 2018 were \$241 per property unit per quarter for all freehold properties abutting a sewerage main. This fee will then be reviewed each year on the 1 July in line with reviews of water tariffs.

Community Education

Throughout the year a community awareness campaign focused attention on the causes and impact of blocked sewer pipes. Residents were encouraged to focus on the 3 Ps when flushing. Council continues to promote water saving tips.

ROXBY POWER

Efficient power distribution and utility services



Council is the designated 'power distribution authority' for the Roxby Downs Township under clause 18 (16) of the Indenture. Roxby Power is a division of Council that is responsible for two primary functions –

- Maintaining the town's electricity distribution infrastructure in collaboration with contract services providers to ensure a reliable, safe supply of electricity
- Undertaking electricity retailing functions, including billing and customer service, assisted by the Corporate Service department

BHP owns 275kV and 132kV power lines that transmit electricity from the national grid at Port Augusta to Olympic Dam. A 33kV line then serves the Roxby township where Roxby Power takes control.

Regulatory Environment

The National Electricity Market (NEM), which has been progressively implemented and evolved since 1998, has created a vastly different electricity supply environment to that existing at the time of the Indenture Act.

In addition to the authority provided by the Indenture Act, Council supplies and sells electricity under a number of authorisations relating to the National Electricity Market (NEM). A Notice of Exemption from the National Energy Retail Law issued by the Minister for Mineral Resources and Energy imposes conditions similar to a Retail Licence under the NEM legislation. A Distribution Licence is issued by the Emergency Services Commission of South Australia (ESCOSA).

ELECTRICITY RETAIL

Meter Reading

Electricity meters are read concurrently with water meters on a quarterly basis at the end of June, September, December and March each year. The meter reading function is performed by Council.

Audits and Annual Reports

Annual Safety and Operational Audit reports were completed for the Office of the Technical Regulator (OTR) and Essential Services Commission of SA (ESCOSA). Both the reports were accepted and approved.

Power Consumption

Total power consumption for 2017/2018 was 17,661 MWh. This was 7.8% less than the previous year (16,376 MWh).

Solar PV Capacity

From 1 July 2017 to 30 June 2018, Roxby Power connected 28 new domestic solar photo-voltaic (PV) systems and two commercial systems, ranging in size from 4 kW to 10 kW. The town's installed solar PV capacity is now rated at 1,530 kW.

Electricity Tariffs

In November 2017 Council adopted fees and charges for the period January to June 2018. Fees and charges for electricity will then be reviewed on 1 July each year to align with the annual review of all of Council's other fees and charges. The current schedule of rates and charges is published on the Council website.

Community Education

Roxby Power residents have access to a Home Energy Audit Toolkit which is available for loan from the Roxbylink Community Library. The kit includes a range of practical tools to help residents complete an energy audit of their homes including an energy meter and light (lux) meter. The kit also contains useful tips on ways to reduce energy use.



ELECTRICITY OPERATIONS

The Roxby Downs electrical distribution system is highly reliable in its operation. It includes 6.5km of 11kV overhead mains, 19km of 11kV underground mains, 30.6km underground Low Voltage Mains, 35 x 11kV Pad mount Transformers and a range of township street lights.

Electrical Works Undertaken

In addition to the normal maintenance program additional works completed included:

- replacement of a number of service pillars damaged by vehicles
- Switchboard heat surveys completed at the Council Office, Dunes Café and Gym.

Street Lighting

Roxby Power completed the annual street lights maintenance program. A combination of light fitting changes and globe replacements constituted the majority of the maintenance works completed. The ongoing upgrade of walkway ball lights to LED also continued.



Maintenance of the oval lights

Other Electrical Works

Other community projects included the provision and installation of Christmas lights in Richardson Place and other main street events.

A revised schedule for maintenance of HV equipment was developed, with one third of the town network to be serviced each year commencing in July 2018.

Outages

There were no significant power outages during the year. There were a total of 34 network interruptions due to required resolution of a network issue. 31 of the interruptions were planned works.

