

Annual Report

Municipal Council of Roxby Downs

2019/20



ROXBY
COUNCIL

ROXBY
LINK

ROXBY
POWER

ROXBY
WATER

**Municipal Council of Roxby Downs
Principal Office
6 Richardson Place
Roxby Downs SA 5725**

**Postal: PO Box 124
Roxby Downs SA 5725**

**T: (08) 8671 0010
F: (08) 8671 0452
E: roxby@roxbycouncil.com.au
www.roxbydowns.sa.gov.au**



Table of **CONTENTS**

MESSAGE FROM THE ADMINISTRATOR	5
ROXBY DOWNS – OUR COMMUNITY	7
OUR VISION	13
COMMUNITY FOUNDATIONS	13
OUR MISSION	13
YEAR IN REVIEW	14
THE YEAR AHEAD	16
LEADERSHIP	17
COMMUNICATIONS	19
COMMUNITY VIBRANCY	24
COMMUNITY SERVICES	26
HEALTH AND WELLBEING	31
ECONOMIC DEVELOPMENT	37
ENVIRONMENT & SUSTAINABILITY	41
INFRASTRUCTURE	47
ESSENTIAL SERVICES	48
ROXBY WATER	48
ROXBY POWER	53
OUR PEOPLE	57
GOVERNANCE OPERATIONS	61
FINANCIAL PERFORMANCE	66
AUDITED FINANCIAL STATEMENTS	70
INDEX	119

Acknowledgement of Country

We would like to acknowledge the Kokatha peoples, the traditional owners on the land in which we meet today and pay our respects to the Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.



This image is of a painting by Kokatha artists: Shirley, Lee and Jennifer Williams (2019) which hangs on public display in Council's reception area. The painting represents Roxby Downs.

The Kokatha traditional owners welcome people from different communities and countries that come to live in Roxby Downs to work at the mine, visit or are passing through. The Sleepy Lizard (Gulda) is the significant totem of the Kokatha country. Symbols within the painting represent waterholes, the Kokatha, people coming from across the world, the mines and the sharing of culture and knowledge.

MESSAGE FROM THE ADMINISTRATOR

I am pleased to present the Annual Report for the Municipal Council of Roxby Downs for the financial year ended 30 June 2020. The Report provides an update on highlights, achievements and challenges experienced during the year. It also outlines Council's performance and progress against its objectives and priorities, as set out in the Annual Business Plan and Budget.

The COVID-19 pandemic has had an enormous impact on communities throughout Australia. It is in times of adversity that communities pull together and this has been the case in Roxby Downs. Council's Chief Executive Roy Blight convened the Roxby Downs and Andamooka Roundtable which comprises representatives from BHP, Police, Health Services, schools, emergency services and childcare. The Roundtable conducts local briefings and the state of readiness and response to COVID-19. The reported level of support and cooperation within our local community has been very encouraging.

In response to State Government Emergency COVID-19 Emergency Directions community facilities were temporarily closed from April and community activities suspended. Where possible, staff working in these areas were redeployed to other functions but there were limited hours available for most of the casual workforce. These employees were encouraged to seek alternative employment but with an open invitation to return when the restrictions eased.

Innovation arises out of adversity and I congratulate the staff who modified services to ensure that the community was not disadvantaged. This includes the library team who initiated a 'drop and wave' book delivery service and the Dunes Café team for adapting to a takeaway only service. Approximately 50% of our workforce worked from home during this period while other staff were spread across all our buildings to maintain social distancing. These strategies ensured that Council's customer service desk and municipal and essential services were not compromised.

For the 5th consecutive year, we have maintained our commitment to not increase

Council rates and power and water tariffs. Council maintained an operating surplus of \$2.095m which is comparable with the financial results from 2018/2019. The Council has no debt. This outcome strengthens Council's position in preparing for the renewal of ageing assets and provides a sound base for planning and developing our long term objectives.

Development activity has been significant with BHP related projects accounting for \$62m worth of construction. These projects include redevelopment of Olympic Dam Airport; establishment of BHP Olympic Dam South Temporary Camp (approximately 1,000 accommodation rooms and facilities); augmentation of Olympic Dam village (200 rooms); and installation of 34 transportable cabins to provide an additional 101 rooms for short term accommodation at the Discovery Park. This activity, which will continue into 2020/21, is to support Olympic Dam's 2021 Smelter Campaign Maintenance program. This major smelter maintenance program, which occurs every 4 years, will see an influx of a significant number of temporary workers.

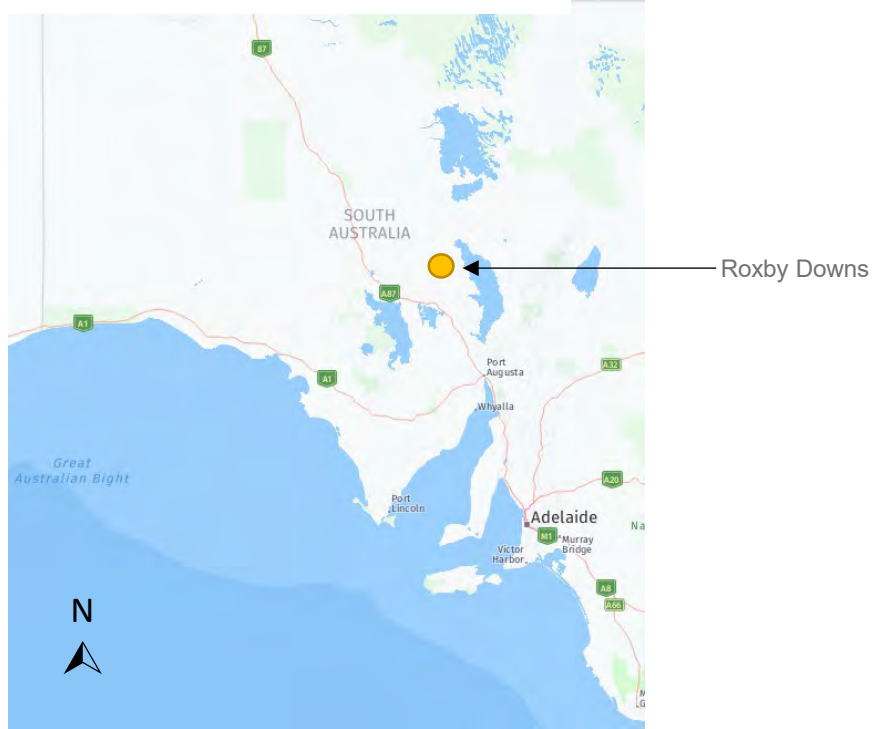
Council's priority during this challenging period has been to focus efforts on maintaining services and completing essential projects within the constraints of a COVID-19 environment. The completion of the Hermit Street nature playground was a highlight and has proven to be a very popular project.

It is pleasing to see that the number of new residents arriving is continuing to grow and the number of vacant rental properties has dropped significantly. This is a positive sign for the future as the community continues to bounce back from these uncertain times.

Our goal is to continue maintaining Roxby Downs' status as a highly regarded mining town and to support our culturally diverse and family oriented community. Collectively, we will work together with BHP, the Community Board and the community to achieve these aims.

Geoffrey Whitbread
Administrator

Location Map

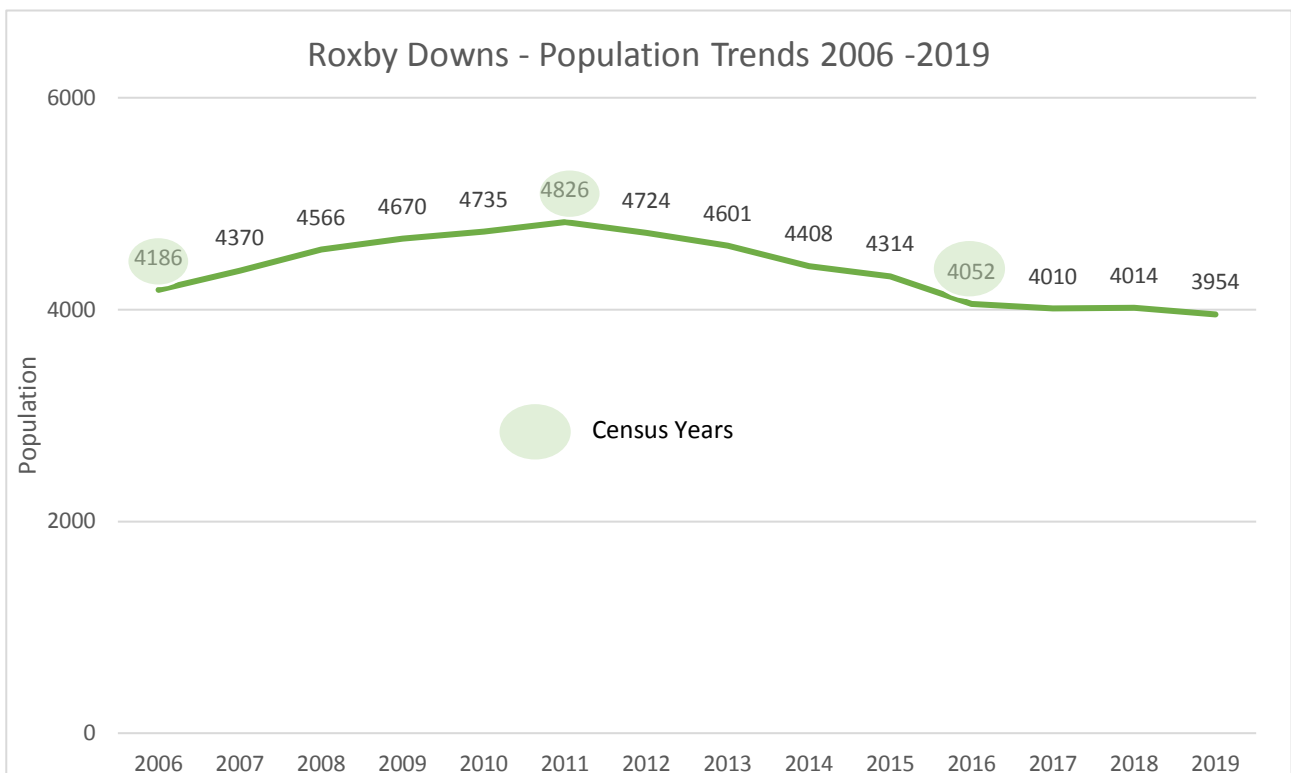


The Municipality is 110 km² in size



ROXBY DOWNS – OUR COMMUNITY

Location	570kms north-west of Adelaide in the Far North of South Australia.
History	The Municipal Council of Roxby Downs was proclaimed on 26 May 1986 and the town was officially opened on 5 November 1988.
Size of Municipality	110 km2
Properties	1,727 residential properties 1,879 rateable properties
Roads	Sealed 37.36kms Unsealed 2.2kms
Population	3,954 (30 June 2019) Estimated Resident Population - Australian Bureau of Statistics



Population Trends

On the surface it appears that the residential population has been relatively stable over a long period of time hovering between 4,000 and 5,000. In reality the population is highly mobile with a significant outflow/influx of people each year. This is common in mining towns generally and reflects the highly mobile and itinerant workforce of the Olympic Dam mine operations.

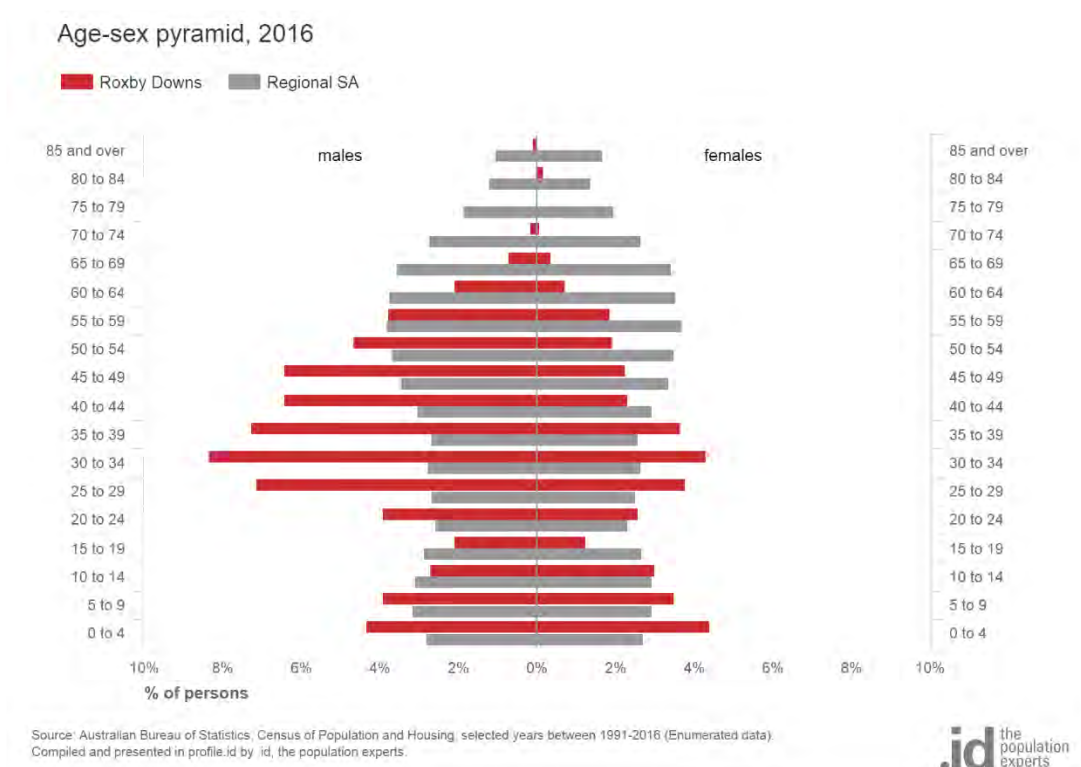
Integral in the role and function of the Council is the provision of facilities and services to cater for the needs of this constantly changing population. Roxby Downs has 3 distinct population groups:

- (1) Those that reside permanently at the Roxby Downs township post code 5725 (circa 4,000);
- (2) The fly-in fly-out or drive-in drive-out population who temporarily reside at the BHP town village (circa 500) or the Olympic Dam village adjacent to the airport (circa 2,500); and
- (3) The population recruited from time to time for particular intensive tasks at Olympic Dam.

This is illustrated by the major smelter campaign maintenance program which occurs every four years. The next major smelter maintenance program is scheduled for April 2021 with a temporary accommodation village being constructed at Olympic Dam to meet extra accommodation needs. Throughout the course of each year, there are similar mine maintenance campaigns usually of a smaller scale but nonetheless significant.

Unique demographics

The demographics of our community are unique compared to the rest of regional South Australia and are reflected in the following chart. The population is characterised by a higher percentage of males, children and people of working age. Only 0.4% of the population is aged 70 years and over while 29% are under the age of 18 years. These demographics significantly influence Council's planning, programs and priorities.



History

The Municipality was officially proclaimed by the Governor of the South Australia on 26 May 1986. The town was constituted by the State Government (the Minister of Lands) on 10 November 1986. The aim was to build a town that serviced the nearby Olympic Dam mine, and provide a residential base for mine workers and their families.

The main construction phase, which included the Roxby Downs Area School, recreation centre, Community Club and Council office, occurred between 1987 and 1988. Both the Olympic Dam mine and township were officially opened on 5 November 1988.

Over the years, increases in the Olympic Dam workforce drove population growth, with the town growing rapidly both in area and population. The official residential population peaked at 4,826 in 2011. Since that time the population has steadily fallen to the current official total of 3,954 (2019). In future years the population is expected to rise as a result of new work opportunities emerging at Olympic Dam.

The residential population is supplemented by the mine employees who work on a fly in/fly out (FIFO) or drive in/ drive out (DIDO) basis. They are accommodated in two residential villages – one located at Olympic Dam and the other in Roxby Downs. The FIFO and DIDO population expands considerably during mine maintenance shutdowns. In preparation for the 2021 Smelter Campaign Maintenance program work has commenced on a temporary accommodation village which is being constructed immediately to the south of Charlton Road industrial estate.



*Richardson Place Construction circa 1987/1988
(source Travis Hague)*

With both population growth and decline, the businesses and services offered have changed over time. The number of bricks and mortar shops have declined, but some have been replaced by home based businesses and online shopping. For those shops that remain, they continue to serve a large residential base, which includes the pastoral stations and the neighbouring towns of Andamooka and Woomera. The town's facilities and infrastructure are of high quality and are a major selling point in attracting new residents.

Remote living creates many challenges for the community, particularly in accessing health services and transport. The local economy is also tied closely to the fortunes of the mining sector, and like other mining towns throughout Australia, Roxby Downs experiences both boom and bust cycles.

How we are governed

The *Roxby Downs Indenture Ratification Act (1982)* (“Indenture”) and the *Local Government Act (1999)* are the two major pieces of legislation that govern the operations of the Council.

The Indenture provides the framework for a governance structure that is unique and different from traditional local government.

The legislative requirement to have elected members (councillors) has been suspended. In their place, an Administrator has been appointed by the State Government (by Instrument of the Minister for Mineral Resources and Energy) with approval by BHP. The Administrator has the powers of a council under the *Local Government Act 1999*.

The Administrator is an Officer of the Crown and the conditions of appointment are outlined in the Indenture.

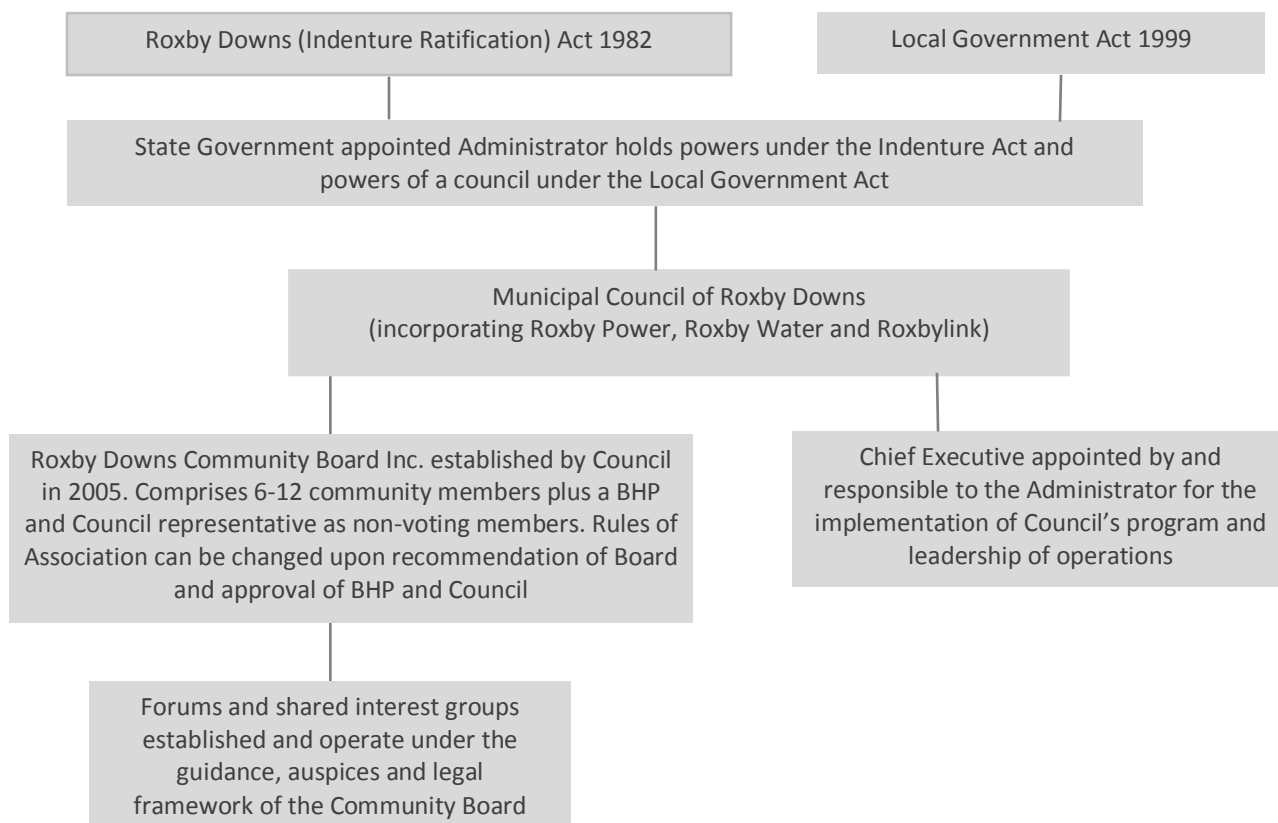
In February 2017, Mr Geoff Whitbread was appointed as Administrator after acting in the role since May 2016.

Following an independent governance review in 2017 it was recommended that a Chief Executive also be appointed. The Chief Executive is responsible to the Council (Administrator) for the day-to-day management of Council’s affairs. The appointment of an Administrator and a Chief Executive effectively separates governance and decision making from the day-to-day operations leading to greater accountability and transparency.

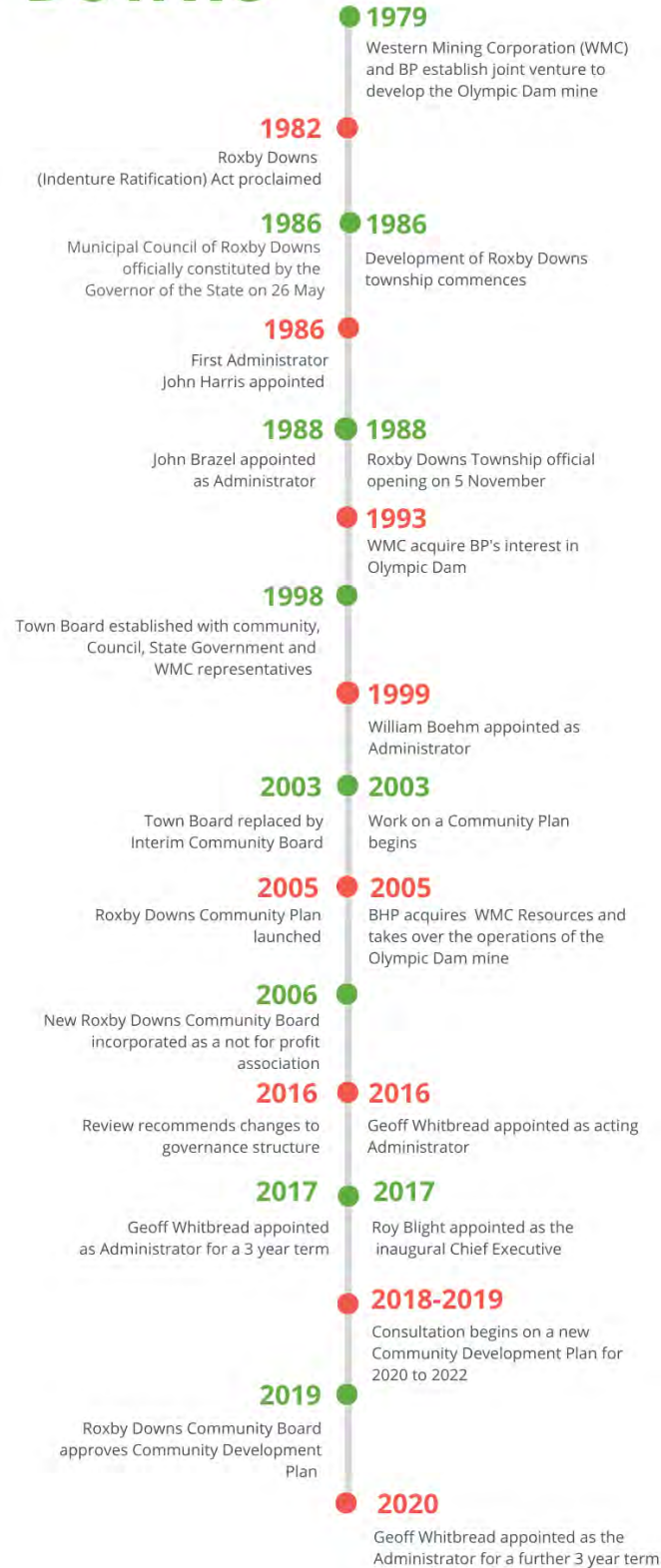
In July 2017, the Administrator appointed Mr Roy Blight as the inaugural Chief Executive.

