

Roxby Council

Annual Report

2012 -2013





Acknowledgements

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Introduction



Roxby Council Administrator Bill Boehm said “Council is pleased to publish the Annual Report for the 2012/13 Financial Year detailing the actual performance and highlights of achievements for the period from 1 July 2012 to 30 June 2013.”

Whilst being an important record of compliance under the *Local Government Act 1999*, the Annual Report highlights how Council balances the many and varied leadership, cultural, social, economic and environmental considerations required to guide the community and achieve a unique future for all residents.

The 2012/13 Year has been an exciting but challenging one for the Council and the community. With a downsizing of BHP Billiton’s Olympic Dam Operation the general mood of the community dropped due to uncertainty. A number of people left town, houses became vacant and local businesses suffered. This followed on the back of an August 2012 announcement that the proposed Olympic Dam Expansion would be deferred and presented new challenges for the Council. In response we have re-focused our attention on projects and programs aimed at lifting the spirit of the community, rebuilding confidence in Roxby Downs as a great place to live and work and that will give a lasting legacy for future communities.

For Council the operation under the *Roxby Downs (Indenture Ratification) Act 1982* remains a challenge given that many aspects are subject to the separate decisions by the State government and BHP Billiton. The level of Municipal deficit funding is a case in point with the final approved amount of \$0.6 million in line with the previous financial year remains the lowest in the history of the Council. The non-funding of municipal depreciation of around \$1.4 million remains a significant issue. Council continues to pursue other revenue options and has consistently endeavoured to persuade both parties of the wisdom of changing some of the anomalies contained within the Indenture that could assist Council’s viability and for at least the medium term.

Notwithstanding these issues as articulated throughout the 2012/13 Annual Report, much has been achieved. A new strategic plan of high quality, outstanding community events and a general increase in continually improving our operation through new and existing staff paints a positive picture. During the year significant work was undertaken to improve the reconciliation, mapping and valuation of assets thereby improving the confidence and accuracy of Council’s financials. As indicated in the Financial Statements, at least in the medium term, Council is financially sound with an operating surplus, even though the Municipal Operation continues to operate with a deficit. Significantly this result has been achieved with modest revenue increases and, thus far, no appreciable decline in service levels.

The Roxby Downs township is the most unique in South Australia. Since the initial construction of the Olympic Dam Mine, the local community has undergone substantial structural change. The community’s “interdependence” with the Mine, its aspirations, future and by implication Council’s approach will require our actions to focus on turning a World Class Mining Deposit into a World Class Mining Operation. This requires people with the high specialist skills that choose BHP Billiton and Roxby Downs as their preferred destination over many other world-wide alternatives.

This remains perhaps Council’s greatest challenge and as heavily articulated in Council’s Strategic Management Plan with Council’s vision of “Building a World-Class Community to support a World-Class Mine” strongly aligning with BHP Billiton’s own vision to “Support Roxby Downs to become Australia’s mining town of choice”.

Whilst Council continues to operate in a challenging environment we are confident of ours and BHP Billiton’s future and that we can and will continue to respond in a positive and vibrant manner. Roxby Downs is an outstanding town and community participation on a wide range of fronts continues to increase and impress. This year is also a time for celebration with the 5 November 2013 marking our town’s 25th anniversary.

We trust that the Annual Report proves enlightening and that you gain a “snapshot” of our vibrant community and the challenges we face, but equally perhaps will leave the reader with a sense of strong optimism.

Roxby is unique and we are proud of it!

Bill Boehm
Administrator

Overview

Roxby Downs has a unique local government structure unlike any other township in South Australia. The operations of the Roxby Downs Council cannot be meaningfully understood without some knowledge of the community and its environment.



Roxby Downs Town Centre

Nestled in rich red sand dunes clad in native pine, Roxby Downs was originally built in 1987, following much political controversy, to service the giant world-class Olympic Dam Copper Uranium Mine and Processing Plant.

The Mine was originally a Joint Venture operation between Western Mining Corporation (WMC) and British Petroleum (BP). In the late 1980s the then WMC Resources acquired BP's share and operated the mine until BHP Billiton's successful acquisition in 2005.

Since its inception the mine and town have grown rapidly. A major expansion in 1996 increased the town's size from 2,700 to the current permanent stable population of around 4,500. A number of workers also work on a fly in/fly out or drive in/drive out basis. Since May 2004 large scale investigations by WMC Resources and BHP Billiton have revealed that Olympic Dam has a world class ore body which will potentially support an open cut mine for the next 100 years or so.

This generated great optimism for a potential major expansion from the current underground operation, especially as BHP Billiton obtained all of the necessary approvals. Unfortunately however, the project was later deferred due to the global economic climate and a need to improve the method of mining for such a large resource intensive project.

Notwithstanding this Roxby Downs will need to become a world class town and community if it is to adequately serve such a world class ore body.

Like traditional mining towns, Roxby residents have high disposable incomes. Whilst approximately 20% of the adult population will turnover every year, a significant number

arrived at the time that the mine commenced operation. Others arrived following the 1996 expansion when the town effectively doubled in size.

The town was actually built by the mining company in partnership with the State Government as part of the provisions of the *Roxby Downs (Indenture Ratification) Act 1982* (Indenture). The mining company does not, however, manage the town on a day-to-day basis. Council and the wider community meet that responsibility, albeit with a modest legislative subsidy provided by BHP Billiton and the State.

This is different to many remote company owned towns which can lead to unrealistic expectations for those accustomed to working for mining companies in remote locations where it is often expected that the mining company will actually provide everything but Roxby has broken this stereotype to become an inclusive can do community that all can be proud of.

By its size, hierarchical structure and operational needs, the mine strongly influences the behaviour and makeup of the community. Much of community life revolves around shift rosters. Those at senior management level work long hours and are constantly required to attend to operational issues associated with a 24-hour operation.

The residential community consists of 27% under the age of 20 (2011), with a number of contractors and employees living in residential camps and commuting to other home bases when not working. Various mine shift rosters influence this behaviour.

Similarly, whilst on one level, community support for BHP Billiton's operation is a "given", not all of the community actually understands the complexities of the business, nor the issues and pressures that such a large mining company faces.

In itself this is not a major issue, the community has grown rapidly to a size that the businesses and services offered also serve a large domestic base and that of the surrounding region. Demands for a fulfilling lifestyle are growing. Indeed, the facilities and infrastructure are of high quality and the envy of most other towns.



Emus in town

Council Overview

In South Australian Local Government terms, Roxby Downs is unique. Created and operating under the *Indenture*, Council operates with all the powers, functions and duties of a South Australian Local Government Authority, with a number of notable exceptions. These include:

- The requirement of elected Councillors has been suspended with an appointed "Administrator" performing all of the functions of Council.
- Separate power and water authorities have been created, with Council operating them as separate self-contained business units.
- The State Government and BHP Billiton are required to approve the Council budget and fund an annual operating Municipal deficit.
- External contractors carry out all construction and maintenance work.

When the Municipality was established in 1982, it was always intended that the appointment of the Administrator would be only interim, as a prelude to a possible future elected Council. At the time, it was envisaged that the town would have grown to a population in the vicinity of 9,000. In these circumstances, it was thought that there would be enough population to financially sustain a fully independent operation that could be effectively self-sufficient.

Despite population growth and significant improvements in mining technology have meant that the Olympic Dam Copper Uranium Mine can be operated with far less staff than initially envisaged.

Whilst Roxby is one of the fastest growing towns in the State, it is unlikely that this initial prediction will, in the short to medium term, be reached. At this stage, Council operates its Municipal Operation at an annual loss of around \$0.6 million (excluding municipal depreciation of around \$1.4million). This is then subsidised equally between BHP Billiton and the State Government.

This financial shortfall makes it difficult for both funding parties as each has their own financial constraints in which to reconcile. Any shortfall in deficit funding also has the potential to adversely impact on Council's compliance under the Local Government Act.



Roxby Downs Council Offices in Richardson Place

It also provides the most significant barrier to any change in governance arrangements as under Clause 23 of the *Indenture* the term of the Administrator is a matter for both BHP Billiton and the State Government to agree. Any move to an elected Council would be a decision taken jointly by both parties, a situation that was addressed as part of the 2011 bill to amend the indenture that was passed by State Parliament.

Meanwhile, Council is acting in a pro-active manner to build the social capacity of the community through a range of unique community development strategies as well as the traditional asset management and service delivery roles.

These are diverse and include such matters as; improving the quality of life of the community; planning at the local and regional level; local area environmental management; developing community resources; representing the interests of the wider community as well as acting as a responsible decision maker.

Council has therefore taken a proactive role in developing the capacity of the community, by increasingly seeking to inform and consult as we aim to form a strong community focused, participative and Local Government that will meet the needs of one of the largest mining companies in the world.



Horticultural work in Richardson Place

Budget Overview

Unlike most Local Government Authorities in South Australia, Council operates the utilities ROXBY POWER (Electricity) and ROXBY WATER (Water and Sewerage), as well as the normal Municipal Council functions. The Budget should, therefore, be viewed as three (3) separate entities with both utilities operating on a commercial basis.

Under the *Roxby Downs (Indenture Ratification) Act 1982*, ROXBY POWER is not permitted to make a "profit," but can direct any excess income into its asset replacement fund. Profits (if any) from ROXBY WATER however, are permitted to support the Municipality. The State Government and BHP Billiton equally meet the deficit on Municipal Operations.

Under AAS27 Australian Accounting Standards, Council is required to prepare Annual Financial Statements for the organisation as a whole. These are included later in the Annual Report and reflect accurately the financial position of the Council.

As indicated, Council's funding arrangements require each entity to be treated separately.

Budget Summary

To achieve this task various direct and indirect overhead costs are distributed from the Municipal operation to Roxby Water and Roxby Power so as to accurately reflect the true operating cost for each entity.

An overall summary and functional category split is shown as follows: *(Note all figures \$000's)*

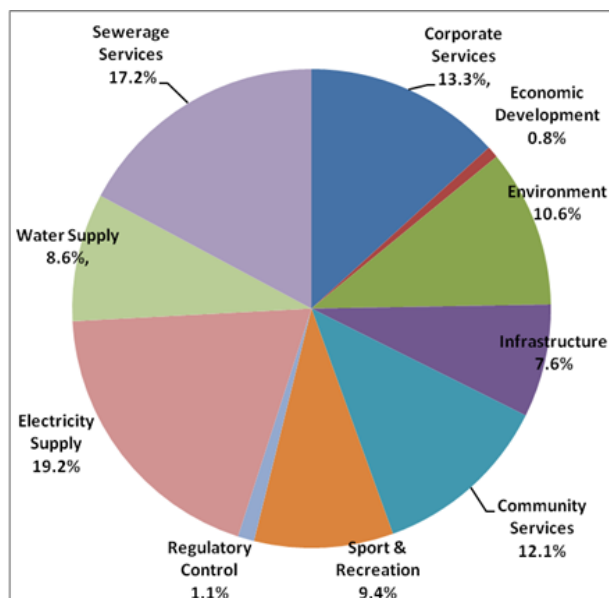
Finance Category	Municipal	Roxby Power	Roxby Water	Council Total
Operating Expenses	11,189	3,886	3,777	18,852
Capital Expenses	2,549	0	34	2,583
Operating Income	(8,180)	(4,396)	(4,194)	(16,770)
Capital Income	(14)	0	0	(14)
Reserve Transfers	(5,544)	510	383	(4,651)
Net	0	0	0	0

Note:

- Under the Roxby Downs (Indenture Ratification) Act 1982 Council's municipal deficit (\$0.6 million) included in operating income is reimbursed in equal shares by the State Government and BHP Billiton
- Municipal operating expenditure includes an amount of \$1,400k that is essentially the amount of depreciation that is not funded. BHP Billiton and the State Government are aware of this aspect which is expected to be addressed in subsequent years.
- Reserve Transfer from reserves fund various capital replacement works plus internal loans for some new developments which are repaid with interest in subsequent years

In accordance with the Local Government (Financial Management) Regulations 1999, Council is required to report its budget according to a full cost attribution basis. Direct and indirect overhead costs have been allocated to relevant functions as shown by the following functional analysis.

Total Expenditure by Percentage



Total Expenditure & Income by Amount (all figures \$000's)
 Total Expenditure & Income (Capital, Operating including municipal deficit subsidy) & Reserve Transfers but excluding depreciation for the year is detailed as per the following table

PROGRAM	Expenses	Income	Net
CORPORATE SERVICES	2,939	10,772	(7,833)
Participating in Local Government, Spencer Gulf Cities and Provincial Cities Associations, operating Services SA and Government Housing Agency Services and Municipal Rates collection.			
Corporate Services	2,801	10,172	(7,370)
Municipal Deficit		600	600
Governance	137	0	137
ECONOMIC DEVELOPMENT	129	1	128
Assistance to Business Forum, Northern Region Development Board, tourism support signage and marketing, Visitor Information Centre operation plus festivals support			
Business	125	1	124
Tourism	4	0	4
ENVIRONMENT	2,765	689	2,075
Operations and waste levy associated with Opal Road waste landfill, domestic garbage collection service, garbage charges, street cleaning, weed control, assistance to Environment Forum and other actions			
Other Environment	32	0	32
Waste Management	2,530	689	1,840
Public Conveniences	12	0	12
Street Cleaning	191	0	191
INFRASTRUCTURE	1,502	257	1,245
Operation and maintenance of footpaths, roads and streets, street lighting, streetscaping, traffic control, public conveniences, parks and gardens, playgrounds, bike paths, skate park, stormwater drainage and assistance to Roxby Road Safe.			
Stormwater	34	0	34
Street Lighting	238	0	238
Parks & Gardens	99	0	99
Footpaths	182	137	45
Roads & Streets	203	84	119
Streetscaping	746	35	711
COMMUNITY SERVICES	3,549	1,047	2,502
Operation of youth centre, community library, auditorium, cinema / theatre and art gallery, community development support to Community Board and Forums to support the implementation of the Roxby Downs Community Plan.			
Communications	53	0	53
Community Development	296	46	250
Youth Development	91	4	87
Cultural Services	2,738	961	1,777
Library	371	36	335
SPORT & RECREATION	2,807	1,083	1,724
Operation and maintenance of the Leisure Centre, tennis and netball courts, swimming pool, community ovals and associated buildings, support to Sport & Recreation Forum plus broader recreation development assistance to local sporting organisations.			
Leisure	1,975	835	1,139
Swimming	253	0	253
Ovals	579	248	331
REGULATORY CONTROL	253	95	158
Regulatory control services associated with administration of the Development Act, and Public and Environmental Health and Animal Control under the Dog and Cat Management Act and emergency service levy and management.			
Building & Planning	92	40	52
Dogs Cats & Pests	93	39	54
Other Regulatory Control	24	2	22
Health	43	14	29
MUNICIPAL	13,943	13,943	0
ELECTRICITY SUPPLY	4,396	4,396	0
SEWERAGE SERVICES	1,908	2,277	(369)
WATER SUPPLY	1,896	1,527	369
COUNCIL TOTAL	22,142	22,142	0

Municipal Services

Council delivers a wide range of traditional municipal services including roads, streets, footpaths, parks and gardens, and waste management. To support community life Council also manages various sport and recreation facilities including the Leisure Centre, swimming pool, community ovals and associated buildings as well as providing significant community cultural development activities.

A snapshot of various initiatives undertaken during the year is provided as follows:

Cultural Centre



Front of Cultural Centre

The Roxby Downs Cultural Centre comprises a 350 seat Auditorium, a modern 80 seat Cafe, Visitor Information Centre, Art Gallery, 60 seat Theatrette and ROXFM Community Radio Station, and Community Library.

The centre has become the cultural and social hub for the entire community and sets Roxby Downs apart from many communities.

The direct management and operation of these facilities is by Council through a separately created Council business unit (Roxby Leisure). Council is now directly responsible for all revenue and expenditure but with operational staff and maintenance externally sourced.

This operation has proved hugely successful and has allowed Council to more readily adapt to changing community needs with the services ever expanding.

Construction of the LINK building started in November 2012 which is a major contribution to the community facility by linking the Cultural and Leisure Centre.

Outback Cinema (Theatrette)

The Outback Cinema upgrading to digital enabled Roxby Downs to host new release movies at the same time as metropolitan theatres. Whilst the popularity of new release movies seem to differ in Roxby Downs compared to the metropolitan area, the staff, in conjunction with our film distributors, have developed schedules to best fit this community.

With the conversion to digital our overall cinema attendance increased by 8% on last year. The offer of group bookings including catering has started to increase numbers especially in the school holiday periods. The value of the Theatrette as a corporate venue is further highlighted with the frequent use by local and out of region businesses and government organisations for presentations and launches.

Art Gallery

The Art Gallery continues to be a popular venue with Roxby Leisure organising regular Country Arts SA touring exhibitions along with large community based exhibitions by local artists, school art, quilters and scrap bookers. Most exhibitions were

conducted with a formal opening with catering supplied by Roxby Leisure.



Multicultural Quilt on display

Visitor Information Centre

Roxby Downs Visitor Information Centre is an accredited Visitor Information Centre located at the main entrance to the Roxby Downs Cultural Centre and is operated as part of Roxby Leisure.

The 2012/2013 season recorded a visitation rate of 6,386, which, overall, was up 85% on the previous year. The increased visitors to the region has been quite noticeable during the year. Conversations with our visitors have indicated that the growth has been due to the national media attention on Roxby Downs and the talk of the Olympic Dam mine expansion.

Accommodation is more readily available due to the fall of population within Roxby Downs and more available short term accommodation. Staff have also noted that tourists are staying in Andamooka rather than Woomera.

As an accredited operator the Visitor Information Centre forms part of a national network of centres recognised for quality of information and service. This network plays a major role in encouraging visitors to move around the state and the Visitor Information Centre is usually the first stop for new arrivals in Roxby Downs.

A major focus continues to be the updating of information brochures and large format graphic display screens, redevelopment and reproduction of the tourist map along with the sale of the usual souvenirs and tourist items.

The Olympic Dam mining operation is still the major draw card to the region, with the Centre coordinating the surface mine tours and showing information on the mining operation in the Theatrette on a weekly basis. The Visitor Information Centre is also a selling point for Arid Recovery Tours which continue to be very popular.



Visitor Information Centre

Auditorium

The Auditorium regularly hosts a variety of functions including live performances of local and national acts, school presentation nights, blue light discos, commercial sales and trade displays. During 2012/2013 there were 370 bookings which are 10% higher than the previous year.

The Auditorium has hosted the Library Story Telling Time which attracts up to 96 children on a Thursday morning.



Auditorium set up for Business Awards

During the 2012/2013 year Roxby Leisure utilised a portion of the Auditorium by establishing a portable Play Cafe which has assisted in bringing children to a central area away from the other areas of the cafe. This has been a very successful move with positive feedback from parent and patrons.



Play Cafe

Crèche (Kids Club)

A crèche known as the Kids Club is operated within the cultural and leisure centre complex to support parents attending cultural, leisure and recreation activities. Kids Club caters for children aged 6 months to 5 years and operates Mondays, Tuesdays, Wednesdays and Fridays between the hours of 9am and 12noon. Sessions are for one hour only and due to its popularity bookings are essential. During the year there were 2,320 attendances which was an increase of 4% from the previous year.

During the year we expanded this service to accommodate swim school staff needs. By providing crèche to employees we have been able to establish a very successful swim school.

On Thursdays the Leisure Centre basketball stadium is transformed and used as the venue for the community's popular Nippy Gym which is aimed at children aged 6 months to 4 years. Nippy Gym operates for 11 months of the year and the attendance levels for 2012/13 of 1,986 have seen an increase of 23% in attendances.



Nippy Gym in action

Dunes Cafe

Dunes Café is an integral part of the Cultural Centre linking all elements including Auditorium, Visitor information Centre, Art Gallery, Outback Cinema and RoxFM.



Dunes Cafe displaying interactive art show

The Dunes Café operates as a cafe during the day but has the capacity to be used for smaller intimate functions at night and after hours as an alternative to the auditorium. Notable functions carried out during the year included Fiddle Chicks, BHP Billiton functions, local sporting club functions as well as regular meetings on a no cost hire basis for many community groups. As the facilities have been granted a special purpose liquor licence to cater to special functions for the community, the use of this service over the year has resulted in many functions being held within the various licensed areas throughout the centre.



Catering for functions

Community Library

Relocation of Library Services

Roxby Council, in conjunction with the Roxby Downs Area School provided a library service in a joint use arrangement until July 2012, when plans were unveiled for the Link Building. Plans were made to relocate library services to a temporary venue and in July 2012, Council opened an interim library facility (in the art gallery space) which was designed to provide library services and facilities to the community of Roxby Downs, whilst also acting as an opportunity to integrate services from the Roxby Downs Leisure Centre and Cultural precinct location. The interim library, included public internet access and a range of library resources for borrowing, and was in operation and well utilised by residents and visitors until its closure in June/July 2013. The space also was able to exhibit artwork, and two exhibitions were held over the past year, one a Country Arts SA exhibition, and the other showcasing local artworks.



Interim library facility (in the art gallery space) opening

In August 2012 the library participated in the national Get Reading literary campaign, which also included an author event and opening of the interim library space by Stephen Orr.

World Food and Music Festival

The library participated in the inaugural World Food and Music Festival in October 2012, by having a stall to promote the library's resources and services to community members. Library staff were available to speak to the public about the current library services, and how Roxby Library would be joining the One Card Network and what the benefits will be for library members. The online resources and Languages Other Than English (LOTE) were promoted as well.

State-wide One Card Network and implementation of the Library Management System

As part of the development of a standalone library service and the re-location to the Cultural and Leisure centre, Roxby Council received agreement (as this project was not scheduled to occur in 2012) to implement the state-wide Library Management System (LMS) and join in the One Card Network. This was a vital decision and project for the library, and the implementation requirements were altered for our library service. The project included significant development of the library's collections and technical services duties, with the main task being cataloguing required resources instead of transferring data.



As part of the implementation, new library cards were designed and issued to library members, and the online catalogue (Enterprise site) was customised and designed. The system went live on December 11th, and has been well utilised during 2013.