There were three minor unplanned outages and this includes one cable fault repair. Rising voltage on the network due to solar installations is due to be investigated during 2018-19.

Disruptions

The total disruption time (incident duration x number of affected properties) was 422 hours for the year.



Cable repairs in a trench – Corner of Agonis Road and Maireana Circuit



SA Power Networks maintaining a high voltage switch at the Roxby Downs Area School

FINANCIAL STATEMENTS

Municipal Council of Roxby Downs

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2018



Municipal Council of Roxby Downs

General Purpose Financial Statements for the year ended 30 June 2018

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Municipal Council of Roxby Downs

General Purpose Financial Statements for the year ended 30 June 2018

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Roy Blight
CHIEF EXECUTIVE



Geoffrey Whitbread
ADMINISTRATOR

Date: 16-11-2018.

Municipal Council of Roxby Downs

Statement of Comprehensive Income

for the year ended 30 June 2018

	Notes	2018 \$ '000	2017 \$ '000
Income			
Rate Revenue	2a	5,463	5,482
Statutory Charges	2b	66	41
User Charges	2c	11,504	11,002
Grants, Subsidies and Contributions	2g	1,041	1,289
Investment Income	2d	52	7
Reimbursements	2e	39	163
Other Income	2f	83	70
Total Income		18,248	18,054
Expenses			
Employee Costs	3a	4,665	4,875
Materials, Contracts & Other Expenses	3b	8,253	9,149
Depreciation, Amortisation & Impairment	3c	3,074	2,601
Finance Costs	3d	29	18
Total Expenses		16,021	16,643
Operating Surplus / (Deficit)		2,227	1,411
Asset Disposal & Fair Value Adjustments	4	(3)	(6,325)
Amounts Received Specifically for New or Upgraded Assets	2g	45	401
Net Surplus / (Deficit) ¹		2,269	(4,513)
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E (fixed assets)	9a	1,862	(1,430)
Impairment (Expense) / Recoupments Offset to Asset Revaluation Reserve	9a	(26)	-
Total Other Comprehensive Income		1,836	(1,430)
Total Comprehensive Income		4,105	(5,943)

¹ Transferred to Statement of Changes in Equity

Municipal Council of Roxby Downs

Statement of Financial Position

as at 30 June 2018

	Notes	2018 \$ '000	2017 \$ '000
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	7,184	2,696
Trade & Other Receivables	5b	3,115	3,336
Inventories	5c	30	21
Total Current Assets		10,329	6,053
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	7a	120,014	120,250
Total Non-Current Assets		120,014	120,250
TOTAL ASSETS		130,343	126,303
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	1,182	1,121
Borrowings	8b	-	74
Provisions	8c	458	464
Total Current Liabilities		1,640	1,659
Non-Current Liabilities			
Provisions	8c	1,184	1,230
Total Non-Current Liabilities		1,184	1,230
TOTAL LIABILITIES		2,824	2,889
Net Assets		127,519	123,414
EQUITY			
Accumulated Surplus		26,234	23,965
Asset Revaluation Reserves	9a	101,285	99,449
Total Council Equity		127,519	123,414

Municipal Council of Roxby Downs

Statement of Changes in Equity for the year ended 30 June 2018

	Notes	Accumulated Surplus \$ '000	Asset Revaluation Reserve \$ '000	Total Equity \$ '000
\$ '000				
Balance at the end of previous reporting period		23,965	99,449	123,414
a. Net Surplus / (Deficit) for Year		2,269	-	2,269
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	7a	-	1,862	1,862
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	-	(26)	(26)
Other Comprehensive Income		-	1,836	1,836
Total Comprehensive Income		2,269	1,836	4,105
Balance at the end of period		26,234	101,285	127,519
\$ '000				
Balance at the end of previous reporting period		28,478	100,879	129,357
a. Net Surplus / (Deficit) for Year		(4,513)	-	(4,513)
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(1,430)	(1,430)
Other Comprehensive Income		-	(1,430)	(1,430)
Total Comprehensive Income		(4,513)	(1,430)	(5,943)
Balance at the end of period		23,965	99,449	123,414