In 2020 the Administrator’s contract was renewed by the State Government for a further 3 years.

Legislative Framework as at 2020



GOVERNANCE TIMELINE

ROXBY
DOWNS

Operational Overview

In addition to managing municipal operations, Council is also responsible for operating electricity and water utilities. The State Government and BHP must also approve the Council budget and fund any annual operating deficit.

Council delivers a wide range of traditional municipal services as well as various sporting, recreation and cultural facilities. These include the Roxby Link complex, community ovals and associated buildings as well as providing significant community cultural development activities.

External contractors are engaged to perform most of Council's civil construction, maintenance, horticulture and waste management functions. This has proved to be the most cost effective method of managing these areas of operation in a remote location.

Building social capacity and quality of life of the community is the cornerstone of our activities. This includes a range of community development strategies as well as traditional asset management and service delivery roles. These roles are diverse and include planning at the local and regional level, local area environmental management, developing community resources, representing the interests of the wider community, and acting as a responsible decision maker.



Richardson Place

OUR VISION

To be Australia’s most highly regarded mining town.

OUR MISSION

To respond to the needs of the Roxby Downs community and foster a community environment that is engaged and involved through a commitment to quality leadership, communication, sustainability, service value and delivery.

COMMUNITY FOUNDATIONS

Leadership & Governance

An organisation that has a culture of accountability, improvement and acts with a set of shared values and behavioural standards.

Community Communications

Timely and consistent professional communication that engages community, business and other stakeholders. Enable opportunities for comment and input in decision making.

Community Vibrancy

A vibrant, active, inclusive and engaging community that fosters connections between community members.

Community Services

The needs of our diverse community are supported by the delivery of responsive and relevant community services.



Health & Wellbeing

A place which provides services and facilities to assist residents to achieve positive wellbeing outcomes.

Environment & Sustainability

A town which respects its environment and offers practical initiatives that benefit the community and preserve the environment.

Economic Development

Provide efficient services to the business sector which will contribute to their success in our local economy.

Infrastructure & Essential Services

Provide quality, contemporary value for money community assets and services. We will focus on sustainable infrastructure and essential services.

YEAR IN REVIEW

Report on performance against
Annual Business Plan 2019/2020

The following key projects were completed or commenced during the year.

Lions Park (Complete)

The Lions Park upgrade included an extension of the grassed area (at the rear of the Bowling Club), replacement of all timber retaining walls with recycled plastic, upgrades to bins and shelter and replacement of barbecues, installation of three new table settings and a drinking fountain.



Lions Park Upgrade

Off Leash Dog Park (Progress)

BHP approved a licence agreement for the Council to use land on the corner of Pioneer Drive and Olympic Way to develop an off-leash dog park. Works commenced in early 2020 with installation of fencing, a car parking area and perimeter path. Final works which include the installation of a watering station, bins and activity components such as large rocks and logs will be completed by September 2020.



New Dog Park

Richardson Place Toilets (Complete)

Additional public facilities were added incorporating two unisex, fully accessible and family friendly toilets with baby change facilities. The existing toilets have been reclad and refurbished.

Asset Management System (Progress)

Work has commenced on the system configuration and data migration component for establishing a contemporary cloud based Infrastructure and Asset Management System. This system will be used to schedule revaluations and condition assessments supporting long term financial planning and will support the comprehensive day to day management of Council assets.



Richardson Place Toilets

Emu Walk Upgrade (Complete)

The Emu Walk winds its way through the nature reserves to the east of Richardson Place. New directional markers and interpretive signage has been installed which includes information about local flora and fauna, the Olympic Dam Mine and Kokatha peoples.

Emu Walk Signage



Hermit Street Playground (Complete)

In May the redevelopment of the Hermit Street Playground into a nature play space was completed. The much anticipated reopening took place on the 7 May under COVID Safe conditions. The nature play space includes rocks and logs, slides and climbing elements as well as a water fountain and barbecue. The site is fully fenced providing a safe and enjoyable play space for families.



Hermit Street Nature Playground

THE YEAR AHEAD

Future projects 2020/2021

Priorities

New projects and assets will only be invested in if they are supported by a well-argued business case which addresses whole of life costs, community benefit, financial viability and external funding opportunities.

Planned projects are characterised by their reliance on partnership efforts and addressing ageing infrastructure which is now over 25 years old.

Key Projects

Ovals and Irrigation

Undertake a feasibility study for the use of treated waste water for town oval and amenity horticulture.

Roxby Link LED Lighting Stage 2

Much of the lighting and associated fittings are from the original build. A project to install LED lighting will occur over a two year period. Stage 1 was completed during 2019/2020. The outcome will be increased energy efficiency and cost savings.

Community Youth Centre

Installation of shade over the pergola will improve sun safety and increase opportunities for outdoor activities.

Outdoor sporting facilities plan

Research options for design and implementation which include community consultation and preparation of a project plan.

Playgrounds

Undertake planning and consultation on improving the playgrounds in Pine Crescent and Pioneer Drive and a potential new playground in the Southern Area (subsection C).

Local Roads and Community Infrastructure Program

Council was offered an Australian Government Grant under the Local Roads and Community Infrastructure Program for \$147k to undertake prescribed activities. The aim is to assist a community led recovery from COVID-19 by supporting local jobs, businesses and local procurement.

In consultation with the community, a number of ideas were considered which culminated in a proposal to the funding body to install a half size basketball court to enhance recreational opportunities for youth and install new seating at the Richardson Place Rotunda to provide extra seating and improve the visual amenity of the main street.

These projects are planned for completion in the first half of 2021.

LEADERSHIP

Council's Role

The Council, like other local government authorities, has many roles when serving the community. Council's financial commitment, therefore, varies according to the nature of the role and statutory responsibilities.

In addition to being a direct provider of services and owner/custodian of facilities, Council is also an advocate and facilitator/initiator of new projects on behalf of the community.

Advocacy involves lobbying various tiers of government and BHP on issues that affect the community. As a facilitator/ initiator, Council brings together and/or engages with individuals, community groups and government agencies to address issues affecting the community and to initiate new programs.

Council staff are members of a range of stakeholder groups. This involvement ensures that they are part of important community discussions which helps inform Council decisions.

Community Board

Council established the Roxby Downs Community Board in 2005 to act as the voice of the community and champion community development goals. In 2006, the Board transitioned into a separately incorporated association. The Board operates a number of subcommittees called Forums which focus on various sectors of the community.

Since that time Council has continued to work closely with the Board and provide support which includes: executive support; managing finances; providing advice on governance; and community development.

COUNCIL'S ROLES

Leader Provide services to the community on behalf of a third party (e.g. State Government) where there is a demonstrated need (e.g. Services SA)	Regulator Undertake responsibilities required by legislation including compliance functions (e.g. development assessment, food safety, dog and cat management)
Information Provider Produce, distribute and display information on services and share information produced by others. Refer others to information, programs or organisations that can assist	Agent Provide services to the community on behalf of a third party (e.g. State Government) where there is a demonstrated need
Responder Monitor emerging trends and respond to community needs through delivery of programs and infrastructure	Advocate/Influencer Lobby to government and BHP about issues/opportunities that impact on the Council and/or residents
Facilitator/Connector Bring together and/or engage with individuals, community groups, industry and government to pursue a shared interest or resolve an issue	Owner/Custodian Manage community assets on behalf of current and future residents
Partner/Collaborator Work with other organisations to fund or deliver an outcome	Promoter Recognising and highlighting the positive aspects of our community to residents, businesses and visitors
Direct Provider Provide a direct service or deliver a project with limited or no support from external parties	Funding channel Apply for and acquit funding received from external bodies for projects that support and benefit the community

A small operating grant is provided each year which assists with payment of public liability insurance and administration expenses. In-kind support includes access to meeting spaces at no cost, assistance with publicity of events and activities and support with event management and project facilitation. In addition to executive support Council staff also provide support to some of the forums including: Health Forum; Environment Forum; Community Garden; Multicultural Forum; and Sport and Recreation Forum.

Civic Functions

Official events are periodically held as part of Council's civic responsibilities.

Citizenship Ceremonies

Roxby Downs continues to welcome people from all over the world. The Administrator has a formal role in conducting citizenship ceremonies. During the year, 17 local residents originally from Sri Lanka, the Philippines, Zambia, Sri Lanka, Russia, Pakistan and Zimbabwe were granted Australian Citizenship.



Our newest Australia Citizens attending a Citizenship Ceremony

Australia Day Citizen of the Year Awards

The Australia Day Citizen of the Year Awards recognise and reward individuals and organisations who have made an outstanding contribution to our community.

In January 2020 Citizen of the Year Awards were presented to:

Citizen of the Year – Ben Vandeleur

Ben was recognised for his commitment to the community and his outstanding dedication to local sport and fundraising events.

Young Citizen of the Year – Elise Turtur

Elise was recognised for her outstanding dedication to local youth. She also won the 2019 Premier's ANZAC Spirit Prize for her essay on fallen soldiers.

Community Event of the Year – The 2019 South Australian Dirt Kart State Titles

hosted by the Desert Dart Club. This three day event attracted around 130 go-kart drivers as well as support crews, teams and families from all over Australia.

Local Hero - Bruce Huxtable

Bruce was recognised for his efforts in cleaning up litter along a section of Olympic Way.

Australia Day Citizen of the Year Award winners 26 January 2020



COMMUNICATIONS

Council aims to effectively communicate and engage with community, business and other stakeholders. Council's Communication Strategy focusses on four main objectives:

- To provide targeted, consistent and relevant communication in a timely and professional manner
- To provide mechanisms and opportunities for community engagement, comment, input and involvement in Council decision making
- To communicate Council's brand, functions and identity with the community
- To promote the Roxby Downs community to new residents, businesses and visitors

Engagement with the Community

Council staff regularly attend community forum meetings and other community information sessions where opportunities to listen to community concerns and discuss ideas are presented.

Members of the community can contact Council at any time to provide feedback and discuss ideas and issues. We review Council's communication with rate-payers, customers and community members and regularly advise of the many ways in which Council can be contacted.

Community Consultations

A number of community consultations occurred throughout the year:

- Draft Annual Business Plan and Budget 2020/21
- Proposal to revoke a Community Land classification
- Off leash dog park

Draft Annual Business Plan and Budget

Each year Roxby Council publishes an Annual Business Plan and Budget which highlights the strategic direction for the coming financial year across all operational areas. Prior to endorsement of the Annual Business Plan and Budget, a draft is presented to the public for consultation.

The Draft Annual Business Plan and Budget was actively promoted during the consultation period. Council engaged with the community throughout the consultation period by means of Facebook posts with links direct to the consultation material, emails sent to major stakeholders, website submissions and hard copy submission forms, spotlight items on the My Local Services app and two Facebook Live community sessions and a formal public meeting.

Due to COVID-19 an in-person community session was not held during this consultation. Attendance at the formal public meeting was by registration only and limited numbers permitted.

Facebook analytics revealed that the first live Facebook session (10 June 2020) reached 1,112 people with 328 post engagements. The second live Facebook session (17 June 2020) reached 1,169 people with 148 post engagements. The number of live concurrent viewers peaked at 38 and there were 699 unique viewers.

Six Monthly Report Card

During the year Council produced the fifth and sixth editions of the Six Month Report Card (July-December 2019 and January to June 2020) illustrating Council’s ongoing commitment to inform the community and other interested stakeholders about progress in meeting the objectives of Council’s Annual Business Plan and Budget and reporting Council-initiated and/ or partnered activities, programs, and events. The Six Month Report Card series represents a succinct and easy-to-read summary of highlights and progress.

Website

Council’s website is an important communication platform providing a vital link between Council, residents, community, businesses, tourists, potential residents and more. Council’s social media posts and spotlights on the My Local Services app link people directly to the website where they can access more detailed information.

2019/2020 saw the transition of most South Australian Council websites to a new Content Management System (CMS). This was a change driven by the Local Government Association. Council took this opportunity to cleanse its website of dated material and reconfigure web pathways to increase useability. The new CMS also offers improved content searching and functionalities which should see customers more easily and quickly find the information they require.

Annual Report Period - 1 July 2019 to 30 June 2020					
	16 March 2020 - June 2020	July 2019 - 15 March 2020	July 2018 - June 2019	July 2017 - June 2018	July 2016 - June 2017
Website Users	4,502	27,947	32,823	26,423	16,681
New Users	4,502	26,407	31,747	25,444	16,610
Top 4 Pages	Home page - 2,786 Waste - 642 COVID updates - 631 Gym - 617	Cinema - 14,962 Home - 9,605 Roxbylink - 5,564 Employment - 3,102	Home page - 17,513 Cinema Session Times - 10,580 Roxbylink - 5,745 Waste Services 2,741	Home page - 18,206 Cinema Session Times - 17,904 Roxbylink - 5,475 Waste Services 3,116	Home page - 17,762 Cinema Session Times - 7,398 Pulse Fitness - 1,650 Roxbylink - 1,439
Activity on Key pages/Views	Community Calendar - 36 Consultations - 4 Roxby Water - 1 Roxby Power - 5 Dogs and Cats - 5 Site Search - 610	Community Calendar - 988 Consultations - 1,066 Roxby Water - 533 Roxby Power - 1,484 Dogs and Cats - 358 Site Search - 1,194	Community Calendar - 1,890 Consultations - 608 Roxby Water - 741 Roxby Power - 1,480 Dogs and Cats - 739 Site Search - 2,296	Community Calendar - 1,928 Consultations - 619 Roxby Water - 613 Roxby Power - 1,100 Dogs and Cats - 637	Community Calendar - 549 Consultations - 464 Roxby Water - 13 Roxby Power - 161 Waste Serv/ces - 328

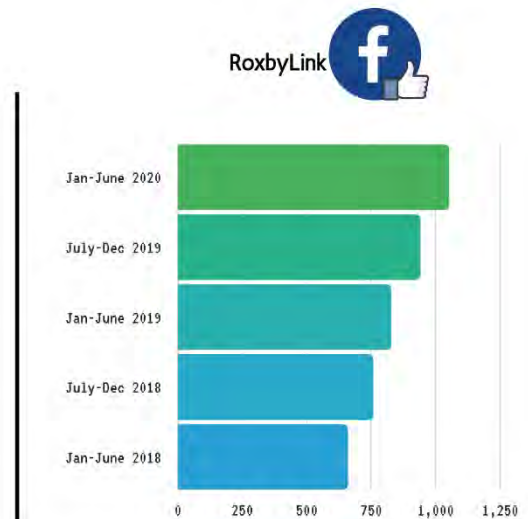
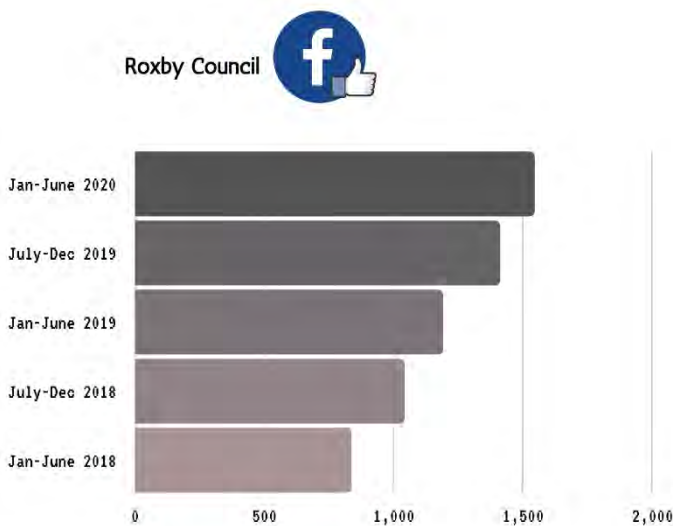
New CMS - Squiz
16 March 2020
Previous Content Management System for Website - Unity CMS

Social Media

Council’s main Facebook site, Roxby Council, was launched in October 2016. Since then Facebook pages for both Council and Roxby Link continue to be well used. The aim is to promote and engage with the community throughout the year. Council’s Facebook page has grown from 625 followers in September 2017 to 1599 by 30 June 2020. Similarly, Roxby Link’s Facebook page is keenly liked and followed. This instant form of communication means information can be disseminated to a large audience quickly.

My Local Services App

Council, like many councils across South Australia, have implemented the My Local Services (MLS) App. The App alerts users to key dates including bin collection days, meeting times, and events. Notifications regarding important events can also be scheduled for direct delivery to mobile phones. The App also has a feature to report issues that require Council’s attention. Current download statistics show just under 1,000 downloads of the MLS App compared to 799 for the previous year.



Social media statistics

Welcome Bag

New residents are provided with a Welcome Bag when they visit the Council office for the first time. The Roxby Council branded calico bag contains information about a range of Council services as well as community information. The purpose of these bags is to connect new residents to the community by promoting important community related information and contact numbers. The Welcome Bag is a joint initiative of the Council, BHP and Strengthening Our Families.

Visual Identity and Brand

Early in 2019 Council evaluated its visual identity and brand; this identified several areas for improvement including:

- A need to consolidate the communication of Council business and functions through its logos and signage (4 very distinct and dissimilar logos representing the business units and a considerable array of logos being utilised across the Roxbylink functions)
- To improve communication in terms of what Council is responsible for (the four business units of Council, Roxby Link, Roxby Power and Roxby Water) are not clearly understood as direct responsibilities of Council.

A number of other councils were canvassed regarding suitable organisations to provide a branding and visual identity guide for Council. Council continues to work closely with the design organisation on consolidation and improvement of its visual identity and brand.

Access to Information

Council's communication strategy involves the use of a wide variety of platforms utilised to both engage with the community and enable effective feedback from the community.

These include:

- Direct mail with information included in quarterly rates and utility notices
- Website
- Facebook and Instagram pages
- Specific displays in the Council office, Roxby Link and at events
- Council staff attending local community meetings
- Six Month Report Card
- The Vibe radio show
- Council Catch-up radio show
- Council reports and updates provided to the Roxby Downs Community Board and forums
- Increased usage of the My Local Services App with targeted notifications
- Enhanced strategic placement of Facebook posts
- Survey Monkey as an easy to use and 'at hand' tool for residents to provide online feedback



Artists – Shirley, Lee and Jennifer Williams

Community Radio

Locally based community media plays an important role in connecting communities. Council is pleased to support RoxFM with an annual grant of \$10,000 and in-kind assistance with the use of space within the Roxby Link complex. With the absence of a local community newspaper, local community radio forms a major element of Council's communication strategy. Two shows are conducted each week with staff taking a lead role in hosting each program.



Council staff working on the Vibe show

Council Catch-up Radio Show

Council Catch-up is a one hour radio program which airs each Thursday morning at 8.30am and aims to keep the community informed about the latest Council news, as well as other local events and happenings. This includes Council organised and/or supported events and initiatives, Council job vacancies, community consultations, school holiday programs, art gallery exhibitions, changes to trading hours, waste, power and water issues. Council's Chief Executive frequently comes on the program to discuss the highlights from each Council meeting.

The Vibe Radio Show

The Vibe is a weekly one hour radio show which airs on Fridays from 1pm. The Vibe, which is sponsored by Council, highlights upcoming community events and news. Guests from local community groups are invited to speak on air about their events or groups which helps them publicise their activities to the broader community at no cost. This radio presence is another way for these community groups to generate interest in volunteering and increase community attendance at events. The Vibe presenters also occasionally undertake outside broadcasts during community events.

COMMUNITY VIBRANCY

Council has a strong connection to arts and culture through the operation of the Roxby Link cultural facilities, installation of public art and running of events.

Art Gallery

The Art Gallery held six exhibitions with a mix of community group, local artists and professional touring exhibitions. The program included a registered SALA event, Country Arts touring exhibitions, local community group works and an open community Christmas themed exhibit.

Highlights included participating in the South Australian Living Artists (SALA) festival for the first time in 2019 with regional and local artists creating the 'A Rose Between Two Thorns' exhibition. This exhibition focused on mixed media comprised of metal works, knitted vessels and mosaic. One of the participating artists also ran some community workshops that were held in one of the shops in the mall. Our local Minyma Talk group held a Fire Relief Fundraiser exhibition in early 2020 and donated funds raised to our local CFS.

Touring exhibitions included 'My Paintings Speak For Me' where South Australian artist Kunyi June Anne McInerney draws upon her experiences as a member of the Stolen Generation in the Oodnadatta Mission Home during the 1950's and the 'Vietnam – One In All' exhibition that explores, expresses, and acknowledges Aboriginal veterans' service before, during and after the Vietnam War. This exhibition included opportunities for the community to attend artist talks and workshops.

The gallery was closed for a few months between April and June due to COVID-19 and reopened in early July. Exhibitions that were scheduled for the time of this closure were either cancelled or postponed.



My Paintings Speak for Me - Exhibition



Artists participating in the SALA Festival



Vietnam – One In All in Exhibition

Auditorium

The 350 seat Auditorium has capacity to host both large and small functions. As part of our commitment to bring cultural experiences to Roxby Downs, Council supports performances to suit the many interests of the community.

Hit Productions 'The Sapphires' performance was held in July which attracted 70 people. It was an energetic, fun and engaging play that affirms life and the realisation of dreams.