New Library Cards

Membership, loans and usage (Dec 2012 – June 2013)

Due to the implementation of the One Card network, statistics below are from 11/12/2012 – 30/6/2013, unless indicated

Item	No's
Membership	
Active library members	711
Active residing in Council area	683
Children	452
Loans	
Adult (excluding audio-visual)	1,746
Children (excluding audio-visual)	2,702
Total loans (excluding Community Languages)	7,409
Collection	
Adult Resources (book stock- excluding AV)	2,748
Children's (book stock - excluding AV)	3,349
Total book stock	6,331
Grand total materials and resources (including community language)	6,429
Services, Programs and Facilities	
Public Internet bookings	1,823
Children's school holiday programs and activities -15 sessions attendees)	205
Summer Reading Program 1 event, 140 books read (attendees)	14
Class and Group visits 32 sessions (participants)	1,440s
Toddler Story Time 53 sessions (attendees)	2,341
Door count (Estimate)	5,740
Library website visits	511

English Conversation Group

In February 2013 library staff introduced an English Conversation Group to support residents who have arrived from overseas. This is a unique program, which is designed to fill a gap within our community by providing skills, confidence and knowledge to enhance communication and comprehension of the English language, as well as providing social networks. Sessions cover a variety of topics, and are aimed to be a learning and social experience for participants.

New Cultural Connections – "Link Building"

In September 2012 architectural plans reflecting proposed changes to the Cultural and Leisure Centre Precinct layout were placed on public display. The plans revealed the proposed development of a connecting building linking the Cultural and Leisure Centre buildings. These buildings were separated by an underutilised outdoor courtyard. The aim of the Cultural Link building was to create a multipurpose space

that seamlessly links all cultural and leisure precinct functions. The space would house the community library and also be used for other cultural activities after hours. In planning for the new space the latest trends in library services were reviewed.

The building of the Link Project by Multispan began in November 2012, and construction was completed on schedule in June 2013. The development is intended to be transformational in nature. It expands on Council's strategic objective for an interactive Cultural Centre that is the town's Community Hub and further assists in establishing Richardson Place as a positive, creative and supportive place for the community to interact.

Centrally located within the precinct, the new building will be the beating heart of the vibrant community hub, creating seamless connections to sport, recreation, food, arts and culture. Whilst the space will function as a library by day, it can be readily changed to meet the needs of the community after hours with opportunities to book the space for after hour's functions and meetings.



Internal fitout begins

The Community Library will move into the new space in July 2013. It is anticipated that after hours community use will evolve over time as the community grows accustomed to this new facility and recognises its potential for meetings, functions and activities.



English Conversation Group Participants

The program is held weekly for a period of 8 weeks every term. The feedback has been extremely positive and the outcomes and development of participants have enabled them to become involved in the community and develop confidence and life skills.

Kid's Own Publishing – May 2013

In 2012 the library was successful in its application to host Kid's Own Publishing, as part of the 2013 Come Out festival. This was supported by Public Library Services and enabled Kid's Own Publishing Workshops and a community residency to take place in May 2013, with the result being a professionally published book developed by the children from Roxby Downs and districts.

During May, artist Kathy Holowko and Victoria Ryle facilitated the workshops where students from Andamooka Primary School, Roxby Downs Area School and St Barbara's Parish School attended workshops during school hours, where they made and published their own book. A total of 46 students attended, and were supported by teachers and parents. In addition they also contributed material and art for the community published book. The community session on the Saturday was well attended (25 parents and children), and participants also made and published their own books.

This was an exciting program which raised the profile of the library and enabled links between the schools and parents/caregivers to occur. In addition networking between the artists and facilitators from Kid's Own Publishing, and Veronica Matthews from Public Library services was very worthwhile for library and council staff.

Leisure Services

The Roxby Downs Leisure Centre comprises two indoor basketball stadiums, three squash courts, gym, kiosk; an outdoor swimming pool which incorporates a 25m solar heated main pool plus interactive water play features, and an indoor heated 16.6m rehabilitation and teaching pool. Adjacent are two outdoor netball and three tennis courts with associated ovals combining to form the recreation hub for the community.

Under the direct management and operation of Council through the separately created Roxby Leisure Business Unit Council is directly responsible for all revenue and expenditure but with operational staff and maintenance externally sourced. By using external contract staffing, Council has been able to have more direct operational control that has enabled greater flexibility in meeting ever changing community needs.



Junior sport in Action

A range of Sporting Groups utilise the centre including: Senior and Junior Football, Senior and Junior Basketball, Senior and Junior Netball, Tennis, Swim Club, Volleyball, Squash and Cricket. In addition to the sporting groups Roxby Leisure also provides centre based sports such as: mixed netball; junior and senior soccer; touch football and hockey. An increase of

participation to centre based has been evident with an example of mixed netball increasing their teams.



Junior Soccer & Senior Netball

Gym

There is a strong focus on fitness and healthy lifestyle commitments by Roxby Leisure to the community. There has been a slight decrease in memberships which has been mainly due to the economic down turn of the town. Despite the fall in memberships; gym attendance slightly increased by 2% over the 12 months. Group fitness attendance decreased with lack of qualified instructors available within the town.



Pulse Fitness - Leisure Centre Gymnasium

Major Capital Works

Major capital works undertaken during 2012/13 included:

- LINK Building
- Repainting of the exterior and some interior areas of the leisure centre
- New shades and benches for Netball Courts

Swimming

Swimming facilities offered by the 25m solar heated swimming pool and accompanying leisure aquatic spaces have been extremely well patronised with a number of special events including BHP Billiton Christmas parties and birthday parties.



Roxby Downs Aquatic Facility

The indoor aquatic and hydrotherapy pool has been a major draw card for the Roxby Leisure Swim School's development. Not only has the facility been used for rehabilitation and lap swimming but an established Learn to Swim program has been a major success.



Indoor Aquatic and Hydrotherapy Pool

During the outdoor pool season which runs from October to March there has been a slight decrease in usage compared to previous years. Again this has been contributed to the down turn of the town.

Youth

Council supports young people through a variety of Community Services programs. During 2013, Council's Community Team reinvigorated the Youth Forum (Youth Advisory Committee). To June 30th 2013, the YAC has been involved in coordinating events and the group is growing in both size and stature around the community. This group of young people is developing leadership skills within our town.



The YAC Team

The Youth Centre was used to host a Gaming night for young people, where they could showcase their skills with games and school holiday activities were also run from this site.

Council hosted the Amazing Race around Roxby for National Youth Week 2013 working in partnership with Roxby Downs Area School. The Amazing Race showcased uniqueness and points of interest for youth, with reoccurring themes of our diversity, community contribution, healthy living, volunteering opportunities and roles that community and service groups provide for youth in general. The Amazing Race also brought an opportunity for Muso Magic to host music workshops and Roxby Downs features on an episode of Outback tracks on Imparja TV.



Amazing Race Around Roxby

Government Housing

Council has had another busy year acting as a key agent for Government housing. Council entered into an agreement with the State Government's Building Management, Accommodation and Property Services division in 2007. This department provides housing to state government employees across Roxby Downs and Andamooka who are appointed to roles in Police, Health, Natural Resources and Education.

When Council commenced as a key agent in 2007 it managed 52 houses. The portfolio has now grown to 105 properties. This includes 7 properties which were handed over with the release of the latest subdivision in Roxby Down this year, adding some very welcome brand new homes to the portfolio of housing currently held. This generated a lot of activity as many tenants relocated to the newer properties requiring numerous in and outgoing inspections.

The end of the school year again posed to be one of the busiest times of the year due to the transient nature of our community, people choosing to vacate prior to Christmas and relocate before the new school year commenced. Despite only 63 properties currently being tenanted, regular inspections and monitoring are still required on vacant properties. After very strong winds it was discovered a tree was down in one backyard. During periods of vacancy other properties have had maintenance carried out including 2 new kitchens and 3 new verandahs / pergola areas. All maintenance reported from inspections is followed up and carried out by the Building Management, Accommodation and Property Services division's appointed contractors.



Undertaking Government Housing Inspection

Roxby Roadsafe

Council is proud to support the Roxby RoadSafe Forum. This community road safety Forum includes representatives from Council, the Community Board, Health Services, local transport operators, Roxby Downs Police and the Emergency Services as well as other interested members of the community.



The Forum was very active during the year with new promotional items ordered and Road safety bags handed out during the Amazing Race, a National Youth Week event. Planning also commenced to establish a Positive Ps program in conjunction with Roxby Police. This 6 month program will reward good driver behaviour and will be rolled out in the second half of 2013.

Regular articles on road safety were published in the Monitor Newspaper in an effort to raise community awareness of road safety issues. The committee takes community road safety very seriously and issues of concern that were raised during the year included the ongoing issue of speeding on Olympic Way, people not wearing seatbelts, child and pedestrian safety and safety of cyclists.

In December 2012 Roxby Roadsafe was successful in securing funding of \$4,500 from Department of Planning, Transport and Infrastructure to run a "Baby Buckle Up" child restraints community education program. Roxby Roadsafe engaged the services of Red Cross Baby Seats to deliver the program which included a "train the trainer" session, information stand and car checking service which took place during the Happy and Healthy Expo on 4 May 2013.



Participants in the Baby Buckle Up Program

Services SA

Council has been operating as the local service centre for Transport SA transactions since 2007. Since that time the service has proven very popular and prompted Council to extend the hours of operation from 2 days to 5 days a week last financial year. As a result, transactions are now evenly spread across the week which has led to reduced waiting times and queues. The services provided include licence applications and renewals, motor vehicle and boat registrations and renewals and learner permit testing. The service operates Monday to Friday from 9.00am to 4.30pm.

Communicating with the Community

Council uses a wide variety of communication methods to ensure information reaches a wide audience. These methods include:

- The Vibe Radio Show
- on RoxFM
- Emergency announcements on RoxFM
- A full page of latest news in the Monitor Newspaper each week
- Notices on community noticeboards in the shopping mall and in other strategic locations
- Website
- Brochures and flyers
- TV Screens in Council reception area and the library



The Vibe

As part of a review of our communication strategies the Community Team recognised that there was an opportunity to expand the Council's weekly half hour radio segment on RoxFM. In January 2013 members of the Community Team were trained to work on air and how to produce a radio show. Once fully trained they created the 'The Vibe' community radio show, which airs every Friday. Council also sponsors the Vibe community notice board that airs several times a day.

The Vibe is a one hour show highlighting upcoming events and news from local community groups and not for profit organisations. Guests from these groups are often invited to come along to talk on air about their event, group or cause in an effort to increase involvement and community participation. The show is produced and presented by staff from the Community team, and was runner up for an award at the South Australian Community Broadcast Awards in 2013.



Sasha Yantewo, Laura Gray & Kath Messner, co-presenters of 'the Vibe' and Community Notice Board

The Monitor Community Newspaper

THE MONITOR—Your Community Newspaper, hit the streets in April 2003 so 2013 marks the newspaper's 10th anniversary. The newspaper has achieved high acclaim and widespread community acceptance, not just in Roxby Downs

but in the surrounding townships of Andamooka, Woomera, Pimba, William Creek, Marree and outlying stations.



The Monitor is distributed free to all households in Roxby Downs as well as 23 outlying townships. In 2005 the paper moved from a fortnightly distribution to a weekly basis.

Initially Council technically owned the paper, but in a custodial capacity only with all management carried out externally and independently with Council exercising no editorial control. By November 2007, however, the Monitor's financial operations were sound enough for it to be transitioned to an Incorporated Association.

The paper distributes 3,700 copies and has 2,500 readers on line per month. The estimated readership is 6,000 per week. The paper provides seven local jobs across a diversity of skills and participates in the RITE Program to give local young people the opportunity to experience the newspaper publishing industry.

Dedicated to delivering local news and information every week the paper has a strong local community focus.

RoxFM Community Radio



Council continues to support the outstandingly successful community radio station RoxFM by providing building space within the Roxby Downs Cultural Precinct. The radio station is considered to be a vital community asset and in 2013 the station also celebrated its 10th anniversary. RoxFM has won numerous awards and has continued to flourish against growing competition from other broadcasters (not for profit and commercial radio stations) who relay their content into the township.

Despite the competition in 2007/08 RoxFM was rated in an independent survey by the University of Queensland as the number one listened to radio station in Roxby Downs. Its community roots are driven by its band of committed volunteers who have forged strong links with all sections of the community, sporting and community groups and local businesses.

The station is widely respected by its listeners, advertisers and the state wide network of Community Radio Stations. It is particularly noted for its Youth Presenters program which encourages and supports people as young as 12 years of age to be presenters on the station.

Community Website

In 2002 Council established and has continued to operate the Roxby Downs Dot Com Community Website. Council manages the website on behalf of the community and continues to regularly update and enhance content. This website provides the community with access to a range of local business, community and council information. In 2011 the website was completely overhauled and redesigned. The fresh new look aims to be a one stop shop for accessing a vast array of

information about every aspect of living, working, visiting and doing business in Roxby Downs.



Website portal

As the first port of call for many people considering a move to Roxby Downs, the website performs a vital function in promoting Roxby Downs as great place to live, work and raise a family. Relocation decisions are often based on information sourced online, particularly by people from interstate and overseas who may be unfamiliar with Australia or living in an outback environment. It is, therefore, important to communicate through photographs, information and other weblinks the vast array of activities, services and facilities available to residents and to promote the quality of life factors that attract people from all over the world.

The website includes information on: health services; education options; sport and recreation clubs; arts and cultural facilities; activities and facilities for children and young people; events and functions; churches and religious services; businesses; and links to employment agencies. The website also has direct links to The Monitor Newspaper and RoxFM.

The site is attracting high traffic from overseas and Australia wide as well as locals looking for specific information. With a full time webmaster updating information and updating local users the site will be a continuous work in progress. Log onto www.roxydowns.com to regularly see the updates.



Council Portal

Community Events and Programs

Council supports a number of community events throughout the year. Members of the Community Team assist various forums with the planning and running of their events. This support includes providing event management advice, marketing and promotion, financial management, volunteer management and infrastructure management. Roxby Power staff assist with electrical needs while members of the Municipal Works team and external contractors ensure that

the main street and other event venues are well maintained before and after events in areas such as waste management, road closures, rotating banners and gardening. Staff of Roxby Leisure support events taking place in the various venues located within the Cultural and Leisure Precinct. The events supported during the year included:

- Happy and Healthy Expo
- World Food and Music Festival
- NAIDOC celebrations
- Business Awards

At Christmas time Roxby Power staff install Christmas lights in the mainstreet in time for the annual Christmas pageant.

Every January Council staff organise an Australia Day Community Breakfast. They volunteer their time in cooking the special barbecue breakfasts for over 250 hungry patrons.



Community team preparing for the Australia Day community breakfast

In March Council staff organised the Colourfest Short Film Festival to celebrate Harmony Day. The films screened shared the various and sometimes difficult journeys that people from other countries face when they make the decision to immigrate to Australia.

Staff also organised Cleanup Australia Day in March with great support from almost 70 community volunteers. Approximately 40 bags of rubbish were collected from around the main and northern side of town.

Adult Community Education

Council successfully applied for ACE Provider status which opened the door to secure *Skills for All* funding from the State Government. An Adult Community Education Program has been developed targeting women looking to return to the workforce after a period of absence and migrants. A 11 week program of workshops aimed at developing employability skills will be rolled out in the second half of 2013 and early 2014.

Community Mentoring Program

Council is pleased to support the community mentoring program. Council is working in partnership with the Roxby Downs Community Board and Roxby Downs Area School to re-activate the program which aims to re-engage at risk or disengaged students with schooling and community participation. Council has incorporated the coordination role with the Community Team with Kath Messner managing the program.

25th Birthday Celebrations

On the 5th November 1988 the town of Roxby Downs was officially opened. To mark the 25th anniversary, which falls in November 2013. Staff from the Council and BHP Billiton and representatives from the Community Board are working together to plan a day of festivities and celebrations.



Planning and preparations began in early 2013. The event promises to be a major event in Roxby's social calendar and at least 3,000 people are expected to attend. It is anticipated that the event will also attract former residents who are keen to reconnect with the Roxby Downs Community.

Roxby Stories Project

Council was proud to partner with the Roxby Downs Community Board in the planning of the Roxby Stories Project. The project involved volunteers and council staff being trained in oral interviewing techniques and other story capturing methods to collect the memories of past and present residents of Roxby Downs. Residents were also invited to donate or lend memorabilia and photographs.

The aim of the project was to paint a picture of what life was like when the town was first established and during its formative years. Stories were collected from early pioneers, pastoralists, Indigenous people and overseas migrants. The stories reflect pioneering spirit, risk and adversity, a "can do" attitude, resilience, innovation and spirit of fun and adventure. Roxby Downs would not be the place it is today without this rich cultural legacy.

When the story collection period ends the information and materials gathered will be curated into a public exhibition which will go on display during the 25th Birthday celebrations in November 2013. Information gathered will also form part of the library's local history collection creating a permanent record for future generations.

Branding & Mainstreet Strategy

Branding

In early 2012 Council embarked on a bold new strategy to create a recognisable and marketable identity for the Roxby Downs community. Drawing on the theme of YOUNG, VIBRANT COMMUNITY all marketing materials including street banners, brochures, websites, and business cards utilise the theme.

A key part of the branding is the graphic element of the sun/waving hand. Nothing epitomises the Australian Outback more than the sun. At the same time this graphic element depicts a friendly waving hand symbolising the close knit and welcoming community that is Roxby Downs.



As part of an integrated approach to marketing Richardson Place a series of themed street banners have been created to introduce colour and vibrancy to this precinct and contribute to the sense of place and town pride. The banners incorporate the young vibrant community branding and are

used to promote events as well as reflect our young vibrant community.

The banners are rotated regularly to create interest and movement in the main street. There are 20 banner poles located on both sides of the street and the suite of banners promote specific events throughout the year including events like the Red Earth Festival, World Food and Music Festival, Christmas Pageant, Remembrance Day, Anzac Day, and events celebrating Indigenous culture.



Main Street Banners

Community Flag

As part of the branding stranding a new community flag has been created which forms part of the suite of flags that are raised daily at the War Memorial. Along with the Australian Flag, Aboriginal and Torres Strait Islander Flag and Council Flag the new community flag represents local residents and the contribution they make to the community.



Welcome Bag

Council has produced a welcome bag for new residents containing information about a range of council services.

The bags are distributed at the time new residents sign up for electricity and are also available from the Visitor Information Centre.



Welcome Bag

Works & Services

During the year a range of Municipal works and services were undertaken during the year including the following:

- Installation of seating at the Netball courts enabling a bigger area for spectators to be able to sit and watch.
- New practice cricket nets have been installed.
- New black plastic fencing was installed between the tennis courts and the netball courts.
- The banners in Richardson place are continually upgraded and changed.
- The garden area at the Burgoyne end of the Council Office has been upgraded with more plants being placed in the area.

Trees for Towns

This project incorporated Local Schools and Community Volunteers who helped with the propagation of the seedlings. Irrigation was laid to the area and seedlings were planted along and throughout the sand dunes along Burgoyne Street opposite the Myall Grove Caravan Park.



Council staff showing St Barbara's children how to plant the trees

Vandalism

Council continues its repairs due to the ongoing problem of vandalism to its signage throughout various local streets. Graffiti is removed from the playgrounds etc as soon as possible. Vandalism is a regular occurrence in the Lions Park with broken glass and rubbish being left throughout, not only creating an unsightly mess but also a hazard for those who use the park.



Broken Glass - part of the Vandalism in the Lions Park

Parking

The Parking Officer continues to monitor the parking within the township. Immediate expiations are issued to those who park illegally in the school drop off, bus, loading and disabled zones.

Council endeavours to educate the Public about the reasons for not parking on the verge and footpath and damaging costly infrastructure such as the irrigation.

Roads

- General maintenance and clean up including trimming trees that pose a visibility issue
- Street sweeping
- Line marking

Small Oval Upgrade

As part of the continuous improvement program the small oval surface was upgraded after the installation of the new oval lights. An up to date irrigation system was installed, including new piping, sprinklers as well as new grass. The new irrigation system allows the watering of the oval to be remotely controlled and programmed.

Due to this upgrade we now have a multi functional sporting facility, the oval is suitable for a variety of sport with the ability to be played at night.



Small Oval Upgrade

Playground Reserves

Council has six playgrounds which receive ongoing monthly safety checks as well as three monthly full safety audits. The Lions Park playground this year received new play equipment.



New Playground Equipment for the Lions Park

Ongoing Public Education

Council takes every opportunity to educate residents on illegal parking, recycling and other Council matters through its weekly radio sessions and also its Council page in the local community newspaper.

Dogs & Cats



As part of Council’s management responsibilities under the *Dog and Cat Management Act 1995* a range of formal activities and complaints were attended to. A summary of relevant statistics are as follows:

Item	2011/12	2012/13
Dog Registrations	866	882
Dog Expiations	183	45
Dog Complaints	4	68
Dog Impoundments	61	73
Dog Attack Reports	1	1
Dog Expiation Income	\$12,142	\$3,730
Dog Registration Fees	\$26,737	\$26,876
Cat Registrations	157	180
Cat Expiations	5	12
Cat Registration Fees	\$4,175	\$3,743
Cat Nuisance Reports	6	43

Council’s Animal Management Plan which was adopted in August 2007 and By-Law No 2 which was introduced for dogs and cats in October 2008 have been upheld by Council and residents.

All cats must be registered, de-sexed and micro chipped and contained on the property. Approval to house more than 2 dogs/cats per property must be obtained prior to registration.

Waste Management

Roxby Downs Opal Road Land Fill continues to open 7 days a week (1pm to 6pm) and is a free service to all residents for domestic waste disposal. However a commercial waste fee applies to all commercial rubbish.

Council is obligated to manage the landfill to conditions set out in its Licence. These include the covering of rubbish daily to help to minimise the spreading of litter by the wind or the crows. Council is also active in creating a fire break around the landfill area annually.

Council’s kerbside recycling program has now been in operation for over 12 months, with most of the residents adapting well to the new service. However we are still experiencing a high level of contamination of the recycling and green waste bins which has the potential to render the whole truck-load of recycling unviable. As a result random bin checks have been put in place, resulting in the non-complying bins being stickered and it becomes the resident’s responsibility to re-sort the contents.