Municipal Council of Roxby Downs

Statement of Cash Flows

for the year ended 30 June 2018

	Notes	2018 \$ '000	2017 \$ '000
Cash Flows from Operating Activities			
Receipts			
Rate Receipts		5,533	5,492
Statutory Charges		66	44
User Charges		11,418	11,440
Grants, Subsidies and Contributions (operating purpose)		1,097	1,417
Investment Receipts		52	7
Reimbursements		39	179
Other Receipts		341	876
Payments			
Payments to Employees		(4,704)	(4,988)
Payments for Materials, Contracts & Other Expenses		(8,290)	(11,407)
Finance Payments		(29)	(75)
Net Cash provided by (or used in) Operating Activities	11b	5,523	2,985
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		45	401
Sale of Replaced Assets		-	66
Payments			
Expenditure on Renewal/Replacement of Assets		(722)	(84)
Expenditure on New/Upgraded Assets		(283)	(1,090)
Net Cash provided by (or used in) Investing Activities		(960)	(707)
Cash Flows from Financing Activities			
Receipts			
Nil			
Payments			
Nil			
Net Increase (Decrease) in Cash Held		4,562	2,278
plus: Cash & Cash Equivalents at beginning of period	11	2,622	344
Cash & Cash Equivalents at end of period	11	7,184	2,622

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

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n/a - not applicable

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 16 November 2018.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Municipal Council of Roxby Downs was established under Roxby Downs (Indenture Ratification) Act 1982 and has its principal place of business at Richardson Place, Roxby Downs. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are: Roxby Power and Roxby Water.

The Act prescribes requirements regarding the management of power and water assets, including for cost recovery from consumers (Refer Note 2 User Charges).

Power and Water assets owned by the Council are disclosed in Note 6 Infrastructure, Property, Plant and Equipment. Revaluation increments are separately disclosed in Note 8 Reserves.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

	Cash Payment Received ('000)	Annual Allocation ('000)	Difference ('000)
2015/16	\$82	\$179	+ \$97
2016/17	\$271	\$179	- \$92
2017/18	\$258	\$150	- \$108

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings - new construction/extensions ('000)	\$10
Road construction & reconstruction ('000)	\$10
All Other Assets ('000)	\$5

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	3 to 8 years
Other Plant & Equipment	3 to 20 years

Building & Other Structures

Buildings – masonry	20 to 60 years
Buildings – other construction	20 to 60 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	5 to 15 years

Infrastructure

Sealed Roads – Surface	18 to 38 years
Sealed Roads – Structure	20 to 99 years
Unsealed Roads	10 to 34 years
Paving & Footpaths, Kerb & Gutter	25 to 72 years
Drains	40 to 70 years
Flood Control Structures	6 to 60 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	25 to 75 years
Pumps & Telemetry	15 to 25 years

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or

changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate	2.06% (2017, 1.67%)
Weighted avg. settlement period	2 years (2017, 1 year)

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

9 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. The landfill (dump) site was closed in June 2015 and is in the capping process. Council's waste is now transported out of town to a landfill site at Inkerman (near Dublin) north of Adelaide.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

12 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

The Municipal Council of Roxby Downs has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

The standards are not expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments*
- AASB 15 *Revenue from Contracts with Customers*

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- AASB 2014-1 *Amendments to Australian Accounting Standards (Part E)*
- AASB 2014-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)*
- AASB 2016-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 15*

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 16 *Leases*
- AASB 16 *Leases (Appendix D)*
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 1058 *Income of Not-for-Profit Entities (Appendix D)*
- AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*