Isaiah Firebrace (2016 Australian X Factor Winner) performed an intimate show for 40 people in October. The Melbourne International Comedy Festival Roadshow booked in for 29 April 2020 was cancelled due to COVID-19. The show has been postponed with new tour dates to come in the future.

Roxby Link staff also assisted with a number of local events including: BHP workshops, local school performances, the Roxby Youth Awards, Senior Netball Presentations, Junior Football Presentations, Year 12 formal and Dance Concerts.

Cinema

The 60 seat cinema closed due to COVID-19 from 23 March 2020 until 20 June 2020 and is currently operating under COVID Safe conditions with a maximum of 12 patrons. The closure occurred during the peak income period. Many films due for release during this period have been rescheduled to the next financial year.

During the down time the lights in the cinema space were upgraded to LEDs, water damaged areas in the ceiling were repaired and the ceiling, foyer and entryway were repainted.

The Cinema collaborates with the Community library and a number of movie events were held in the pre COVID-19 period including: Dora and the Lost City of Gold, Paw Patrol, Frozen 2, Shaun the Sheep and Toy Story 4.

Dunes Cafe

The Dunes Café caters to small groups looking for a quiet coffee and a meal. There is a play café setup for children within the Auditorium adjacent to the Cafe to ensure everyone has an enjoyable experience.

Due to COVID-19 restrictions for inside dining the Café converted to a takeaway service on 4 March with reduced hours (8am to 1pm, 7 days a week). Through this period coffees and cold drinks were available along with cakes, cookies and other items in the grab and go fridge. The Café also assisted the community with their printing needs when the library temporarily closed to onsite visitors.

For Mother's Day the Café team made special packages offering bite sized treats along with hot drinks for families to takeaway and enjoy in the outdoors or at home.

From 9 June a small takeaway food menu was offered which extended to limited indoor dining with COVID safe restrictions from 22 June.

From mid-June the Café started trialling an online ordering system for takeaway sales. This allowed customers to get in and out of the Café fast with customers advised when food was ready for collection. The service is available from a link on the Council website or from the Shop Now button on the Roxby Link Facebook page and is growing in popularity.

Kiosk

As the main customer service hub for indoor sports, the gym and aquatic facilities the Kiosk provides information, products and services to community members. The Kiosk also provides entry level employment opportunities for school leavers and other young community members looking at joining the workforce.

The kiosk and foyer lights were upgraded to LEDs which also led to the kiosk area being refreshed and repainted.

COMMUNITY SERVICES

Community Events

Each year, Council provides in-kind support for a number of community events. Events are either standalone Council events or collaborations with the Forums of the Community Board.

The Community Team also assist various Forums with the planning and running of their events. This support includes event management coordination and advice, marketing and promotion, managing finances, volunteer management and infrastructure management.

Roxby Power staff assist with the electrical needs of events held in Richardson Place while members of the Municipal Works team and external contractors ensure that the main street and other Council controlled venues are well maintained before and after events in areas such as: waste management; road closures; rotating banners; and gardening.

At Christmas time Roxby Power staff install Christmas lights in the main street in time for the annual Christmas Pageant.

Staff at Roxbylink support events taking place in the various venues located within the Roxby Link cultural and recreation precinct. This includes A/V support and set up.

Australia Day Celebrations

Australia Day was celebrated at the Roxby Link pool on 26 January. Free entry to the pool, a free barbecue and an outdoor live broadcast by RoxFM created a lively family atmosphere. This is always a popular event with around 450 people attending this year.

The highlight of the event was the annual Australia Day Citizen of the Year Awards presented by the Administrator Geoff Whitbread.



Celebrating Indigenous Culture

NAIDOC week was celebrated with the theme of Voice Treaty Truth with a main street event on Sunday 7 July. Nathan May an Indigenous singer/songwriter from Adelaide and Arabunna man Reg Dodd from Maree provided the musical entertainment. Local Josh Demell demonstrated woodcarving and the local Minyma Talk group ran weaving workshops. Desserts made from Australian native ingredients and kangaroo stew and wattle seed damper were enjoyed by the 450 people who attended the event.

Community Library

The Community Library offers a range of programs, resources and information technology services to meet the literary, informational and social needs of the local community and beyond, including the surrounding pastoral stations and the township of Andamooka.

In July 2019, new multipurpose seating and shelving was installed with the aim of maximising usage of the library's existing footprint. The timing coincided with the retirement of some furniture which has become worn and no longer presentable.



New bookshelves and seating in the library

In October the Library hosted the SA Libraries Board for the Far North Segment of their Regional Tour. The visit included an afternoon tea and presentation to the Board.



SA Libraries Board and Council staff

The COVID-19 pandemic has highlighted the important role that libraries play in society and the restrictions meant that many libraries, including the Community Library, had to develop and introduce new innovative services.

In line with the Australian Government COVID-19 restrictions, the Library closed its doors physically to the public on 25 March 2020 and reopened on 21 May 2020. The temporary closure encouraged Library staff to consider some innovative solutions to ensure that the community was not disadvantaged. As a result virtual library programs were developed using Facebook as the platform. The programs that went virtual included Toddler Story Time with a Bedtime Story focus, Baby Bounce and Rhyme and Think it Make It Do It. These programs were supported by a new 'Drop and Wave' delivery service where books, resources and activity packs were delivered to households. Although there was a considerable drop in circulation numbers and user engagement the new services were well received and created connections between library members and staff.

As at 30 June 2020, the Library had 1,594 active members and a total of 19,105 visits to the Library including program attendees as well as service and resource users. The public internet computers continued to be well utilised with 1,489 bookings during 2019/2020.

The Library's collection totals 8,824 items, with resources evenly spread between the adult, teen and children's areas. These resources are reviewed annually, with out-of-date and unpopular items weeded out and replaced with new items as per the Public Library Services Collection Plan. A total of 13,410 items were circulated through borrows or renews throughout 2019/2020.



Dads N Kids Halloween Activity in the Library

The children's programs, including Toddler Storytime, Baby Bounce, Think It Make It Do It, School Holiday programs, Dads and Kids and Lego Club, had a total of 4,532 attendees during 2019/2020. The longstanding partnership with Strengthening Our Families for Toddler Storytime and Baby Bounce ceased with the Library taking over the management of these programs. The Library partnered with the Roxby Link Cinema to hold movie events in conjunction with upcoming children's films.

The Library ceased running the English Conversation Group at the end of 2019 due to falling numbers. The My Time Virtual program was introduced during the Library closure. This program is designed to provide adults with demonstrations, 'how to' tutorials and ideas for art activities which can be undertaken at home.

Two Author Talks were held with Wendy Altschwager and Whiti Hereaka. Whiti Hereaka is a renowned New Zealand Author who spent a few weeks based at the Library as part of the Writers SA Writers in Residence Program.

The Library celebrated National Children's Book Week in August with the theme 'Reading is my Secret Power' which included staff members wearing a different Book Character costume every day, visits from the local schools and kindergarten, and pop-up libraries at the Roxby Link Nippy Gym and Early Learning Child Care Centre.

The Library Conference room continued to be well utilised by sporting and community groups for after-hours committee meetings, training and other sessions. There were 97 bookings for the year.

The Roxby Community Library continued to support the local book club where book lovers meet off site to discuss a monthly themed book.



Author Talk by New Zealand Author Whiti Hereaka

Community Development

Council works in collaboration with the Roxby Downs Community Board and Forums as well as BHP to provide a range of activities that support community life.

Council's role varies from being the lead agent (e.g. initiator, event or project manager) to that of facilitator or supporter. Community development strategies focus on the Roxby Downs Community Board which is a platform for local community members to develop personal skills in leadership, in community advocacy and in collective action.

Outside of the Community Board other programs focus on building capacity through skills development and volunteering. Examples include community members being involved in the development and organisation of events; community members participating in project reference groups; and young people joining youth leadership programs.

The ultimate aim is to build a cohesive and highly networked community where people develop new skills, take action and have a voice in areas of which they have an interest or a concern.

Many Council and community programs would not be possible without the support of volunteers. Finding time to volunteer can be very challenging for local residents when they work long shifts and have sport and family commitments. This makes volunteering efforts even more special and valued. To reward local volunteers, Council celebrates International Volunteers Day each year with a special event. This year involved a free screening of the movie 'Ford v Ferrari'.

Community Youth Centre

The Community Youth Centre (CYC) is a multipurpose venue and home to after-school youth drop in, school holiday programs, Community Foodies Program, Multicultural Forum and Youth Advisory Committee.

The CYC also has a commercial kitchen and can be booked by community groups, businesses and the general public for functions, birthday parties, meetings and training sessions.

The friendly, positive and safe environment for young people is popular with the 10-14 year age group, however, programs are also offered for older age groups. The CYC has a pool table, foosball and air hockey tables, a table tennis table, Wii and Xbox consoles, comfortable couches and beanbags and giant outdoor chess pieces.

Activity in the CYC was curtailed with the temporary closure due to COVID-19 on 23 March 2020. In response staff took youth programs online via Facebook. Virtual sessions included Cooking Club and Art and Craft demonstrations. These were supported by activity packs which were delivered to households as part of the Community Library's Drop and Wave service.

Popular events that were held prior to the closure included multicultural feasts and multicultural cooking classes. School Holiday activities held in July, October 2019 and January 2020 continued their focus on arts, craft and cooking activities.

The number of youth attendances at the CYC for the six months from July to December 2019 increased by 25% from 3,010 to 3,760.

Youth Development

The Leadership in Action Program is a program aimed at young people aged 13 to 18 years. Participants are supported in developing their leadership, communication and goal setting skills and becoming leaders in action across the wider community.

Young people participating in the 2019 Leadership in Action program ran a Youth Awards night on 6 August which was a huge success. With Anne Hatchard from the Adelaide Crows Women's Team as guest speaker, over 100 people attended the event. Awards were presented in the following categories: active youth; youth artist; youth development; youth inspiration; and youth sports.

Elise Turtur, who was a participant in the Leadership in Action Program, was awarded Young Citizen of the Year in January 2020.

In 2020 the Leadership in Action Program was temporarily suspended due to COVID-19 but will re-emerge in 2021 when restrictions have further eased.

Other youth related events held in the pre COVID-19 period included the very popular Pool Party and Halloween Party.

Polymer Clay workshops were held with local artist Rachel Young with approximately 50 young people taking part. The interest generated from the workshops led to the launch of the Youth Creations group. The aim is to encourage entrepreneurship in young people with an interest in the arts to produce polymer clay jewellery for sale at local markets and at the Visitor Information Centre. The group designed their logo and business cards. A pop-up market stall was held in the Dunes Café in December and they made a number of sales.

A DJ workshop held earlier in February 2019 unearthed a local talent with Zac McDonald DJ'ing at a number of local events including the Youth Awards Night and Pool Party.

Grant funding was received to support the 2020 South Australian Youth Week activities but due to COVID-19 the event was postponed until late 2020.



Young DJ – Zac McDonald

HEALTH AND WELLBEING

Public Health

Public Health involves managing a range of conditions and environments that support health and wellbeing. This includes provision of infrastructure, facilities and the delivery of services and programs.

Public Health Planning

The *South Australian Public Health Act 2011* requires councils to prepare and implement a regional health plan and report on its progress every two years. The Act recognises that councils provide leadership and public health in their regions and also influence the health of their communities by the services and facilities they provide.

Many local government activities have links to public health. These activities include infrastructure (footpaths, walking trails, parks, shade, skate parks, community gardens, playgrounds, dog parks), the way communities are planned, recreation facilities and sporting grounds, health information and community education, events that bring the community together, safe drinking water, wastewater management, volunteering, waste management, disability inclusion services, and volunteering.

The Roxby Healthy Community Plan was adopted in 2014 with goals aligned with the State Public Health Plan. Public Health Plans must be reviewed and updated every five years. During 2019/2020 Council began the review process which coincided with the release of the State Government's State Public Health Plan 2019-2024. The Plan will be finalised in latter half of 2020.

Council staff are active members of the Roxby Downs Health Forum, the Alcohol and Substance Abuse Forum, Time For Wellbeing (BHP) project and other health related community committees. This helps inform Council's strategic plans and priorities.

Environmental Health

Council's environmental health service is contracted to the City of Salisbury. The arrangement involves Environmental Health Officers visiting every two months to conduct inspections and investigations. Remote support is also provided throughout the year.

Activities include:

- Health and food safety promotion. Free literature on various subjects is available from the Council Office, and the free online 'I'm Alert Food Safety Training Program' is made available for food handlers.
- Public and limited access swimming pools are monitored daily by the relevant pool operators. They are also inspected by Environmental Health Officers on a regular basis when the pools are open for use. Pools inspected include those in the Roxby township and at Olympic Dam.
- Legislation pursuant to the *Public Health (Legionella) Regulations 2013* requires all councils to register High Risk Manufactured Water Systems (Cooling Water and Warm Water Systems). One Warm Water System has been registered with Council and is inspected for compliance on an annual basis (via third party audits).

COVID-19 Response

In the absence of a locally based Environmental Health Officer during the height of the pandemic, Council was supported by local police who undertook COVID-19 compliance checking of businesses. This included ensuring that directions relating to social distancing, shared food, maximum numbers allowed in shops were being followed.

Food Safety

There are 41 food businesses operating within the Council area including: restaurants at the Tavern and Community Club, the bakery, service stations, takeaway outlets, mobile food vendors, Dunes Café, childcare centres and home based businesses. These are assessed for compliance with the *Food Act 2001*, *Food Regulations 2017* and the *Food Standards Code*.

Community Foodies

The Community Foodies program is a partnership between Roxby Council and SA Community Foodies. The Foodies is a volunteer led program which involves activities aimed at raising awareness about healthy food choices. Foodies are trained in basic nutrition, food safety, group training, knife skills and cooking skills. During 2019/2020, the Foodies attended local market days, held children's cooking sessions, ran Toddler Storytime sessions with food and held healthy cooking demonstrations.

There are currently 11 active Foodies supporting the community conducting interactive sessions involving education and promotion of healthy eating.

Roxby Downs Health Forum

The Health Forum is a subcommittee of the Roxby Downs Community Board and works in partnership with Country SA PHN (Primary Health Network) to offer a whole of community approach to health and wellbeing. Council is a key stakeholder along with BHP and health service providers. The Health Forum recognises the challenges faced by remote communities and actively lobbies for increased services to support the community.

The Forum undertakes promotional activities and manages events that promote mental and physical wellbeing. In addition to being a member of the Health Forum Executive Council also provides executive support, event management and community development advice to the Forum.



Foodies Volunteers in action

Sport and Recreation

Capital Works

All fluorescent light fittings in the recreation section of Roxby Link were replaced with LED lights. Existing infrastructure was over 25 years old and unreliable, resulting in an increase in maintenance costs. LEDs use less power and require no maintenance.

No further capital works were completed due to COVID-19.

Aquatics

In 2019-2020 there was an upward trend of memberships being sold and as a result a reduction in casual visits. Due to COVID-19 the outdoor pool was closed a week earlier than normal for winter. The Indoor Pool was closed for 3 months.

With the increasing demand for non-skilled workers at Olympic Dam, it is increasingly difficult to recruit and retain lifeguards which impacts on the availability of services.

During the summer months, the outdoor pool and Splashpad provide the perfect venue for families when planning birthday parties or a casual BBQ, with the new BBQs being used every weekend and most weeknights.

An inflatable obstacle course was purchased for use in the outdoor pool once it reopens in the 2020-2021. This is predicted to increase visitation to the pool on weekends.

Swim School

The Swim School program caters for children aged six months up to adults, with most of the participants in the three and seven year age bracket.

In recent years, there has been a trend of parents preferring to start their children in swim lessons between the age of three and five which has increased the demand for private classes.

Due to staff turnover, however, there has been a lack of qualified instructors in the local job market and the quantity of classes available has had to be reduced.

After a recent Austswim Teacher of Water Safety Course Roxby Link will be working closely with the participants to build their skills to provide additional classes in 2020/21.

Swim School Term 2 was cancelled due to COVID-19.



*The very popular
Splashpad in operation*

Gym (Pulse Fitness)

Pulse Fitness offers programs developed by in-house trainers to assist community members in achieving their fitness goals and developing a healthier lifestyle. The fully equipped gym provides opportunities for all fitness and skill levels. With a dedicated cardio, weights and stretching area there is plenty of space for all members.

There were 11,462 member visits throughout the year (excluding group fitness). This represented a decline of 6,884 member visits caused by the closure due to COVID-19 from 23 March to 16 June 2020.

No capital works were undertaken due to COVID-19.

Group Fitness

Group Fitness classes were not able to run normally throughout 2019/2020 due to a shortage of trained staff and closure of the gym due to COVID-19. Group Fitness classes that did run were Body Blast, Body Flex, Pump, Yoga and Zumba.

Crèche

The Roxbylink Crèche provides onsite support for parents attending group fitness classes, programs and services at the Roxby Link complex. This service caters for children aged six months to five years, with an hour of care per child on Monday, Tuesday, Wednesday and Friday.

Crèche was closed for 3 months in line with the COVID-19 restrictions.

Nippy Gym

Nippy Gym creates a play environment where children aged six months to five years can develop socially, emotionally, cognitively and physically in a safe structured/unstructured and multi-sensory environment.

Parents/guardians are actively involved and responsible for the supervision and safety of their own children at all times.

Nippy Gym remains closed due to the additional requirements for COVID-19 restrictions.

STARCLUB Field Officer Program

The STARCLUB Club Development Program is funded by the South Australian Office for Recreation, Sport and Racing. A three year agreement supports the employment of a STARCLUB Field Officer (SFO) until June 2021. The SFO role is performed by Council's Sport and Recreation Officer.

The SFO provides club development support including access to relevant training programs in areas such as governance, volunteer recruitment, and legal requirements. The aim is to encourage clubs to be well managed and sustainable. Part of this work includes promoting other initiatives including the Good Sports, Play by the Rules and Sports Voucher programs.

There are 25 sporting clubs currently registered with the program, with club members working hard towards receiving full STARCLUB recognition.

During 2019/2020, there were four development workshops held for sporting clubs covering the following topics:

- Sports Safety and Risk Management
- Sideline Help and Basic Taping
- Children and Sport
- Lower Leg Injuries
- Tackling Illegal Drugs in Sport

These workshops have been well received, with strong attendance by committee members, coaches and athletes.



Junior Sports Academy Training Session

Roxby Junior Sports Academy

The Roxby Junior Sports Academy (RJSA) has been operating since 2018 as a collaboration between the Council and the Roxby Downs Sport and Recreation Forum. The Academy is coordinated by the Sport and Recreation Officer.

Due to COVID-19 and the resignation of the STARCLUB Field Officer (SFO) in November 2019 the Academy did not operate in the first half of 2020. The recruitment of a new SFO in June 2020 has allowed for a modified program to be run in the second half of 2020.

The RJSA provides select athletes across all sports in Roxby Downs with increased sporting opportunities, and assists in identifying clear talent pathways at either a local, state or national level. Specialised education sessions have also been delivered in the following areas: sports psychology, goal setting, speed and acceleration, agility and plyometrics, media training, sports nutrition and injury prevention and management.

During Term 3, 2019 the RJSA squad attended the University of South Australia's High Performance Centre where they participated in elite level testing and a tour of the Cycling SA headquarters at the Adelaide Superdome. In Term 4, 2019 trials were held for the 2020 RJSA season with 18 athletes aged between 12 and 16 years being selected. Five athletes have carried on from 2019.

The ongoing operations of the RJSA have been made possible through the support of Council, BHP, the Roxby Downs Community Board (Sport and Recreation Forum), Alliance Airlines, Monadelphous, M&G Hotel Group, Roxby Downs Motor Inn, West Adelaide Football Club and the Office for Recreation, Sport and Racing.

ROXBY DOWNS STARCLUB CLUB
DEVELOPMENT PROGRAM PRESENTS

Children and Sport

By Damir Metljak, Sports Podiatrist

ROXBY DOWNS
PODIATRY
Sports & Exercise
Podiatry Clinic

LEADERS IN SPORTS AND
EXERCISE PODIATRY
Michelle Smith, Sports Podiatrist, SA Starclub (Roxby)

6.00pm -7.00pm
Monday 16 September 2019
Community Youth Centre

Delayed vs early specialisation
Adult style overuse injuries

ATTENDANCE FREE
BOOKINGS ESSENTIAL
MICHELLE SMITH 0428 723 870 OR
STARCLUB@ROXBYLINK.COM.AU

roxbycouncil
young vibrant community

roxbylink

Community Safety

Zone Emergency Management Committee

Council is a member of the Far North Zone Emergency Management Committee (ZEMC). This is one of eleven committees across South Australia, with representatives from local government, State Government and emergency management services. Each of the eleven zones has specific characteristics that are vulnerable to disasters. In the Far North Zone, extreme weather (heat), bushfire, flood and the escape of hazardous materials have been identified as major hazards.

In the provisions of Section 8 (d) of the *Local Government Act 1999* local councils must give due weight to the State Emergency Management Plan (SEMP) and align plans and activities to the objectives and strategies of SEMP.

Council's engagement with emergency management stakeholders through the Far North ZEMC as well as with local emergency service providers is critical for ensuring a coordinated response and recovery in local emergency situations.

Emergency Planning

In early 2020 Council joined the LGA Council Ready Program which is a program that builds emergency management capacity in councils and strengthens disaster resilience in SA communities. Councils have an ongoing role in disaster risk reduction, incident operations and recovery.

An emergency management plan is currently being prepared which will identify emergency risks in the council area, strategies Council will adopt to manage emergency risks, and operational response and recovery arrangements.

Roxby and Andamooka Roundtable

In response to COVID-19 Council's Chief Executive convened a gathering of key stakeholders from both the Roxby Downs and Andamooka communities. The group includes BHP, health professionals, Roxby Pharmacy, Woolworths, local police and emergency services, representatives from local schools and childcare centres and the Andamooka Progress and Opal Miners Association (APOMA). The initial aim of the group was to monitor how the community was coping with COVID-19 with teleconference meetings held weekly. The Roundtable has proved to be useful in harvesting insights from across the community and facilitating responses to identified needs.

Road Safety

Roxby Roadsafe (a forum of the Roxby Downs Community Board) is currently in recess. Council is still committed to raising awareness of road safety matters and regularly posts road safety messages on social media. This is particularly important during the year when children are returning to school after the holidays.



Facebook message promoting road safety

ECONOMIC DEVELOPMENT

RDA Far North

Along with other councils in the region, Council is a major stakeholder in Regional Development Australia (RDA) Far North. Through this relationship local businesses have access to a Business Development Manager who visits from the RDA Far North's central base in Port Augusta. The Business Development Manager provides personalised business advice to local business owners and sources training opportunities that can be delivered locally.