Storm Water System

Councils’ storm water system comprises 240 storm water side entry pits connected to 12.5 km of various sized storm water pipes, 8.5 km open drains, 10 storm catchment, detention and retention dams. The majority of the town is naturally drained but in some locations areas are drained with the aid of two small storm water pumping stations. The Town has been well designed to ensure that for moderate storm events, stormwater is contained within the storm water system. For larger rarer events some sections of road double as a minor floodway for short periods.

Annual clearing of silt and rubbish from pits and drains and storm water earth drains. The challenge, however, is to manage debris associated with woodchip areas which from time to time are picked up into the stormwater system and can cause minor blockages. During the year a complete condition report was carried out on the 240 side entry pits with a maintenance schedule to be implemented in 2014. The side entry pits were also cleaned out as well as selected drains.

Environmental Health

Council has a long standing arrangement with Salisbury Council to perform all Environmental Health functions. The only exception is immunisation services which are provided by the Roxby Downs Health Service/Medical practice. Environmental Health Officers attend Roxby Downs on a monthly basis, with supplementary support via phone, fax and email. Work carried out during the year included the following:

- Health promotion, during inspections/investigations with free literature on various subjects available from the Council Office and Medical Centre.
- Public and limited access swimming pools are monitored daily by the relevant pool operators and are inspected by Environmental Health Officers on a regular basis when the pools are open for use
- New legislation *Public and Environmental Health (Legionella) Regulations 2008* has been enacted requiring all Councils to register High Risk Manufactured Water Systems (Cooling Water and Warm Water Systems). A total of 471 Warm Water Systems have been registered with Council and are inspected for compliance on an annual basis (via third party inspectors). Roxby Downs does not have any Cooling Water Systems.
- Roxby Downs Council has 24 food businesses which are assessed for compliance against the *Food Act 2001* and the Food Safety Standards. A total of 55 food inspections were undertaken in the last financial year. Twelve follow up inspections were conducted and 1 food complaint investigated.

Public Health Plan

As part of the responsibilities arising from the *South Australian Public Health Act 2011* Council is required to prepare and implement a regional health plan. The Act recognises that councils provide leadership and public health in their regions and also impact on the health of their communities by what they do and do not do. Many local government activities have links to public health. These activities include: waste management, environmental health; building inspections; planning and development approvals, infrastructure (footpaths, parks, shade); animal management, sport and recreation; community services; emergency management; and environment.

The community identified health as a high priority in preparation of the Roxby Downs Community Plan (2005) and aspired for Roxby Downs to be recognised as a healthy town. With this in mind Council has been proactive in the planning process and engaged consultants from Healthy Environs to prepare the plan. Consultation sessions are planned with Council staff, and members of the local health profession to inform and add value to the plan. Council’s Public Health Plan will also have regard to the State Health Plan due for release in late 2013 and other regional health plans.

Development

Council is required to assess all forms of development alongside its Development Plan, as well as the Building Rules under the Development Act and associated Regulations. This is carried out under long standing arrangements with both Salisbury Council (building assessment) and Stewart Payne of Whyalla (planning approvals) who attend Roxby on at least a monthly basis, with supplementary support via phone, fax & email.



Aerial view of new developments

Forms and guidelines related to development can be obtained from Council’s website:

<http://www.roxydowns.com/Council/m-building-planning>.

Development Activity

Development Assessment activity carried out during the year is highlighted in the following table:

Item	2011/12	2012/13
Dwellings	131	0
Additions/alterations	7	4
Carports, Outbuildings Verandas	79	53
Signs	1	0
Swimming Pools	6	8
Flats/Units	0	31
Business/ Commercial	4	3
Industrial	5	8
Other	6	8
Land Division	4	1
Camp Extension	1	1
Total Applications	244	117
Estimated Expenditure	\$73.6m	\$45.9

Activity was subdued as a result of the tail off in works which were being undertaken in a anticipation of the Olympic Dam Expansion Project. With the deferral of the project announced in August 2012, new dwelling activity ceased after significant construction activity in the 2011/2012 year. Planned major upgrades to the waste water treatment plant were put on hold, although Council is to undertake a more modest upgrade and expansion to the plant in the current financial year to improve efficiency and increase the amount of water available for re-use.

While total value of development for the year was still appears comparable with 2011/12 this is mainly associated with the Olympic Dam camp expansion which was valued at \$39m.

Council undertook construction of a new library during the year. Due to the nature of this development, Council was able to perform the role of the development authority and undertook assessment and approval of this facility. As Council utilises external consultants for its Development Act services, it can maintain suitable separation between its role as an approval authority and developer. Other Council development requiring consent included new storage sheds associated with the recreation centre. Other smaller scale types of development such as shade structures, and other street furniture, recreation sheds and the like is exempt from approvals under the Development Act.

New Development Plan

During the preparation of the Olympic Dam Environmental Impact Statement, a new town masterplan was formulated to allow for the expansion of the town and the application of new design philosophies. In order to implement the masterplan, which identified housing expansion areas, new industrial areas and changes to the town centre as well as a range of provisions guiding new development, a revision to the Roxby Downs Development Plan was required. The revised plan was subject of considerable input from Council to resolve a number of issues with the old plan and to ensure that the document was useable and practical in its application. The new plan was authorised in October 2012 and has been in operation since then.

As the expansion has been deferred and may be more of an incremental project, the suitability of the revised plan is being further reviewed. Also under review are a number of specific provisions of the masterplan which seek to promote people friendly spaces, good urban design, pedestrian and cycle linkages and innovative approached to traffic management. How these matters might best be incorporated into a statutory planning document are the subject of ongoing investigation. Should it be determined that a further amendment to the plan in necessary to implement masterplan provisions and to modify expansion plans, a further development plan amendment is likely to be commenced in the current year.

Enforcement Activities

Council has powers under the Development Act and Local Government Act to address matters such as illegal or unapproved development, unsightly conditions, non-compliance with conditions of consent and the like. It has taken enforcement action in relation to a number of properties during the year. Of particular issue has been the placement of structures, such as containers on land without first gaining consent. Where these have been positioned in view of adjoining properties, Council has required their removal.

A number of unsightly condition matters have also been addressed and continue to be pursued where compliance has not yet occurred. Under the Development Act, expiation fees of \$750 apply for failure to comply with an enforcement notice while Council may take legal action through the courts and seeking penalties of up to \$8,000.

Under the Local Government Act, fines also apply for non-compliance with orders, or Council may undertake the works required in the order and charge landowner the costs incurred. Generally, Council has been able to achieve a reasonable level of compliance when orders have been issued.

Roxby Power

Council's appointment as a power distribution authority for the Roxby Downs Township arises as a consequence of Section 18 of the Schedule to the Roxby Downs (Indenture Ratification) Act 1982, which inter alia specifies the rationale and level of tariffs that can be charged for electricity.



As the Indenture preceded the introduction of the National Electricity market, Council is exempt from the provisions of the National Electricity Market which introduced full contestability into South Australia for all consumers on 1 January 2003. This situation also applies to BHP Billiton who is the sole licensee for retail and distribution of electricity to Roxby Downs and Olympic Dam.

Council holds a Notice of Exemption from the National Energy Retail Market by the Minister for Mineral Resources and is required to comply with specific licence conditions and various codes such as the Retail and Distribution Code. The electricity operations are run as a separate business unit under the ROXBY POWER banner. This includes the provision of public street lighting, which is separately charged to Council's Municipal operations.

BHP Billiton owns 256kV and 132kV power lines that transmit electricity from the national grid at Port Augusta to Olympic Dam. A 33kV line then serves the Roxby Township where Roxby Power takes control.

Electricity meters are read concurrently with water meters on a quarterly basis at the end of June, September, December and March each year. Accounts are sent out early the following month. Customers can pay by cash, cheque, credit card, EFT, or direct debit from a nominated bank account.

Electricity Retail

Electricity Usage

A breakdown on customer usage is shown as follows:

Tariffs	2012/13		2011/12	
	No	Annual Use MW.hrs	No	Annual Use MW.hrs
M	1611	11,572.9	1700	9,878.4
C	2	13.2	2	77
J	149	298.8	167	355.3
S	65	341.9	70	1,251.6
D & N	15	1848.6	16	1901.7
HVD	1	2813	1	2,875.2
LVD	2	4932.4	2	3157.2
Other	1	.8	3	12.6
Solar	39	-116.8	22	-26.2
Totals		21704.8		19,509

A change in special tariffs rationalised to 2 types, HVD and LVD. Roxby Downs Caravan Park closure removed customer from LVD Tariffs. – Table data per ESCOSA Annual Report.



Street light pole damaged by vehicle was replaced.

Meters

Roxby Power will continue with its meter replacement and upgrades. 200 digital meters were installed last year and 120 meters planned for the new financial year. Digital metering will be used to replace mechanical style meters as this provides better analysis of power usage allowing us to provide more informative data to customers.

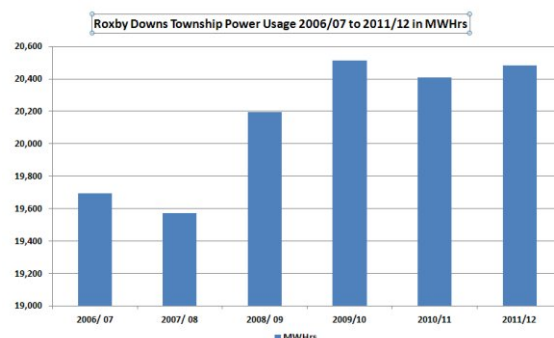
Solar

Roxby Power installed 11 new Solar System buyback meters. They were all installed as Domestic systems, ranging in size from 1.5 kW up to 10 kW. We now have 183 kW of solar systems connected to our network. Future notifications have been received for 4 systems more at the time of writing.

Township Power Consumption

Growth in total power consumption MW (including street lighting) over the past 6 years is shown as follows:

2012/13	20,904	2009/10	20512
2011/12	20,484	2008/09	20,195
2010/11	20,407	2007/08	19,573



Power consumption overall was up compared to the 2011/12 year, Additional 60 houses in Subdivision C and several industrial developments have added more load.



One of several landscaping projects, in this case to replace a failed retainer wall.

Electricity Tariffs

A summary of Roxby Power’s tariffs (including GST) adopted from 1 January 2013 is shown below.

Customers < 160 MW.hr pa.	Supply Charge \$ per qtr.	Supply Rate Cents per kw.hr	
M – Domestic Light & Power	\$55.00	26.55	
C - Charitable Institutions	\$55.00	26.55	
J – Off Peak Hot Water	Nil	13.69	
SOLA – Solar Buyback		23.63	
S –General Supply	\$55.00	28.58 (first 7500 kw.hr per qtr) 30.00 (thereafter)	
D & N – General Supply Time of Use	\$55.00	33.40 (peak 7am to 9pm Mon – Fri) 17.41 (other times)	
Customers > 160 MW hr pa.	Annual Max Demand	Annual Max Demand Rate \$ per KVA	Supply Rate Cents per kw.hr
HVD – High Voltage Demand (<1 MVA)	First 150KVA	\$17.729	17.51 (peak 7am to 9pm Mon – Fri) 9.66 (other times)
	Next 150KVA	\$11.905	
	Next 750KVA	\$9.721	
	Balance KVA	\$8.264	
LVD – Low Voltage Demand (>80KVA)	First 150KVA	\$13.788	20.52 (peak 7am to 9pm Mon – Fri) 10.87 (other times)
	Next 150KVA	\$9.259	
	Next 750KVA	\$7.561	
	Balance KVA	\$6.427	
Monthly Service Charge Customers > 160MW.hr pa incl meter reading, access and communications fee.	\$120.00		
New Customer Bond (Retained for 2yrs)	\$550.00		

Electricity Distribution

The Roxby Downs electrical distribution system is highly reliable in its operation. It includes 6.5km of 11kV overhead mains, 19km of 11kV underground mains, 30.6km underground Low Voltage Mains, 1 x 11kV Pole Mounted Transformer and 34 x 11kV Pad mount Transformers and a range of township street lights.

General Snapshot of Works Undertaken

Incidents of vehicular damage saw 6 service pillars repaired or replaced, Some of these required local power outages to repair. Clearance and landscaping works were undertaken at several High Voltage plant locations: CB10 - clear around compound, RM08 – replace failing retaining wall, clean and tidy, restore hardstand. SP425 Fit retainer and realign pillar. landscaping has been replaced around 2 street lights on Olympic Way and one on Callana St in the industrial area. These retainer walls were failing and needed replacement.

Roxby Power trialled several models of LED lighting for evaluation.

Several models were chosen for in depth evaluation and 10 x 35W lights were installed in Quandong Street and 30 x 180W lights installed on Pioneer Drive. To date these are successful. In addition to the new light we are trialling a new electronic control system SEMS, This also seems to work well. Technicians travelled from China to install and test the SEMS system.



New LED light trial in Quandong St with 10 35W lights installed. The new Lights are also connected to a new Electronic Control system

Audits and Annual Reports

Annual Safety and Operational Audit reports were completed for the Office of the Technical Regulator (OTR) and Essential Services Commission of SA (ESCOSA). Both the reports were accepted and approved.

Outages and Disruptions

The BHP Billiton township feeder suffered 3 outages during the year, some simple faults on the main feeder, mainly the result of lightning strikes and storm damage. There were also some planned outages for maintenance. Roxby power had 2 outages, one related to an overload in transformer S-23 in Sub C, and the other was a pillar damaged by a vehicle.

Street lighting

Roxby power undertook 8 maintenance programs for the year. A total of 152 street lights were maintained, with 13 light fittings changed and 97 globes replaced, plus other minor maintenance.

Other Works

Roxby Power also assisted with the installation of the new commercial Digital TV services, and the installation of the new SBS radio service. Council has created its own Transmission site the now houses the Imparja and southern Cross digital services, and JJJ and SBS FM Radio services. Rox FM may also install its transmitters at this site. The new site is located at the Electrical Depot on Olympic Way.



New digital TV tower and satellite dishes, also has Radio antenna. Transmission equipment facility is within the Depot shed

Roxby Water

Council's appointment as a Water Distribution and Sewerage Authority for the Roxby Downs Township arises as a result of Section 13 of the Schedule to the Roxby Downs (Indenture Ratification) Act 1982.



This Section requires Council to comply with standards normally applicable by SA Water, and specifies that Council should take practical efforts in sewerage effluent wastewater re-use, specifies how much we can pay for water and also that profits can be transferred back to the Municipality. Council operates water and sewerage services under the ROXBY WATER banner as a separate business unit.

In January 2013 amendments to the Water Industry Act came into effect with Council requiring and obtaining a Water Industry Retail Licence issued by the Essential Services Commission of South Australia. A number of provisions for retailing came into being; although Council was up to this time operating the Business Unit on principles similar to Councils electricity operations such that customers saw little if any change in operations.

Water meters are read concurrently with electricity meters on a quarterly basis at the end of June, September, December and March each year. Some 1,562 accounts for water and sewerage are sent out early the following month. Customers can pay by cash, cheque, credit card, EFT or direct debit from a nominated bank account.

Water Supply

Water for Roxby Downs, Olympic Dam and the mine site is sourced from the Great Artesian Basin near the southern and eastern areas of Lake Eyre. Pumped some 200 km south to a desalination plant on the BHP Billiton mining lease, water is then cooled, desalinated and stored for later distribution. Water for the township is then pumped some 10km to a covered water supply dam on the outskirts of town.

Roxby Water then purchases water from BHP Billiton at a predetermined price set out in the *Indenture*. Council then distributes, checks the quality against water quality standards and if needed, chlorinates the water at our pump station before pumping to residents within the township via approximately 38 km of pipe work.

Roxby's water quality is best described as being very soft, of high quality, having a small amount of natural fluoride and low in dissolved solids. Water has been tested and compared against a range of other urban water supplies and bottled water with favourable results. To ensure quality delivered to the customer regular monitoring is carried out, to check both operational and regulatory parameters.

Water Rates & Consumption

Council operates a 3 tiered incentive based pricing structure for water. Charges are based on allocated access units according to the size of the water meter serving the property.

Water charges are set per calendar year. Those rates are effective from January 2013 are as follows:

All Properties	Charges per access unit per quarter
Supply Charge	\$45.00
First 34 kl	\$1.75 per kl
34 – 120 kl	\$3.40 per kl
Over 120 kl	\$5.20 per kl

On a regular basis these rates will be analysed to see if some refinement is required.

Water Consumption

Notwithstanding the very low rainfall, high pool ownership and young age of our community water consumption continues to be moderate and compares favourably with other regional communities.

Statistic	2012/13	2011/12	2010/11
Volume of water sold to customers (kl)	671,000	660,638	641,840
Average Price per kl	\$3.77	\$3.52	\$3.14
Estimated township population	4,500	4,774	4,948
Total water consumption. (litres/head per day)	408	378	355

Notes:

- (i) The above table should be used as an overall guide only but a given that populations are estimates.
- (ii) Under the *Indenture* a minimum allowance of 650 litres of water per head per day plus a reasonably sufficient quantity for parks & gardens and community parks, needs to be provided to the Town. Council remains well within this allowance.
- (iii) Current and historical consumption is below this amount and favourable considering our low rainfall, young community and large and ever increasing number of domestic swimming pools.
- (iv) 2011/12 includes water used in BHP Billiton's Subdivisions B & C residential development and Light industrial area.



New 20mm water meter

Water Works

Various capital replacement water works were carried out during the year including the following:

- 497 street fire hydrants were cleaned out and checked with no repairs needed.
- 6 water main repairs.
- Two (2) yearly maintenance and calibration checks for Town Water Supply pumping station.
- 24 water meter taps repaired.
- Rolling 5 year water meter replacement program established to commence 2nd half of 2013.

Dump Ezy Site



In 2011 Council installed a Dump Ezy unit providing visitors and residents with an environmentally friendly way of disposing of wastewater. Roxby Downs is a popular stop off point to those travelling north and venturing into the outback and this unit provides visitors with caravans and motor homes with a disposal point to empty waste tanks before setting off to more remote areas.

To prevent vandalism and misuse those wishing to use the Ezy Dump are required to collect a key and pay a \$10 deposit from either the Visitors Information Centre BP Service Station or Myall Caravan Park, during business hours. This deposit will be fully refunded upon return of the key. The Dump Ezy unit is situated on Olympic Way, just before the BP Service Station on the right hand side. Instructions on how to safely operate the unit are located at the site.

During 2012/2013 the site was used 82 times primarily during the tourist season which runs between March and November.

Sewerage Services

Roxby Water also provides a full sewerage system to all 1,633 properties within the township. Sewage and sullage are transported through some 35km of sewerage mains, manholes and 9 pump stations and pumped to a series of lagoons to the west of the township.



Sewer lagoon monitoring. During the year 110ML of treated recycled water was used on the golf course.

This system represents good environmental practice and provides the community with a saving of many thousands of dollars in watering the golf course. However, our high evaporation rate (approximately 3m per year), and reduced storage capacity means that we sometimes have to restrict the re-use. Management issues can also arise when large influxes of stormwater enter the primary dams.

Water intended for re-use (i.e. irrigation purposes of the golf course) is pre-treated to meet guidelines for re-use of water. Regular testing is carried out in accordance with the EPA licence and Department of Health requirements.

Over the past ten years with the growth of the town and increase in grass areas, the use of re-use water on Council's ovals has had to be rationalised such that in 2012 all of Council's reuse water has been directed to the golf course. This allows for the optimum and appropriate use with less possibility of public contact due to the nature of the use of the space.

Council has also commenced work to undertake improvements to Council's effluent lagoons and disposal paths though improved irrigation. Works are to be completed in 2014

Sewerage Charging

Since June 2000 Council has used the South Australian Local Government Association property unit system for the charging for sewerage. This followed a major review.

Sewerage charges effective from 1 January 2013 for all freehold properties abutting a sewerage main are \$185 per property unit per quarter. (\$740 per annum). For residential premises, this is currently less than charges that are applied by SA Water in country South Australia for residential properties.

Sewerage Works

Sewerage works carried out during the year included the following:

- 55 sewer inspections were carried out during the year on the new houses in sub section C and house renovations.
- Pump Station major repairs included the overhaul of pump station H, a new no 2 pump was fitted to pump station E. Cleaning of some sewer mains, storm water mains and 10 pump station wet wells was also carried out.
- 6 blocked mains were attended to during the year caused by tree root intrusion, cool drink cans, fat and other objects. On 20 occasions sewer pumps were unblocked due to foreign objects such as tampons, underpants, tennis balls, parts of mop heads, tee shirts and fat intrusion.
- Clean up of sewer pond area.
- Bi-yearly maintenance checks of all pump stations, sewer lagoon recycling area and irrigation shed. Chlorine injector and regulators over hauled at treatment shed.
- Sewer Lagoons treated with Cupricide for algae control
- Samples and data taken and recorded for Sewer Lagoon Licence and independent verification checks.



Underfloor inspection of a new house

Governance & Compliance

Overview

Council operates with 30 permanent full time and part time staff plus various contact service providers. With increased community development and residential development demands, pre-planning for future growth of the town and the need to meet ever increasing compliance requirements, human resources are invariably stretched and will need to be addressed to ensure that the Council is managed effectively. All staff are multi-skilled and act in an interactive way across a wide variety of functions. As at 30 June 2013 the following positions were employed:

Corporate and Community

Administrator; Manager Community Development, Governance & Strategic Support; Community Engagement Officer and OHSW Coordinator, Community Projects Officer; Environment Officer; Administration Assistant, Webmaster & Business Systems Document Control, Workcover & Rehabilitation Coordinator; Cultural and Business Development Consultant (contract service), Human Resources/ OHSW&S/ Strategic Support Advisor (contract service)

Administration

Customer Service Officers (4) & Records Management Officer

Finance

Financial Accountant, Rates/Creditors Officer, Water Services / Payroll Officer, Electricity Service Officer and Financial Advisor (contract service)

Works

Municipal Works Manager, Municipal Works Compliance Officer, Works Operations & Administration/ Government Housing Officer, Electrical Manager, Electrical Works Officer, Water & Sewerage Manager, Water & Sewerage Officer, Contracts Advisor (contract service)

Library

Community Librarian, Library Assistants (4)

Development

Building and Planning Administration Officer; Planning Officer (contract services), Building Surveyor (contract service), Environmental Health Officer (contract service)

Roxby Leisure (contract services)

Roxby Leisure Manager, Culture & Leisure Precinct Staff



Council Reception staff

Decision Making

This section outlines Council's decision making structure and functions of the Council and also describes the Information Statement published by Council in accordance with the requirements of section 9(2) of the *Freedom of Information Act 1991*.