13 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income

Notes	2018 \$ '000	2017 \$ '000
(a). Rate Revenue		
General Rates		
General Rates	4,681	4,672
Less: Discretionary Rebates, Remissions & Write Offs	(153)	(156)
Total General Rates	4,528	4,516
Other Rates (Including Service Charges)		
Natural Resource Management Levy	114	112
Waste Collection	791	807
Total Other Rates	905	919
Other Charges		
Penalties for Late Payment	19	17
Legal & Other Costs Recovered	11	30
Total Other Charges	30	47
Total Rate Revenue	5,463	5,482
(b). Statutory Charges		
Development Act Fees	32	9
Animal Registration Fees & Fines	30	27
Parking Fines / Expiation Fees	4	5
Total Statutory Charges	66	41
(c). User Charges		
Commercial Activity Revenue	1,763	1,696
Electricity	4,726	4,549
Water	2,937	2,690
Sewer	2,078	2,067
Total User Charges	11,504	11,002
(d). Investment Income		
Interest on Investments		
- Local Government Finance Authority	52	7
Total Investment Income	52	7
(e). Reimbursements		
Insurance Workcover	39	70
Other	-	93
Total Reimbursements	39	163

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income (continued)

	Notes	2018 \$ '000	2017 \$ '000
(f). Other Income			
Sundry		83	70
Total Other Income		83	70
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		45	401
Total Amounts Received Specifically for New or Upgraded Assets		45	401
Other Grants, Subsidies and Contributions		50	-
Untied - Financial Assistance Grant		258	271
Roads to Recovery		104	119
Library and Communications		27	28
Municipal Deficit Funding		600	871
Youth		2	-
Total Other Grants, Subsidies and Contributions		1,041	1,289
Total Grants, Subsidies, Contributions		1,086	1,690
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Government of the Commonwealth of Australia		362	391
Government of South Australia		424	865
Other		300	434
Total		1,086	1,690
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		201	-
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Heritage & Cultural Services - "Emu Walk"		-	201
Subtotal		-	201
Unexpended at the close of this reporting period		201	201
Net increase (decrease) in assets subject to conditions in the current reporting period		-	201

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 3. Expenses

	Notes	2018 \$ '000	2017 \$ '000
(a). Employee Costs			
Salaries and Wages		3,688	3,700
Employee Leave Expense		379	480
Superannuation - Defined Contribution Plan Contributions	18	330	337
Workers' Compensation Insurance		126	207
Other		142	151
Total Operating Employee Costs		4,665	4,875
Total Number of Employees (full time equivalent at end of reporting period)		54	52
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		34	59
Bad and Doubtful Debts		42	47
Subtotal - Prescribed Expenses		76	106
(ii) Other Materials, Contracts and Expenses			
Contractors		5,528	6,274
External Houses		194	239
Insurance		193	351
Legal Expenses		37	2
Levies Paid to Government - NRM levy		114	112
Purchase of Power		1,240	1,288
Purchase of Water		778	582
Sundry		93	195
Subtotal - Other Material, Contracts & Expenses		8,177	9,043
Total Materials, Contracts and Other Expenses		8,253	9,149

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 3. Expenses (continued)

	Notes	2018 \$ '000	2017 \$ '000
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		397	567
Infrastructure			
- Stormwater Drainage		95	78
- Roads		506	400
- Footpaths		319	103
- Kerbing and Guttering		168	113
- Car Parks		13	14
- Parks and Gardens		96	86
- Power		769	621
- Water		251	186
- Sewerage		335	254
Plant & Equipment		109	160
Furniture & Fittings		16	19
Total Depreciation, Amortisation and Impairment		3,074	2,601
(d). Finance Costs			
Bank Fees		29	18
Total Finance Costs		29	18

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment			
(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		-	66
Less: Carrying Amount of Assets Sold		-	(30)
Gain (Loss) on Disposal		-	36
(ii) Assets Surplus to Requirements			
Proceeds from Disposal		-	-
Less: Carrying Amount of Assets Sold		-	(129)
Gain (Loss) on Disposal		-	(129)
Fair Value Adjustments			
Revaluation Decrements Expensed		(3)	(6,232)
Total Fair Value Adjustments		(3)	(6,232)
Net Gain (Loss) on Disposal or Revaluation of Assets		(3)	(6,325)