Roxby Downs Business Forum

The Business Forum is a subcommittee of the Roxby Downs Community Board and acts as the representative body for local business. Council is a member of the Forum along with RDA Far North's Business Development Manager and the Coordinator of BHP's Local Buying Program. These relationships provide local business operators with direct access to resources and decision makers.

Mobile Food Vendors

Council currently has three mobile food vendors registered. These vendors operate in the main street when other food outlets are closed, visit BHP's accommodation villages or the light and heavy industrial estates. These vendors are meeting the needs of shift workers who are often leaving or going to work when other food outlets are closed.

Major Employer

As a major town based employer and user of local contractors Council contributes significantly to the local economy. It is an employer of choice for the family members of Olympic Dam workers and provides casual job opportunities and career pathways for school leavers.

LOCAL ECONOMY

SNAP SHOT

2,372

Employed residents in 2019

138

Number of local businesses as at 30 June 2020

72.3%

Number of residents of working age 15-64yrs (2016) compared to 60.5% for regional SA

22

Number of new businesses 2018/2019

1.0%

Unemployment rate for March Qtr 2019 compared to 6.44% for Regional SA

21

Number of business exits 2018/2019

22.8%

Number of resident workers with tertiary qualifications (2016)

74

Number of non-employing business as at 30 June 2019

51.8% Mining

Largest industry by employment (2016)

53

Number of business employing 1-19 employees

source: www.abs.gov.au and www.profile.id.com.au/roxby-downs

Tourism

Council supports economic development through the operation of the Visitor Information Centre (VIC) which is located within the Roxby Link complex.

The VIC has maintained its accreditation status and continues to be part of the South Australian Visitor Information Centre Network along with 41 others across the state. Only accredited VICs can display the trademarked yellow italic “i” sign which is a symbol of guaranteed quality service and reliable information. Accredited VICs contribute to their local economies by providing information to visitors that encourages them to stay longer and spend more locally.

The VIC acts as a consignment stockist for local artists/ organisations to display and sell their products in store. It provides them with access to a wider market and a shopfront with set opening hours. Items include: opal jewellery, hand painted souvenir rocks, homemade candles and Australian themed pouches.

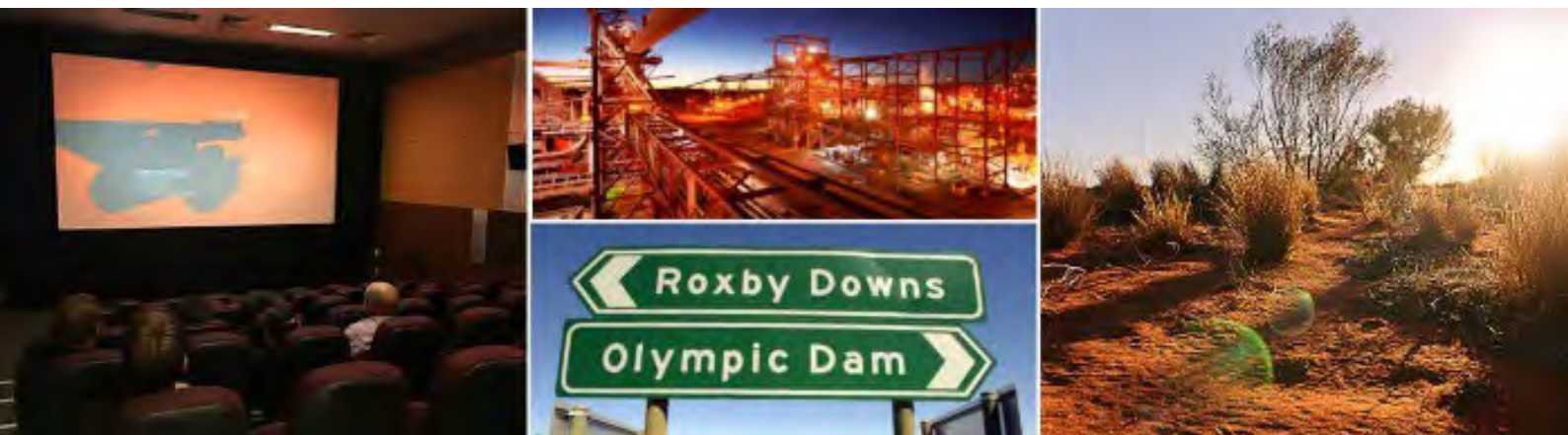
A total of 2,648 people sought tourist and local information from staff at the VIC between July 2019 and March 2020. The VIC was then closed for face to face servicing due to COVID-19 from 12 noon on Monday 23 March 2020, reopening on Monday 6 July 2020. During this time of closure telephone and email enquiries continued to be monitored and attended to.

The seasonally run Roxby Discovery Tour is designed to give visitors 'The whole Roxby experience' with an insight into the workings of Roxby Downs, Olympic Dam and Arid Recovery. The tour is operated by the VIC in partnership with Arid Recovery and with the support of BHP. Tours ran in the second half 2019 with 731 people participating. These tours did not run through 2020 due to the challenges of COVID-19.

Arid Recovery's Sunset Tours were well attended, with 144 people heading out on a tag-a-long tour. Sunset Tours were not run during April and May but resumed in June 2020 with precautions and capped numbers in place. During this time the VIC was still closed so bookings were managed with help from the library team.

The VIC assists the local community by being a ticket outlet for a number of local events which this year included; the Multicultural Forum International Feast, South Australian Living Artists (SALA) Festival Workshops, Roxby Youth Awards and the Business Forum's Business Breakfast.

Planning and Development



Council is required to assess all forms of development in Roxby Downs against the Roxby Downs (Municipality) Development Plan, as well as the Building Code of Australia under the *Development Act 1993* and associated regulations.

This is carried out under longstanding arrangements with both City of Salisbury (building assessment) and Stewart Payne Planning Consultant (planning assessment), who attend Roxby Downs as required, with additional support provided remotely.

Regulations establish procedures which Council must follow in the assessment of applications including what level of public notification is required and when applications must be referred to external authorities such as the Environment Protection Authority (EPA) and government agencies. Fees are set by the Development Regulations and are standard across the State.

On 31 July 2020 the second phase of South Australia's new planning system will become operational for all rural councils with small towns and settlements. This will involve transitioning from the *Development Act 1993* to the *Planning Development and Infrastructure Act 2016*. Council's Development Plan will be replaced with the Planning and Design Code. The Code will operate throughout the state and is intended to provide a consistent approach to development assessment, replacing individual planning rules established by councils through their Development Plans. Features of the new system will include direct lodgement of applications by the public via an online portal, rather than by paper application with the Council.

Council Assessment Panel

Council has previously been exempt from a requirement to operate with a Council Assessment Panel, however, will be required to have a Panel under the new legislation. The role of the Council Assessment Panel is the assessment and determination of development applications that require public notification and more complex development applications.

Development Activity

With BHP gearing up for the major shutdown in 2021 and to meet ongoing operational requirements, Council has processed approvals for an extensive upgrade to the Olympic Dam Airport including new runway and terminal buildings and upgrading to car parking. The establishment of a workers' accommodation village south of the Olympic Dam industrial area and expansion of the existing accommodation village at Olympic Dam have been approved. Applications were also processed for the installation of a new wastewater pipeline and transmission lines associated with the establishment of the new workers accommodation facilities.

In addition to these projects, approvals for expanded workers' accommodation at the Discovery Park, refurbishment of the Roxby Downs Area School, expansion to the BP service station and a range of smaller residential and commercial development proposals have been processed. The various projects have a development cost in excess of \$67m making the 2019/2020 period a very busy one for development. Many of these projects are under construction or will come on stream during the 2020/2021 period.

Development Activity

Development undertaken in Roxby Downs over the 2019/20 period is shown in the table below.

Development Activity	2018/19	2019/20
Dwellings	0	0
Additions/alterations to dwellings	4	1
Carports, Outbuildings and Verandas	21	28
Signs	0	3
Swimming Pools	2	0
Flats/Units	0	0
Business/Commercial	4	16
Industrial	0	0
Other - Community	1	2
Land Division	1	0
Demolition	0	0
Total Applications	33	50
Estimated Expenditure	\$0.94m	\$67.9m

Building Fire Safety Committee

Section 71 of the *Development Act 1993* establishes the power for the Council to establish a Building Fire Safety Committee (BFSC). The committee's primary function is to ensure fire safety in buildings. This is achieved through developing building fire safety inspection policies and examining the adequacy of fire safety provisions in buildings.

The Committee is made up of Brett Fennell, (BuildSurv- Building Surveyors & Certifiers), Jeff Shillabeer (City of Salisbury) and Colin Paton (South Australian Country Fire Service – Fire Safety Officer – Commercial).

The BFSC generally meets at least once a year on site unless required otherwise, with any follow up meetings as required (these are not necessarily held in Roxby Downs) per the Terms and Reference of the Building Fire Safety Committee.



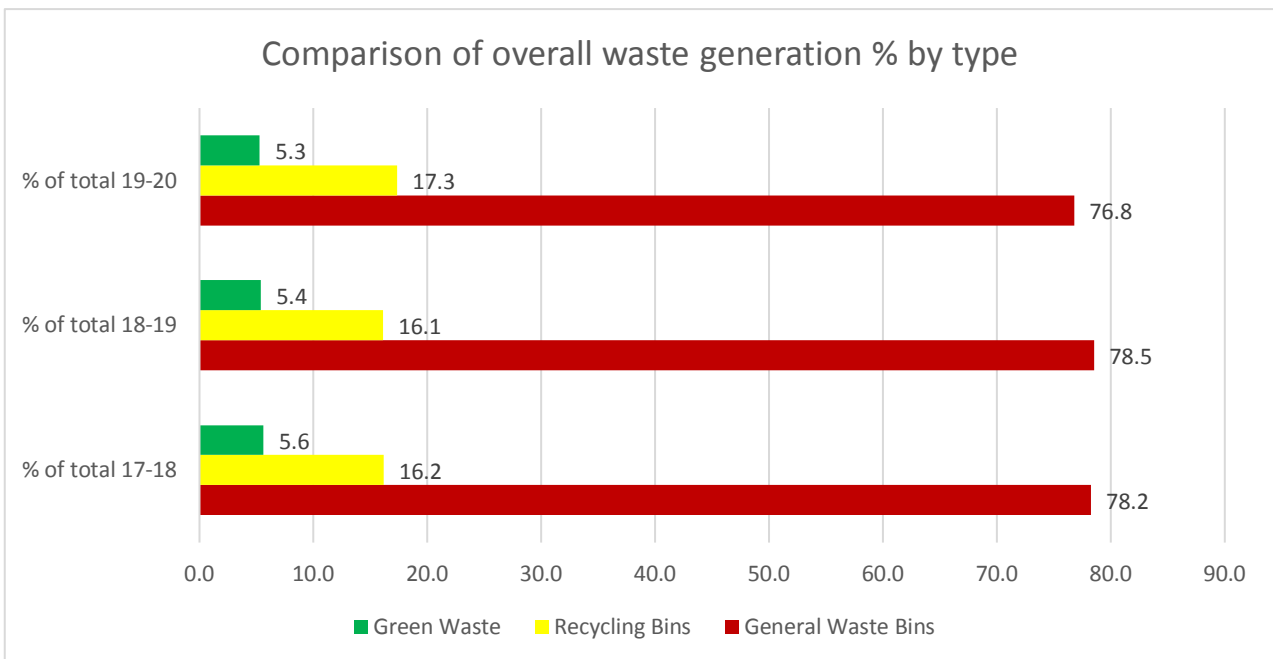
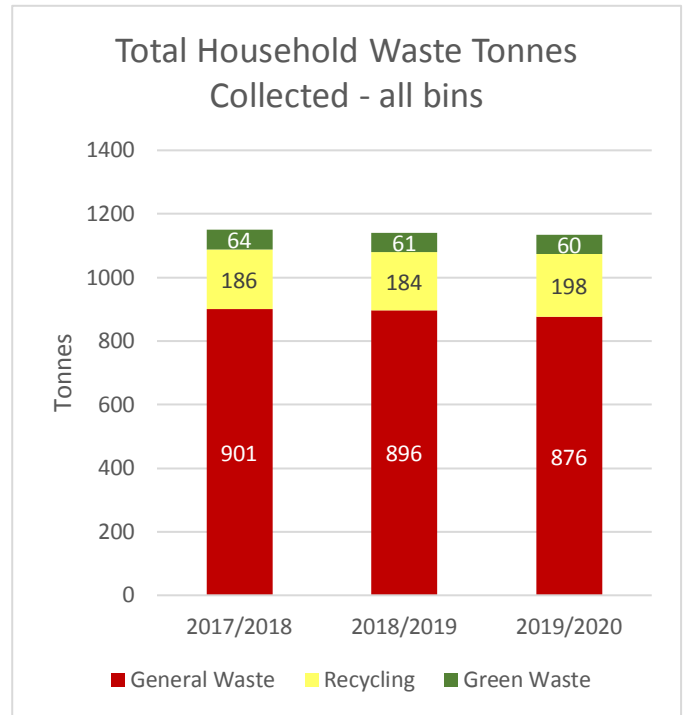
Residential area of Roxby Downs

ENVIRONMENT & SUSTAINABILITY

Waste Management

Council outsources waste management services to a local contractor (BSH Waste Solutions). With the closure and capping of the landfill (dump) site in June 2015, the town’s waste is now transported to a landfill site at Inkerman (near Dublin) north of Adelaide. A resource recovery centre operated by BSH is located in Gosse Street and is open to the public seven days a week. Residents are able to drop off domestic quantities of hard waste at no charge at specified times. BSH independently also operates a refundable can and bottle recycling service.

During 2019-20 the level of kerbside recycling collected from households reached an all-time high of 198 tonnes and represented a 7.6% increase. At the same time there was a 2.2% reduction in general waste bin tonnage from households. This was a year when the community recycled more and disposed of less – an excellent outcome.



Impact of Crows

Overfilled household bins continue to be an issue. Bin lids need to be fully closed to prevent crows rummaging through waste in search of food and leaving litter in the streets.

Kerbside Bin Audit

Council engaged Lawn and Order between September and November 2019 to undertake a bin audit (with householder's permission) for the town. The aim was to obtain baseline data on the behaviour and composite makeup of the red and yellow lid kerbside bins. This involved auditing 100 red lid general waste bins and 100 yellow lid recycling bins. This is the first kerbside audit undertaken of the two bin system since its introduction in 2012.

A total of 1,523.61 kg of materials were sorted over the period of the audit:

- 1,031kg of residential waste bin contents; and
- 524kg of recyclables bin contents.

The overall results showed that there was a high percentage of compostable organic materials (49%) in the general waste bin. While 25% of the general waste bins actually contained kerbside recyclable materials. By comparison, the recyclables bin contained 86% materials suitable for recycling and 14% contamination.

These results will be used to support community education campaigns in the correct use of bins.



Overfilled household bins attracting crows

Local Nuisance and Litter Control Complaints

Local environmental nuisance and littering issues are managed by local councils under *The Local Nuisance and Litter Control Act 2016*. Local nuisance relates to dust, odour, noise, smoke, vibration, and insanitary or unsightly conditions in domestic, commercial and industrial premises that unreasonably interfere with the enjoyment of the area by others.

During 2019/2020 one complaint was received about roadside litter and one complaint regarding abandoned trolleys.

Abandoned Vehicles

The Local Government Act 1999 contains the legislative provisions applicable to abandoned vehicles (section 236) and the removal of vehicles (section 237). During 2019/2020 there were 10 vehicles dumped/abandoned vehicles reported.

Dog and Cat Management

Council has management responsibilities under the *Dog and Cat Management Act 1995*. Activities include registration, collection and return of stray dogs and cats and investigating complaints of barking or dog attacks in the community.

On 1 July 2018 new laws for dog and cat owners came into effect which legislate mandatory micro-chipping. All dogs and cats born after 1 July 2018 must also be de-sexed, with exemptions applying for working dogs and registered breeders.

The Dogs and Cats Online (DACO) system has been operational for 2 years. This centralised system has replaced the 68 individual council registers and provides an online service for all registration payments and updating registration and microchip details if they move house or change telephone numbers.

Item	2018/19	2019/20
Dog Registrations	612	574
Dog Expiations	22	16
Dog Complaints	119	96
Dog Impoundments	38	51
Dog Attack reports	6	2
Dog Expiation Income	\$4,960	\$5,772
Dog Registration Fees	\$25,534	*\$24,305
Cat Registrations	71	71
Cat Expiations	0	0
Cat Registration Fees	\$2,310	\$2,591
Cat Nuisance Reports	7	7
Breeder Registrations	5	2
Breeder Registration fees	\$375	\$900

*less 12% commission to the Dog and Cat Management Board



Local canine resident

Community Land

Community Land Management Plans

In accordance with Section 193 of the *Local Government Act 1999*, all local government land owned by Council or under our care and control (excluding roads) is classified as community land. Council has completed a classification process and prepared community land management plans for each identified parcel of community land. The Community Land Register and copies of relevant management plans are available from Council.

Revocation of Community Land classification

In 2019 BHP commenced planning and preparation for the next smelter campaign program scheduled for April 2021. Part of this planning stage was to consider constructing an accommodation village for 1,500 people. The proposed footprint for the overall development included a portion of land owned by the Council. This land was designated as community land under the *Local Government Act 1999* and subject to a licence to the Roxby Downs Golf Club Inc. This proposed development required the preparation of proposal for the revocation of the Community Land classification.

A community consultation was conducted from 11 November to 2 December 2019. BHP did not proceed with this particular proposal, however, to assist Council to facilitate future decisions in relation to the land an application for division into a separate allotment commenced. This process will be finalised during 2020/2021.

Ovals

The town ovals are maintained using a management plan that includes aerating, scarifying, trimming the grass, regular sprinkler checks and irrigation maintenance and repairs. Water storage tanks and irrigation control facilities ensure there is a steady supply of irrigation water.

The ovals are also used as a shared space with Roxby Downs Area School Monday - Friday during school terms.

In 2019/2020 a fertigation system was installed. This involves the injection of fertilizer through the existing irrigation system.

Fire Prevention

The *Fire and Emergency Services Act 2005* stipulates that each rural council must appoint a Fire Prevention Officer for its area. The Fire Prevention Officer's role includes the monitoring of residential and rural areas to ensure landowners take responsible steps to protect their property from fire, as required under the Act.

Inspections are carried out leading up to, and during, the Fire Danger Season to assess compliance. Notices are issued where compliance has not been met. Section 105F Notices are issued pursuant to the Act, requiring landowners to maintain their properties to reduce the risk of fire. During 2019/2020 no Section 105F notices were issued.

Council also has the responsibility to ensure that reserves under its care and control are maintained to fire prevention standards. Council's Fire Prevention Officer issued 18 Schedule 10 permits and 22 Schedule 9 permits during the year which authorise the lighting of fires in open air on total fire ban days and during the bushfire season. The permits issued were mainly over the Christmas and New Year period.

Community Garden

The Community Garden is located on the Council reserve linking Pioneer Drive, Mulgaria Crescent and Alberrie Street. Community Garden volunteers supported by Council staff have made significant progress over the last 12 months.

Participants in the 'Work for the Dole' program continue to assist in the pruning of existing trees and mulching the entire garden. This work is supplemented by Council's horticultural contractor when the Work for the Dole volunteers are not available, as has been the case during COVID-19.

Enhancements to the Garden were installed as part of the Emu Walk project during 2019/2020. These included two interpretive signs explaining the garden and native bush tucker, a drinking fountain, and the installation of a recycling bin. The community garden volunteers also installed two benches that were donated by Rotary of Roxby Downs District, enhancing the pathway.

The garden contains specially constructed wicking beds which are designed to draw water up from a reservoir below the soil, 'wicking' water directly to the plant roots. This style of garden bed is ideally suited to the arid climate of Roxby Downs.

Environmental Events

Environment Forum

Council encourages the community to be more environmentally aware and involved through the work of the Environment and Townscape Projects Officer. The Officer facilitates the Environment Forum on behalf of the Roxby Downs Community Board. This Forum is involved in a number of environmental initiatives including the Wildlife Hotline.

Wildlife Hotline

Council has a three year resource agreement for Arid Recovery to manage the Wildlife Hotline. This agreement is due for review in late 2020. The Wildlife Hotline is a volunteer emergency response program for residents to receive assistance with snakes or injured or distressed wildlife. The service operates 24 hours a day, seven days per week.

The service was scaled back between March and June to COVID-19 restrictions. To ensure volunteer safety only high risk calls were responded to (e.g. brown snake in a residence) with enforcement of safety regulations relating to social distancing, washing hands and sanitizing.



New Community Garden benches

Clean Up Australia Day

Council hosted a community clean up event at Lions Park on 1 March. The focus areas this year were the Lions Park and the reserves behind the hospital and the Council building.

Nature Play Festival

In October the Nature Play Festival event was popular with around 200 adults and children in attendance. This event is held every year in Lions Park and surrounds and is a joint initiative of Council, Arid Recovery, Strengthening Our Families, and Mining Minds. The event brings families together and encourages children and parents to see the natural environment as a place to enjoy, play, imagine, relax and explore.

Children aged 0-12 years participated in a range of activities including the mud kitchen, nature scavenger hunt, bug catching and water play.



Nature Play Day – Mud Kitchen

Townscape amenity

Council continues to implement streetscape improvements in public spaces and has a regular maintenance program to ensure that streets and public areas are regularly clean and swept.

Ten cent refundable beverage container recycling bins in Richardson Place form part of Council's litter control strategy. The main street is regularly maintained and monitored by Council's horticultural contractor to ensure a clean and attractive environment.

Corellas continue to be a seasonal problem impacting on local trees and vegetation as well as causing noise issues. The absence of rain caused more kangaroos to enter the town environs this year in search of water and food. There were regular sightings on the ovals, reserves and residential streets with road safety issues arising for vehicles travelling at night particularly on Olympic Way.

INFRASTRUCTURE

Footpaths and Roads

During the period January to June 2020 17,324m² of township road surface was resealed. Road profiling was also completed in the light industrial area totalling 1,631m².

Resurfacing to key intersections in town included those at Olympic Way and Burgoyne St (North and South), Pioneer Drive and Arcoona Street and Pioneer and Olympic Way.