Decision Making Structure & Functions of Council

Decision making structures of Roxby Downs Council are unique in South Australia. Under the *Roxby Downs (Indenture Ratification) Act 1982* the position of 'Administrator' is an Officer of The Crown subject to the direction of the Minister of Mineral Resources and Energy.

BHP Billiton is also formally recognised and along with the State Government contributes equally to fund Council's Municipal deficit. Whilst both partners must approve Council's budget, they have no formal control of the day to day operations of Council which is an independent legal entity. Nevertheless in practice, Council regularly consults with both in a proactive manner.

As a result, the Administrator is effectively a combined "Chief Executive Officer/Mayor." Decisions of "The Administrator" become the decisions of "The Council," like any other Council in South Australia. Compliance with the *Local Government Act 1999* and other relevant legislation is still required, albeit with minor modifications as set out in the Indenture. For practical purposes, where a formal statutory Council decision is required, then formal resolution is recorded.

Notwithstanding these peculiarities, Council has a very open approach relating to exercising its powers. Indeed, as there are no formal meetings there are no deadlines that have to be met in order to address any issues that arise. Council also consults with its community on particular issues that may affect the Council area and has adopted a Public Consultation Policy to assist with this process.

Public consultation can take a variety of forms, including, but not limited to public meetings and forums, project committees, forums, working groups, workshops/seminars, letters to individual residents, surveys, notices published via the Monitor Community Newspaper, advertisements, media coverage and displays and exhibitions.

During the year through implementation of the Roxby Downs Community Plan, Council has been able to expand the community's input and guidance in decisions (Refer to Community Plan) through the Roxby Downs Community Board and associated Forums.

Access to Council Information

Various Council documents and other information are available on Council's website without the need for a formal application under the *Freedom of Information Act 1991*. This includes policies on Review of Council Decisions and Procedures, Public Consultation, Council Employee Code of Conduct, Order Making, Contracts & Tendering and Strategic Management Plan.

Some information may be available for viewing at no charge, whilst some may be copied at a small charge, provided that copying does not infringe copyright. In some cases, where an extraordinary amount of staff time is required to comply with a request for information, charges may be imposed to recover costs.

Requests for other information will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, unless the applicant is granted an exemption, an application fee must be forwarded with the request to Council's Freedom of Information Officer.

Should the applicant require copies of any documents requested pursuant to a Freedom of Information request, charges may apply. Applications will be responded to as soon as possible within the statutory time period of thirty days.

Amendment of Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the *Freedom of Information Act 1991*. A member of the public may then request a correction to any information about themselves which is incomplete, incorrect, misleading or out-of-date.

To gain access to these Council records, a member of the public must complete a Freedom of Information application as detailed above, outlining the records that he/she wishes to inspect, and this application must be forwarded to Council.

Freedom of Information Applications

During the 2012/13 year Council received 1 Freedom of Information request.

Roxby Council Audit Committee

Subject to the overriding provisions of the Indenture, Council has established an Audit Committee Pursuant to Section 126 of the *Local Government Act 1999*. This Committee is established to review financial reporting, internal controls and risk management systems and oversee the external audit. Council's current Audit Committee comprises David Powell (Chair) and members Trevor Starr and Warwick Koster. The 2 year term of the Committee expires on 30 June 2013.

The Council Administrator and Finance staff attend meetings but have no role in and decision making. All decisions of the Committee become recommendations to Council. All committee members are paid an allowance. The Committee met formally on 5 occasions during the financial year.

Roxby Downs Advisory Reference Group

In 2009 the Minister for Mineral Resources established the Roxby Downs Advisory Reference Group. This group provides government policy advice to the Administrator. Meetings are held on a regular basis in Adelaide and occasionally in Roxby Downs.

Other Committees

Following obtaining legal advice Council was advised that the provisions of the *Indenture* removed all requirements associated with elected members. As a result the normal mechanism for establishing a Committee of Council Pursuant to the provision of Section 41 of the *Local Government Act 1999*; cannot be applied.

Committees previously managed by Council - Roxby Road Safe and the Roxby Downs Youth Advisory Committee are now operating under the Roxby Downs Community Board Structure. Council, however, continues to play a role with in-kind support for these committees.

Review of Council Decisions

Council's Review of Council Decisions Procedure under section 270 of the *Local Government Act 1999* provides a further opportunity for any person who is aggrieved by any Council decision to review that decision. During 2012/13 no applications were received with Council having no outcomes to report pursuant to Section 270(8) of the Act.

On a day to day basis the Administrator requires all staff to address customer concerns directly in accordance with established protocols and procedures. Decisions can then be reviewed by the Administrator in an impartial manner. This process separates the role of decision maker and reviewer. Obviously some actions do need to be handled directly by the Administrator, in which case a detailed explanation results.

Policies

The Local Government Act requires various policies to be established by a Council. Those associated with finance are also reviewed by Council's Audit Committee. During the past two (2) years, as additional resources became available, significant emphasis was undertaken in improving this element of Council's operation. In many instances additional policies and procedures, which in the main reflected existing operations, were developed and formally adopted.

Policy / Procedure Type	2011/12	2012/13
Governance and Corporate	17	17
Finance	14	15
Human Resources	18	16
OHW&S	34	29
Works, Planning	13	13
Electricity	2	4
Total	98	94

Development Assessment Panel

In relation to some decisions under the *Development Act 1993*, this Council, like a number of smaller Councils, has obtained an exemption from the Minister for Planning and Local Government to formally have a Development Assessment Panel. All of Council's decisions under the *Development Act 1993* as a Relevant Authority are made by The Administrator following independent advice from Council's Planning Officer.

Community Land

Council has completed a classification process and prepared community land management plans for each identified parcel of community land. A register and copies of relevant management plans are available from Council.

Non Applicable Items

The following prescribed items under Schedule 4 of the *Local Government Act 1999* relating to the content of the Annual Report are not applicable to our Council and hence not reported:

- Information on allowances paid to members of the council or a council committee
- Report on the use of sections 90 and 91 of the Act relating to the conduct of Council meetings
- Various electoral provisions
- Council has no subsidiaries

Human Resource Management

Human resource management actions and programs that benefited staff undertaken during the year include the following:

Equal Opportunity

Council is committed to the principles of equal opportunity. Council policies recognise that discrimination in employment practices or incidents of sexual harassment are illegal, unwelcome and inappropriate. The principle of individual merit is the only basis used in the human resource management of staff, recruitment practices and the selection of individuals for promotion.

Enterprise Agreement

Staff conditions of employment are reflected in the Roxby Downs Council Enterprise Agreement 2010 pursuant to Section 79 of the *Fair Work Act 1994*. This agreement maintains and refines various employment and welfare initiatives such as a Time off in Lieu system that provides staff with flexibility to combine work, personal and family commitments. The current agreement is due for renegotiation in January 2014.

Training & Development

Council continues to support training and development programs for staff and has been able to increase opportunities notwithstanding our remote location, however, makes access to programs from a travel and availability perspective challenging and costly.

Senior Executive Officers

Council has decided that for the purposes of the *Local Government Act 1999*, the Senior Executive Officer of the Council is the Administrator. Details of the salaries and benefits payable are detailed in the Register of Remuneration Salaries and Benefits.

Other Organisations

Council has not formed any Council subsidiary pursuant to Section 42 of the *Local Government Act 1999*.

Council is a member of the South Australian Local Government Association and receives a one (1) vote entitlement at any meeting of the Association. Together with the Councils of Port Augusta, Port Lincoln, Port Pirie and Whyalla, Council makes up the Spencer Gulf Cities Association. Despite being in recess this association remains a designated regional grouping of the Local Government Association. Council has also been accepted as a Port Augusta delegate on the Provincial Cities Association.

The Administrator is also a Board Member on the Regional Communities Consultative Council and Port Augusta, Roxby Downs, Woomera Health Advisory Committee.

National Competition Policy

National Competition Policy refers to an agreement between the Council of Australian Governments (COAG) that endorsed a wide ranging package of legislative and administrative reforms with the intent that Government business and entities should not enjoy a competitive advantage simply by nature of being in public ownership.

Clause 7 of that agreement requires each party to prepare and report on a statement of the application of competition principles to particular Local Government activities and functions. For the 2012/13 year Council:

- has determined that it does not undertake significant business activities, nor has it created any significant business activities in the year.
- established a clear recognition of the need to act and perform to ensure fair and open competition in all activities that Council undertakes in line with the broad intent of competitive neutrality, unless the public benefit requires otherwise.
- has reviewed its bylaws with specific regard to removing any restrictions that prevent open competition or provide any net competitive advantage to Council.
- did not receive any complaints about our application of competitive neutrality.
- is involved in public monopolies associated with the provision of electricity, water and sewerage services. These operate in accordance with the provisions of the *Roxby Downs (Indenture Ratification) Act 1982*.

Local Laws

Council has the following By Laws in place

- Order Making Policy under the *Local Government Act 1999*. This which sets out the steps that Council will take in relation to making orders for the unsightly condition of land, hazards on lands adjoining a public place, animals that may cause a nuisance or hazard and inappropriate use of a vehicle.
- Bylaw 1 - Penalties and Permits and Bylaw 2 - Dogs and Cats under the *Dog & Cat Management Act*.

Competitive Tendering

Council has never employed traditional day labour staff for the provision of external works. This work has always been carried out by contract, a situation that is likely to remain.

Council works and purchases have been sourced externally by a competitive tendering process in accordance with Council's Contracts and Tenders Policy which was upgraded and reviewed by the Audit Committee last financial year. One assessment criteria includes consideration of the impact of service delivery approaches on local businesses.

For significant tenders Council will engage a Probity Auditor to overview the process and selection evaluation through a panel who will provide a report and recommendation to the Administrator.

Civic Functions

Citizenships

Council's Administrator conducted Citizenship Ceremonies during the financial year with a total of 37 people becoming Australian Citizens. This is double the number of ceremonies held two years ago reflecting our growing multicultural community.



New Australian Citizens

Australia Day Awards

Council conducted the Annual Australia Day Celebrations at the Roxby Downs Swimming Pool which incorporated the Australia Day Awards and Roxby Downs Sport & Recreation Forum Sports Awards. The 2013 Council Award winners were:

- | | |
|-----------------------------|------------------------------------|
| Citizen of the Year | Vicki Mason |
| Young Citizen of the Year | Ayrton Koning |
| Community Event of the Year | World Food and Music Festival 2012 |



Australia Day Award Winners 2013

Municipal Rating

Each year Council provides a Summary of the Annual Business Plan and Budget to all ratepayers. Complete budget documents which include the rationale for the adoption of Council rates is also available upon request. Relevant summary includes following salient features.

Rate Revenue

When adopting the budget on 31 August 2012, Council decided to raise municipal rate revenue by way of the following:

- a combination of a fixed charge (\$500) for all rateable properties plus the following rates in the dollar based on a property’s capital value based on the designated use of land

Residential	0.2975 cents
Commercial (Shop, Office & Other)	0.9000 cents
Industrial (Light & Other) Primary Production & Other	0.8500 cents
Vacant	0.5950 cents

- a fixed residential garbage collection charge of **\$345**
- a Separate Rate / NRM Levy of **\$50** on behalf of the SA Arid Lands Natural Resources Management Board

Valuations

All land within the Council area, except for land specifically exempted (e.g. BHP Billiton Crown Land and Council occupied land), is rateable. Council has decided to continue to use capital value as the basis for valuing land within the Council area. It is considered that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers.

Levels of Rating

In addressing the levels of rating, Council took into consideration the strategic development of the town, impact of rates on all businesses in the Council area as well as the costs to service our remote township. In conjunction with the State Government and BHP Billiton Council has recognised that local residents should make a contribution that is consistent with resident incomes and equally shares the overall costs of running the municipality to meet the high standards required by the community.

As a result, Council decided to increase the overall rate revenue by 7.9%. This brought the average residential rate including garbage charge to \$1,525.00 per annum, or \$29.33 per week.

Given the extent of our subsidy and the fact that Roxby Downs has the highest taxable income in the State but one of the lowest average residential rates to match then this increase is considered reasonable and compares favourably with most other Local Government Authorities.

Where Your Rates Go

Ever thought where your “Municipal Rates” go? Below is an “approximate” expenditure breakdown for every \$100 paid in rates.



Governance \$1.70	Cultural Services \$21.50
Business \$1.40	Waste Management \$25.80
Tourism \$0.10	Public Conveniences \$0.20
Library \$4.00	Street Cleaning \$2.30
Stormwater \$0.40	Community Development \$3.00
Street Lighting \$2.90	Sport & Recreation \$13.80
Parks & Gardens \$1.20	Swimming \$3.10
Footpaths, Roads, Streets \$1.90	Ovals \$4.00
Streetscaping \$8.60	Building Planning & Health \$1.00
Family & Youth \$1.10	Dogs Cats & Reg Control \$1.00
Communications \$0.60	Other Environment \$0.40

Note

- Figures include overheads and are a guide only to the areas of “Net” municipal expenditure which rates are applied.
- Actual expenditure can vary as items separately funded by loans, grants or from reserves are not included.
- Operations for Roxby Power and Roxby Water are excluded.

Strategic Management

During 2011 the Council conducted a major review of its Strategic Management Plan 2007-2012. This plan included elements of the 2005 Community Plan, which was then driven by Council as a catalyst to form a strong community focused and participative Local Government. This involved full public consultation which was well received in the Community. It was important for the new Strategic Management Plan to reflect the community's vision and aspirations.

Roxby Downs Community Plan

The Roxby Downs Community Plan was launched in April 2005. This visionary document provides a framework for ongoing community development and reflects the community's expectations for the future epitomised by the community's vision and aspirations.

"Roxby Downs is a young vibrant town with a caring, tolerant, diverse community that aims for strong interdependent business and social partnerships, to provide for a safe, healthy and financially secure lifestyle."

The community aspires for Roxby Downs to be recognised as a:

Healthy Town
Welcoming Town
Learning Community
Model Environmentally
Friendly Town
Family Orientated Town
Place of Personal Development



The establishment of a Community Board was a key recommendation of the 2005 Community Plan. The Community Board was established in November 2005 and incorporated as a not for a not for profit Association in December 2006.

Although now operating as a separate legal entity, the Community Board receives operational funding and executive support from Council. The Board also from time to time applies to Council for funding to support specific projects.

Council's Manager Community Development, Governance and Strategic Support acts as Executive Officer of the Board. Council staff are also involved at Board level and in the Forums as advisors, mentors, and resources. These relationships are critical because members of the Board and Forums are all volunteers many with full time work, shift work and family commitments.

This community management structure has created an avenue for members of the community to take an active role in shaping the town's future. The structure facilitates community consultation, sharing of ideas and debating of issues. Community participation in the subcommittees (Forums) continues to be encouraging with over 100 people actively involved on a regular basis.

In the process of implementing the Community Plan the Community Board and its subcommittees have developed and managed a range of projects and activities.

During 2012/13 groups focused on planning and staging programs and events that included: Volunteer of the Month award; Sports Person of the Year Award; Red Earth Festival(2013); Women's Network events, Happy and Healthy Expo (2013); various Country Arts events; artist workshops; annual NAIDOC week event; World Food and Music Festival (2012); and annual Business Awards.

The Community Board was also successful in gaining funding from Federal Government's Cultural Heritage Fund to assist in developing a Roxby Celebrates event and Roxby Stories Project to support the town's 25th Birthday celebrations in November 2013.

The Community Plan is a dynamic document and continues to evolve as the needs and aspirations of the community change. The achievement of goals and timeframes is dependent upon the availability of resources and the dedication and enthusiasm of hardworking volunteers.

Whilst availability of resources is an ongoing challenge, grant and sponsorship opportunities will continue to be pursued to support community projects and activities.

The Community Plan provides the foundation for Council's Strategic Plan with support continuing to be a priority.

Strategic Management Plan

The Roxby Downs Township is the most unique in South Australia. The Roxby community is about to embark on a journey of unparalleled change and future that brings with it unprecedented challenges and opportunities. It was within this context that the new Strategic Management Plan 2012 - 2017 was adopted in May 2012.

The Plan maintains all of the sound strategies previously adopted in the 2007-2012 plan but expands and further articulates what is required to achieve a world class community. The community's "interdependence" with the mine and its aspirations drive the Council's raison d'être:

To turn a World Class Mining Deposit into a World Class Mining Operation requires people with the high specialist skills that choose BHP Billiton and Roxby Downs as their preferred destination over many other world-wide alternatives.

This statement is the cornerstone of Council's strategic direction and shapes the essence of what Council, on behalf of the community, is striving to achieve. The standard of the town's infrastructure as well as the community functions and services provided by Council are critical for BHP Billiton to achieve its goal, consistent with the current operation and any future expansion of the mine.

This approach also accords with the State Government's Strategic Direction and vision looking forward to 2050. The State Government has adopted the following seven (7) important strategic objectives to spur new and increased action.

- Creating a vibrant city
- Safe communities and healthy neighbourhoods
- Premium food and wine from our clean environment
- An affordable place to live
- Every chance for every child
- Grow advanced manufacturing
- Realising the benefits of the mining boom for all

The Strategic Plan echoes the community's aspirations and vision. Council's Mission is:

To aim to create a strong community-focused, participative and financially independent Local Government that assists all sectors to work co-operatively and to develop and set its own direction

In order to achieve Council's and the community's vision the goals of the 2007-2012 Strategic Management Plan were reframed as 5 supporting Pillars as the foundation supported by various goals and objectives.



The Five Pillars

A world class community is a well-balanced community, one which supports all voices and where no individual is left behind. It is a place where holistic decisions are made.

This is the purpose of the 5 pillars, to create a quintuple bottom line which shapes our actions and decision making.

Leadership

Primarily councils perform and discharge the powers, functions and responsibilities under the Local Government Act 1999 and other acts. In addition to civic leadership councils have a responsibility to be responsive to the needs, interests and aspirations of individuals and groups within their communities and to empower leadership from within its constituents

Cultural Vitality

Cultural Vitality is the key ingredient to town's liveability. It is the ingredient that makes global citizens choose one town over another and key to winning in a competitive labour market.

Social Equity

In addition to providing and coordinating various public services and facilities local government is expected to develop its community and resources in an equitable and socially just manner and overall improve the quality of life for its residents.

Economic Prosperity

People who move to Roxby Downs often do so in search of increased personal wealth and professional development. The community has an essential role to play to attract and retain them especially given competition from other mines world-wide. Successful and sustainable communities generally have successful businesses with strong interdependent relationships

Environmental Sustainability

Councils are required to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, to improve amenity of the area, to take measures that provide protection from natural and other hazards and to mitigate the effects of such hazards.

Annual Business Plan

Council's Strategic Management Plan each Pillar has a number of specific goals and objectives. To achieve these, various priorities and actions were identified at the start of the financial year as part of Council's Annual Business Plan. For simplicity each action has been shown against one objective, but as most actions invariably meet several objectives then these are also denoted. Eg (L1.2, EV3.2). Commentary on progress achieved during the financial year as well as actions proposed for 2013/14 are also shown. For clarity purposes actions have been classified according to the nature of the activity as denoted by the following:

(R) Actions that are recurrent occurring every year; (O) Actions that are in an ongoing state of development across more than one financial year & (S) Other actions that are specific to a particular year

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
L1 Civic Leadership "A responsible consultative and inclusive body dedicated to good governance, proactive leadership and provision of quality lifestyle options and services"		
L1.1 Equitable, high quality and customer oriented Council Services and facilities that meet the needs of the community		
A1 Appropriate standards of service delivery (L1.1)	Consistency in service delivery maintained	P1 Maintain appropriate standards of service delivery (R) (L1.1)
A2 Strategically programmed asset renewal program (L1.1) (a) Review needs and undertake market testing of Council's financial and organisational management system.	Review completed with Open Office awarded a contract to replace ageing Business Management system Substantially completed	P2 Ensure strategically programmed asset renewal program (R) (L1.1)
A3 Develop and publish an appropriate set of "service standards" (L1.1)		P3 Develop and publish an appropriate set of "service standards" (O) (L1.1)
A4 Undertake building and site improvements to Council Office, Works Depot to meet operational needs and OHS requirements (L1.1) (b) Computer Hardware and Software Replacements (c) Replace Dog Pound	Completed Under review	P4 Undertake building and site improvements to Council Office, public infrastructure and Works Depot. to meet operational needs and OHS requirements. (S) (a) New storage shed and modifications to carparking at Office (L1.1)
A4 Undertake building and site improvements to Council Houses to meet operational needs and OHS requirements (L1.1) (c) Replace Pergola to 13 Hermit Street Residence	Completed	P5 Undertake well overdue building and site improvements to Council Houses to meet operational needs and OHS requirements. (S) (a) House Extension, Pergola & Paving at 9 Nyaroo Court (b) Pergola Internal modifications at 16 Hamilton Court (c) Internal modifications, bathroom renovation & pergola extension at 22 Axehead Rd (d) House & pergola extension at 15 Wirrda St
		P6 Implement new "Open Office" Business Management System (O) (L1.1) P7 Undertake appropriate computer hardware and software improvements (S) (L1.1) (a) Extensions to CCTV Extension
L1.2 Effective planning to meet the expanding needs of the town		
A5 Promote and educate the community and stakeholders on Council's Development Plan, its implementation, assessment and compliance. (L1.2, EV3.2)	Advice provided to applicants and periodic stories placed in the Monitor Newspaper	P8 Promote and educate the community and stakeholders on Council's Development Plan, its implementation, assessment and compliance. (R) (L1.2, EV3.2)
A6 Develop appropriate land use policies to meet the changing environment (L1.2, EV3.2)		P9 Develop appropriate land use policies to meet the changing environment (R) (L1.2, EV3.2) P10 Review and potentially downsize the scope of the overall strategic Master Plan development of the town in light of BHP Billiton's decision to defer the expansion of the Olympic Dam Mine (R) (L1.2, EV3.2)