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 5. Current Assets

	2018	2017
Notes	\$ '000	\$ '000
(a). Cash & Cash Equivalents		
Cash on Hand at Bank	677	36
Deposits at Call	6,507	2,660
Total Cash & Cash Equivalents	7,184	2,696
(b). Trade & Other Receivables		
Rates - General & Other	300	370
Electricity Charges	1,207	1,125
Water & Sewer Charges	1,181	1,178
Accrued Revenues	19	2
Debtors - General	321	710
GST Recoupment	91	(2)
Prepayments	79	2
Refundable Expenses (Insurance Claims & Bonds)	-	1
Subtotal	3,198	3,386
Less: Allowance for Doubtful Debts	(83)	(50)
Total Trade & Other Receivables	3,115	3,336
(c). Inventories		
Roxbylink	30	21
Total Inventories	30	21

Aggregate write-downs and other losses recognised as an expense, and reversals of these, were not material in amount in either year.

Note 6. Non-Current Financial Assets

Nil

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 7a. Infrastructure, Property, Plant & Equipment

	Fair Value Level	as at 30/6/2017				Asset Movements during the Reporting Period										as at 30/6/2018						
		At	At	Acc.	Carrying	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in P/L) (Note 3c)	Impairment Loss (recognised in Equity) (Note 9)	WIP Transfers	Adjustments & Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At	At	Acc.	Carrying			
		Fair Value	Cost	Dep'n	Value	New / Upgrade	Renewals									Fair Value	Cost	Dep'n	Value			
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000			
Capital Work in Progress		-	919	-	919	54	69	-	-	-	-	(919)	-	-	-	-	-	-	123	-	123	
Land - Community	2	1,387	-	-	1,387	-	-	-	-	-	(26)	-	-	-	-	-	-	-	1,361	-	1,361	
Land - Community	3	10,911	-	-	10,911	-	-	-	-	-	-	-	-	-	-	-	-	-	10,911	-	10,911	
Buildings & Other Structures	2	4,145	-	2,908	1,237	-	-	-	(48)	(3)	-	-	-	-	-	-	-	-	3,284	995	3,093	1,186
Buildings & Other Structures Infrastructure	3	17,752	-	10,466	7,286	176	-	-	(349)	-	-	874	-	-	-	-	-	-	18,802	-	10,815	7,987
- Stormwater Drainage	3	6,726	-	1,866	4,860	-	-	-	(95)	-	-	-	-	-	-	-	-	-	6,726	-	1,961	4,765
- Roads	3	25,173	-	7,611	17,562	-	468	-	(506)	-	-	-	-	-	-	-	-	-	25,641	-	8,117	17,524
- Footpaths	3	13,418	-	3,052	10,366	2	13	-	(319)	-	-	-	-	-	-	-	-	-	13,433	-	3,371	10,062
- Kerbing and Guttering	3	11,756	-	1,595	10,161	-	-	-	(168)	-	-	-	-	-	-	-	-	-	11,756	-	1,763	9,993
- Car Parks	3	738	-	179	559	-	-	-	(13)	-	-	-	-	-	-	-	-	-	738	-	192	546
- Parks and Gardens	3	3,074	-	913	2,161	4	158	-	(96)	-	-	39	-	-	-	-	-	-	3,275	-	1,009	2,266
- Power	3	39,833	-	16,270	23,563	-	-	-	(769)	-	-	-	-	-	-	-	-	-	39,833	-	17,039	22,794
- Water	3	18,924	-	5,876	13,048	6	-	-	(251)	-	-	6	-	-	-	-	-	-	18,936	-	6,127	12,809
- Sewerage	3	21,261	-	5,513	15,748	14	-	-	(335)	-	-	-	-	-	1,862	-	-	-	22,027	-	4,738	17,289
Plant & Equipment		-	635	201	434	27	10	-	(109)	-	-	-	-	-	-	-	-	-	-	672	310	362
Furniture & Fittings		-	389	341	48	-	4	-	(16)	-	-	-	-	-	-	-	-	-	-	393	357	36
Total Infrastructure, Property, Plant & Equipment		175,098	1,943	56,791	120,250	283	722	-	(3,074)	(3)	(26)	-	-	-	1,862	176,723	2,183	58,892	120,014			
Comparatives		145,410	23,952	39,861	129,501	101	1,087	(159)	(2,601)	(6,232)	-	-	(17)	(14,291)	12,861	175,098	1,943	56,791	120,250			

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Fair value hierarchy level 2 valuations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land - Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets - There is no known market for buildings, infrastructure and other assets. These assets are valued using the following method:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Fair value level 2 land assets were valued by JLL as at 30 June 2018. All other Land Assets were valued as at 30 June 2018 using the South Australian Valuer-General Valuation.