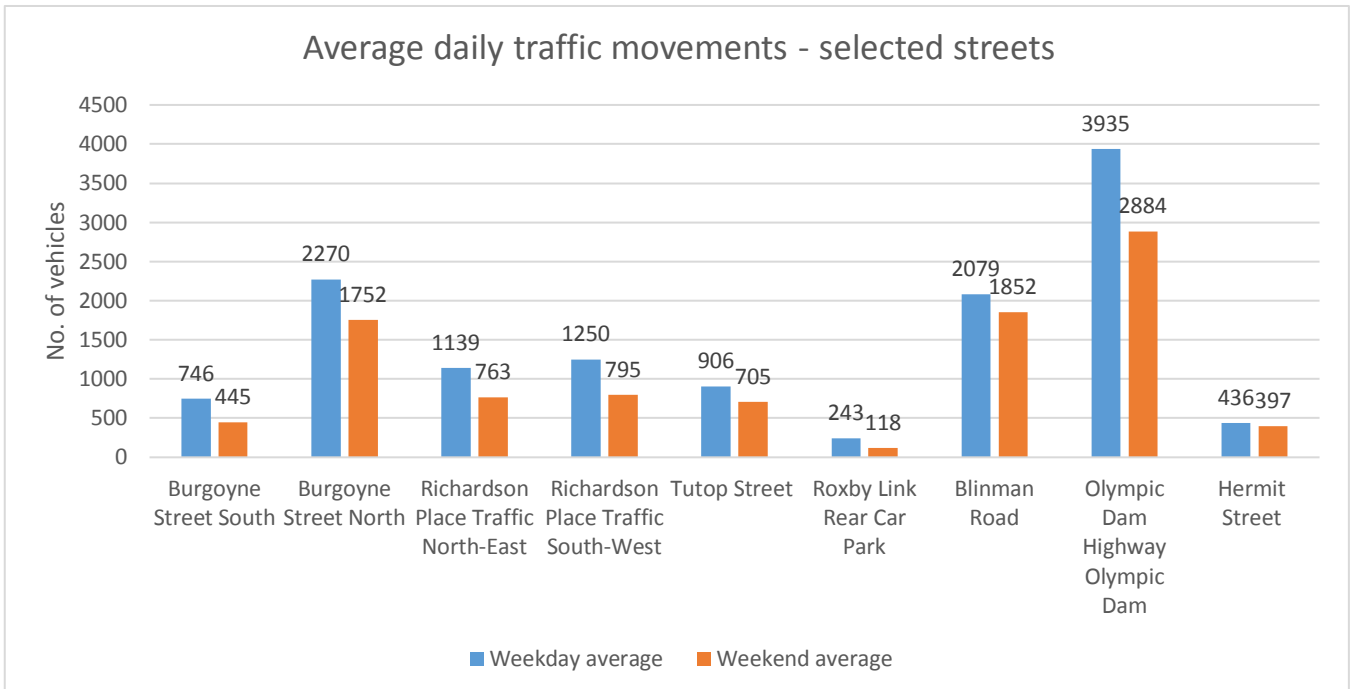
Road resurfacing and repairs are completed in accordance with an annual program in which condition assessments and traffic volumes determine the priority of roads resealed.

Kerb and gutter works were completed in Melaleuca Court, Wilaroo Street, Bopeechee Street and Maireana Circuit.

Traffic Volumes

To assist with the future planning of the road network, Council has installed mobile traffic counters on major thoroughfares including Olympic Way, Axehead Road and Pioneer Drive.

Traffic volumes are recorded in different streets for periods of 3 - 4 weeks in each location. Data captured highlights the significant impact any further growth in traffic will have on our road network and the need to plan for pedestrian safety. Nearly 4,000 vehicles a day are travelling along Olympic Way and nearly 2,400 along Richardson Place.



ESSENTIAL SERVICES

ROXBY WATER

Council's appointment as a Water Distribution and Sewerage Authority for the Roxby Downs township arises as a result of Clause 13 (20) of the Schedule to the *Roxby Downs (Indenture Ratification) Act 1982*.

Clause 13 requires Council to comply with standards normally applicable to SA Water, and specifies that Council should take practical efforts in sewerage effluent wastewater re-use, how much Council can pay for water and that profits can be transferred back to the Municipality. Council operates water and sewerage services under the Roxby Water banner as a separate business unit.

In January 2013, amendments to the *Water Industry Act 2012* came into effect with Council requiring and obtaining a Water Industry Retail Licence issued by the Essential Services Commission of South Australia (ESCOSA).

Water meters are read concurrently with electricity meters on a quarterly basis at the end of June, September, December and March each year.

Water Supply

Water for Roxby Downs and Olympic Dam (including the mine operations) is sourced from the Great Artesian Basin near the southern and eastern areas of Lake Eyre. This water is pumped 200km south to a desalination plant on the BHP mining lease and is then cooled, desalinated and stored for later distribution. Water for the township is then pumped 10km to a covered water supply dam on the outskirts of town.

ROXBY WATER

Roxby Water purchases water from BHP, checks the quality against water quality standards and, if needed, chlorinates the water before pumping to properties with the township via approximately 38km of pipe work.

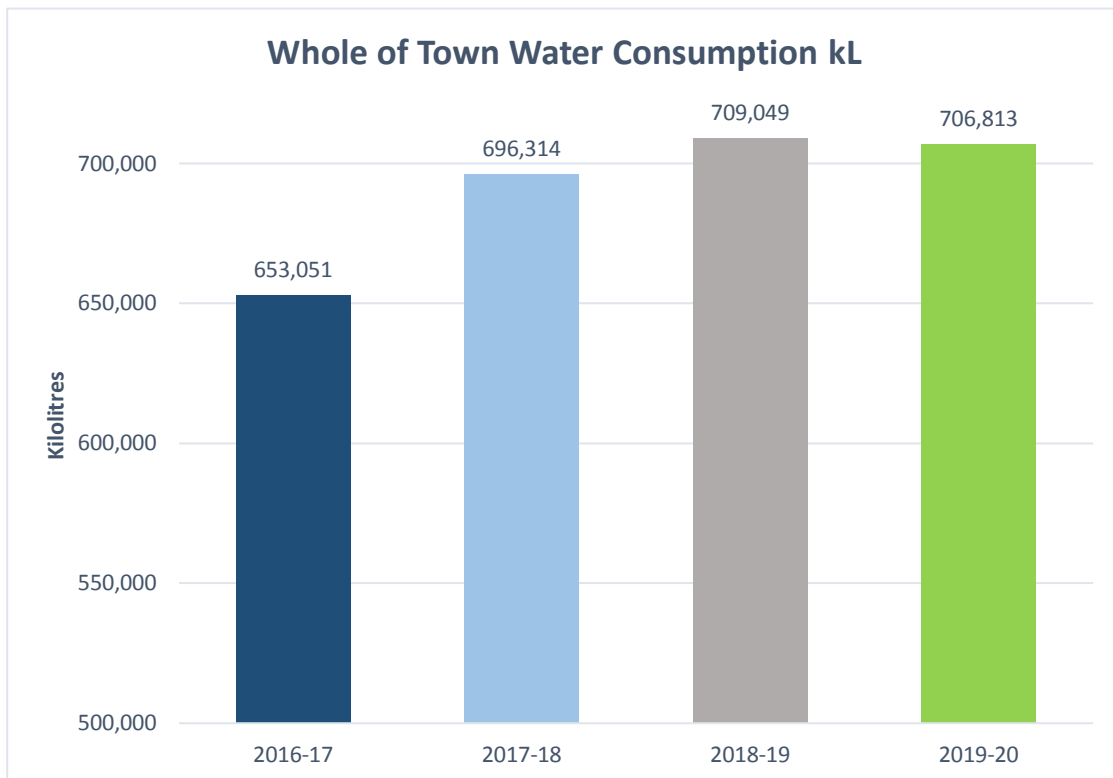
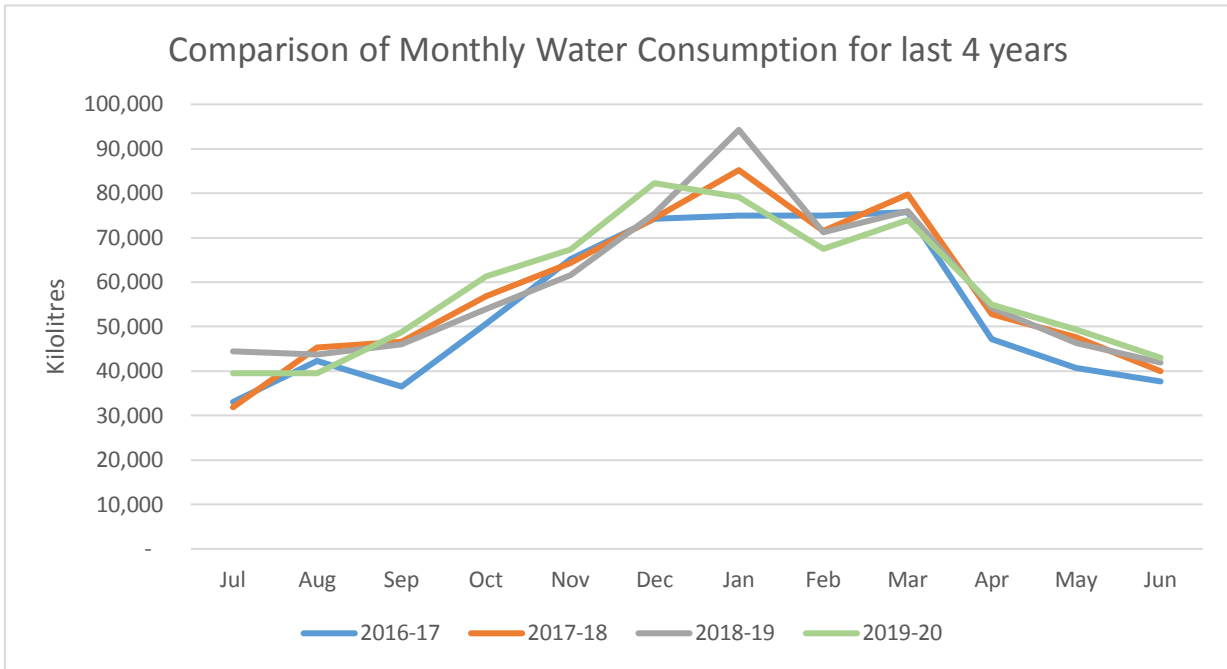
Roxby's water is best described as being very soft, of high quality, having a small amount of natural fluoride and low in dissolved solids. Water has been tested and compared against a range of other urban water supplies and bottled water with favourable results.

In 2013, the *Safe Drinking Water Act* was introduced requiring all licensed water providers to develop and follow a Risk Management Plan. This is to ensure that the quality of water delivered to the customer meets Australian Quality Standards, that regular monitoring is carried out and to check that both operational and regulatory parameters are met. Council has developed a Risk Management Plan that has been approved by SA Health.

Legislative Reporting

Roxby Water prepares a water compliance report to the Essential Services Commission of South Australia (ESCOSA) each year in November and an Annual Recycled Water Report to the Department of Health.

The Roxby Water SRMTMP (Safety, Reliability, Maintenance and Technical Management Plan) was reviewed during 2019/2020 and has been submitted to the Office of the Technical Regulator.



Water Rates

Council operates a three tiered incentive-based pricing structure for water. Charges are based on allocated access units according to the size of the water meter serving the property.

Fees and charges for water and sewerage rates are reviewed in June of each year to align with the annual review of all of Council's other fees and charges. The current schedule of rates and charges is published on the Council website.

A formal Water Pricing Policy has been developed and is reviewed annually in accordance with ESCOSA Water Retailer Licence requirements.

Water Consumption

Roxby Downs has very low rainfall and a high and ever increasing number of domestic swimming pools. Consumption of water, however, continues to be moderate and compares favourably with other regional communities.

Under the Indenture a minimum allowance of 650 litres of water per head per day plus a reasonably sufficient quantity for parks and gardens needs to be provided to the town. Current and historical consumption remains well within this allowance.

Water Related Works Completed

Various maintenance activities were carried out during the year including the following:

- Street fire hydrants were cleaned out and checked. One hydrant was replaced due to perished rubber seal.
- Three water main leaks, one was due to tree roots cracking the mains, one was a leaking saddle and the other was due to abrasion to the copper pipe from the sand.

- Biannual maintenance of the town water supply pumps and chlorine injection system.
- 78 water meter repairs, mainly repacking glands and replacing stop cocks. 6 faulty meters were changed out.
- 4 water meters were relocated from backyards to the front of properties for easy access for meter reading.
- Samples and data were collected and recorded for the water licence and independent verification checks.
- New pump installed at the Town Water Supply to ensure consistent delivery.



Installation of new pump at the Town Water Supply

Sewerage Operations

Roxby Water provides a full sewerage system to all properties within the township. Sewage and sullage are transported through 35km of sewerage mains, manholes and nine pump stations and pumped to a series of lagoons to the west of the township.

The effluent treatment system is continuously monitored for compliance with environmental and health regulations, allowing the processed water to be used for watering the Roxby Downs Golf Course. This provides a flexible method for recycled water disposal that is able to respond to seasonal fluctuations caused by a high level of evaporation and major rain events. Our high evaporation rate (approximately 3m per year), and reduced storage capacity means that sometimes re-used water needs to be restricted. Management issues can also arise when large inflows of storm water enter the primary dams.

Water intended for re-use (e.g. irrigation purposes of the golf course) is pre-treated to meet guidelines for re-use of water. Regular testing is carried out in accordance with the EPA licence and Department of Health requirements.

Over the past ten years with the growth of the town and increase in grassed areas, the application of re-used water on Council's ovals has had to be rationalised.

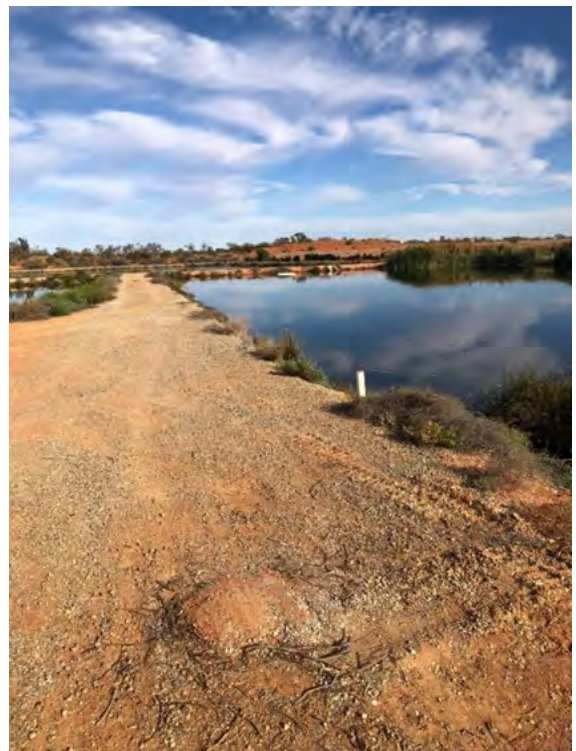
Since 2012, all of Council's re-use water has been directed to the golf course. This allows for optimum and appropriate use with less possibility of public contact due to the nature of the use of the space.

Sewerage Works

Sewerage works carried out during the year included the following:

- All Pump Station chambers were cleaned four times during the year.

- Five blocked sewer mains were attended to during the year caused by tree root intrusion. Four council connections were replaced due to tree roots cracking the connections
- Several sewer pumps were unblocked due to foreign objects such as hygiene products, underpants, tennis balls, parts of mop heads, t-shirts and fat intrusion.
- Bi-yearly maintenance checks of all pump stations, sewer lagoon recycling area and irrigation shed were conducted. Chlorine injector and regulators were overhauled at the treatment shed.
- Samples and data were taken and recorded for Sewer Lagoon Licence and independent verification checks.
- Transfer pipes between the sewer lagoon dams were cleaned out six times.
- Stage 1 of the Sewer Lagoons Transfer Pipe project was completed. The upgrade should reduce ongoing maintenance costs with the waste water recycling system.
- Vegetation around the Sewer Lagoons Dam cleared.



Vegetation Control around the Sewer Lagoons Dams

Wildlife Protection

Over the summer months, native wildlife, in particular kangaroos, have been accessing the sewer treatment ponds to obtain water. Roxby Water worked to find a solution to this issue as a significant number of kangaroos were falling in the ponds unable to escape. Roxby Water installed a number of water troughs outside the fence of the sewer lagoons. The troughs are fed through a gravitational system allowing for water to be supplied from an adjacent water tank.

Sewerage Charging

Since June 2000 Council has used the South Australian Local Government Association (LGA) property unit system for calculating charges for sewerage. Sewerage charges apply per property unit per quarter for all freehold properties abutting a sewerage main. These fees are reviewed in June of each year in line with reviews of water tariffs.

Stormwater System

Council's stormwater system comprises 240 stormwater side entry pits connected to 12.5km of various sized stormwater pipes, 8.5km open drains, 10 storm catchments, detention and retention dams. The majority of the town is naturally drained, but in some locations areas are drained with the aid of two small stormwater pumping stations. The town has been well designed to ensure that for moderate storm events, stormwater is contained within the stormwater system. For larger, rarer events, some sections of road double as a minor floodway for short periods.

Clearing of silt and rubbish from pits and drains and stormwater earth drains occurs every year. The challenge, however, is to manage debris associated with woodchip areas which from time to time are picked up into the stormwater system and can cause minor blockages.



Solar Water Feeder (top) and kangaroo trough



Road flooding during a storm event

ROXBY POWER

Council is the designated 'power distribution authority' for the Roxby Downs Township under clause 18 (16) of the Indenture. Roxby Power is a division of Council that is responsible for two primary functions –

- Maintaining the town's electricity distribution infrastructure in collaboration with the contracted service providers to ensure a reliable, safe supply of electricity; and
- Undertaking electricity retailing functions, including billing and customer service.

BHP owns 275kV and 132kV power lines that transmit electricity from the national grid at Port Augusta to Olympic Dam. A 33kV line then services the Roxby township where Roxby Power takes control.

Regulatory Environment

The National Electricity Market (NEM), which has been progressively implemented and evolved since 1998, has created a vastly different electricity supply environment to that existing at the time of the Indenture.

In addition to the authority provided by the Indenture, Council supplies and sells electricity under a number of authorisations relating to the National Electricity Market (NEM).

A Notice of Exemption from the National Energy Retail Law issued by the Minister for Mineral Resources and Energy imposes conditions similar to a Retail Licence under the NEM legislation. A Distribution Licence is issued by the Emergency Services Commission of South Australia (ESCOSA).



Regulatory Reporting

Roxby Power completes an annual Safety, Reliability, Maintenance and Technical Management Plan (SRMTMP) which is submitted to the Office of the Technical Regulator (OTR) and Essential Services Commission of SA (ESCOSA).

Australian Power Quality and Reliability Centre

The University of Wollongong – Australian Power Quality and Reliability Centre (APQRC) has completed an analysis of the Roxby Downs electricity network.

The analysis found that the network is of a high standard, with voltage levels very well regulated. This research was undertaken to establish the network's capacity to continue to add solar PV systems, since solar PV systems tend to push up voltages on electricity networks.

The conclusion of the data analysis was that Roxby Downs has 'plenty of headroom to accommodate the voltage rise that will be caused by integration of solar photovoltaic generation.'

Electricity Operations

The Roxby Downs electrical distribution system is highly reliable in its operation. It includes 6.5km of 11kV overhead mains, 19km of 11kV underground mains, 30.6km underground low voltage mains, 35 x 11kV pad mount Transformers and a range of township street lights.

Electrical Works Undertaken

An annual program of High Voltage (HV) equipment maintenance occurs with one third of the town network serviced each year. Scheduled maintenance also includes overhead transmission line inspections and repairs, tree trimming and visual inspections of all transformers and ring main units.

In addition to the normal maintenance programme other works completed included:

- Replacement of a number of service pillars damaged by vehicles
- Upgrade of meter isolators due to failure and vandalism
- Meter upgrades due to Solar installations
- Upgrading of area retaining walls around Transformers
- Ad hoc maintenance to the commercial digital TV and radio services equipment.

Street Lighting

Roxby Power completed 5 street light maintenance programs for the year. A total of 41 street lights were upgraded to the new LED fittings and 14 walkway ball lights maintained or converted to LED. The LED upgrade of all fittings facilitates lower power usage and anticipated longer life. A total of 350 street lights (45%) have been converted to LED.

Other Electrical Works

Other community projects included the provision and installation of Christmas lights in Richardson Place and other main street events.



Transformer maintenance



Outages

There were planned outages due to the town HV maintenance and multiple metering and pillar damage outages. There were a total of 27 outages for the year.

Disruptions

The total disruption time (incident duration x number of affected properties) was 1,259 hours for the year with most of them being due to cable fault and whole of town outages.

Electricity Retail

Meter Reading

Electricity meters are read concurrently with water meters on a quarterly basis at the end of June, September, December and March each year. The meter reading function is performed by Council staff.

Electricity Tariffs

Fees and charges for electricity are reviewed on 1 July each year to align with the annual review of all of Council's other fees and charges. The current schedule of rates and charges is published on the Council website.

Community Education

Local residents have access to a Home Energy Audit Toolkit which is available for loan from the Roxbylink Community Library. The kit includes a range of practical tools to help residents complete an energy audit of their homes including an energy meter and light (lux) meter. The kit also contains useful tips on ways to reduce energy use.