2012/13 Actions		2012/13 Achievements	2013/14 Proposed Actions	
A7	Review development plan following finalisation of current State Government development plan review. (L1.2, EV3.2)	Deferred until BHP Billiton's Masterplan is revisited following deferral of expansion	P11	Review development plan following finalisation of current State Government development plan review. (O) (L1.2, EV3.2)
L1.3 Effective communication, consultation and support with the community				
A8	Review and Improve Council's communication strategy (L1.3, SE1.5)	Communication strategy reviewed with additional communication streams to be implemented	P12	Review and Improve Council's communication strategy (R) (L1.3, SE1.5)
A9	Continue to produce a weekly information page in the Monitor Community Newspaper and provide weekly radio information on RoxFM (L1.3, SE1.5)	Weekly information page produced in the Monitor. A radio show The Vibe created, produced and delivered by council staff	P13	Continue to produce a weekly information page in the Monitor Community Newspaper and provide weekly radio information on RoxFM (R) (L1.3, SE1.5)
A10	Review and improve operation of the Roxby Downs Dot Com community website (L1.3, SE1.5)	Content of website regularly reviewed and updated	P14	Review and improve operation of the Roxby Downs Dot Com community website (R) (L1.3, SE1.5)
L1.4 Skilled and committed staff who work in a supportive environment				
A11	Undertake Council's Corporate Services and Strategic Development functions in accordance with its responsibilities under the Local Government and Roxby Downs (Indenture Ratification) Acts. (L1.4)	Ongoing implementation	P15	Undertake Council's Corporate Services and Strategic Development functions in accordance with its responsibilities under the Local Government and Roxby Downs (Indenture Ratification) Acts. (R) (L1.4, L1.1)
A12	Develop a workforce plan which reflects the resource requirements of Council and anticipates future growth (L1.4)	Workforce needs continually reviewed following any resignations. Continually evolving.	P16	Review and develop an integrated strategy to more align and maximise use of joint Council and Roxby Leisure staff and resources (R) (L1.4, L1.1)
A13	Review Implement sound governance, records management, polices & procedures (L1.4)	Ongoing implementation	P17	Develop our employees and best practice management systems for workplace health, safety and welfare (WHS) in line with industrial relations and risk management principles (R) (L1.4, L1.1)
A14	Review and implement improvements to Risk Management & OH&S policies and actions. (L1.4)	Ongoing implementation	P18	Consult with and communicate relevant WHS Information and provide training to all employees in an appropriate manner (R) (L1.4, L1.1)
			P19	Undertake an effective hazard management approach to WHS which includes the identification, assessment and control of hazards (R) (L1.4, L1.1)
			P20	Maintain a duty of care to all persons in the workplace including employees, contractors, consultants, labour hire, volunteers, visitors and the general community (R) (L1.4, L1.1)
			P21	Monitor and review WHS management systems and programs to allow for best practice and continual improvement and to comply with the requirements of the SA Workcover Performance Standards for self insurers (R) (L1.4, L1.1)
			P22	Monitor, review and implement improvements to Risk Management policies and actions(R) (L1.4, L1.1)
			P23	Review and implement sound governance, records management policies and procedures (R) (L1.4, L1.1)
L1.5 A financially sustainable and independent council				
A15	Lobby BHP Billiton and the State Government for an appropriate allocation of financial support under the Roxby Downs (Indenture Ratification) Act 1982 (L1.5, L1.2)	Submissions and lobbying undertaken	P24	Lobby BHP Billiton and the State Government for an appropriate allocation of financial support under the Roxby Downs (Indenture Ratification) Act 1982 (R) (L1.5, L1.2)
A16	Prepare and undertake public consultation on a Long Term Financial Plan that ensures financial sustainability of the Council (L1.5)	Preliminary work undertaken. Further clarity required from BHPB and the State Govt concerning assumptions	P25	Prepare and undertake public consultation on a Long Term Financial Plan that ensures financial sustainability of the Council (O) (L1.5)
A17	Advocate to the State Government and BHP Billiton regarding financial aspects that affect the structural operation of the township (L1.5, L1.2)	Ongoing	P26	Advocate to the State Government and BHP Billiton regarding financial aspects that affect the structural operation of the township (R) (L1.5, L1.2)

2012/13 Actions		2012/13 Achievements	2013/14 Proposed Actions	
A18	Develop and implement a program of revenue raising consistent with Council's operations (L1.5, L1.2)	Ongoing	P27	Develop and implement a program of revenue raising consistent with Council's operations (R) (L1.5, L1.2)
A19	Operate Roxby Power and Roxby Water as independent business units providing high quality service and providing commercial return (L1.5, SE3.2)	Ongoing	P28	Operate Roxby Power and Roxby Water as independent business units in accordance with relevant licences providing high quality service and providing commercial return (R) (L1.5, SE3.2)
A20	Explore opportunities for additional revenue raising (L1.5, SE3.2)	Government grants successfully secured for community programs. BHPB & the State lobbied	P29	Explore opportunities for additional revenue raising (R) (L1.5, SE3.2)
A21	Review the rating policy and fee for service charges in light of local cost influences and the capacity of community and business to pay. (L1.5)	Completed annually but unchanged	P30	Review the rating policy and fee for service charges in light of local cost influences and the capacity of community and business to pay. (R) (L1.5)
L1.6 A strong voice for development of the community at State and Regional Levels				
A22	Assist BHP Billiton in the design of municipal infrastructure associated with the planned expansion of the mine and the town (L1.6)	Deferred since expansion deferred		
A23	Investigate options and provide a detailed analysis of funding implications for the Council associated with BHP Billiton's Olympic Dam Mine Expansion (L1.6)	Deferred since expansion deferred		
A24	Advocate for the Council through the Local Government Association, Spencer Gulf Cities and Provincial Cities Associations, Regional Communities Consultative Council, Far North RDA and Port Augusta Regional Hospital Board. (L1.6)	Administrator attended and contributed at meetings	P31	Advocate for the Council through the Local Government Association, Spencer Gulf Cities and Provincial Cities Associations, Regional Communities Consultative Council, Far North RDA and Port Augusta Regional Hospital Board. (R) (L1.6)
A25	Advocate and facilitate strong partnership with the State Government BHP Billiton to bring together key stakeholders to facilitate elements associated with a World-Class Community that are beyond Council's direct control (L1.6)	Work with BHP Billiton's Community Team progressing well in a cooperative fashion	P32	Advocate and facilitate strong partnership with the State Government BHP Billiton to bring together key stakeholders to facilitate elements associated with a World-Class Community that are beyond Council's direct control (O) (L1.6)
L2 Community Leadership "A cohesive and committed community enjoying high quality of life in an area of the State that requires self reliance"				
L2.1 A robust and inclusive Community Board oriented towards optimum lifestyle outcomes for residents				
A26	Mentor Board members to take on leadership roles and participate in Community Board and Forum activities (L2.1, L1.3, SE1.1, SE1.4)	Ongoing support and mentoring provided	P33	Mentor Community Board members to take on leadership roles and participate in Community Board and Forum activities (R) (L2.1, L1.3, SE1.1, SE1.4)
A27	If requested maintain sponsorship of SA Regional Community Leadership Program and target local residents as participants. (L2.1, SE1.1, SE1.4)	Program no longer running	P34	Provide appropriate resources to assist Community Board, Community Forums to deliver projects and strategies identified in the Community Plan. (R) (L2.1, SE1.1, SE1.4)
A28	Provide appropriate resources to assist Community Board, Community Forums to deliver projects and strategies identified in the Community Plan. (L2.1, SE1.1, SE1.4)	Resources provided	P35	Work in partnership with the Community Board in implementation of strategies that are consistent with Council's overall vision (R) (L2.1, L1.3, SE1.1, SE1.4)
A29	Provide support for establishment of a Community Board Newsletter (L2.1, SE1.1, SE1.4)	Planning commenced. To be implemented in 2014	P36	Provide support for establishment of a Community Board Newsletter (O) (L2.1, SE1.1, SE1.4)
L2.2 Integrated recreation, sporting and leisure facilities that are essential to the wellbeing of the community				
A30	Work with Golf Club on a Master Plan Development of the area. (L2.2, SE3.2)		P37	As part of an overall strategic Master Plan development of the town review and work with strategic stakeholders of the Golf Club, Bowling Club, Motor Sports Precinct, Racecourse, Pony Club and major users of Councils. (L2.2, SE3.2)
A31	Work with users of the Motor Sports Precinct on a Master Plan Development of the area. (L2.2, SE3.2)		P38	Work to re-establish the Sport & Recreation Forum and work with other users of sporting facilities in the strategic development of sporting facilities and sports programs (O) (L2.2, SE3.2)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
A32 Work with Sport & Recreation Forum and other users of sporting facilities in the strategic development of sporting facilities and sports programs (L2.2, SE3.2)		P39 With 2 year funding assistance from the Department of Recreation and Sport recruit a Sport and Recreation "Field Star" Officer and implement a program to work with stakeholders to develop and assist local clubs to increase participation, improve administration and assist in the broader strategic development of sport and recreation. (S) (L2.2, SE3.2)
A33 Investigate and implement a Regional Recreation and Club administration training centre, to cater for Roxby Downs and the broader regional community (L2.2, SE3.2)	Project to form part of a future Sport and Recreation Officer which is currently under review	P40 Further develop the negotiated partnership currently undertaken with a registered Spencer Gulf RTO, thus allowing through Roxby Leisure the ability to offer and certificate nationally recognised training s enhancing staff to develop valued skills and qualifications within the industry (O) (L2.2, SE1.3)
A34 Establish links with registered Training Bodies to certify all nationally recognised training programs (L2.2, SE1.3)		
L2.3 Community involvement as a key part in development of the towns' Community Plan		
A35 Support opportunities for community members to be involved in implementing the community plan. (L2.3, L2.1, SE1.1, SE1.4)	Ongoing support for forums	P41 Support opportunities for community members to be involved in implementing the community plan. (R) (L2.3, L2.1, S E1.1, SE1.4)
L2.4 A strong and increasing volunteer sector in support of community outcomes		
A36 Encourage members of the community to participate in community forums and take an active role in implementing the Roxby Downs Community Plan. (L2.4, L2.1, SE1.1, SE1.4)	Community participation levels have been maintained and in some forums increased during the year	P42 Encourage members of the community to participate in community forums and take an active role in implementing the Roxby Downs Community Plan. (R) (L2.4, L2.1, SE1.1, SE1.4)
A37 Explore potential funding opportunities and partnerships to develop a Volunteer Resource Centre. (L2.3, L2.4)	Deferred	P43 Explore potential funding opportunities and partnerships to develop a Volunteer Resource Centre. (O) (L2.3, L2.4)
A38 Start a youth volunteer program/register (L2.4, SE1.2)	Through the YAC opportunities for young people to volunteer at events created	P44 Start a youth volunteer program/register (O) (L2.4, SE1.2)
A39 Continue to work with volunteers in sporting clubs to assist in running and managing their sports	Undertaken as part of Council's Roxby Leisure Business Unit	P45 Establish a Volunteer Management Program for Community Library volunteers catering to range of existing and new programs (R) (L2.4, SE1.2)
L2.5 A community that has strong reciprocal relationships/partnerships with BHP Billiton		
A40 Promote a partnership approach with BHP Billiton and the community (L2.3, L1.6)	A partnership approach established with the formation of a joint organising committee for the 25th Birthday celebrations	P46 Promote and implement a partnership approach with BHP Billiton and the community (R) (L2.3, L1.6)
A41 Participate in BHP Billiton's Social Management Partnership (L2.3, L1.6)	Social Management Partnership in abeyance following the deferral of the expansion	P47 Participate and assist BHP Billiton in development and implementation of their Community Vision (O) (L2.3, L1.6)
A42 Explore opportunities for effective Community Co-operatives (L2.3, L1.6)	Watching brief	P48 Explore opportunities for effective Community Co-operatives (O) (L2.3, L1.6)
A43 Implement strategies as part of the Community Plan to improve community understanding and support for BHP Billiton's operations. (L2.3, L1.6)	Joint strategic planning sessions with senior staff of Council and BHP Billiton. Working together on joint communication strategies	P49 Implement strategies as part of the Community Plan to improve community understanding and support for BHP Billiton's operations. (R) (L2.3, L1.6)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
CV1 A strong sense of place and identity "A sense of place and identity which encapsulates the unique status of the town"		
CV1.1 Residents view Roxby Downs as a unique and pleasant locality to live and work and have a sense of ownership and belonging		
A44 Develop and implement a Welcome Information Pack for new residents (CV1.1, SE1.1, CV1.3)	Welcome pack created and handed out to new residents signing up for electricity	P50 Develop and implement a Welcome Information Pack for new residents (O) (CV1.1, SE1.1, CV1.3)
A45 Facilitate a Roxby Celebrates event which includes multicultural cuisine, workshops and arts practice (CV1.1, CV1.3, CV3.1)	Planning well advanced for the November 2013 event	P51 Facilitate a Roxby Celebrates event which includes multicultural cuisine, workshops and arts practice (O) (CV1.1, CV1.3, CV3.1)
A46 Facilitate a Roxby Stories Project to gather and exhibit the stories of Roxby's indigenous pioneering and community heritage. (CV1.1, CV1.3, CV3.1)	Planning well advanced for the November 2013 exhibition	P52 Facilitate a Roxby Stories Project to gather and exhibit the stories of Roxby's indigenous pioneering and community heritage. (O) (CV1.1, CV1.3, CV3.1)
CV1.2 A cultural centre that enables development and extension of the cultural identity of a diverse population from differing backgrounds		
A47 Develop an annual program of events for the cultural centre and Richardson Place which highlights the diverse demographic of the community (CV1.2, CV1.1, CV1.3)	A diverse program of events took place catering to people of all ages	P53 Develop an annual program of events for the cultural centre and Richardson Place which highlights the diverse demographic of the community (R) (CV1.2, CV1.1, CV1.3)
A48 Develop an arts and culture policy that supports the arts and is used in supporting arts and cultural development facility usage in the Cultural Centre. (CV1.2, CV1.1, CV1.3)	In kind support provided including use of venues, banners, infrastructure maintenance and provision of advice and expertise by council staff	P54 Develop an arts and culture policy that supports the arts and is used in supporting arts and cultural development facility usage in the Cultural Centre (O). (CV1.2, CV1.1, CV1.3)
A49 Assist community and cultural events including annual Christmas Pageant and Arts Festival (CV1.2, CV1.1, CV1.3)	Assistance provided	P55 Assist community and cultural events including annual Christmas Pageant and various Arts Festivals (R) (CV1.2, CV1.1, CV1.3)
CV1.3 A cohesive community that values its strong culture and common purpose		
A50 Assist Community Board and Forums presence at Market Days and Community Events (CV1.3, L2.1)	Support from council staff provided	P56 Assist Community Board and Forums presence at Market Days and Community Events (R) (CV1.3, L2.1)
A51 Assist in establishing and maintaining Community Board and Forum Newsletter (CV1.3, L2.1)	Planning well advanced. To implemented in 2014	P57 Assist in establishing and maintaining Community Board and Forum Newsletter (O) (CV1.3, L2.1)
A52 Implement a marketing and communications program (CV1.3, L1.3, SE1.5)	Planning commenced with new communication methods to be introduced in 2014	P58 Implement a marketing and communications program (R) (CV1.3, L1.3, SE1.5)
CV2 A vibrant main street "Establishing the main street as a positive, creative and supportive place for the community to interact"		
CV2.1 A unique and vibrant Richardson Place as the focus of social, business and leisure activities for the community		
A53 Support alfresco dining activities on Richardson Place (CV2.1, CV1.1, CV1.3)		P59 Support alfresco dining activities on Richardson Place (CV2.1, CV1.1, CV1.3)
A54 Purchase portable tables, chairs and small marquees for outdoor events (CV2.1, CV1.1, CV1.3)	Marquees purchased	P60 Purchase portable tables, chairs, small marquees and potable stage for outdoor events (O) (CV2.1, CV1.1, CV1.3)
A55 Facilitate arts and cultural activities on Richardson Place (CV2.1, CV1.1, CV1.3)	Ongoing program of events created	P61 Facilitate arts and cultural activities on Richardson Place (R) (CV2.1, CV1.1, CV1.3)
A56 Support / Expand market Days (CV2.1, CV1.1, CV1.3)		P62 Support / Expand market Days (R) (CV2.1, CV1.1, CV1.3)
A57 Continue development and implementation of a year round rotating banner program to add colour and vibrancy to Richardson Place (CV2.1, CV1.1, CV1.3)	Rotating banner program established and successfully implemented	P63 Continue development and implementation of a year round rotating banner program to add colour and vibrancy to Richardson Place (CV2.1, CV1.1, CV1.3)
A58 Engage a main street specialist to advise on activation of the Richardson Place via hard and soft infrastructure (CV2.1, CV1.1, CV1.3)	Consultant identified	P64 With 2012/13 funding assistance from the Minister for Planning engage a main street place making specialist to advise on activation of the Richardson Place via hard and soft infrastructure (O) (CV2.1, CV1.1, CV1.3)

2012/13 Actions		2012/13 Achievements	2013/14 Proposed Actions	
A59	Install festive lighting in Richardson Place (CV2.1, CV1.1, CV1.3)	Annual Christmas Lighting installed	P65	Install festive lighting in Richardson Place (O) (CV2.1, CV1.1, CV1.3)
A60	Subject to review install improved Community Notice Boards (CV2.1, CV1.1, CV1.3)	Deferred pending overall communication review	P66	Review Community Notice Board requirements (O) (CV2.1, CV1.1, CV1.3)
CV2.2 An interactive Cultural Centre that is the town's Community hub				
A61	Dunes Cafe to provide and maintain high quality customer service, high quality service and food standards and a pleasant environment for other customers (CV2.2, CV1.1, CV1.3)	New more experienced staff have noticeably lifted the service and expanded what the Cafe and Cultural Centre is offering.	P67	Dunes Cafe to provide and maintain high quality customer service, and food standards and a pleasant and expanded environment for all customers (R) (CV2.2, CV1. 1, CV1.3)
A62	Modify the menu of Dunes Cafe to include more 'fresh food options' and use the Pulse Fitness staff to create healthy dietary options and advertise them to customers(CV2.2, CV1.1, CV1.3)	Ongoing continuous improvement	P68	On a continuous basis review and modify and expand the Dunes Cafe menu to include more 'fresh and healthy food options,' and a variety of multicultural cuisines (R) (CV2.2, CV1. 1, CV1.3)
A63	Initiate formal customer feedback and liaison mechanisms on ways to cater for all sectors of the community in a harmonious manner (CV2.2, CV1.1, CV1.3)	Ongoing	P69	Initiate formal customer feedback and liaison mechanisms on ways to cater for all sectors of the community in a harmonious manner (R) (CV2.2, CV1. 1, CV1.3)
A64	Support and facilitate community groups using the resources available in the Culture and Leisure centre (CV2.2, CV1.1, CV1.3)	Ongoing	P70	Support and facilitate community groups using the resources available in the Culture and Leisure Centres (R) (CV2.2, CV1.1, CV1.3)
A65	Extend operation of cafe into Auditorium and work with young families to provide suitable meeting venues, times, and seating to accommodate young children (CV2.2, CV1.1, CV1.3)	Placed new Kids Play Cafe in Auditorium with positive response	P71	Following completion of the "Link Project" review operations in the new expanded Cultural Centre and undertake a range of internal and external improvements that allow for an expansion of the range of services that can be offered for all ages and users. Stage 1 allocation. (S) (CV2.2, CV1.1, CV1.3)
A66	Install inflatable indoor play area to Auditorium (CV2.2, CV1.1, CV1.3)	Under review		
A67	Review operating times for weekends and menu offerings. (CV2.2, CV1.1, CV1.3)	Completed	P72	Review operating times for weekends and menu offerings. (R) (CV2.2, CV11, CV1.3)
A68	Implement monthly music/jazz performances on a Sunday in conjunction with local musicians. (CV2.2, CV1.1, CV1.3)	Under review and to be pursued in 2013/14	P73	Implement music/jazz performances on a Sunday in conjunction with local musicians (O) (CV2.2, CV1. 1, CV1.3)
A69	Undertake the following improvements (CV2.2, CV1.1, CV1.3)		P74	Complete current review and undertake various minor improvements including the following: (O) (CV2.2, CV1. 1, CV1.3)
	(a) additional power points in the kitchen for appliances.	Carried forward to 2013/14	(a)	new kitchen stove
	(b) pizza oven in kitchen.	Carried forward to 2013/14	(b)	cafe furniture replacement
	(c) convex mirrors on blind spots around corners to ensure there are no collisions of staff entering and leaving kitchen area.	Completed		
	(d) glass rack shelving in bar area, to allow easily accessible and safe storage of glasses.	Completed		
	(e) replace Auditorium doors with glass sliding doors	Part of overall internal redevelopment		
	(f) replace coffee machine	Completed		
	(g) relocate old cash register in the main bar area, to allow for easy recording of beverages sold in larger functions.	Not required		
	(h) install indoor playground equipment and formalise use of portion of the Auditorium as an extension to the Dunes Cafe	Completed		
	(i) remodel rear exit to Auditorium & provide additional storage install removable balustrade and refurbish stage area to allow improvements to Toy Library	Completed		