Buildings & Other Structures

Fair value level 2 Building assets were valued by JLL as at 30 June 2018.

Fair value level 3 Building assets were valued by Council staff using independently verifiable unit rates for 30 June 2017.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Valuation of Assets (continued)

Infrastructure

Roads, Footpaths, Kerbing and Guttering, Car Parks, Parks and Gardens, Power Infrastructure, Water Infrastructure, Stormwater Drainage

These Infrastructure assets were valued by Council staff using independently verifiable unit rates for 30 June 2017.

Sewer

Sewer assets were valued by Gayler Professional Services for 30 June 2018.

Plant & Equipment

These assets are recognised on cost basis.

Furniture & Fittings

These assets are recognised on cost basis.

Work in Progress

These assets are recognised on cost basis.

Note 8. Liabilities

	2018	2018	2017	2017
	Current	Non Current	Current	Non Current
Notes	\$ '000	\$ '000	\$ '000	\$ '000
(a). Trade and Other Payables				
Goods & Services	810	-	878	-
Accrued Expenses - Employee Entitlements	99	-	84	-
Accrued Expenses - Other	248	-	133	-
Deposits, Retentions & Bonds	25	-	26	-
Total Trade and Other Payables	1,182	-	1,121	-
(b). Borrowings				
Bank Overdraft	-	-	74	-
Total Borrowings	-	-	74	-

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 8. Liabilities (contributed)

Notes	2018		2017	
	Current \$ '000	Non Current \$ '000	Current \$ '000	Non Current \$ '000
(c). Provisions				
Employee Entitlements (including oncosts)	251	62	259	108
Future Reinstatement / Restoration, etc	207	1,122	205	1,122
Total Provisions	458	1,184	464	1,230

Amounts included in trade & other payables that are not expected to be settled within 12 months of reporting date

Long service leave entitlement and provision for landfill restoration 1,184 1,230

Note 9. Reserves

	1/7/2017	Increments (Decrements)	Transfers	Impairments	30/6/2018
	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000
(a). Asset Revaluation Reserve					
Land - Community Infrastructure	10,150	-	-	(26)	10,124
- Stormwater Drainage	5,448	-	-	-	5,448
- Roads	15,146	-	-	-	15,146
- Footpaths	9,721	-	-	-	9,721
- Kerbing and Guttering	10,033	-	-	-	10,033
- Car Parks	636	-	-	-	636
- Parks and Gardens	1,549	-	-	-	1,549
- Power	23,653	-	-	-	23,653
- Water	13,188	-	-	-	13,188
- Sewerage	9,925	1,862	-	-	11,787
Total Asset Revaluation Reserve	99,449	1,862	-	(26)	101,285
Comparatives	100,879	(1,430)	-	-	99,449

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 11. Reconciliation to Statement of Cash Flows

	Notes	2018 \$ '000	2017 \$ '000
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	7,184	2,696
Less: Short-Term Borrowings	8	-	(74)
Balances per Statement of Cash Flows		7,184	2,622

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		2,269	(4,513)
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		3,074	2,601
Fair Value Adjustments		3	6,232
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(45)	(401)
Net (Gain) Loss on Disposals		-	93
		5,301	4,012
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		188	(518)
Change in Allowances for Under-Recovery of Receivables		33	50
Net (Increase)/Decrease in Inventories		(9)	6
Net Increase/(Decrease) in Trade & Other Payables		62	(388)
Net Increase/(Decrease) in Unpaid Employee Benefits		(54)	(139)
Net Increase/(Decrease) in Other Provisions		2	(38)
Net Cash provided by (or used in) operations		5,523	2,985