Home Energy Toolkit



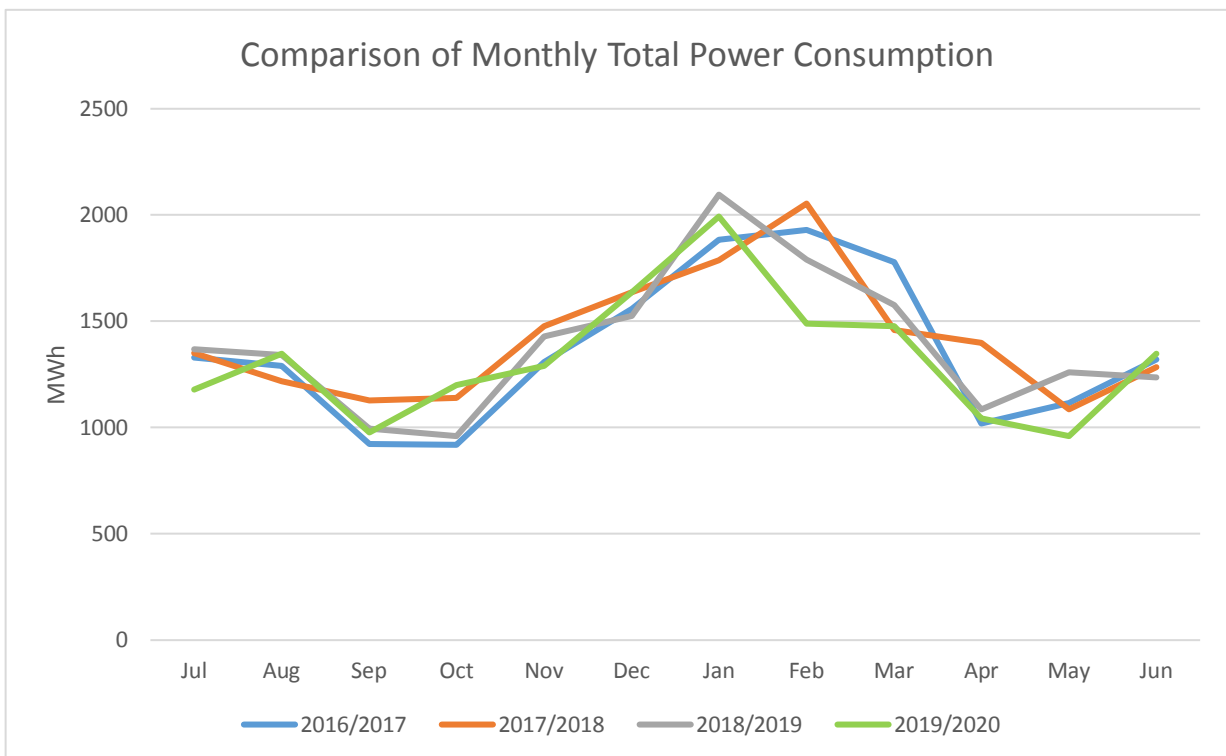
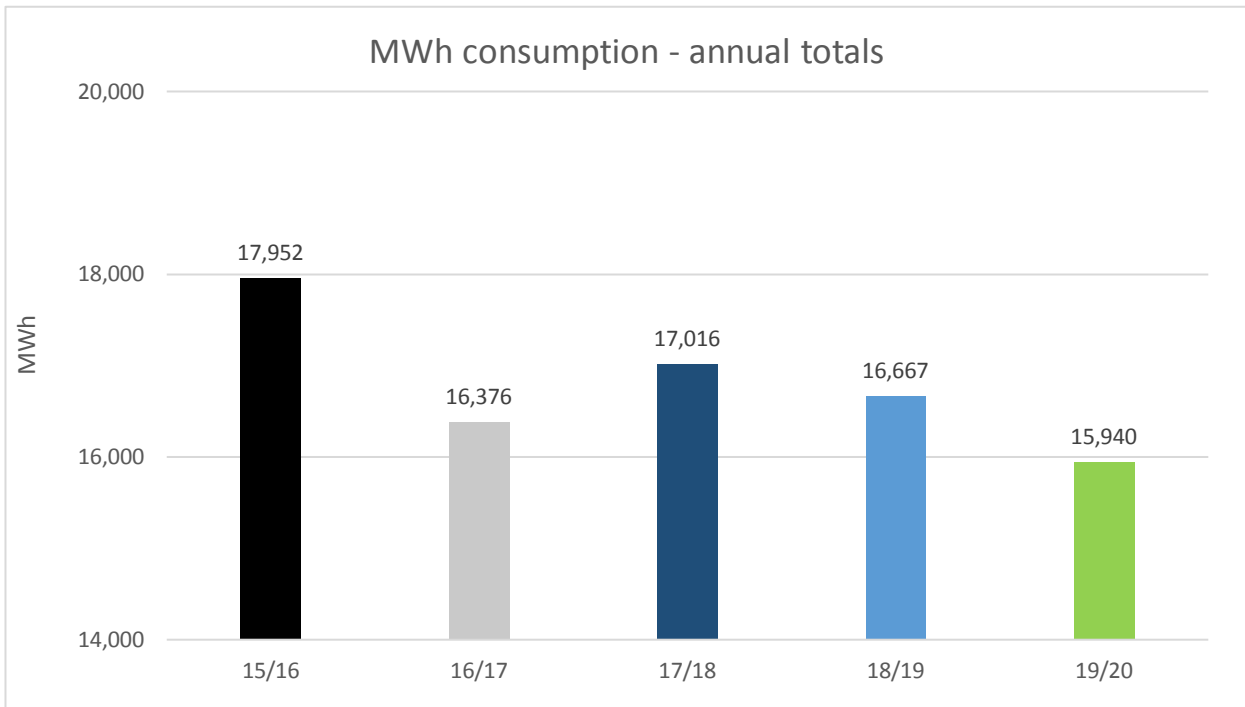
Solar PV Connections

From 1 July 2019 to 30 June 2020, Roxby Power connected 11 new domestic solar photo-voltaic (PV) systems.

Power Consumption

Total power consumption for 2019/2020 was 15,940 MWh. This was 4.4% less than the previous year (16,667 MWh). The fall in consumption since 2015 matches the decreased population. Monthly peaks and troughs can be directly linked to unseasonal weather.

Social media messaging



OUR PEOPLE

Workforce Profile

As at 30 June 2020 Council employed 73 employees which equates to a Full Time Equivalent (FTE) of 48. The following table outlines the workforce distribution.

Type	Total	%	Male No.	%	Female No.	%
Full Time Permanent	31	42%	12	39%	19	61%
Part Time Permanent	10	14%	0	0%	10	100%
Fixed Term Contract	8	11%	7	88%	1	12%
Casuals	24	33%	5	20%	19	79%
Trainees	0	0%	0	0%	0	0%
Total	73	100%	24	33%	49	67%

Senior Management Team

The Senior Management Team (Executive Leadership) comprises the Chief Executive and four Group Managers:

Group Manager Corporate Services
 Group Manager Governance and Community
 Group Manager Essential Services and Assets
 Group Manager Lifestyle and Sport

The Senior Management Team have salary packages that incorporate compulsory superannuation and housing. Other benefits include the provision of a mobile phone and ICT equipment.

A Salary Register is available for inspection at Council's Reception.

Major Employer

As a major employer in Roxby Downs, Council provides a range of employment opportunities for the partners and family members of mine workers. Casual staff are employed to meet the seasonal demands of recreation and cultural services. Council is committed to providing career opportunities for young people and employs many school leavers at Roxby Link.

External Expertise

Council has a longstanding agreement with the City of Salisbury to provide Environmental Health Services and Building Surveying Services. Council also uses the expertise of an External Planning Consultant – Stewart Payne. This has proven to be a cost effective method of accessing expertise without having to employ locally based officers due to relatively low volume of work in these areas. These personnel regularly visit Roxby Downs and also provide advice to both staff and local residents when required via telephone and email.

Staff Turnover

Population turnover is generally high in mining communities and this is also the case in Roxby Downs. Council faces the perpetual challenge of constant staff movements particularly amongst casual staff. Staff departures are generally not caused by work dissatisfaction but due to other pull factors such as a partner or family member being relocated by their employer, moving to the city when children reach employment and tertiary education age or the attraction of higher paying jobs in the mining sector.

Access to skilled labour locally also presents challenges in the recruitment of replacement staff. For this reason, Council focuses on building capacity within the existing workforce through training and development opportunities.

Turnover of permanent staff increased slightly from 24.4% in 2018/2019 to 25.2% in 2019/2020. The higher turnover of casual staff at Roxbylink continues to be a major challenge.



Staff waving appreciation for volunteers during National Volunteers Week

Impact of COVID-19

Permanent staff levels were largely unchanged during the height of the pandemic with all staff meaningfully engaged. A working from home strategy was introduced with 50% of the workforce taking up this option. This included mission critical roles like the power and water operations staff. The remaining staff were dispersed across two worksites to increase separation and ensure social distancing.

Casual staff were the most affected with work no longer available due to the temporary closure of recreation and community facilities. As a local government entity Council was not eligible for the job keeper program so casual staff were encouraged to seek alternative employment with an open invitation to return when restrictions eased, facilities reopened and more work was available.

Equal Employment Opportunity

Council is an equal opportunity employer and is committed to providing a workplace free from discrimination, bullying and harassment.

Council has appointed two Equal Opportunity Contact Officers based at the two main worksites - Council Office and Roxby Link.

Enterprise Agreement

Conditions of employment are reflected in the Municipal Council of Roxby Downs Enterprise Agreement 2020 (“Agreement”). This Agreement was renegotiated during 2020 for a further 3 year term.

The Agreement is a standalone industrial instrument to the extent permitted by Section 81(3) of the *Fair Work Act 1994 (SA)*. This Agreement maintains and refines various employment and welfare initiatives such as a Time Off in Lieu (TOIL) system that provides staff with flexibility to combine work, personal and family commitments.

Code of Conduct

The Code of Conduct for Local Government Employees published by the Minister for Planning for the purpose of Section 110 (1) of the *Local Government Act 1999* outlines the principles that govern the conduct of Council employees in relation to gifts and benefits.

An additional Code of Conduct specifically for Municipal Council of Roxby Downs employees was adopted in November 2019 to cover areas such as general behaviour, responsibilities, use of Council resources, corporate image and conflicts of interest.

Training & Development

Council continues to support training and development programs for staff despite the challenges of a remote location, lack of programs available locally and costs of travel. The inability to travel due to COVID-19 presented an opportunity to explore the use of online platforms. Through this technology staff were able to access meetings, workshops, webinars and training sessions.

Council supported five employees to study a Certificate IV in Leadership with all successfully graduating during the year. Another employee successfully completed a Certificate IV in Human Resources. Other staff are currently undertaking study in the areas of business administration, human resources, leadership, accountancy and information technology.

External training courses attended by staff included:

- Records Management
- First Aid
- Chlorine Gas
- Pool Plant Operator
- Pool Life Guard
- Breathing Apparatus
- Fire Warden
- Barista
- Fire Prevention Officer
- Equal Opportunity Contact Officer
- Community Engagement

Keeping Staff Informed

Staff are kept regularly up to date with a weekly internal communications briefing on Council activities and a weekly staff newsletter from the Chief Executive. The intranet provides access to policies and procedures. The aim of internal communications is to ensure that employees are engaged and feel connected to the strategic goals of Council.

Work Health and Safety (WHS)

Council is committed to providing and maintaining a safe and healthy work environment for all staff, volunteers, contractors and visitors that minimises the risk of injury or illness.

In November 2018, Council's WHS and risk management systems were audited by Local Government Risk Services (LGRS) as part of a two yearly program of review. From this audit, a two year action plan was developed and approved. The progress of the WHS component was reviewed in June 2020 which showed Council was tracking at 88% and on schedule to complete all actions by 30 September 2020. The next 2 year audit was due between July and September 2020 but has been postponed until mid-2021 due to COVID-19.

The Skytrust cloud based safety program has been in use since May 2019 and is the primary tool used for recording incidents, hazards, work place inspections, contractor reviews and risk assessments.

Return to Work Claims

In 2019/20 Council had 3 Return to Work claims with no lost time and only one claim with modified work days.

Hazard, Injury and Incident Reports

A total of 38 reports have been received during 2019/2020.

- 26 Injury/illness (report only, first aid, medical treated injury, lost time injury)
- 2 other incidents (property damage, near miss, contractor reports)
- 10 hazards

Health and Wellbeing Programs

Council utilises the services of CHG to deliver an annual healthy lifestyle program. These programs reinforce the importance of maintaining good physical and mental health and include skin cancer screens, fitness assessments, back care, blood pressure, heart risk profile, nutritional profile, blood glucose and cholesterol checks. In response to COVID-19 CHG also provided a 12 week webinar series focusing on mental and physical wellbeing

Council provides staff with access to free influenza vaccinations. This is a voluntary program. This year a higher than normal participation rate was achieved as the timing coincided with the onset of the COVID-19 pandemic.

Employee Assistance Program

Council utilises the services of ACCESS Programs to manage Council's Employee Assistance Program (EAP). The EAP provides access to free confidential counselling to assist staff in resolving personal and/or work related issues.

GOVERNANCE OPERATIONS

Decision Making Structure

Under the provisions of the *Roxby Downs Indenture Ratification) Act 1982* the position of Administrator is an officer of The Crown subject to the direction of the Minister for Energy and Mining.

BHP is also formally recognised and along with the State Government contributes equally to fund Council's Municipal deficit. Whilst both partners must approve Council's budget, they have no formal control of the day-to-day operations of Council, which is an independent legal entity.

Delegations

The Administrator is the decision-making authority and has all the powers, functions and duties of a council. Council delegates certain powers and functions to the Chief Executive who manages the day to day operations of the Council. These delegations provide formal authority for the Chief Executive to implement decisions and carry out the statutory responsibilities of Council. These delegations are reviewed annually.

Council Meetings

The Administrator holds monthly Council meetings which are open to the public unless otherwise advised. Meetings are held in the Council Boardroom on the last Wednesday each month except in December when the meeting is held earlier and commence at 4pm.

The official notice and agenda are published on the Council website three days prior to the meeting. Members of the public can address Council on issues of concern (deputation) or present a petition if seven days' notice prior to the meeting is provided.

Due to government directions about public gatherings during the pandemic the meeting in March 2020 was conducted via teleconference. Meetings in April, May and June were held with limitations on the number of people allowed to attend.

During 2019/2020, no deputations or petitions were made to Council.

Confidential Matters

Under Section 90 of the *Local Government Act 1999*, meetings must be held in public except where matters are considered confidential in nature. During 2019/20, there were no confidential matters and all Council meetings held were open to the public.

Section 270 Reviews

Council's Review of Council Decisions Procedure under Section 270 of the *Local Government Act 1999* provides a grievance process for any person wishing to have a council decision reviewed. During 2019/2020, Council did not receive any requests for a Section 270 review of a Council decision.

Prescribed Committees

Audit Committee

Subject to the overriding provisions of the Indenture, Council has established an Audit Committee pursuant to Section 126 of the *Local Government Act 1999*. This Committee is responsible for reviewing financial reporting, overseeing and making recommendations on how management addresses business risks and making recommendations relating to financial governance including internal controls.

Independent members are appointed by Council based on their individual skills, knowledge and experience to ensure the effective discharge of their responsibilities.

The current Audit Committee has been in effect since February 2018 and comprises three independent members. David Powell was appointed as the Presiding Member for a term of three years expiring on 28 February 2021. Trevor Starr and Rosina Hislop were appointed for a two year term initially and reappointed for a further two years on 29 January 2020.

Sitting fees are \$1,050 per meeting when the meeting is held in Adelaide. The sitting fee for an Audit Committee meeting held in Roxby Downs is \$1,550.

The Chief Executive, Group Manager Corporate Services and other staff, as required, attend meetings but do not have a role in decision making. All decisions of the Audit Committee become recommendations to Council.

The Audit Committee met on four occasions during the year.

Subsidiaries

Council has not formed any subsidiaries pursuant to Section 42 of the *Local Government Act 1999*.

Freedom of Information

Various Council documents and other information are available on Council's website without the need for a formal application under the *Freedom of Information Act 1991*. Some information may be available for viewing at no charge, whilst some items may be copied at a small charge, provided that copying does not infringe copyright. In some cases, where an extraordinary amount of staff time is required to comply with a request for information, charges may be imposed to recover costs.

Requests for other information will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, unless the applicant is granted an exemption, an application fee must be forwarded with the request to Council's Freedom of Information Officer.

Information Statement

Council is required under Section 9(1) and (1a) of the *Freedom of Information Act 1991* to publish an Information Statement. A copy of this statement is available to view on the Council's website.

Amendment of Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the *Freedom of Information Act 1991*. They may then request a correction to any information about themselves which is incomplete, incorrect, misleading or out-of-date. To gain access to these Council records, they must complete a Freedom of Information application, outlining the records that they wish to inspect, and this application must be forwarded to Council's Freedom of Information Officer. No applications to amend records were received during the year.

Freedom of Information Applications

There was one (1) application that resulted in a partial release of documents.

National Competition Policy

Council has an obligation under Clause 7 of the National Competition Policy to report on the application of competition principles. During 2019/2020, Council advises that it:

- Has determined that it has no significant business activities as defined in the Clause 7 statement
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- Has not received any complaints alleging breaches of competitive neutrality principles
- Is involved in public monopolies associated with the provision of electricity, water and sewerage services. These operate in accordance with the provisions of the *Roxby Downs (Indenture Ratification) Act 1982*.

Competitive Tendering

Council's Procurement Policy guides the practices and procedures for procuring goods services and works. The Policy ensures that procurement activities are conducted in accordance with the following principles:

- Value for money
- Probity, ethical behaviour and fair dealing
- Accountability, transparency and reporting
- Efficient procurement practices
- Environmental Management and sustainability
- Use of local suppliers
- Work Health and Safety
- Risk management

Assessment criteria includes consideration of the impact of service delivery approaches on local businesses.

For significant tenders Council will engage a Probity Auditor to overview the process and selection evaluation through a panel who will

provide a report and recommendation to the Administrator and Chief Executive.

During 2019/2020 there were no significant contracts placed out to tender due to many being renegotiated for 5 year terms in previous years.

Other Corporate Services

Service SA

Council has been contracted as a Service SA rural agent since 2007, being able to provide a much needed service to the Roxby Downs community. This is a commission based contractual arrangement which provides Council with an additional revenue stream.

Council's Customer Service Team have delegated authority from the Minister for Infrastructure and Transport to undertake a selected range of Service SA transactions which include vehicle registration, licensing of drivers, boat registrations, and boat operator licences. Transfer of interstate licences can also be carried out along with vehicle registrations from interstate. Conversion of licences from overseas can also be completed.

Transactions are completed using the online EzyReg portal for more basic transactions such as registration and licence renewals, change of addresses etc. However, more complex transactions such as Learners theory tests, and transactions which involve setting up a new client are completed manually with the assistance of the Port Pirie branch of Service SA.

Local Laws

All by-laws will expire on 1 January 2024 unless revoked or amended prior to that date. Copies of the by-laws are accessible from Council's website.

1. By-law No. 1 - Penalties and Permits

This by-law refers to the granting of permits and penalties associated with breaches of any by-laws.

2. By-law No. 2 - Dogs

This by-law relates to the management of dogs in the Council area and limits the number of dogs kept on premises.

3. By-law No. 3 – Cats

This by-law relates to the management of cats in the Council area, establishes a registration scheme for cats and limits the number of cats kept on premises.

4. By-law No. 4 – Local Government Land

This by-law regulates the access to and use of Local Government land (other than roads) and certain public places.

5. By-law No. 5 – Moveable Signs

This by-law sets standards for moveable signs on roads and provides conditions for the placement of such signs.

6. By-law No. 6 – Roads

This by-law regulates certain activities on roads in the Council area.

7. By-law No. 7 – Waste Management

This by-law regulates the removal of domestic waste, recyclable and green organic waste from premises in the Council area.

Registers

Local councils are required to maintain mandatory registers and Codes of Conduct and Codes of Practice. The following registers and Codes are maintained:

- Officers Register of Salaries
- Register of Fees and Charges
- Register of Community Land
- Register of Public Roads
- By-laws
- Code of Practice for Access to Council Meetings and Documents
- Code of Practice for Council and Council Committee Meeting Procedures

On 30 March 2020 the Minister for Transport, Infrastructure and Local government issued a Notice varying or suspending the operation of specified provisions of the Local Government Act 1999. This Notice makes provision for a council meeting to be conducted by electronic means. These changes were reflected in the Codes of Practice.

The following items do not apply to this Council:

- Members Register of Interests
- Members Register of Allowances and Benefits
- Members Code of Conduct
- Code of Practice for Access to Meetings and Documents
- Code of Practice for Meeting Procedures

Council Policies

Council has adopted a wide range of policies to assist in decision making and administrative processes. Council policies are available for viewing on the Council website and/or at the Council office.

The following policies are held as required by legislation:

- Review of Council Decisions Policy
- Contract and Tenders Policy
- Order Making Policy
- Public Consultation Policy
- Prudential Management Policy

Additional policies comprise:

- Asset Accounting Policy
- Bad Debt Policy
- Budget Management Policy
- Building Inspection Policy
- Business Units Financial Accounting Policy
- Cemetery Management Policy
- Child & Vulnerable Persons Safe Environment Policy
- Code of Conduct for Local Government Employees
- Code of Conduct for Volunteers
- Complaints Policy
- Credit Card Policy
- Customer Service Policy
- Disposal of Land and Assets Policy
- Dog and Cat Management Policy
- Dog and Cat Registrations Policy
- Employee Code of Conduct
- Equal Opportunity, Discrimination, harassment and Workplace Bullying Policy
- Enforcement Policy
- Expiation Notice Review Policy
- Financial Internal Control Policy
- Fit for Work Policy
- Flag Management Policy
- Food Hygiene Policy

- Fraud and Corruption and Maladministration Policy
- Funding Policy
- Gifts and Benefits Policy
- Grievance Policy
- Healthy Eating Policy
- ICT Policy
- Issue of Parking Expiation Notices Policy
- Leases and Licences to Sporting and Community Organisations Policy
- Library Conditions of Use Policy
- Maintenance of Road Verges Policy
- Media Policy
- Microchip Scanner Use Policy
- Mobile Food Vendors Policy
- Municipal Rates Hardship Policy
- Municipal Rating Policy
- Naming of Roads and Public Places Policy
- Privacy Policy
- Procurement Policy
- Public Interest Disclosure Policy
- Rate Debt Recovery Policy
- Records Management Policy
- Recycled Water Policy
- Remotely Piloted Aircraft Systems Operation
- Risk Management Policy
- Roxby Power Electricity Bond Policy
- Roxby Power Hardship Policy
- Roxby Power Pricing Policy
- Roxby Water Hardship Policy
- Roxby Water Pricing Policy
- Sponsorship and Donations Policy
- Town Oval Policy
- Treasury Policy
- Tree Policy
- Vehicle Policy
- Volunteer Management Policy
- Waste Collection Policy
- Water Leakage Allowance Policy
- Work Health Safety and Return to Work Policy

FINANCIAL PERFORMANCE

Financial Summary

Each year, an independent audit is conducted to form an opinion, according to the Australian Accounting Standards and other statutory requirements, as to whether the financial statements form a fair view of the operation and the financial position of Council. A full version of the 2019/20 Annual Financial Statements and Auditor's statements are attached to this Annual Report.

Council has reported another strong year financially, with an operating surplus of \$2.095m (before asset disposals, and fair value adjustments) compared to \$2.2m recorded in 2018/19.

Auditor Remuneration

Bentleys Chartered Accountants were appointed as Council's External Auditors for a five year term commencing on 1 July 2016. The total remuneration paid to the Auditors for the annual audit of Council's financial statements during 2019/2020 was \$21K out of total fee of \$38K.

Rating of Land

All land within the Council area, except for land specifically exempted (e.g. unalienated Crown Land and Council occupied land) is rateable. Council continues to use capital value as the basis for valuing land within the Council area as this method is considered to provide the fairest method of distributing the rate burden across all ratepayers.

There are 1,879 rateable properties within the municipality. Council raised \$5.464m in rates revenue for 2019/2020 which included general rates, waste collection, and the Natural Resource Management levy (collected on behalf of the SA Arid Lands Natural Resource Management Board as required by legislation).

Impact of COVID-19 on financial results

Council's response to COVID-19 resulted in many normal operational activities being either modified or restricted. This included several income-generating activities, particularly those offered by Roxby Link, as well as activities related to the delivery of capital projects.