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
CV2.3 IntegratiOn of the cultural and leisure precinct into Richardson Place and educational facilities		
A70 Review and integrate Arts support through Roxby Leisure (CV2.3, CV1.1, CV1.3)	Commenced discussions with Country Arts SA to employ an Arts & Cultural Development Officer	P75 Review and integrate Arts support through Roxby Leisure (CV2.3, CV1.1, CV1.3)
A71 Review and amend DECS access user agreement (CV2.3, CV1.1, CV1.3)	Previous agreement functioning well	
A72 Develop a Master Plan for the expansion of the culture and leisure centres and for facility integration with DECS (CV2.3, CV1.1, CV1.3, SE1.3)	Commenced internal needs review	P76 As part of a review of the Master Plan review integration of culture and leisure centres with DECD (O) (CV2.3, CV1.1, CV1.3, SE1.3)
A73 Construct a new facility to link the Cultural and Leisure Centre in conjunction with and part remodelling of existing buildings (CV2.3, CV1.1, CV1.3, SE1.3)	Construction of new LINK building completed June 2013	
A74 Establish new outdoor eating area at entrance to main entrance of Cultural Centre (CV2.3, CV1.1, CV1.3, SE1.3)	Commenced review	P77 Establish new outdoor eating area at entrance to main entrance of Cultural Centre (O) (CV2.3, CV1.1, CV1.3, SE1.3)
A75 Finalise planning of options for potential expansion of the Cultural Centre adjacent to Richardson Place. (L1.1, L1.2, CV2.3, CV1.1, CV1.3, SE1.3, EC2.3)	Commenced review	P78 Examine options for expansion of the Cultural Centre adjacent to Richardson Place (O) (CV2.3, CV1.1, CV1.3, SE1.3)
CV3 A community which celebrates cultural diversity "An inclusive community that values diversity and cultural infusion"		
CV3.1 A cohesive community that values and celebrates our pioneering culture and multicultural identity		
A76 Work with local indigenous groups on long term outcomes of the Indigenous archaeology project (CV3.1, CV1.1, CV1.3)	Achieved through involvement in the Stories project	P79 Work with local indigenous groups on long term outcomes of the Indigenous archaeology project (O) (CV3.1, CV1. 1, CV1.3)
A77 Work with local indigenous groups and education providers on indigenous education programs for children and adults. (CV3.1, CV1.1, CV1.3, SE1.3)	Achieved through involvement in the Stories project	P80 Work with local indigenous groups and education providers on indigenous education programs for children and adults (O) (CV3.1, CV1.1, CV1.3, SE1.3)
A78 Work with local indigenous groups on Cultural Awareness activities and NAIDOC week (CV3.1, CV1.1, CV1.3)	Achieved through involvement in NAIDOC week	P81 Work with local indigenous groups on Cultural Awareness activities and NAIDOC week (R) (CV3.1, CV1.1, CV1.3)
A79 Support Multicultural Forum activities (CV3.1, CV1.1, CV1.3, SE1.3)	Ongoing support	P82 Support Multicultural Forum activities (R) (CV3.1, CV1.1, CV1.3, SE1.3)
A80 Work with Multicultural Forum to facilitate their activities within the Cultural Centre (CV3.1, CV1.1, CV1.3)	Ongoing support	P83 Work with Multicultural Forum to facilitate their activities within the Cultural Centre (R) (CV3.1, CV1.1, CV1.3)
CV3.2 Greater connection and understanding between young and older people		
A81 Work with the Youth Activities Officer to engage youth in a broader range of community events (CV3.2, SE1.2, SE1.3)	Increased participation of young people in community events	P84 Through Council's Youth Project Officer develop and implement a range of youth strategies in conjunction with Roxby Youth Forum (CV3.2, SE1.2, SE1.3)
A82 Develop mentoring opportunities for older people (CV3.2, L2.4, SE1.3)	Community Mentoring Program developed	P85 Assist the Inaugural Youth Music Festival as part of the Red Earth Festival (S) (CV3.2, L2.4, SE1.3)
		P86 Coordinate a Community Youth Mentoring Program in collaboration with RDAS (R) (CV3.2, SE1.2, SE1.3)
		P87 The collaboration of the council youth project officer and Roxby Leisure develop a sustainable youth activity program (CV3.2, SE1. 2, SE1.3)
CV4 A vibrant and diverse arts culture "Encouragement of dynamic cultural and arts activity"		
CV4.1 Civic leadership and support in local cultural and arts activities		
A83 Explore opportunities for more major cultural events to be delivered in town e.g. World Music and Food Festival (CV4.1, CV1.1, CV 1.3, L2.4)	Planning commenced for next World Food and Music Festival	P88 Explore opportunities for more major cultural events to be delivered in town e.g. Roxby Celebrates (R) (CV4.1, CV1.1, CV 1.3, L2.4)
A84 Replace fence at Curdimurka Park with an "arts fence" (CV4.1, CV1.1, CV 1.3)	Deferred	P89 Incorporate some Arts elements into a fence at Curdimurka Park (O) (CV4.1, CV1. 1, CV 1.3)

2012/13 Actions		2012/13 Achievements	2013/14 Proposed Actions	
A85	Commit \$10,000 per year (CPI Indexed) of Council Funds to a public art project. (CV4.1, CV1.1, CV 1.3)	Budget allocated annually	P90	Work with community to assist and support additional public art installations (R). (CV4.1, CV1.1, CV 1.3)
A86	Encourage arts skills development opportunities (CV4.1, CV1.1, CV 1.3)		P91	In conjunction with Country Arts SA employ an Arts Officer (S) (CV4.1, CV1.1, CV 1.3)
A87	Increase the number of outdoor movie screenings to meet increased demand (CV4.1, CV1.1, CV1.2, CV1.3)	Ongoing		
A88	Support and assist Arts & Culture Forum (CV4.1, CV1.1, CV 1.3. SE1.3)	In kind support provided	P92	Support and assist Arts & Culture Forum (R) (CV4.1, CV1.1, CV 1.3. SE1.3)
A89	Support and assist in facilitating the Red Earth on a biannual basis (CV4.1, CV1.1, CV 1.3)	In kind support provided	P93	Support and assist in facilitating the Red Earth on a biannual basis (R) (CV4.1, CV1.1, CV 1.3)
A90	Support and assist in establishing the Multicultural Festival to operate on a biannual basis with an initial "underwriting" (CV4.1, CV1.1, CV 1.3, CV3.1)	Planning for 2014 festival commenced. In kind support to be provided with underwriting unlikely	P94	Support and assist in the Multicultural Festival on a biannual basis (R) (CV4.1, CV1.1, CV 1.3, CV3.1)
CV4.2 Cultural Centre as a regional hub for the arts				
A91	Develop a program to host Country Arts SA events in the Cultural Centre (CV4.2, CV4.1)	Ongoing	P95	Develop a program to expand and host Country Arts SA events in the Cultural Centre (R) (CV4.2, CV4.1)
A92	Assist community groups and forums to conduct arts activities within the Cultural Precinct (CV4.2, CV4.1, L2.4, SE1.1)	Ongoing	P96	Assist community groups and forums to conduct arts activities within the Cultural Precinct (R) (CV4.2, CV4.1, L2.4, SE1.1)
A93	Run live performance arts events within the Cultural Precinct at least once per month. (CV4.2, CV4.1)	Increase in number of live events undertaken	P97	Develop and implement a program of increased live performance arts events within the Cultural Precinct. (R) (CV4.2, CV4.1)
A94	Encourage and assist in establishment of a "Friends of the Cinema" group (CV4.2, CV4.1, L2.4, SE1.1)	Ongoing	P98	Assist in establishment of a "Friends of the Cinema" group (O) (CV4.2, CV4.1, L2.4, SE1.1)
A95	Stimulate general interest and awareness of the Art Gallery by appropriate exhibitions, showcasing local and regional artists and running local arts competitions (CV4.2, CV4.1, SE1.1)	Ongoing	P99	Stimulate general interest and awareness of the Art by appropriate exhibitions, showcasing local and regional artists and running local arts competitions in the Art Gallery, Cafe and Link Building (R) (CV4.2, CV4.1, SE1.1)
A96	Encourage establishment of Friends of the Art Gallery and work with them to gain community feedback for art displays and to assist with community marketing of programs (CV4.2, CV4.1. SE1.1)	Ongoing	P100	Encourage establishment of Friends of the Art Gallery and work with them to gain community feedback for art displays and to assist with community marketing of programs (R) (CV4.2, CV4.1. SE1.1)
A97	Implement signage for the Art Gallery in the walkway through to the Art Gallery (CV4.2, CV4.1)	Part of 2014 space redevelopment		
A98	Hold "Opening Nights" for new Exhibitions with Nibbles & Wine (CV4.2, CV4.1)	A standard feature	P101	Hold "Opening Nights" for new Exhibitions with Nibbles & Wine(CV4.2, CV4.1)
A99	Purchase Table Talkers to put on tables in Café to advertise Art Exhibitions (CV4.2, CV4.1)	Ongoing	P102	Purchase Table Talkers to put on tables in Café to advertise Art Exhibitions(CV4.2, CV4.1)
A100	Liaise with the Schools to encourage classes of students to visit the Gallery (children to learn the appreciation of Art) (CV4.2, CV4.1, SE1.3)	Standard practice	P103	Liaise with the Schools to encourage classes of students to visit the Gallery (children to learn the appreciation of Art) (CV4.2, CV4.1, SE1.3)
A101	Run workshops for jewellery making through local jewellery makers (CV4.2, CV4.1, SE1.1)		P104	Run workshops for jewellery making through local jewellery makers(CV4.2, CV4.1, SE1.1)
A102	Convert cinema to digital operation to allow for greater speeds in screenings from release dates, provide a more comprehensive list of movies and in recognition that movie houses will not produce film stock as of June 2013. (CV4.2, CV4.1)	Completed	P105	Maximise use of recently converted cinema to digital operation (R) (CV4.2, CV4.1)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
SE1.1 A Community that shares its skills and knowledge		
A103 Facilitate a Roxby Skills register on roxbydowns.com (SE1.1, SE1.2, L2.4)		P106 Facilitate a Roxby Skills register on roxbydowns.com (R) (SE1.1, SE1.2, L2.4)
A104 Continue to work collaboratively with all stakeholders to encourage community groups to utilise Roxby Down's Community Foundation (SE1.1, SE 1.4, L2.4)	Community Foundation no longer operating	P107 Assist in the development of healthy and social activities for men (R) (SE1.1, CV1.1)
A105 Maintain Annual Funding Allocation to Community Foundation (SE1.1, SE1.4)	Community Foundation no longer operating	P108 Assist and support Women's Forum (R) (SE1.1, CV1. 1, C)
A106 Assist in the development of healthy and social activities for men (SE1.1, CV1.1)		P109 Facilitate development of a community kitchen (O) (SE1.1, CV3.1, L2.4)
A107 Assist and facilitate development of Women's Forum (SE1.1, CV1.1)	Women's Forum now fully operational with limited council support required	
A108 Facilitate development of a community kitchen (SE1.1, CV3.1, L2.4)		
A109 Establish links with Roxby Downs Area School through offering school based certificate 2 & 3 and general short course training that meet the needs of student SACE program (SE1.1, EC3.1)		
SE1.2 Youth development, participation and wellbeing		
A110 Explore the possibility of Sponsorship / Partnership for events for youth services provided. (SE1.2, CV1.1)	Ongoing	P110 Support Roxby Youth Forum and assist in activities and events they undertake (R) (SE1.2, CV1.1)
A111 Through the YAC, further develop the youth calendar to ensure consistency for the youth (SE1.2, CV1.1)	Ongoing	P111 Investigate installation of shade sails over Skate Park. (SE1.2, SE2.3, SE3.3)
A112 Arrange potential sponsors and activities, timeline and when and where it will be held. (SE1.2, CV1.1)	Ongoing	P112 Maintain & develop Youth Centre via various asset replacement works (R) (SE1.2, SE2.2 , E1.2, CV1.1)
A113 Finalise the 'Beat the Heat Youth Festival' concept (SE1.2, CV1.1)	Replaced by the Jammin the Dam Music Festival put on as part of the RedEarth Festival	P113 Seek feedback from young people on Community Library programs, resources and activities (R) (SE1.2, SE2.2 , E1.2, CV1.1)
A114 Launch the Youth Leadership Program. (SE1.2, CV1.1, L2.4)		
A115 Maintain youth activities operation within Roxby Leisure's Operation. (SE1.2, CV1.1, SE1.3)	Ongoing	
A116 Continue to support young people via participation in the Youth Forum as Council's Youth Advisory Committee (SE1.2, CV1.1)	Achieved with successful participation	
A117 Develop a proposal for the improvement of both physical and visual perception of the Skate Park & Richardson Place Rotunda (SE1.2, CV2.1)	Under review	
A118 Investigate installation of shade sails over Skate Park. (SE1.2, SE2.3, SE3.3)	Under review	
A119 Investigate establishment of a "drug and drinking awareness volunteer group" for the skate park (SE1.2, SE1.1)	Under review	
A120 Explore opportunities for partnerships to deliver Obesity Prevention and Lifestyle programs for young people (SE1.2, SE2.1, SE2.2)	Applications for funding rejected. Include as part of Health Plan implementation	
A121 Provide Opportunities for student leadership and development of specific job training experiences (SE1.2, SE1.3)	Under review	
A122 Implement a graffiti wall, in conjunction with SAPOL (SE1.2, SE1.3)	Under review	
A123 Review Council's role in Youth Development and implement changes (SE1.2, CV1.1)	Ongoing review of requirements	

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
<p>A124 Maintain and develop the Youth Centre with the following actions (SE1.2, SE2.2)</p> <ul style="list-style-type: none"> (a) Update new flooring and other capital works (b) Purchase additional equipment including more gaming consoles, RV's and games (c) Install adequate storage facilities for secure storage of equipment 	<p>Under review</p> <p>Completed</p> <p>New storage area for swimming and tennis clubs completed</p>	
SE1.3 Creativity and learning for ages within the community		
A125 Increase the number of children's holiday and toddler story time programs (SE1.3, SE2.2, SE2.4)	Kids Own Publishing Event and other additional activities created	P114 Increase the number of children's holiday and toddler story time programs (R) (SE1.3, SE2.2, SE2.4)
A126 Promote library services both in-house and through local media (SE1.3, SE2.2)	Achieved using a range of media	P115 Promote library services both in-house and through local media (R) (SE1.3, SE2.2)
A127 Encourage increased usage of the library as a venue for community activity (SE1.3, CV2.2, SE2.3)	Achieved through redeveloped facilities	P116 Encourage increased usage of the library as a venue for community activity (R) (SE1.3, CV2. 2, SE2.3)
A128 Upgrade computers furniture and equipment in the library (SE1.3, SE2.3)	Achieved through redeveloped facilities	P117 Assist volunteers to operate community toy library (R) (SE1.3, CV2.2)
A129 Relocate Community Library from current Joint Use Facility with DECS into the to be developed Cultural Leisure Centre Link pending expansion of the town (CV2.3, CV1.1, CV1.3, SE1.3)	Temporary relocation to the art gallery. New LINK building to house standalone library	P118 Run English Conversation classes in the library for migrants (R) (SE1.3, SE2.2, SE2.4)
A130 Install new Library Management system as part of Library SA's State wide rollout (SE1.3)	Implementation completed	P119 Investigate funding opportunities for Adult Community Learning Programs (S) (SE1.3, SE2.2, SE2.4)
A131 Establish a sustainable community toy library operated by community volunteers within the Cultural Centre as part of Roxby Leisure's operation (SE1.3, CV2.2)	Completed but aligned to library	P120 Facilitate digital learning opportunities and encourage use of the library's digital workspaces(SE1.3, SE2.2, SE2.4)
SE1.4 Cooperative relationships between community and business		
A132 Monitor the need for a business/community partnerships program (SE1.4, EC2.2)	Ongoing	P121 Assist in development of community cooperatives where possible (O) (SE1.4, SE1.1)
A133 Assist in development of community cooperatives where possible (SE1.4, SE1.1)	Watching brief	P122 Encourage a more holistic approach to service delivery with the health providers (O) (SE1.4, SE2.1)
A134 Encourage a more holistic approach to service delivery with the health providers (SE1.4, SE2.1)	Ongoing participation as member of the Health Forum with staff regularly collaboration on projects.	
SE1.5 Progressive relevant community oriented media services		
A135 Review and improve operation of Council and Roxby Leisure information on the Roxby Downs Dot Com community website (SE1.5, L1.3)	Ongoing	P123 Review and improve operation of Council and Roxby Leisure information on the Roxby Downs Dot Com community web-site (R) (SE1.5, L1.3)
A136 Encourage The Monitor Community Newspaper and RoxFM community radio to develop closer partnership arrangements and share resources. (SE1.5, L1.3)	Ongoing	P124 Encourage The Monitor Community Newspaper and RoxFM community radio to develop closer partnership arrangements and share resources. (R) (SE1.5, L1.3)
A137 Sponsor and support The Monitor and RoxFM Community Radio on an "as needs" basis (SE1.5, L1.3)	Weekly page in the Monitor. Sponsor the "Vibe" community radio show	P125 Sponsor support The Monitor and RoxFM Community Radio on an "as needs" basis (R) (SE1.5, L1.3)
A138 Examine ways to integrate community media with other community communication avenues (SE1.5, L1.3)		P126 Examine ways to integrate community media with other community communication avenues (R) (SE1.5, L1.3)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
A139 In partnership with The Monitor and RoxFM Community Radio jointly contribute to, develop and maintain the community web site "roxbydowns dot com" (SE1.5, L1.3)	Ongoing	P127 In partnership with The Monitor and RoxFM Community Radio jointly contribute to, develop and maintain the community web site "roxbydowns dot com" (R) (SE1.5, L1.3)
SE1.6 Affordable and accessible housing that meets the needs of the community		
A140 Investigate development of a Community Cooperative Housing Scheme (SE1.6, EC2.1, CV1.1)	Watching brief	P128 Investigate proposal for a Community Cooperative Housing Scheme (O) (SE1.6, EC2.1, CV1.1)
SE2 Healthy and active community "Quality health, lifestyle, education and recreational facilities"		
SE2.1 Health and family support services in the community		
A141 Facilitate development and ongoing resourcing of a community Toy Library (SE2.1, L2.4, SE2.4)	Achieved and ongoing	P129 Consult and prepare a broad based Community Health Plan as a Council responsibility as required by recent amendments to Council's functions under the Local Government Act. Plan will address some of the following actions that have been previously identified.(S). ie Encourage appropriate bodies to investigate the extent and causes of mental illness and stress in Roxby Downs and support them in developing prevention strategies and plans and explore opportunities with the State Government for greater support resources for young families having children in Roxby Downs
A142 Continue to provide ongoing environmental health services to the community (SE2.1, EV3.5)	Ongoing provision of services	P130 Resource a part-time coordinator to achieve better outcomes and collaboration of agencies dealing with social issues associated with alcohol and/or substance abuse. (R)
A143 Participate and support Roxby Downs Health Forum (SE2.1, L2.4)	Active participation	
A144 Participate in and support and assist Family & Youth and Alcohol & Substance Abuse Forum (incorporating the Far North Drug and Alcohol Group.) (SE2.1, L2.4)		P131 Participate & support and assist Family & Youth and Alcohol & Substance Abuse Forum (incorporating the Far North Drug and Alcohol Group.) (R) (SE2.1, L2.4)
A145 Commence the process to implement a "dry zone" for the public places of the entire town (SE2.1, L1.2)	Community and stakeholder attitudes to dry zones reviewed	P132 Finalise process and implement a "dry zone" for the public places of the town (O) (SE2.1, L1.2)
A146 Explore opportunities with the State Government for greater support resources for young families having children in Roxby Downs (SE2.1, L1.2)		P133 Provide ongoing environmental health services to the community (R) (SE2.1, EV3.5)
A147 Facilitate development and ongoing resourcing of a community Toy Library (SE2.1, L2.4, SE2.4)	Refer A141.	P134 Participate and support Roxby Downs Health Forum (R) (SE2.1, L2.4)
A148 Continue to provide ongoing environmental health services to the community (SE2.1, EV3.5)	Ongoing provision of services	P135 Support the annual Happy and Healthy Expo(SE2.1, L2.4)
A149 Participate and support Roxby Downs Health Forum (SE2.1, L2.4)	Refer A143	
SE2.2 Integrated recreation, sporting and leisure programs that contribute to the wellbeing of the community		
A150 Assist Sport & Recreation Forum to increase awareness to both sporting and community groups by show casing their organisation. (SE2.2, L2.4)	Forum in recess and required to be reinvigorated	P136 Assist Sport & Recreation Forum to increase awareness to both sporting and community groups by show casing their organisation. (O) (SE2.2, L2.4)
A151 Review and update recreation program offerings to assist in maintaining healthy lifestyles. (SE2.2, L1.2)	Ongoing	P137 With support from the Office of Recreation and Sport employ a Star Club Field Officer to work with the community to increase participation in sport and active recreation and to develop and maintain well managed and sustainable sporting clubs and associations (R) (SE2.2, L2.4)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
A152 Apply for Government grants that improve sports equipment and services. (SE2.2, L1.2)	Ongoing	P138 Review and update recreation program offerings to assist in maintaining healthy lifestyles. (R) (SE2.2, L1.2)
A153 Examine potential for sponsorship of sporting events with BHP Billiton and local business. (SE2.2, SE1.4)	Ongoing	P139 Examine potential for sponsorship of sporting events with BHP Billiton and local business. (O) (SE2.2, SE1.4)
A154 Explore opportunities for expansion of sporting services. (SE2.2, L1.2)	Ongoing	P140 Explore opportunities for expansion of sporting services. (O) (SE2.2, L1.2)
A155 Create a sporting event that other area associations could participate in. (SE2.2)	Ongoing	P141 Create a sporting event that other area associations could participate in. (O) (SE2.2)
A156 Work in partnership with BHP Billiton to bring high level sporting teams to Roxby Downs (SE2.2)	Ongoing	P142 Work in partnership with BHP Billiton to bring high level sporting teams to Roxby Downs (O) (SE2.2)
A157 Continue to work with associations that currently use the facilities to increase participation numbers and sports events/competitions (SE2.2)	Ongoing	P143 Continue to work with associations that currently use the facilities to increase participation numbers and sports events/competitions (O) (SE2.2)
A158 Hold sports clinics from umpiring through to individual clinics. (SE2.2)	Under review	P144 Hold sports clinics from umpiring through to individual clinics. (O) (SE2.2)
A159 Provide opportunities for student leadership and development of specific job training experiences. (SE2.2, SE1.1)	Ongoing	P145 Provide opportunities for student leadership and development of specific job training experiences. (O) (SE2.2, SE1.1)
SE2.3 Integrated and cost effective developed recreation and sporting facilities		
A160 In partnership with BHP Billiton integrate improved recreational facilities into Township Master Plan (SE2.3, L2.2)	Deferred pending more definitive knowledge of mine expansion plans	P146 In partnership with BHP Billiton integrate improved recreational facilities into Township Master Plan (O) (<i>Deferred pending more definitive knowledge of mine expansion plans</i>) (SE2.3, L2.2)
A161 Continue to work with Sport & Recreation Forum and other users of sporting facilities in the strategic development of both sporting facilities and programs (SE2.3, L2.2)	Ongoing	P147 Work with Sport & Recreation Forum and other users of sporting facilities in the strategic development of both sporting facilities and programs (R) (SE2.3, L2.2)
A162 Develop a long term strategy for the development and management of all recreation facilities in partnership with users and sporting clubs. (SE2.3, L2.2)	Ongoing	P148 Develop a long term strategy for development and management of all recreation facilities in partnership with users and sporting clubs. (R) (SE2.3, L2.2)
A163 Explore possibilities of inclusion of a half court basketball court adjacent to skateboard track (SE2.3, SE3.3)	Under review	P149 Explore possibilities of inclusion of a half court basketball court adjacent to skateboard track as part of an overall redevelopment of Lions Park (O) (SE2.3, SE3.3)
A164 Undertake surface levelling to small oval to improve secondary playing areas pitch to cater for soccer, hockey and rugby teams. (SE2.3, L2.2)	Completed	P150 Integrate improved coordination of sporting use on secondary playing areas pitch to cater for soccer, hockey and rugby teams. (R) (SE2.3, L2.2)
A165 Replace and upgrade cricket nets onto main oval (SE2.3, L2.2)	Completed	P151 Provide outdoor seating around netball and tennis courts (O)
A166 Provide outdoor seating around netball and tennis courts (SE2.3, EV3.1)	Completed	P152 Revamp amenity and enhance access at rear of Leisure Centre.(O) (SE2.3, EV3.1)
SE2.4 Delivery of fun active accessible activities for young people		
A167 Hire out Nippy Gym equipment (Children's Birthday celebrations, BHPB Family Day and other community celebrations etc.). (SE2.4, SE2.1, SE2.3, SE2.7)	Under review	
A168 Move and re-arrange storage areas. (SE2.4, SE2.1, SE2.3, SE2.7)	Completed	P153 Move and re-arrange storage areas. (O) (SE2.4, SE2.1, SE2.3, SE2.7)
A169 Review the current opening times for crèche and Nippy Gym and implement further times as the needs arise (SE2.4, SE2.1, SE2.3, SE2.7)	Completed	P154 Review the current opening times for crèche and Nippy Gym and implement further times as the needs arise (O) (SE2.4, SE2.1, SE2.3, SE2.7)
A170 Identify a champion for Kids Club to filter issues through to Team Leader and promote and receive feedback (SE2.4, SE2.1, SE2.3, SE2.7)	Ongoing	P155 Incorporate pulse fitness staff, Health Workers, and Physios to improve Nippy Gym activities for kids, to improve their motor skills (O) (SE2.4, SE2.1, SE2.3, SE2.7)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
A171 Incorporate pulse fitness staff, Health Workers, and Physios to improve Nippy Gym activities for kids, to improve their motor skills (SE2.4, SE2.1, SE2.3, SE2.7)	Ongoing	
A172 Initiate the small upgrade improvements to the Crèche including creating a mural theme wall, installing an outdoor painting board, repainting walls, removing door and installing gate and erecting curtains (SE2.4, SE2.1, SE2.3, SE2.7)	Completed	P156 Initiate the small upgrade improvements to the Crèche including creating a mural theme wall, installing an outdoor painting board repainting walls, removing door and installing gate and erecting curtains (O) (SE2.4, SE2.1, SE2.3, SE2.7)
SE2.5 Well managed reactive and adaptable swimming facilities		
A173 Expand and adapt range of swimming classes including classes for those with disabilities, adults, and young children (SE2.5, SE2.1, SE2.3, SE2.4)	Completed	P157 Expand and adapt range of swimming classes including classes for those with disabilities, adults, and young children (R) (SE2.5, SE2.1, SE2.3, SE2.4)
A174 Increase usage by expanding current membership options and session times (SE2.5, SE2.1, SE2.3)	Ongoing	P158 Increase usage by current membership options and session times (R) (SE2.5, SE2.1, SE2.3)
A175 Promote water safety for children in the local community before summer. (SE2.5, SE2.1, SE2.3, SE2.4)	Ongoing	P159 Promote water safety for children in local community before summer. (R) (SE2.5, SE2.1, SE2.3, SE2.4)
A176 Encourage staff to take additional qualifications and hiring more qualified staff (SE2.5, SE2.1, SE2.3)	Ongoing	P160 Continue to seek out more qualified staff and assist with up skilling (SE2.5, SE2.1, SE2.3)
A177 Run seasonal swim school (SE2.5, SE2.1, SE2.3, SE2.4)	Completed	P161 Run all year round swim school (R) (SE2.5, SE2.1, SE2.3, SE2.4)
A178 Run outdoor movie screenings to increase visitation (SE2.5, SE2.1, SE2.3, CV1.2, CV1.3)	Ongoing	P162 Run outdoor movie screenings to increase visitation (R) (SE2.5, SE2.1, SE2.3, CV1.2, CV1.3)
A179 Provide the following improvements to swimming facilities. (SE2.5, SE2.1, SE2.3)		P163 Provide the following improvements to swimming facilities. (O&S) (SE2.5, SE2.1, SE2.3)
(a) 2 new lane ropes for main pool lap swimming	Completed	(a) new restraints for the active chlorine gas bottles
(b) additional pool mats and beach/skimmer balls	Completed	
(c) replace slide ladder/steps	Completed	
(d) lifeguard shade and chair for slide/deep end area	Under review	
(e) install BA storage cabinet in plant room for safe storage of BA equipment to prevent damage and contamination of equipment	Completed	
(f) defibrillator for emergency lifeguard use	Ongoing	
(g) bar fridge for lifeguard hut	Under review	
(h) install new pumps for soda ash tank	Completed	
(i) change the current soda ash to a vertical agitator to reduce spillage and increase efficiency	Under review	
(j) install 1 new manual vac pumps for the slide and manual vac	Completed	
(k) lift or sac truck for safer moving of the chlorine gas cylinders	Ongoing	
(l) new restraints for the active chlorine gas bottles	Ongoing	
(m) during pool closure, renovate the toilets / pool change rooms, replace some damaged stalls and repaint the toilet facilities walls and ceilings	Under review	
(n) install BBQ huts for the pool area inc. gazebo style enclosure and BBQ with sink area & tables & chairs	Carried forward to 2013/14. Under review	