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	500	500
Corporate Credit Cards	17	26
LGFA Cash Advance Debenture Facility	2,500	2,500

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2018 \$ '000	Actual 2017 \$ '000	Actual 2018 \$ '000	Actual 2017 \$ '000	Actual 2018 \$ '000	Actual 2017 \$ '000	Actual 2018 \$ '000	Actual 2017 \$ '000	Actual 2018 \$ '000	Actual 2017 \$ '000
Municipal	8,507	8,748	9,904	11,041	(1,397)	(2,293)	1,086	1,690	77,451	73,944
Power	4,726	4,549	3,278	3,118	1,448	1,431	-	-	22,794	23,563
Water	5,015	4,757	2,839	2,484	2,176	2,273	-	-	30,098	28,796
Total Functions/Activities	18,248	18,054	16,021	16,643	2,227	1,411	1,086	1,690	130,343	126,303

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

During the year, changes were made to the Strategic Management Plan functions to reflect the broad functions used for the management of Council's delivery of services.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 12b. Components of Functions

The activities relating to Council functions are as follows:

Municipal

General operations, Council offices, rates, governance, participating in Local Government Associations, general grants.

Dog and cat control, Development Act, planning and building fees and charges, environmental health expenses, emergency services support.

Community Youth Centre operation and services, community development support, volunteer support, family support, festivals, community board activities, health, media, business support and tourism promotion.

Roads and transport, Parks and Gardens, off road tracks, stormwater, footpaths, streetscaping, skate park and public street lighting, landfill & recycling, maintenance and disposal fees, garbage collection and charges, environmental protection, litter control, vandalism.

Operations and maintenance of Recreation Centre, swimming pool, tennis and netball courts, community ovals plus other support to sport and recreation groups.

Art Gallery, Visitor Information Centre, cinema, auditorium, Public Library, Cultural Centre administration.

Power

Retail and distribution of electricity, power purchases and electricity infrastructure maintenance.

Water

Retail and distribution of water, water purchases and water infrastructure maintenance.

Sewerage infrastructure and lagoons maintenance, treated waste water and sewerage service charges.

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.4% and 1.5% (2017: 1.5% and 1.75%). Short term deposits have an average maturity of 180 days and an average interest rate of 2.5% (2017: nil).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

Recognised Financial Instruments

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 8% (2017: 8%). Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

	Due < 1 year \$ '000	Due > 1 year & ≤ 5 years \$ '000	Due > 5 years \$ '000	Total Contractual Cash Flows \$ '000	Carrying Values \$ '000
\$ '000					
Financial Assets					
Cash & Equivalents	7,184	-	-	7,184	7,184
Receivables	2,645	-	-	2,645	2,645
Total Financial Assets	9,829	-	-	9,829	9,829
Financial Liabilities					
Payables	1,074	-	-	1,074	1,074
Total Financial Liabilities	1,074	-	-	1,074	1,074
\$ '000					
Financial Assets					
Cash & Equivalents	2,696	-	-	2,696	2,696
Receivables	3,336	-	-	3,336	2,966
Total Financial Assets	6,032	-	-	6,032	5,662
Financial Liabilities					
Payables	1,121	-	-	1,121	1,121
Current Borrowings	74	-	-	74	74
Total Financial Liabilities	1,195	-	-	1,195	1,195

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2018		30 June 2017	
	Weighted Avg Interest Rate	Carrying Value \$ '000	Weighted Avg Interest Rate	Carrying Value \$ '000
Overdraft		-	0.00%	74
		-		74

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Commitments for Expenditure

	Notes	2018 \$ '000	2017 \$ '000
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Splash Pad - shade sail		-	30
Richardson Place Redevelopment		-	55
Stadium floor resurfacing		43	-
Infrastructure		5	-
		48	85
These expenditures are payable:			
Not later than one year		48	85
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		48	85
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		34	35
Waste Management Services		3,508	1,080
Other		56	600
		3,598	1,715
These expenditures are payable:			
Not later than one year		842	1,715
Later than one year and not later than 5 years		2,756	-
Later than 5 years		-	-
		3,598	1,715