The restrictions on Roxby Link resulted in the temporary suspension of a range of income-generating activities for most or all of the fourth trading quarter. This resulted in both Operating Income and Operating Expenses being lower for the year than they would have been had COVID-19 not been a factor. The reduction in expenses was greater in scale than the reduction in income. COVID-19 was therefore an improving factor on the Operating Surplus, however the exact scale of its impact attributable to each cannot be accurately quantified. Key activities that were impacted in Roxby Link include Dunes Café (modified/restricted), Pulse Gym (closed), Functions (suspended), Cinema (closed) and Sports and Recreation.

COVID-19 impacted on Council's ability to complete a number of capital projects, due largely to the imposition of travel and social-distancing restrictions that prevented contractors from conducting their normal operations. Council estimates that the value of work that needed to be deferred due to COVID-19 was in the order of \$2.8m. Any projects that remain incomplete due to COVID-19 remain of the schedule of works and will be completed as soon as restrictions and resourcing allow.

Balance Sheet

Council continues to have a strong balance sheet with high quality assets and no external borrowings resulting in a net equity of \$130.8m.

During 2019/2020, \$1.598m was spent on capital projects. A few capital projects were postponed until 2020/2021 due to the impact of COVID-19.

Statement of Comprehensive Income

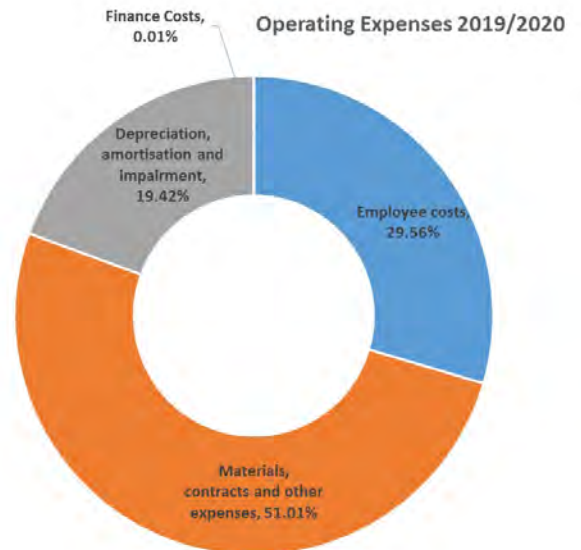
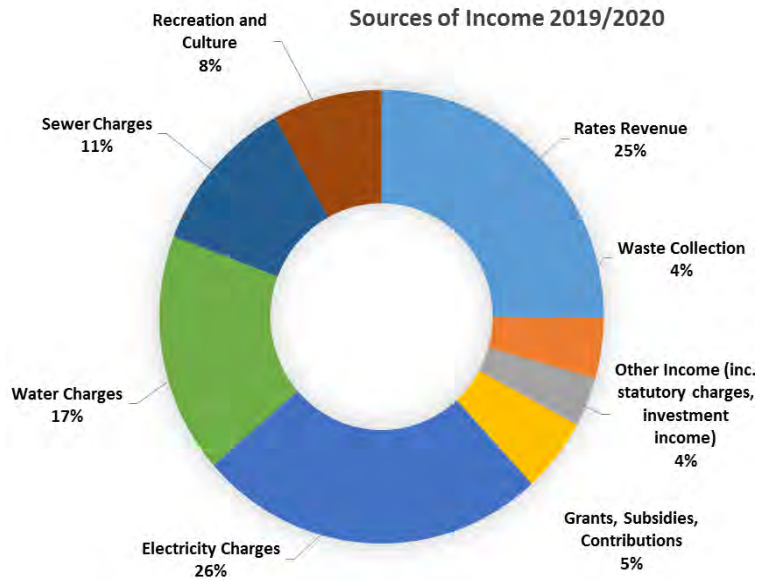
Income

This year’s total revenue of \$18.59m is \$151K higher than the previous financial year. User charges, which comprise 62% of Council’s total revenue base, fell by 2%. This decrease was mainly due to a loss of revenue from commercial activities as a result of the temporary closure of facilities through the height of the COVID-19 pandemic.

Operating Expenses

Employee costs represented 28% of the income received from Rates and User Charges and 29% of total expenses.

Materials, contracts and other expenses represented 51% of total expenses which is consistent with the result from the previous financial year.



Performance against Adopted Budget

The 2019/2020 Budget was adopted by Council on 26 June 2019. The Budget is reviewed monthly and formally reviewed each quarter. These quarterly reviews, which reflect any budget variations, were adopted on 30 October 2019, 26 February 2020 and 27 May 2020. These reviews ensure that targets are being met, cash flow is maintained and changes to the adopted Budget are endorsed by Council.

In a year that saw COVID-19 present many operational challenges, Council was able to maintain delivery of its core services and deliver a strong financial performance.

The table below reflects that for the period ending 30 June 2020 Council achieved a 3% increase in projected income and 9% decrease in projected expenses. This positive outcome resulted in an operating surplus for the year of \$2.09m compared to the adopted Budget's projected surplus of \$5k.

A decrease in casual employee costs arising from the temporary closure of community facilities contributed to the decrease in employee costs.

Investment income was higher due to the higher than budgeted cash balance and active cash management.

Statutory charges were significantly higher due to high value development activity by BHP including the airport upgrade and construction of a temporary accommodation village.

Grants received included an untied Financial Assistance Grant from the Australian Government of \$245k, Roads to Recovery Grant of \$67k, library grant of \$25k, and sports and youth grants totalling \$40k.

Total Income (\$'000)	2019/2020	2019/2020	Variance	% variance
	Actual	Adopted Budget		
Rates	5,464	5,433	31	1%
Statutory Charges	279	49	230	469%
User Charges	11,492	11,579	(87)	-1%
Grants, Subsidies and Contributions	379	203	176	87%
Investment Income	237	84	153	182%
Municipal Deficit Funding	600	600	0	0%
Other Income (including reimbursements)	139	88	51	58%
TOTAL	18,590	18,036	554	3%
Operating Expenses (\$'000)				
Employee Costs	4,876	5,223	(347)	-7%
Materials, Contracts and Other Expenses	8,414	9,623	(1,209)	-13%
Depreciation, Amortisation and Impairment	3,203	3,183	20	1%
Finance Costs	2	2	0	0%
TOTAL	16,495	18,031	(1,536)	-9%
NET OPERATING Surplus	2,095	5	2,090	

Ongoing improvement contributing to cost savings

Council is continually reviewing its processes as part of a commitment to delivering value to the community. These changes often reflect as small improvements in Council's 'bottom line'. Specific changes this year that contributed to cost savings include:

- Continued uptake of electronic 'eBilling' of Roxby Power and Roxby Water bills. This has helped Council to reduce costs and making an environmental step forward by reducing the need for paper
- Greater use of technology for activities like meetings, staff training etc., resulting in less reliance on travel, accommodation and incidentals. This has also reflected as cost savings.

Key Financial Indicators

The ratios reported in the General Purpose Financial Statements (refer Appendix) indicate that Council:

- Is raising sufficient income to pay for operating activities
- Has a healthy balance sheet characterized by significant cash and equivalents and no long term debt
- Had lower than planned investment on asset renewal mainly due to carrying forward some capital projects to 2020/21

Financial Indicators	Industry Target	Result 18/19	Result 19/20
Operating Surplus Ratio <i>An indicator of the extent to which Council's income covers the costs of its operating activities</i>	0-10%	11.9%	11.3%
Adjusted Operating Surplus Ratio	0-10%	11.1%	11.2%
Net Financial Liabilities Ratio <i>Reflects the level of debt as a proportion of operating income. It is an indicator of how much of Council's income would be required to repay debt if Council were to wind up.</i>	0-100%	(65%)	(84%)
Adjusted Net Financial Liabilities Ratio	0-100%	(65%)	(84%)
The adjustment reflect the distortion arising from the receipt of Federal Government financial assistance grants in advance.			
This ratio is based on total net liabilities less current assets divided by total income. The result is a negative percentage due to the low level of debt and high level of current assets.			
Asset Renewal Funding Ratio <i>Council's ability to fund projected asset renewals and replacements in the future</i>	95-105%	95%	48%

AUDITED FINANCIAL STATEMENTS

Municipal Council of Roxby Downs

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2020



General Purpose Financial Statements

for the year ended 30 June 2020

Contents	Page
1. Council Certificate	3
2. Principal Financial Statements:	
Statement of Comprehensive Income	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
3. Notes to and forming part of the Principal Financial Statements	8
4. Independent Auditor's Report – Financial Statements	43
5. Independent Auditor's Report – Internal Controls	45
6. Certificates of Audit Independence	
Council Certificate of Audit Independence	47
Audit Certificate of Audit Independence	48

General Purpose Financial Statements
for the year ended 30 June 2020

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

 Roy Blight Chief Executive 28 October 2020	 Geoffrey Whitbread Administrator 28 October 2020
---	---

Statement of Comprehensive Income

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Income			
Rates	2a	5,464	5,379
Statutory Charges	2b	279	44
User Charges	2c	11,492	11,731
Grants, Subsidies and Contributions	2g	979	1,001
Investment Income	2d	237	189
Reimbursements	2e	56	3
Other income	2f	83	92
Total Income		<u>18,590</u>	<u>18,439</u>
Expenses			
Employee costs	3a	4,876	4,722
Materials, Contracts and Other Expenses	3b	8,414	8,308
Depreciation, Amortisation and Impairment	3c	3,203	3,208
Finance Costs	3d	2	1
Total Expenses		<u>16,495</u>	<u>16,239</u>
Operating Surplus / (Deficit)		<u>2,095</u>	<u>2,200</u>
Physical Resources Received Free of Charge	2i	–	50
Asset Disposal & Fair Value Adjustments	4	(293)	(8)
Amounts Received Specifically for New or Upgraded Assets	2g	–	165
Net Surplus / (Deficit)		<u>1,802</u>	<u>2,407</u>
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9	(884)	–
Total Amounts which will not be reclassified subsequently to operating result		<u>(884)</u>	<u>–</u>
Total Other Comprehensive Income		<u>(884)</u>	<u>–</u>
Total Comprehensive Income		<u>918</u>	<u>2,407</u>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	15,683	11,498
Trade & Other Receivables	5b	3,327	3,535
Inventories	5c	26	29
Total current assets		<u>19,036</u>	<u>15,062</u>
Non-current assets			
Infrastructure, Property, Plant & Equipment	7a	115,291	117,987
Total non-current assets		<u>115,291</u>	<u>117,987</u>
TOTAL ASSETS		<u>134,327</u>	<u>133,049</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	1,638	1,415
Borrowings	8b	17	–
Provisions	8c	587	503
Total Current Liabilities		<u>2,242</u>	<u>1,918</u>
Non-Current Liabilities			
Borrowings	8b	53	–
Provisions	8c	1,188	1,205
Total Non-Current Liabilities		<u>1,241</u>	<u>1,205</u>
TOTAL LIABILITIES		<u>3,483</u>	<u>3,123</u>
Net Assets		<u>130,844</u>	<u>129,926</u>
EQUITY			
Accumulated surplus		30,443	28,641
Asset revaluation reserves	9	100,401	101,285
Total Equity		<u>130,844</u>	<u>129,926</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2020

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Total equity
2020				
Balance at the end of previous reporting period		28,641	101,285	129,926
Net Surplus / (Deficit) for Year		1,802	–	1,802
Other Comprehensive Income				
- Gain (loss) on revaluation of IPP&E	7a	–	(884)	(884)
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	–	–	–
Other comprehensive income		–	(884)	(884)
Total comprehensive income		1,802	(884)	918
Transfers between Reserves		–	–	–
Balance at the end of period		30,443	100,401	130,844
2019				
Balance at the end of previous reporting period		26,234	101,285	127,519
Net Surplus / (Deficit) for Year		2,407	–	2,407
Other Comprehensive Income				
- Gain (loss) on revaluation of IPP&E	7a	–	–	–
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	–	–	–
Other comprehensive income		–	–	–
Total comprehensive income		2,407	–	2,407
Transfers between Reserves		–	–	–
Balance at the end of period		28,641	101,285	129,926

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Cash flows from operating activities			
<u>Receipts</u>			
Rates Receipts		5,543	5,271
Statutory Charges		279	44
User Charges		12,081	11,893
Grants, Subsidies and Contributions (operating purpose)		979	1,001
Investment Receipts		237	189
Reimbursements		57	3
Other Receipts		316	127
<u>Payments</u>			
Payments to Employees		(4,781)	(4,642)
Payments for Materials, Contracts & Other Expenses		(8,906)	(8,665)
Finance Payments		(2)	(1)
Net cash provided (or used in) operating activities		<u>5,803</u>	<u>5,220</u>
Cash flows from investing activities			
Amounts Received Specifically for New/Upgraded Assets		–	165
Sale of Surplus Assets		–	20
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(670)	(918)
Expenditure on New/Upgraded Assets		(928)	(162)
Net cash provided (or used in) investing activities		<u>(1,598)</u>	<u>(895)</u>
Cash flows from financing activities			
<u>Payments</u>			
Repayment of Lease Liabilities		(16)	–
Repayment of Bonds & Deposits		(4)	(11)
Net Cash provided by (or used in) Financing Activities		<u>(20)</u>	<u>(11)</u>
Net Increase (Decrease) in Cash Held		<u>4,185</u>	<u>4,314</u>
plus: Cash & Cash Equivalents at beginning of period		11,498	7,184
Cash and cash equivalents held at end of period	11a	<u>15,683</u>	<u>11,498</u>
Additional Information:			
Total Cash, Cash Equivalents & Investments		<u>15,683</u>	<u>11,498</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Principal Financial Statements
for the year ended 30 June 2020

Contents of the Notes accompanying the General Purpose Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	9
2	Income	18
3	Expenses	21
4	Asset Disposal & Fair Value Adjustments	22
5	Current Assets	23
6	Non-Current Assets	23
7	Infrastructure, Property, Plant & Equipment	24
8	Liabilities	27
9	Reserves	28
10	Assets Subject to Restrictions	28
11	Reconciliation to Statement of Cash Flows	29
12a	Functions	30
12b	Components of Functions	31
13	Financial Instruments	32
14	Capital Expenditure and Investment Property Commitments	36
15	Financial Indicators	37
16	Uniform Presentation of Finances	38
17	Leases	39
18	Superannuation	40
19	Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet	41
20	Events after the Balance Sheet Date	41
21	Related Party Transactions	42

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 28 October 2020.

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The Local Government Reporting Entity

Municipal Council of Roxby Downs was established under the Roxby Downs (Indenure Ramification) Act 1982 and has its principal place of business at Richardson Place, Roxby Downs. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

As well as activities conducted in Council's own name, these consolidated financial statements include activities conducted under the names Roxby Power, Roxby Water and RoxbyLink.

The Act prescribes requirements regarding the management of power and water assets, including for cost recovery from consumers (Refer Note 2 User Charges).

Power and Water assets owned by the Council are disclosed in Note 7 Infrastructure, Property, Plant and Equipment. Revaluation increments are separately disclosed in Note 9 Reserves

(3) Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

\$'000	Cash Payment Received	Annual Allocation	Difference
--------	-----------------------	-------------------	------------

continued on next page ...

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

2017/18	\$223	\$168	- \$55
2018/19	\$249	\$161	- \$88
2019/20	\$245	\$209	- \$36

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

(6) Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings - new construction/extensions ('000)	\$10
Road construction & reconstruction ('000)	\$10
All Other Assets ('000)	\$5

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council.

Plant, Furniture & Equipment

Office Equipment	4 to 10 years
Office Furniture	3 to 20 years
Vehicles and Road-making Equip	nil
Fleet, Plant & Equipment	5 to 20 years

Building & Other Structures

Buildings – masonry	20 to 80 years
Buildings – other construction	50 to 100 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	5 to 10 years

Infrastructure

Sealed Roads – Surface	20 to 80 years
Sealed Roads – Structure	20 to 80 years
Unsealed Roads	20 to 50 years
Paving & Footpaths, Kerb & Gutter	50 to 90 years
Drains	40 to 70 years
Flood Control Structures	6 to 60 years
Reticulation Pipes – PVC	50 to 80 years
Reticulation Pipes – other	50 to 60 years
Pumps & Telemetry	15 to 25 years

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 3.02% (2019, 3.17%)

Weighted avg. settlement period 1 years (2019, 1 years)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(9) Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

(10) Leases

Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

12.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

i) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

Printers	1 to 5 years
----------	--------------

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

ii) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

(11) GST Implications

In accordance with UIG (User Issues Group) Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(12) New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Municipal Council of Roxby Downs has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Adoption of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities

The Council applied AASB 15 and AASB 1058, for the first time from 1 July 2019. AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15. These Standards supersede the NFP income recognition requirements previously in AASB 1004 Contributions (with the exception of certain matters relating to public sector NFP entities) as well as current revenue recognition guidance including AASB 118 Revenue, AASB 111 Construction Contracts and the related Interpretations. The timing of income recognition depends on whether such a transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service). Details of the accounting policy adopted for these standards can be found in Note 1 Significant Accounting Policies. The Council has elected to adopt the modified retrospective method on transition to the new standards with an initial application date of 1 July 2019. The cumulative effect of initially applying AASB 15 and AASB 1058 is recognised at the date of initial application as an adjustment to the opening balance of Accumulated Surplus. Therefore, the comparative information was not restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related Interpretations.

The Council has determined the impact of the new standards will mainly impact the timing of revenue recognition in relation to special purpose grants. These grants are provided to the Council to construct or acquire an asset to be controlled by the Council. They are accounted for under AASB 1058 and as such, amounts received in relation to these grants are recorded as a liability "Amounts in Advance" and recorded in revenue as the asset is constructed. The impact of adopting the new standards as at 1 July 2019 was no material change.

Set out below are the amounts by which each financial statement line item is affected as at and for the year ended 30 June 2020 as a result of the adoption of AASB 15 and AASB 1058.

The first column shows amounts prepared under AASB 15 and AASB 1058 and the second column shows what the amounts would have been had AASB 15 and AASB 1058 not been adopted:

	Amounts prepared under AASB 15/1058 \$'000	Previous AASB \$'000
Grants, subsidies and contributions	\$979	\$979

AASB 16 Leases

The Council applied AASB 16 Leases, for the first time from 1 July 2019. This standard requires that the right of use conveyed by leasing contracts (except leases with a maximum term of 12 months and leases for low-value assets) be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

Adoption of AASB 16 Leases (AASB 16)

AASB 16 supersedes AASB 117 Leases, Interpretation 4 Determining whether an Arrangement contains a Lease and other related Interpretations. The standard sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to recognise most leases on the balance sheet under a single on-balance sheet model. The Council has lease contracts for various items of plant, equipment, and computers. Before the adoption of AASB 16, the Council classified each of its leases (as lessee) at the inception date as either a finance lease or an operating lease.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

The Council adopted AASB 16 using the modified retrospective method of adoption. Under this method, the standard has been applied retrospectively with the cumulative effect of initially applying the standard recognised as an adjustment to the opening balance of Accumulated Surplus as at 1 July 2019 and comparatives have not been restated.

The Council recognised right-of-use assets and lease liabilities for those leases previously classified as operating leases, except for short-term leases with lease terms that end within 12 months of the date of initial application and leases of low-value assets. The right-of-use assets for all leases were recognised based on the amount equal to the lease liabilities. No adjustments were needed for any previously recognised prepaid or accrued lease expenses as there were none. Lease liabilities were recognised based on the present value of the remaining lease payments, discounted using the incremental borrowing rate at the date of initial application.