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
SE2.6 An excellent and well resourced gymnasium with an expanded array of services		
A180 Implement program to ensure members are provided with greater customer service and motivation during workout (SE2.6, SE2.1, SE2.3, SE2.7)	Completed	P164 Implement program to ensure members are provided with greater customer service and motivation during workout (R) (SE2.6, SE2.1, SE2.3, SE2.7)
A181 Undertake marketing program to attract new users to the gym. Specific targets include classes for mothers, boot camp, 12 wk body challenge, personal & football training, Zumba, Biggest Loser & Roxby Games (SE2.6, SE2.3, SE2.7)	Ongoing	P165 Provide nutritional management planning using web software (R) (SE2.6, SE2.1, SE2.3, SE2.7)
A182 Provide nutritional management planning using web software (SE2.6, SE2.1, SE2.3, SE2.7)	Under review	
A183 Provide for the following Gym improvements (SE2.6, SE2.3, SE2.7)		P166 Extend upstairs gymnasium (Project over 2 years. Design 2013/14. Construct 2014/15) (SE2.6, SE2.3, SE2.7)
(a) Replace / upgrade various items of gym equipment that have reached the end of their useful life	Completed	P167 Following completion of an extension to the gymnasium introduce 24hr operation.
(b) place decals to the walls with famous inspirational quote	Ongoing	P168 Provide for various Gym improvements (O&S) (SE2.6, SE2.3, SE2.7)
(c) freshen up the gym by painting the walls and ceiling	Under review	
(d) implement more black padded mats in the weights area	Ongoing	
(e) install digital clocks on the walls in weights areas, cardio and classes room	Completed	
SE2.7 Well presented and multiuse leisure facilities		
A184 Assess the feasibility of an indoor rock climbing wall in stadium 2 (SE2.7, SE2.3)	Ongoing	P169 Implement changes to software management as part of an integrated Council wide strategy (O) (SE2.7, SE2.3)
A185 Expand with Links (Recreation Industry Management Software) equipment (SE2.7, SE2.3)	Ongoing	
A186 Provide for the following Leisure Centre replacements and improvements (SE2.7, SE2.3)		P170 Provide for the various Leisure Centre improvements (O&S) (SE2.7, SE2.3)
(a) Complete detailed investigation and fully repair stadiums roof for leaks	Completed	(a) repair stadium 2 floor due to damage by white ants
(b) Renew basketball backboards to enable easier raising and lowering for staff	Completed	(b) revamp main pedestrian entrance. (Project over 2 years. Design 2013/14. Construct 2013/14 and 2014/15)
(c) Replace netball nets on outdoor rings	Completed	(c) construct new Kids play cafe. (Project over 2 years. Design 2013/14. Construct 2014/15 with RDA grant)
(d) Leisure Centre Foyer Renovation with internal repainting & remodelling Customer service Desk	On hold	(d) rearrange foyer improvements as part of revamping main entrance
(e) Repaint Northern facade to Leisure Centre	Completed	(e) replace outdoor furniture
(f) Replace floor coverings at Kiosk	Ongoing	(f) major service to air-conditioning system
(g) Re-model kiosk foyer and entrance way	Deferred to 2013/14 and 2014/15	
(h) Provide new indoor hockey goals	Completed	
(i) Replace skirting boards in stadium 1	Completed	
(j) Recoat Stadium Floors	Completed	
(k) Install digital clocks on the walls near Stadium 1 back corner	Under review	

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
SE2.8 Safe community transport network		
A187 Continue to maintain roads, streets, footpaths and bike paths within constraints of available funding allocations. (SE2.8, EV3.1)	Ongoing	P171 Continue to maintain roads, streets, footpaths and bike paths within constraints of available funding allocations. (R) (SE2.8, EV3.1)
A188 Refine Asset Maintenance Strategy by undertaking condition audits to more accurately reflect long term asset renewal program (SE2.8, L1.2)	Ongoing	P172 Refine Asset Maintenance Strategy by undertaking condition audits to more accurately reflect long term asset renewal program (R) (SE2.8, L1.2)
A189 Replace bitumen footpaths at Gregory, Alberrie, Curdimurka, Mirra, Kennebery, Bopeechee & Mulgaria Streets (SE2.8, EV3.1)		P173 Replace bitumen footpaths at Gregory, Alberrie, Curdimurka, Mirra, Kennebery, Bopeechee & Mulgaria Streets (O) (SE2.8, EV3.1)
A190 Continue to review parking practices within township, provide effective education and enforcement and initiate improvements. (SE2.8)		P174 Continue to review parking practices within township, provide effective education and enforcement and initiate improvements (R) (SE2.8)
A191 Streetscape replacements (SE2.8, EV3.1)	Ongoing	P175 Streetscape replacements (R)(SE2.8, EV3.1)
A192 Traffic improvements by way of roundabouts and traffic control devices at Arcoona Street and Pioneer Drive intersection and Gregory Street over the next 3 years (SE2.8, L1.2)	Project under review	P176 Traffic improvements by way of roundabouts and traffic control devices at Arcoona Street and Pioneer Drive intersection and Gregory Street and Richardson Place (O) (SE2.8, L1.2) (<i>Project under review</i>)
		P177 Complete review of LED lighting options for street lighting improvements and initiate a wider replacement program (O&S) (SE2.8, EV3.1)(<i>defer implementation and review in 12 months time</i>)
A193 Maintain provision of adequate Street Lighting (SE2.8, EV3.1)		P178 Provide and maintain of adequate Street Lighting (SE2.8, EV3.1)
SE3 Access to services and facilities Access to a range of services in a remote location that is equal to or better than more populated locations"		
SE3.1 Efficient, reliable and cost efficient water and sewerage services		
A194 Maintain Roxby Water's Infrastructure Maintenance Program, and prepare long term asset renewal program with supporting financial strategy. (SE3.1, L1.5)	Substantially completed	P179 Maintain Roxby Water's Infrastructure Maintenance Program, and prepare long term asset renewal program with supporting financial strategy. (R) (SE3.1, L1.5)
A195 Implement Water Meter Replacement Program. Replace water meters from older part of town in vicinity of Stuart Rd (SE3.1, L1.5)	Ongoing with yearly allocation completed	P180 Implement Water Meter Replacement Program.(O) (SE3.1, L1.5)
A196 Asset Reticulation Replacements (SE3.1, L1.5)	Ongoing	P181 In conjunction with BHP Billiton review water supply requirements and develop and implement an appropriate management strategy (SE3.1, L1.5)
A197 Implement Water Plant & Equipment Replacement Program including the following works (SE3.1, L1.5) (a) Construct small tank for rerouting sample water to landscape areas (b) Water Recycling. Construct small pump, tank and filter for cleaning water to dosing booster pump		P182 Implement Water Plant & Equipment Replacement Program including the following works (O) (SE3.1, L1.5) (a) Undertake various water asset replacement works
A198 Implement Sewer Plant and Equipment Replacement Program including the following works: (SE3.1, L1.5) (a) Sewer Pump Station Asset Replacements (b) Sewer Lagoons Capital Replacement Expenses (a) Implement Water & Sewer Monitoring Upgrade	Program ongoing Program ongoing	P183 Implement Sewer Plant and Equipment Replacement Program including the following works: (O) (SE3.1, L1.5) (a) Construct new pre-treatment lagoon, extend storage lagoon and upgrade interconnections (b) Replace and upgrade sewer reuse pump station as part of an upgrade of Council's effluent disposal system (c) Replace and upgrade effluent disposal and irrigation system to more efficiently and effectively dispose of sewerage effluent onto golf course (d) Undertake other sewer asset replacement works
A199 Undertake marketing campaign to encourage direct debit and credit card payment options for consumers. (SE3.1, L1.5)	Ongoing	P184 Undertake marketing campaign to encourage direct debit and credit card payment options for consumers. (R) (SE3.1, L1.5)
A200 Explore other methods for retail payments for consumers (SE3.1, L1.5)	Introduced BPay	P185 Explore other methods for retail payments for consumers (R) (SE3.1, L1.5)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
SE3.2 Cost efficient power distribution and utility services to the township		
A201 Implement Electricity Plant & Equipment Replacement Program including the following works (SE3.2, L1.5) (a) High Voltage Switches & Transformers – Change 10 sets of terminations and replace transformers SR1 and RM03 (b) Planning for S3, SS1, SS2, SO6, SO7, SO8, SR1, SSP, SCP AND RM03 (c) HV Land Maintenance – Maintain East OH Line track, replace posts rails protection to transformers (d) Meter Purchases Replacement – Replace 200 meters (e) Meter Purchases New – Isolation switches to Subdivision C (f) New Development – Subdivision C and Grevillea Works (g) Electricity Equipment – Internal upgrade of storage container and workshop	Refer Roxby Power section of report	P186 Implement Power Meter Replacement Program (R) (SE3.2, L1.5) P187 Purchase and install new Power meters for new customers (R) (SE3.2, L1.5) P188 Implement Electricity Plant & Equipment Replacement Program (R) (SE3.2, L1.5) P189 Undertake marketing campaign to encourage direct debit and credit card payment options for consumers. (R) (SE3.2, L1.5) P190 Explore other methods for retail payments for consumers (R) P191 Implement Electricity Plant and Equipment Replacement Program including the following works: (O) (SE3.2, L1.5) (a) Replace transformer at sewer lagoons (b) Undertake various other electricity asset replacement works
A202 Undertake marketing campaign to encourage direct debit and credit card payment options for consumers. (SE3.2, L1.5)	Ongoing	
A203 Explore other methods for retail payments for consumers (SE3.2, L1.5)	Introduced BPay	
SE3.3 Parks, gardens and open space off active and passive recreation opportunities		
A204 Develop Open Space Area plan (SE3.3, EV3.1, EV3.5) A205 Undertake strategic review of all playground facilities (SE3.3, EV3.1, EV3.2) A206 Replace fence and at Curdimurka St Playground (SE3.3, EV3.1) A207 Assist the Rotary Club of Roxby district to construct paving at Curdimurka St Playground (SE3.3, EV3.1)	Ongoing	P192 Develop Open Space Area plan (O) (SE3.3, EV3.1, EV3.5) P193 Undertake strategic review of all playground facilities (O) (SE3.3, EV3.1, EV3.2) P194 Replace fence at Curdimurka St Playground (O) (SE3.3, EV3.1, EV3.5) P195 Assist the Rotary Club of Roxby district to construct paving at Curdimurka St Playground (R) (SE3.3, EV3.1) P196 In consultation with the community prepare a Master Plan for Lions Park and implement Stage 1 of a major upgrade. (O) (SE3.3, EV3.1) P197 Emu Trail Actions (O) (SE3.3, EV3.1, EC1.15)
SE3.4 Council's community role in provision of telecommunication services is efficiently and effectively undertaken		
A208 Ongoing management of telecommunication service delivery for SBS and Triple J (SE3.4, CV1.3)	Ongoing.	P198 In conjunction with Imparja provide ongoing telecommunication service delivery for SBS TV & radio, Commercial TV & Triple J Radio (R) (SE3.4, CV1.3)
A209 Assist RoxFM in expanding their area of coverage (SE3.4, CV1.3)	Support to RoxFM's application for funding provided	P199 Assist RoxFM in expanding their area of coverage (O) (SE3.4, CV1.3)
A210 Relocate Imparja and JJJ to Works depot and with SBS self help assistance grant install SBS Multicultural Radio (SE3.4, CV1.3, CV3.1)	Formal partnership with Imparja to erect new antenna at Council Depot for improved retransmission	