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 15. Financial Indicators

	Amounts	Indicator	Prior Periods	
	2018	2018	2017	2016
	\$ '000	%	%	%

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	2,227			
Total Operating Income	18,248	12%	8%	(3%)

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	(7,475)			
Total Operating Income	18,248	(41%)	(17%)	1%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio		12%	7%	(3%)
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3. Asset Sustainability Ratio

Net Asset Renewals	722			
Infrastructure & Asset Management Plan required expenditure	568	127%	4%	13%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Denominator used in the Asset Sustainability Ratio for 2017 and 2018 was the budgeted capital expenditure on asset renewal. The denominator used for 2016 was the depreciation expense for the year as the Infrastructure and Asset Management Plan had not been adopted.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 16. Uniform Presentation of Finances

	2018	2017
	\$ '000	\$ '000

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

Income	18,248	18,054
<i>less</i> Expenses	(16,021)	(16,643)
Operating Surplus / (Deficit)	2,227	1,411

Net Outlays on Existing Assets

Capital Expenditure on Renewal and Replacement of Existing Assets	(722)	(84)
<i>add back</i> Depreciation, Amortisation and Impairment	3,074	2,601
<i>add back</i> Proceeds from Sale of Replaced Assets	-	66
Subtotal	2,352	2,583

Net Outlays on New and Upgraded Assets

Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(283)	(1,090)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	45	401
Subtotal	(238)	(689)

Net Lending / (Borrowing) for Financial Year	4,341	3,305
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Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 17. Operating Leases

	2018	2017
	\$ '000	\$ '000

Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of photocopier/ printer units and building

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	57	23
Later than one year and not later than 5 years	18	35
Later than 5 years	-	-
	<u>75</u>	<u>58</u>

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Note 19. Interests in Other Entities

Council has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 39 km of road reserves of average width 15 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of nil appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

Council is disputing a contractual issue relating to waste management contract. Any potential outcome from this dispute is expected not to be material to the Council.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2018, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 16/11/18.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

	2018	2017
	\$ '000	\$ '000

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Administrator, Chief Executive and certain prescribed officers under section 112 of the *Local Government Act 1999*.

In all, 6 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	790	-
Post-Employment Benefits	77	2
Total	867	2

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Related Parties and Key Management Services

The Department of State Development, pursuant to the authority given to it in the Roxby Downs (Indenture Ratification) Act 1982 has significant influence over Municipal Council of Roxby Downs.

During 2017/18 the State Government of South Australia paid \$300,000 (\$435,388 in 2016/17) to Council to assist in funding the provision of municipal services.

During 2017/18 the State Government of South Australia provided Key Management Services to Council. Council paid \$217,750 (\$667,377 in 2016/17) for these services during the year.

Two close family members of key management personnel are employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the *Local Government Act 1999*.

Other Disclosures

During the year BHP paid \$300,000 (\$435,388 in 2016/17) to Council to assist in funding the provision of municipal services.

Pursuant to the Roxby Downs (Indenture Ratification) Act 1982 BHP supplies electricity and water to Council as the distribution authority for which Council pays BHP. For properties within the township of Roxby Downs BHP pays Council for water, sewerage, electricity and rates.

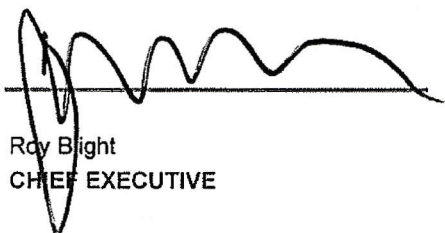
Municipal Council of Roxby Downs

General Purpose Financial Statements for the year ended 30 June 2018


Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Municipal Council of Roxby Downs for the year ended 30 June 2018, the Council's Auditor, Bentleys SA Audit Partnership has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Roy Blight
CHIEF EXECUTIVE



David Powell
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 18 October 2018

Bentleys SA Audit Partnership

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Certification of Auditor Independence

I confirm that, for the audit of the financial statements of the Municipal Council of Roxby Downs for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership



David Papa
Partner

Dated at Adelaide this 18 October 2018