The effect of adoption AASB 16 as at 1 July 2019 (increase/(decrease)) is, as follows:

	\$'000
Assets	
Infrastructure, Property, Plant and Equip.	
- Right-of-Use-Assets	84
Total Assets	84
Liabilities	
Interest-bearing loans and borrowings	(86)
Total Liabilities	(86)
Accumulated Surplus	2

The lease liabilities as at 1 July 2019 can be reconciled to the operating lease commitments as of 30 June 2019, as follows:

	\$'000
Operating lease commitments as at 30 June 2019	(84)
Effect of discounting using the weighted average incremental borrowing rate as at 1 July 2019 of 2.2%	(2)
Less:	
Commitments relating to short-term leases	0
Lease liabilities as at 1 July 2019	(86)

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2020, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2020

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-6 Amendments to Australia Accounting Standards – Definition of a Business
- AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material
- AASB 2019-3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform

Effective for NFP annual reporting periods beginning on or after 1 January 2021

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

- AASB 17 Insurance Contracts

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

Notes to the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

(13) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(14) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 2. Income

\$ '000	2020	2019
(a) Rates		
General Rates		
General Rates	4,671	4,648
Less: Discretionary Rebates, Remissions & Write Offs	(158)	(202)
Total General Rates	4,513	4,446
Other Rates (Including Service Charges)		
Natural Resource Management Levy	119	114
Waste Collection	806	792
Total Other Rates (Including Service Charges)	925	906
Other Charges		
Penalties for Late Payment	14	21
Legal & Other Costs Recovered	12	6
Total Other Charges	26	27
Total Rates	5,464	5,379
(b) Statutory Charges		
Development Act Fees	242	11
Animal Registration Fees & Fines	35	31
Parking Fines / Expiation Fees	2	2
Total Statutory Charges	279	44
(c) User Charges		
Roxby Link	1,478	1,792
Electricity	4,732	4,793
Water	3,185	3,049
Sewer	2,097	2,097
Total User Charges	11,492	11,731

Notes to the Financial Statements

for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	2020	2019
(d) Investment Income		
Interest on Investments		
- Local Government Finance Authority	237	189
<u>Total Investment Income</u>	<u>237</u>	<u>189</u>
(e) Reimbursements		
Insurance / Workcover	11	-
NRM Collection Costs Reimbursement	3	3
Other (Commercial Income)	42	-
<u>Total Reimbursements</u>	<u>56</u>	<u>3</u>
(f) Other income		
Sundry	28	19
Commission Income - Service SA	55	73
<u>Total Other income</u>	<u>83</u>	<u>92</u>
(g) Grants, Subsidies, Contributions		
Amounts Received Specifically for New or Upgraded Assets	-	165
Total Amounts Received Specifically for New or Upgraded Assets	-	165
Other Grants, Subsidies and Contributions	40	39
Untied - Financial Assistance Grant	245	280
Roads to Recovery	67	57
Library and Communications	25	24
BHP & State Government Contributions	600	600
Youth	2	1
Total Other Grants, Subsidies and Contributions	979	1,001
<u>Total Grants, Subsidies, Contributions</u>	<u>979</u>	<u>1,166</u>
The functions to which these grants relate are shown in Note 12.		
(i) Sources of grants		
Commonwealth Government	312	337
State Government	367	364
Other	300	465
Total	979	1,166

Notes to the Financial Statements

for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	2020	2019
(h) Conditions over Grants & Contributions		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	160	201
Less:		
<i>Expended during the current period from revenues recognised in previous reporting periods</i>		
Heritage & Cultural Services	(160)	(41)
Subtotal	(160)	(41)
Unexpended at the close of this reporting period	–	160
Net increase (decrease) in assets subject to conditions in the current reporting period	(160)	(41)
(i) Physical Resources Received Free of Charge		
Sculpture (30th Anniversary Gift from BHP)	–	50
<u>Total Physical Resources Received Free of Charge</u>	–	50

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Expenses

\$ '000	Notes	2020	2019
(a) Employee costs			
Salaries and Wages		3,784	3,614
Employee Leave Expense		526	614
Superannuation - Defined Contribution Plan Contributions	18	366	364
Workers' Compensation Insurance		88	58
Other		112	72
<u>Total Operating Employee Costs</u>		<u>4,876</u>	<u>4,722</u>
Total Number of Employees (full time equivalent at end of reporting period)		49	46
(b) Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		21	34
- Other Auditors		27	-
Bad and Doubtful Debts		63	61
Service Contracts		-	-
Lease Expense - Low Value Assets / Short Term Leases		24	-
Lease Expense - Variable Payments		-	-
<u>Subtotal - Prescribed Expenses</u>		<u>135</u>	<u>95</u>
(ii) Other Materials, Contracts and Expenses			
Contractors		5,701	5,502
External Houses		64	95
Insurance		178	164
Legal Expenses		80	3
Levies Paid to Government - NRM levy		119	115
Purchase of Power		1,240	1,412
Purchase of Water		779	806
Sundry		118	116
<u>Subtotal - Other Material, Contracts & Expenses</u>		<u>8,279</u>	<u>8,213</u>
<u>Total Materials, Contracts and Other Expenses</u>		<u>8,414</u>	<u>8,308</u>

Notes to the Financial Statements

for the year ended 30 June 2020

Note 3. Expenses (continued)

\$ '000	2020	2019
(c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Buildings & Other Structures	477	460
Infrastructure		
- Stormwater Drainage	96	97
- Roads	521	540
- Footpaths	324	321
- Kerbing and Guttering	168	168
- Car Parks	13	13
- Parks and Gardens	112	104
- Power	773	772
- Water	246	252
- Sewerage	324	322
Right-of-use Assets	17	-
Plant & Equipment	124	146
Furniture & Fittings	8	13
Subtotal	3,203	3,208
Total Depreciation, Amortisation and Impairment	3,203	3,208

(d) Finance Costs

Charges on Leases	2	-
Other	-	1
Total Finance Costs	2	1

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2020	2019
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	-	20
Less: Carrying Amount of Assets Sold	-	(28)
Gain (Loss) on Disposal	-	(8)
Other - Asset Clean-up (pre-AMS migration)		
Disposal of Assets (nil proceeds)	(293)	-
Gain (Loss) on Disposal	(293)	-
Net Gain (Loss) on Disposal or Revaluation of Assets	(293)	(8)

Notes to the Financial Statements

for the year ended 30 June 2020

Note 5. Current Assets

\$ '000	2020	2019
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	745	945
Deposits at Call	14,938	10,553
<u>Total Cash & Cash Equivalent Assets</u>	<u>15,683</u>	<u>11,498</u>
(b) Trade & Other Receivables		
Rates - General & Other	329	408
Accrued Revenues	13	39
Debtors - General	493	592
GST Recoupment	91	84
Prepayments	12	89
Refundable Expenses (Insurance Claims & Bonds)	3	3
Electricity Charges	1,149	1,021
Water & Sewer Charges	1,275	1,337
Subtotal	<u>3,365</u>	<u>3,573</u>
Less: Allowance for Doubtful Debts	(38)	(38)
<u>Total Trade & Other Receivables</u>	<u>3,327</u>	<u>3,535</u>
(c) Inventories		
Roxbylink	26	29
<u>Total Inventories</u>	<u>26</u>	<u>29</u>
(d) Other Current Assets		
Contract Assets	-	-
Contract Cost Assets	-	-
<u>Total Other Current Assets</u>	<u>-</u>	<u>-</u>

Note 6. Non-Current Assets

Nil

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(a) Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/06/19				Asset movements during the reporting period								as at 30/06/20			
		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Transition adjustment - AASB 16	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Adjustments & Transfers	Revaluation to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
Capital Work in Progress		–	190	–	190	–	141	268	–	–	(187)	–	–	–	412	–	412
Land - Community	2	1,361	–	–	1,361	–	–	–	–	–	–	(1)	–	1,360	–	–	1,360
Land - Community	3	10,911	–	–	10,911	–	–	–	–	–	–	1	(3,640)	7,272	–	–	7,272
Buildings & Other Structures	2	3,284	1,030	(3,140)	1,174	–	–	–	–	(477)	–	(1,050)	1,181	1,849	–	(640)	1,209
Buildings & Other Structures	3	18,803	329	(11,228)	7,904	–	–	–	(6)	–	–	–	(378)	14,515	–	(7,376)	7,139
Infrastructure																	
- Stormwater Drainage	3	6,726	12	(2,058)	4,680	–	–	–	(96)	(96)	–	–	–	6,610	12	(2,134)	4,488
- Roads	3	25,641	226	(8,657)	17,210	–	–	337	–	(521)	–	1	211	25,334	563	(8,659)	17,238
- Footpaths	3	13,433	88	(3,692)	9,829	–	–	–	(2)	(324)	–	1	(1)	13,431	88	(4,016)	9,503
- Kerbing and Guttering	3	11,756	–	(1,931)	9,825	–	–	–	–	(168)	–	(1)	–	11,756	–	(2,100)	9,656
- Car Parks	3	738	–	(205)	533	–	–	–	–	(13)	–	–	–	738	–	(218)	520
- Parks and Gardens	3	3,233	145	(1,098)	2,280	–	667	30	(48)	(112)	187	937	28	5,489	864	(2,384)	3,969
- Power	3	39,831	97	(17,810)	22,118	–	–	–	(42)	(773)	–	70	1,710	41,471	–	(18,388)	23,083
- Water	3	18,936	–	(6,379)	12,557	–	4	–	–	(246)	–	–	–	18,936	4	(6,625)	12,315
- Sewerage	3	22,028	39	(5,061)	17,006	–	–	20	(31)	(324)	–	–	19	22,011	59	(5,380)	16,690
Right-of-Use Assets		–	–	–	–	86	–	–	–	(17)	–	–	–	86	–	(17)	69
Plant & Equipment		–	807	(456)	351	–	39	15	(58)	(124)	–	46	13	–	802	(520)	282
Furniture & Fittings		–	428	(370)	58	–	77	–	(10)	(8)	–	(4)	(27)	–	315	(229)	86
Total Infrastructure, Property, Plant & Equipment		176,681	3,391	(62,085)	117,987	86	928	670	(293)	(3,203)	–	–	(884)	170,858	3,119	(58,686)	115,291
Comparatives		176,723	2,183	(58,892)	120,014	–	245	961	(28)	(3,208)	–	–	–	176,681	3,391	(62,085)	117,987

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

The following non financial assets of Council are being utilised at other than their highest and best use:

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7. Infrastructure, Property, Plant & Equipment (continued)

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Fair value level 2 land level 3 assets were externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020.

Buildings & Other Structures

Fair value level 2 Building assets were externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020. Fair value level 3 Building assets were externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020.

Infrastructure

Roads, Footpaths, Kerbing and Guttering, Car Parks, Parks and Gardens, Power Infrastructure, Water Infrastructure, Stormwater Drainage.

Assets within the classifications above were valued by Council staff using independently verifiable unit rates for 30 June 2017. Power Infrastructure assets were externally valued by Gayler Professional Engineering Pty Ltd as at 30 June 2020.

Sewer

Sewer assets were valued by Gayler Professional Services for 30 June 2018.

Plant & Equipment

These assets are recognised on cost basis.

Furniture & Fittings

These assets are recognised on cost basis.

Work in Progress

These assets are recognised on cost basis.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 8. Liabilities

\$ '000	2020 Current	2020 Non Current	2019 Current	2019 Non Current
(a) Trade and Other Payables				
Goods & Services	895	–	810	–
Accrued Expenses - Employee Entitlements	149	–	121	–
Accrued Expenses - Other	584	–	470	–
Deposits, Retentions & Bonds	10	–	14	–
<u>TOTAL Trade and Other Payables</u>	<u>1,638</u>	<u>–</u>	<u>1,415</u>	<u>–</u>

\$ '000	Notes	2020 Current	2020 Non Current	2019 Current	2019 Non Current
(b) Borrowings					
Lease Liabilities	17	17	53	–	–
<u>TOTAL Borrowings</u>		<u>17</u>	<u>53</u>	<u>–</u>	<u>–</u>

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee Entitlements (including oncosts)	380	66	296	83
Future Reinstatement / Restoration, etc	207	1,122	207	1,122
<u>TOTAL Provisions</u>	<u>587</u>	<u>1,188</u>	<u>503</u>	<u>1,205</u>

Long service leave entitlement and provision for landfill restoration	1,188	–	1,205	–
---	-------	---	-------	---

Notes to the Financial Statements

for the year ended 30 June 2020

Note 9. Reserves

\$ '000	as at 30/06/19		Transfers	Impairments	as at 30/06/20	
	Opening Balance	Increments (Decrements)			Closing Balance	
Asset Revaluation Reserve						
Land - Community	10,124	(3,640)	–	–	6,484	
Buildings & Other Structures	–	803	–	–	803	
Infrastructure						
- Stormwater Drainage	5,448	–	–	–	5,448	
- Roads	15,146	211	–	–	15,357	
- Footpaths	9,721	(1)	–	–	9,720	
- Kerbing and Guttering	10,033	–	–	–	10,033	
- Car Parks	636	–	–	–	636	
- Parks and Gardens	1,549	28	–	–	1,577	
- Power	23,653	1,710	–	–	25,363	
- Water	13,188	–	–	–	13,188	
- Sewerage	11,787	19	–	–	11,806	
Plant & Equipment	–	13	–	–	13	
Furniture & Fittings	–	(27)	–	–	(27)	
Total Asset Revaluation Reserve	101,285	(884)	–	–	100,401	
Comparatives	101,285	–	–	–	101,285	

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions

Notes to the Financial Statements

for the year ended 30 June 2020

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2020	2019
---------	-------	------	------

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	15,683	11,498
Balances per Statement of Cash Flows		15,683	11,498

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		1,802	2,407
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		3,203	3,208
Non-Cash Asset Acquisitions		–	(50)
Grants for capital acquisitions treated as Investing Activity		–	(165)
Net (Gain) Loss on Disposals		293	8
		5,298	5,408
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		208	(465)
Change in Allowances for Under-Recovery of Receivables		–	45
Net (Increase)/Decrease in Inventories		3	1
Net Increase/(Decrease) in Trade & Other Payables		227	165
Net Increase/(Decrease) in Unpaid Employee Benefits		67	66
Net Cash provided by (or used in) operations		5,803	5,220

\$ '000	Notes	2020	2019
---------	-------	------	------

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

Physical Resources Received Free of Charge	2i	–	50
Amounts recognised in Income Statement		–	50
Total Non-Cash Financing and Investing Activities		–	50

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	500	500
Corporate Credit Cards	17	17
LGFA Cash Advance Debenture Facility	2,500	2,500

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to the Financial Statements
for the year ended 30 June 2020

Note 12a. Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.
Details of these Functions/Activities are provided in Note 12b.

\$ '000	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019
Functions/Activities										
Municipal	8,576	8,500	9,952	9,470	(1,376)	(970)	979	1,001	79,853	79,006
Power	4,732	4,793	3,533	3,605	1,199	1,188	–	–	24,232	23,139
Water	5,282	5,146	3,010	3,164	2,272	1,982	–	–	30,242	30,901
Other	–	–	–	–	–	–	–	–	–	3
Total Functions/Activities	18,590	18,439	16,495	16,239	2,095	2,200	979	1,001	134,327	133,049

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 12b. Components of Functions

The activities relating to Council functions are as follows:

Municipal

General operations, Council offices, rates, governance, participating in Local Government Associations, general grants.

Dog and cat control, Development Act, planning and building fees and charges, environmental health expenses, emergency services support.

Community Youth Centre operation and services, community development support, volunteer support, family support, festivals, community board activities, health, media, business support and tourism promotion.

Roads and transport, Parks and Gardens, off road tracks, stormwater, footpaths, streetscaping, skate park and public street lighting, landfill & recycling, maintenance and disposal fees, garbage collection and charges, environmental protection, litter control, vandalism.

Operations and maintenance of Recreation Centre, swimming pool, tennis and netball courts, community ovals plus other support to sport and recreation groups.

Art Gallery, Visitor Information Centre, cinema, auditorium, Public Library, Cultural Centre administration, cafe, functions and kiosk.

Power

Retail and distribution of electricity, power purchases and electricity infrastructure maintenance.

Water

Retail and distribution of water, water purchases and water infrastructure maintenance.

Sewerage infrastructure and lagoons maintenance, treated waste water and sewerage service charges.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.25% and 1.00% (2019: 1.30%). Short term deposits have an average maturity of 120 days and an average interest rate of 1.29% (2019: 180 days and 2.20%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 8% (2019: 8%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2020					
Financial Assets					
Cash & Equivalents	15,683	–	–	15,683	15,683
Receivables	3,257	–	–	3,257	3,224
Total Financial Assets	18,940	–	–	18,940	18,907
Financial Liabilities					
Payables	1,511	–	–	1,511	1,638
Current Borrowings (Leases)	17	–	–	17	17
Non-Current Borrowings (Leases)	–	55	–	55	53
Total Financial Liabilities	1,528	55	–	1,583	1,708
2019					
Cash & Equivalents	11,498	–	–	11,498	11,498
Receivables	3,362	–	–	3,362	3,362
Total Financial Assets	14,860	–	–	14,860	14,860
Financial Liabilities					
Payables	1,415	–	–	1,415	1,415
Total Financial Liabilities	1,415	–	–	1,415	1,415

The following interest rates were applicable to Council's Borrowings at balance date:

\$ '000	2020		2019	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	2.20%	70	0.00%	–
		70		–

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 14. Capital Expenditure and Investment Property Commitments

(a) Capital Commitments

Council has no capital expenditure committed for at the reporting date.

(b) Other Expenditure Commitments

Other non-capital expenditure commitments in relation to investment properties at the reporting date but not recognised in the financial statements as liabilities:

Audit Services	35	69
Waste Management Services	2,005	2,757
Other (Cleaning, Townscape and Water Services)	1,242	1,568
	<u>3,282</u>	<u>4,394</u>
These expenditures are payable:		
Not later than one year	1,129	1,112
Later than one year and not later than 5 years	2,153	3,282
Later than 5 years	–	–
	<u>3,282</u>	<u>4,394</u>

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior periods	
	2020	2020	2019	2018

These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	2,095	11.3%	11.9%	12.0%
Total Operating Income	18,590			

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	(15,527)	(84)%	(65)%	(41)%
Total Operating Income	18,590			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio

Operating Surplus	2,070	11.2%	11.1%	12.0%
Total Operating Income	18,565			

Adjusted Net Financial Liabilities Ratio

Net Financial Liabilities	(15,502)	(84)%	(65)%	(41)%
Total Operating Income	18,565			

3. Asset Renewal Funding Ratio

Net Asset Renewals	670	48%	95%	127%
Infrastructure & Asset Management Plan required expenditure	1,386			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 16. Uniform Presentation of Finances

\$ '000	2020	2019
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	18,590	18,439
less Expenses	(16,495)	(16,239)
Operating Surplus / (Deficit)	2,095	2,200
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(670)	(918)
add back Depreciation, Amortisation and Impairment	3,203	3,208
	2,533	2,290
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(928)	(162)
add back Amounts Received Specifically for New and Upgraded Assets	–	165
add back Proceeds from Sale of Surplus Assets (including investment property, real estate developments & non-current assets held for resale)	–	20
	(928)	23
Net Lending / (Borrowing) for Financial Year	3,700	4,513

Notes to the Financial Statements

for the year ended 30 June 2020

Note 17. Leases

(i) Council as a lessee

Terms and conditions of leases

Asset Class here

Printer Lease

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

Right of use assets

\$ '000	Printer Lease	Total
2020		
Adoption of AASB 16 at 1 July 2019	86	86
Transfer from leased assets (former finance leases)	–	–
Additions to right-of-use assets	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–
Depreciation charge	(17)	(17)
Impairment of right-of-use assets	–	–
Other	–	–
Balance at 30 June 2020	69	69

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

\$ '000	2020	2019
Balance at 1 July	86	–
Additions	–	–
Accretion of interest	2	–
Payments	(18)	–
Other	–	–
Balance at 30 June	70	–
Classified as:		
Current	17	–
Non Current	53	–

The maturity analysis of lease liabilities is included in Note 13.

The Group had total cash outflows for leases of \$18,300.

The following are the amounts recognised in profit or loss:

Depreciation expense of Right-of-Use Assets	17	–
Interest expense on lease liabilities	2	–
Expense relating to short term leases	24	–
Expense relating to leases of low-value assets	–	–
Variable lease payments	–	–
Other	–	–
Total amount recognised in profit or loss	43	–

Notes to the Financial Statements

for the year ended 30 June 2020

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2019/20; 9.50% in 2018/19). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Notes to the Financial Statements

for the year ended 30 June 2020

Note 19. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled **39 km** of road reserves of average width **15 metres**.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of appeals against planning decisions made prior to reporting date.

Council is disputing a contractual issue relating to waste management contract. Any potential outcome from this dispute is expected not to be material to the Council.

Note 20. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2020, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Municipal Council of Roxby Downs

Notes to the Financial Statements

for the year ended 30 June 2020

Note 21. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Administrator, Chief Executive and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 6 persons were paid the following total compensation:

\$ '000	2020	2019
The compensation paid to Key Management Personnel comprises:		
Short-Term Employee Benefits	849	878
Post-Employment Benefits	85	94
Total	934	972

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Related Parties and Key Management Services

The Department of Energy and Mining, pursuant to the authority given to it in the Roxby Downs (Indenture Ratification) Act 1982 has significant influence over Municipal Council of Roxby Downs.

During 2019/20 the State Government of South Australia paid \$300,000 (\$300,000 in 2018/19) to Council to assist in funding the provision of municipal services.

During 2019/20 the State Government of South Australia provided Key Management Services to Council. Council paid \$152,110 (\$158,081 in 2018/19) for these services during the year.

One close family member of key management personnel is employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the Local Government Act 1999.

Other Disclosures

During the year BHP paid \$300,000 (\$300,000 in 2018/19) to Council to assist in funding the provision of municipal services and nil funding (\$165,000 in 2018/19) specifically for new/ upgraded assets.

Pursuant to the Roxby Downs (Indenture Ratification) Act 1982 BHP supplies electricity and water to Council as the distribution authority for which Council pays BHP. For properties within the township of Roxby Downs BHP pays Council for water, sewerage, electricity and rates.

Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

INDEPENDENT AUDITOR'S REPORT TO THE ADMINISTRATOR OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

Opinion

We have audited the accompanying financial report of the Municipal Council of Roxby Downs, which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Municipal Council of Roxby Downs as of 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID PAPA
PARTNER

Dated at Adelaide this 2nd day of November 2020

Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900

F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

INDEPENDENT ASSURANCE REPORT ON INTERNAL CONTROLS OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

Opinion

We have audited the compliance of the Municipal Council of Roxby Downs (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2019 to 30 June 2020 are in accordance with legislative provisions.

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with legislative provisions for the period 1 July 2019 to 30 June 2020.

Limitation on Use

This report has been prepared for the Administrator of the Council in accordance with *Section 129 of the Local Government Act 1999* in relation to Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the Administrator of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the *Council* has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2019 to 30 June 2020. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID PAPA
PARTNER


Dated at Adelaide this 2nd day of November 2020

General Purpose Financial Statements
for the year ended 30 June 2020

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Municipal Council of Roxby Downs for the year ended 30 June 2020, the Council's Auditor, Bentleys has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Roy Blight
Chief Executive

Date: 28 October 2020



David Powell
Presiding Member, Audit Committee

Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900

F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of the Municipal Council of Roxby Downs for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants (*including Independence Standards*), Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership



David Papa
Partner

Dated at Adelaide this 30th September 2020

INDEX

Abandoned Vehicles.....	42	Local Laws.....	64
Acknowledgement of Country.....	4	Local Nuisance and Litter Control Complaints ..	42
Aquatics.....	33	Mission	13
Art Gallery	24	National Competition Policy.....	63
Audit Committee	62	Operational Overview.....	12
Auditor Remuneration	66	Planning and Development	39
Auditorium	25	Policies.....	65
Brand.....	22	Population Trends.....	8
Building Fire Safety Committee.....	40	Power Consumption.....	55
by-laws	64	Prescribed Committees.....	62
Cinema	25	Properties	7
Civic Functions	18	Public Health.....	31
Code of Conduct.....	59	Radio.....	23
Codes of Conduct.....	64	Rating of Land	66
Community Board	17	Registers	64
Community Consultations	19	Road Safety.....	36
Community Development.....	29	Roads.....	7, 47
Community Events.....	26	Roxby Downs Health Forum.....	32
Community Foodies.....	32	<i>Roxby Downs Indenture Ratification Act</i>	10
Community Foundations	13	Roxby Junior Sports Academy	35
Community Garden.....	45	Section 270 Reviews.....	61
Community Land Management	44	Service SA.....	63
Community Radio	23	Sewerage Charging	52
Community Youth Centre.....	29	Sewerage Operations	50
Competitive Tendering.....	63	Sewerage Works.....	51
Confidentiality	61	Size of Municipality	7
Council Meetings	61	Sport and Recreation	33
Council’s Role.....	17	Staff.....	58
Decision Making Structure	61	STARCLUB Field Officer Program	34
Delegations.....	61	Stormwater	52
demographics	8	Street Lighting.....	54
Dunes Cafe.....	25	Subsidiaries	62
Electrical Works Undertaken	54	Tourism	37
Electricity Operations	54	Townscape amenity	46
Electricity Retail	55	Traffic Volumes.....	47
Emergency Planning.....	36	Training & Development.....	59
Environmental Health.....	31	Vision.....	13
Equal Employment Opportunity.....	58	Visitor Information Centre.....	38
Fire Prevention	44	waste management.....	41
Food Safety	32	Waste Management.....	41
Footpaths	47	Water Consumption	50
Freedom of Information.....	62	Water Rates.....	49
Gym.....	34	Water Supply	48
Health and Wellbeing Programs.....	60	Wildlife Hotline	45
HISTORY	9	Work Health and Safety	60
Kiosk	25	Workforce Profile	57
Library	27	Youth Development	30
local economy.....	37	Zone Emergency Management Committee.....	36