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
EC1 Economically sustainable growth "Commonality of purpose between Council, BHP Billiton and business interests to continued growth and development"		
EC1.1 Tourism and visitation which contributes to economic prosperity		
A211 Operate Visitor Information Centre as part of the Cultural Centre (EC1.1, CV2.2)	Ongoing	P200 Operate Visitor Information Centre as part of the Cultural Centre (R) (EC1.1, CV2.2)
A212 Work with BHP Billiton to maintain and expand mine-site tours (EC1.1)	Ongoing	P201 Work with BHP Billiton to maintain and expand mine-site tours (R) (EC1.1)
A213 Re-develop the Roxby Downs Brochure (EC1.1, CV1.1)	Project being undertaken by Roxby Downs Business Forum	P202 Re-develop the Roxby Downs Brochure (R) (EC1.1, CV1.1)
A214 Offer more minerals for display so that tourists and locals can visualise what is being mined at Olympic Dam (EC1.1)		P203 Offer more minerals for display so that tourists and locals can visualise what is being mined at Olympic Dam (R) (EC1.1, CV2.2)
A215 Display Aboriginal artefacts from the Roxby area in VIC and the art gallery (EC1.1, CV2.2)	Installation in Cultural Centre completed	P204 Display Aboriginal artefacts from Roxby area in VIC and the art gallery (O) (EC1.1, CV2.2)
A216 Install the South Australian Tourism Commission donated community computer displaying information about Roxby Downs, Olympic Dam and surrounds (EC1.1, CV2.2)		P205 Increase range of retail items offered to tourists and locals including locally made jewellery and giftware and regional gourmet produce (R) (EC1.1, CV2.2)
A217 Increase range of retail items offered to tourists and locals including locally made jewellery and giftware and regional gourmet produce (EC1.1, CV2.2)		P206 Modify and upgrade internal layout of VIC to make entrance more accessible, improve customer service area and enhance office layout (S) (EC1.1, CV2.2)
A218 Run workshops for jewellery making through local jewellery makers (EC1.1, CV2.2)		
EC1.2 High standards of infrastructure and community values that support economic development and business growth		
A219 Maintain and enhance public infrastructure that supports economic development and business growth (EC1.2, L1.2)		P207 Maintain and enhance public infrastructure that supports economic development and business growth (R) (EC1.2, L1.2)
A220 Develop a public signage program that supports business (EC1.2)		P208 Develop a public signage program that supports business (R) (EC1.2)
EC1.3 Support of BHP Billiton in encouragement of recruitment and retention of staff to provide stability and tenure in the township		
A221 Initiate discussions with BHP Billiton re areas of common interest (EC1.3, SE1.4, L2.5)	Ongoing	P209 Initiate discussions with BHP Billiton re areas of common interest (R) (EC1.3, SE1.4, L2.5)
A222 Work with BHP Billiton and the State Government to develop a cohesive strategy for commercial property affordability, availability and choice (EC1.3, SE1.4, L2.5)		P210 Work with BHP Billiton and the State Government to develop a cohesive strategy for commercial property affordability, availability and choice (R) (EC1.3, SE1.4, L2.5)
EC1.4 Increased employment opportunities and skills development by engaging with BHP Billiton, government agencies and education providers in targeted initiatives		
A223 Effective and reciprocal relationships with key stakeholders (BHPB, Council, State Government) (EC1.4, L2.5)		P211 Effective and reciprocal relationships with key stakeholders (BHPB, Council, State Gov't) (R) (EC1.4, L2.5)
EC1.5 Assist local business to understand and adapt their operations to address waste water reuse, waste management and recycling, fuel and power conservation and protection of the unique desert environment		
A224 Develop resource material and provide technical assistance to local businesses to address biodiversity/environmental best practice (EC1.5, SE1.4)		P212 Develop resource material and provide technical assistance to local businesses to address biodiversity/environmental best practice (R) (EC1.5, SE1.4)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
EC2 Business development "A support business environment and focus"		
EC2.1 Appropriate and affordable land supply to support a more diverse and sustainable economic business base		
A225 Develop a draft Master Plan to scope the projected need for appropriately zoned land to meet increased demands by commercial interests following expansion of the mine and the associated population increase (EC2.1, EV3.2)	Project under review	P213 Develop a draft Master Plan to scope the projected need for appropriately zoned land to meet increased demands by commercial interests following expansion of the mine and the associated population increase (O) (EC2.1, EV3.2) (<i>Deferred pending more definitive knowledge of mine expansion plans</i>)
EC2.2 An active business community		
A226 Provide resources to support Roxby Downs Business Forum (EC2.2, L2.1)	Ongoing support provided	P214 Provide resources and support Roxby Downs Business Forum (R) (EC2.2, L2.1)
A227 Assist in establishing Roxby Business Awards (EC2.2, L2.1)	Successful awards held in September 2012	
EC2.3 Incentive packages for attraction of high demand services to the area		
A228 Develop and implement strategies to aid in the cohesive future development of the business sector. (EC2.3, SE1.4)		P215 Develop and implement strategies to aid in the cohesive future development of the business sector. (R) (EC2.3, SE1.4)
EC2.4 The needs of local business are understood and responded to		
A229 Assist Far North RDA with respect to accessing business so that the RDA can increase training and business support (EC2.4, SE1.4)	Ongoing as required	P216 Assist Far North RDA with respect to accessing business so that the RDA can increase training and business support (R) (EC2.4, SE1.4)
A230 Maintain Business & Cultural Development Consultant Support resource (EC2.4, SE1.4, CVall)	Ongoing support provided	P217 Maintain Business & Cultural Development Consultant Support resource (R) (EC2.4, SE1.4, CVall)
A231 Maintain Council as a resource partner with the Far North RDA and explore opportunities for business services to be delivered from within Roxby Downs. (EC2.4, SE1.4)	Support continued	P218 Maintain Council as a resource partner with the Far North RDA and explore opportunities for business services to be delivered from within Roxby Downs. (R) (EC2.4, SE1.4)
A232 Maintain Business Communications through the Monitor Community Newspaper (EC2.4, SE1.4, SE1.5)	Communications continued	P219 Maintain Business Communications through the Monitor Community Newspaper (R) (EC2.4, SE1.4, SE1.5)
EC2.5 A cultural Centre that provides an integrated Art Gallery, Library, and Cinema with a range of divergent and complimentary services		
		P220 Establish and operate expanded and diverse library services from the new "Link" building (R)
EC3 A prosperous community "A strong community backed retail and service based local business environment"		
EC3.1 Roxby Downs is a regional centre for Education, Training, Retail and Service Industries, Mining Support Services and Tourism		
A233 Monitor and investigate suitable business opportunities including those from non-traditional areas. (EC3.1, SE1.4)	Ongoing	P221 Monitor and investigate suitable business opportunities including those from non-traditional areas. (R) (EC3.1, SE1.4)
A234 Develop and create a new updated Roxby Downs Brochure for distribution through Roxby Downs' and neighbouring Visitor Information and Tourist Centres (EC3.1, SE1.4)	Action being undertaken by Roxby Downs Business Forum	P222 Develop and create a new updated Roxby Downs Brochure for distribution through Roxby Downs' and neighbouring Visitor Information and Tourist Centres (R) (EC3.1, SE1.4)
A235 Find and Sell Souvenirs that have 'Roxby Downs' on them (EC3.1, SE1.4)		P223 Find and Sell Souvenirs that have 'Roxby Downs' on them (R) (EC3.1, SE1.4)
A236 Identify and target suitable new businesses to the area (EC3.1, SE1.4)		P224 Identify and target suitable new businesses to the area (R) (EC3.1, SE1.4)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
A237 Support and assist Roxby Downs Area School Industry Training Program (EC3.1, SE1.4)		P225 Support and assist Roxby Downs Area School Industry Training Program (R) (EC3.1, SE1.4)
A238 Investigate and advocate for housing and accommodation on behalf of business (EC3.1, SE1.4)		P226 Investigate and advocate for housing and accommodation on behalf of business (R) (EC3.1, SE1.4)
A239 Investigate possibilities of developing Roxby Downs into a regional business mining hub for the Far North of South Australia (EC3.1, SE1.4)		P227 Investigate possibilities of developing Roxby Downs into a regional business mining hub for the Far North of South Australia (R) (EC3.1, SE1.4)
EV1 An environmentally sustainable town "Responsible, cost effective management of Roxby Downs' environment including minimising waste, managing energy and preserving vegetation"		
EV1.1 Waste management services which minimise waste and optimise recycling		
A240 Provide environmentally sound, convenient and timely waste management services. (EV1.1, EC1.5)	Ongoing with steady improvement	P228 Provide environmentally sound, convenient and timely waste management services. (R) (EV1.1, EC1.5)
A241 In conjunction with BHPB and the State Government explore funding opportunities for a significant upgrade to the Opal Road landfill site (EV1.1,L1.5)	Successful funding application from Zero Waste for construction of a new waste transfer station	P229 Review and implement more comprehensive waste collection, recycling and disposal options (EV1.1, EC1.5)
A242 Review operation of and scope of the Commercial Waste Levy. (EV1.1, L1.5)	Ongoing as part of a strategic approach to waste management generally	P230 Review operation of and scope of the current Commercial Waste Levy in light of improved waste management services (R). (EV1.1, EC1.5)
A243 Review and implement more comprehensive waste collection, recycling and disposal options (EV1.1, L1.5)	Ongoing as part of a strategic approach to waste management generally	P231 Design and construct a new Waste Transfer Station (S) (EV1.1, EC1.5)
EV1.2 Native Vegetation preserved and enhanced		
A244 Implement a local community education campaign concerning control and management of pest plants (EV1.2, EV2.1)	Ongoing	P232 Implement a local community education campaign concerning control and management of pest plants (R) (EV1.2, EV,2.1)
A245 Support and participate in representative bodies concerned with land resource management (EV1.2)		P233 Support and participate in representative bodies concerned with land resource management (R) (EV1.2)
A246 Support regional weed removal strategy (EV1.2, EV3.1)	Ongoing	P234 Support regional weed removal strategy (R) (EV1.2, EV3.1)
EV1.3 Conservation of water and optimised use		
A247 Develop and implement appropriate water conservation policies including improvements to development plans and guidelines and land management agreements (EV1.3)	Ongoing	P235 Develop and implement appropriate water conservation policies including improvements to development plans and guidelines and land management agreements (R) (EV1.3)
A248 Participate in suitable programs to highlight to the community existing and future water conservation initiatives to educate the community to conserve water (EV1.3, EC1.5)		P236 Participate in suitable programs to highlight to the community existing and future water conservation initiatives to educate the community to conserve water (R) (EV1.3, EC1.5)
A249 Improve integration of stormwater into effluent lagoons for reuse (EV1.3)	Redesign of effluent disposal commenced	P237 Improve integration of stormwater into effluent lagoons for reuse (R) (EV1.3)
A250 Review redevelopment of waste water reuse systems (EV1.3)		P238 Review redevelopment of waste water reuse systems (R) (EV1.3)
EV1.4 Reduced energy consumption and increased renewable energy		
A251 Provide information concerning Government rebates on solar hot water systems. (EV1.4, EV2.1)	Ongoing	P239 Provide information concerning Government rebates on solar hot water systems. (R) (EV1.4, EV2.1)
A252 Assist customers in energy conservation including conducting energy audits. (EV1.4, EC1.5)	Ongoing	P240 Assist customers in energy conservation including conducting energy audits and borrowing of energy audit kits. (R) (EV1.4, EC1.5)
A253 Encourage the installation of household photovoltaic arrays through power buyback tariffs (EV1.4, EV2.1)	Ongoing	P241 Encourage the installation of household photovoltaic arrays through power buyback tariffs (R) (EV1.4, EC2.1)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
A254 Work with BHPB to explore opportunities for solar powering the Town (EV1.4, L1.2)		P242 Work with BHPB to explore opportunities for solar powering the Town (O) (EV1.4, L1.2)
EV2 An environmentally involved community "Individuals in the community understand and act to reduce environment impacts"		
EV2.1 A well educated and participative community		
A255 Assist, support and work with Environmental Forum (EV2.1, L2.1)	Ongoing support provided	P243 Assist, support and work with Environmental Forum including community education and awareness programs and activities (R) (EV2.1, L2.1)
A256 Employ the services of an Environment Officer for 3 years. (Part funded by BHP Billiton) (EV2.1, EC1.5)	Environment Officer employed	P244 Employ the services of an Environment Officer for 2 more years (R)
A257 Assist Community Garden Forum (EV2.1, SE1.1)	Ongoing support provided	P245 Assist Community Garden Forum (R)
		P246 Collaborate with local schools, to raise student awareness of environmental impacts (EV2.1, SE1.1)
EV3 A liveable urban environment "Enhancing the character, amenity and safety of Roxby Downs"		
EV3.1 A clean and attractive environment		
A258 Accelerate tree planting program in public areas and streetscape verge areas (EV3.1, EV1.3, EV2.1)	Ongoing	P247 Accelerate tree planting program in public areas and streetscape verge areas (R) (EV3.1, EV1.3, EV2.1)
A259 Develop and promote Council's "adopt a verge" redevelopment program where Council supports residents and owners to develop the roadside verge (EV3.1, EV1.3, EV2.1)	Ongoing	P248 Develop and promote Council's "adopt a verge" redevelopment program where Council supports residents and owners to develop the roadside verge (R) (EV3.1, EV1.3, EV2.1)
A260 Continue to include streetscape improvements into public spaces with assistance and support of Community Gardens Sub Committee of Family & Youth Forum. (EV3.1, EV1.3, EV2.1)	Ongoing	P249 Continue to include streetscape improvements into public spaces with assistance and support of Community Gardens Sub Committee of Family & Youth Forum. (R) (EV3.1, EV1.3, EV2.1)
A261 Lobby BHP Billiton to upgrade Crown Land Township Reserve areas (EV3.1, EV1.3, EV2.1)		P250 Lobby BHP Billiton to upgrade Crown Land Township Reserve areas (R)(EV3.1, EV1.3, EV2.1)
A262 Ensure the streets and public areas of the town are regularly cleaned and swept (EV3.1, EV1.3, EV2.1)	Ongoing	P251 Ensure the streets and public areas of the town are regularly cleaned and swept (R) (EV3.1, EV1.3, EV2.1)
A263 Develop a range of litter control strategies to minimise discarded litter. (EV3.1, EV1.3, EV2.1)	Ongoing role for Environment Officer	P252 Develop a range of litter control strategies to minimise discarded litter. (R) (EV3.1, EV1.3, EV2.1)
		P253 Work in partnership with BHP Billiton for them to implement design and undertake construction of outfall drainage of Roxby Village and associated catchment (EV3.1, EV1.3, EV2.1)
EV3.2 A built environment that is specifically designed to address the local climate		
A264 Work with BHP Billiton to develop integrated urban design guidelines for all future residential developments (EV3.2, L1.2)	As needs require	P254 Work with BHP Billiton to develop integrated urban design guidelines for all future residential developments (O) (EV3.2, L1.2)
A265 Develop land management agreements that include specific environmental design provisions (EV3.2, L1.2)	As needs require	P255 Develop land management agreements that include specific environmental design provisions (O) (EV3.2, L1.2)

2012/13 Actions	2012/13 Achievements	2013/14 Proposed Actions
EV3.3 Effective and responsive dog and cat management		
A266 Review update and implement Council's Animal Management Plan (EV3.3, EV3.5)	Completed	P256 Review update and implement Council's Animal Management Plan (R) (EV3.3, EV3.5)
A267 Upgrade dog pound (EV3.3)	Under review	P257 Upgrade dog pound (O) (EV3.3)
EV3.4 Management of noise control		
A268 Undertake appropriate education and where appropriate, enforcement of provisions in relation to noise (EV3.4, EV2.1)		P258 Undertake appropriate education and where appropriate, enforcement of provisions in relation to noise (R) (EV3.4, EV2.1)
A269 Explore implementation of appropriate noise control by-laws. (EV3.4)		P259 Explore implementation of appropriate noise control by-laws.(R) (EV3.4)
EV3.5 A safe community		
A270 Participate in BHP Billiton's Social management Partnership addressing social issues associated with the expansion of the town (EV3.5, L1.6)	Partnership put into abeyance	P260 Participate in BHP Billiton's Social management Partnership addressing social issues associate with the expansion of the town (EV3.5, EV2.1) (<i>Deferred pending more definitive knowledge of mine expansion plans</i>)
A271 Explore options for a community safe house (EV3.5, SE2.1)		P261 Explore options for a community safe house (O) (EV3.5, SE2.1)
A272 Participate in and support the Drug & Alcohol Accord (EV3.5)	Ongoing participation in Accord meetings	P262 Participate in and support the Drug & Alcohol Accord (R) (EV3.5)
A273 Continue to support the work of Roxby Road Safe including support for the Way2Go program (EV3.5, SE1.1)	Roxby Roadsafes supported and Way2Go signage installed	P263 Continue to support the work of Roxby Road Safe including support for the Way2Go program (R) (EV3.5, SE1.1) (EV3.5)
A274 Investigate the installation of a CCTV network (EV3.5)		P264 Upgrade installation of a CCTV network (O) (EV3.5)
A275 Link with the soon to be formed Neighbourhood Watch Committee (EV3.5, SE1.1)	Links established	P265 Link with the Neighbourhood Watch Committee (R) (EV3.5, SE1.1)
A276 Implement Bushfire Prevention Management Plans (EV3.5)	Bushfire Prevention Management Plans implemented	P266 Implement Bushfire Prevention Management Plans (R) (EV3.5)
A277 Maintain current streetlight monitoring and maintenance program (EV3.5)	Implemented with ongoing monitoring and maintenance	P267 Maintain streetlight monitoring and maintenance program (R) (EV3.5)

MUNICIPAL COUNCIL OF ROXBY DOWNS

General Purpose Financial Reports

for the year ended 30 June 2013

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MUNICIPAL COUNCIL OF ROXBY DOWNS**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2013****CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2013 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.



William James Boehm
ADMINISTRATOR

Date: 20/11/13

Principal Financial Statements

Statement of Comprehensive Income for the year ended 30 June 2013			
	Notes	2013 \$'000	2012 \$'000
INCOME			
Rates	2	4,354	3,747
Statutory charges	2	81	158
User charges	2	10,073	9,420
Grants, subsidies and contributions	2	852	975
Investment income	2	229	244
Reimbursements	2	229	65
Other income	2	93	101
Total Income		15,911	14,710
EXPENSES			
Employee costs	3	2,368	1,932
Materials, contracts & other expenses	3	13,178	9,840
Depreciation, amortisation & impairment	3	2,430	2,463
Finance costs	3	21	19
Total Expenses		17,997	14,254
OPERATING SURPLUS / (DEFICIT)		(2,086)	456
Asset disposal & fair value adjustments	4	3	(12)
Amounts received specifically for new or upgraded assets	2	-	-
NET SURPLUS / (DEFICIT)		(2,083)	444
Transferred to Equity Statement			
Other Comprehensive Income			
Changes in revaluation surplus – infrastructure, property, plant & equipment	8	(1,157)	24,040
Total Other Comprehensive Income		(1,157)	24,040
TOTAL COMPREHENSIVE INCOME		(3,240)	24,484
This Statement is to be read in conjunction with the attached Notes.			

Balance Sheet for the year ended 30 June 2013			
	Notes	2013 \$'000	2012 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	5	6,235	6,271
Trade & other receivables	5	2,833	3,356
Inventories	5	10	17
Total Current Assets		9,078	9,644
Non-current Assets			
Infrastructure, Property, Plant & Equipment	6	128,634	129,645
Total Non-current Assets		128,634	129,645
Total Assets		137,712	139,289
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	2,090	1,756
Provisions	7	111	88
Total Current Liabilities		2,201	1,844
Non-current Liabilities			
Provisions	7	1,376	70
Total Non-current Liabilities		1,376	70
Total Liabilities		3,577	1,914
NET ASSETS		134,135	137,375
EQUITY			
Accumulated Surplus			
Asset Revaluation Reserves	8	23,595	25,678
Other Reserves	8	104,829	105,986
TOTAL EQUITY		5,711	5,711
		134,135	137,375
This Statement is to be read in conjunction with the attached Notes.			

Statement of Changes in Equity
for the year ended 30 June 2013

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
Notes	\$'000	\$'000	\$'000	\$'000
2013				
Balance at end of previous reporting period	25,678	105,986	5,711	137,375
Restated opening balance	25,678	105,986	5,711	137,375
Net Surplus/(Deficit) for Year	(2,083)			(2,083)
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	8	(1,157)	-	(1,157)
Transfers between reserves	-	-	-	-
Balance at end of period	23,595	104,829	5,711	134,135
2012				
Balance at end of previous reporting period	25,234	81,946	5,711	112,891
Restated opening balance	25,234	81,946	5,711	112,891
Net Surplus/(Deficit) for Year	444	-	-	444
Other Comprehensive Income				
Changes in revaluation surplus - infrastructure, property, plant & equipment	8	24,040	-	24,040
Transfers between reserves	-	-	-	-
Balance at end of period	25,678	105,986	5,711	137,375

This Statement is to be read in conjunction with the attached Notes.

Cash Flow Statement
for the year ended 30 June 2013

	Notes	2013	2012
		\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates – general & other		4,535	4,159
Fees & other charges		87	171
User charges		11,453	10,110
Investment receipts		214	266
Grants utilised for operating purposes		916	789
Reimbursements		252	72
Other revenues		915	177
<u>Payments</u>			
Employee Costs		(2,382)	(1,777)
Materials, contracts & other expenses		(13,432)	(11,157)
Finance payments		(21)	(362)
Net Cash provided by (or used in) Operating Activities	9	2,537	2,448
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		-	-
Sale of replaced assets		14	42
Sale of surplus assets		-	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(792)	(1,089)
Expenditure on new/upgraded assets		(1,795)	(268)
Net Cash provided by (or used in) Investing Activities		(2,573)	(1,315)
Net Increase (Decrease) in cash held		(36)	1,133
Cash & cash equivalents at beginning of period	9	6,271	5,138
Cash & cash equivalents at end of period	9	6,235	6,271

This Statement is to be read in conjunction with the attached Notes.

Notes to & Forming Part of the Principal Financial Statements

Note 1 Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation**1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The Municipal Council of Roxby Downs was established under the Roxby Downs (Indenture Ratification) Act 1982.

The Act prescribes requirements regarding the management of power and water assets, including for cost recovery from consumers (refer Note 2 USER CHARGES).

Power and Water assets owned by the Council are disclosed in Note 6 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT.

For financial reporting purposes, power and water assets are separately identified and revaluation increments separately disclosed in Note 8 RESERVES.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes.

Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$42,000 was paid in advance; in June 2012, two quarters of the 2012/13 allocation was received: \$87,000; and in June 2013, again two quarters of the 2013/14 allocation being \$87,000 was received.

It is anticipated that these amounts in advance will be adjusted at some future time, but details of the timing of this are not currently available.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 11.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment**6.1 Land under costs**

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with ASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

6.2 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 6. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 6.

6.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of asset are reviewed annually.

Major depreciation periods for each class of asset are shown below in Note 6. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

7 Payables**7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Employee Benefits**8.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	3.4% (2012, 2.87%)
Weighted average settlement period	1 year (2012, 1 year)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 15.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

10 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2013 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 119	Employee Benefits
AASB 132	Financial Instruments: Presentation

Standards containing consequential amendments to other Standards and Interpretations arising from the above – AASB 2010-7, AASB 2001-7, AASB 2011-8, AASB 2011-10, AASB 2012-2, AASB 2012-3, AASB 2012-5, AASB 2012-6 and AASB 2012-10.

(Standards not affecting local government have been excluded from the above list).

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 Contributions. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 2 Income

Notes	2013 \$'000	2012 \$'000
RATES REVENUES		
<u>General Rates</u>	3,870	3,483
Less: Discretionary rebates, remissions & write offs	(181)	(143)
	3,689	3,340
<u>Other Rates (including service charges)</u>		
Natural Resource Management Levy	89	63
Waste collection	551	305
	640	368
<u>Other Charges</u>		
Penalties for late payment	12	23
Legal and other costs recovered	13	16
	25	39
	4,354	3,747
STATUTORY CHARGES		
Development Act fees	40	112
Animal registration fees & fines	39	43
Parking fines / expiation fees	2	3
	81	158
USER CHARGES		
Commercial Activity Revenue	1,345	1,395
Landfill Fees	138	299
Electricity Charges	4,396	4,039
Water Charges	2,702	2,327
Sewer Charges	1,492	1,360
	10,073	9,420
INVESTMENT INCOME		
Interest on investments		
Interest on investments	229	244
	229	244
REIMBURSEMENTS		
- employees reimbursement for accommodation	11	6
- for insurance/workcover	216	57
- other	2	2
	229	65
OTHER INCOME		
Sundry	93	101
	93	101
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Other grants, subsidies and contributions	852	975
	852	975
The functions to which these grants relate are shown in Note 10.		
Sources of grants		
State government	252	375
State Government (Municipal Deficit)	300	300
Other (Municipal Deficit)	300	300
	852	975

Note 3 Expenses

EMPLOYEE COSTS		
Salaries and Wages	1,660	1,397
Employee leave expense	309	278
Superannuation – defined contribution plan contributions	15	93
Workers' Compensation Insurance	89	43
Other	142	121
Total Operating Employee Costs	2,368	1,932
Total Number of Employees	27	23
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's Remuneration		
- Auditing the financial reports	30	24
Bad and Doubtful Debts	4	1
Subtotal - Prescribed Expenses	34	25

Note 3 Expenses (cont'd)

Notes	2013 \$'000	2012 \$'000
<u>Other Materials, Contracts & Expenses</u>		
Contractors	8,454	6,472
Landfill (capping and Rehabilitation Refer Note 7 for Provision)	1,402	-
Purchases of Power	1,671	1,611
Purchases of Water	862	750
Legal Expenses	98	77
External Houses	139	191
Insurance	318	260
Sundry	200	454
Subtotal - Other Materials, Contracts & Expenses	13,144	9,815
	13,178	9,840
DEPRECIATION, AMORTISATION & IMPAIRMENT		
<u>Depreciation</u>		
Buildings & Other Structures	510	510
Roads	322	314
Footpaths	96	105
Kerb & Guttering	113	113
Car Parks	15	15
Parks & Gardens	77	75
Power Infrastructure	551	554
Water Infrastructure	192	192
Sewerage Network	189	189
Stormwater Drainage	78	78
Plant & Equipment	271	293
Furniture & Fittings	16	25
	2,430	2,463
FINANCE COSTS	21	19
Bank Fees, Charges & Bond Interest Charges	21	19

Note 4 Asset Disposal & Fair Value Adjustments

INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	14	42
Less: Carrying amount of assets sold	11	54
Gain (Loss) on disposal	3	(12)
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS	3	(12)

Note 5 Current Assets

CASH & EQUIVALENT ASSETS		
Cash on Hand and at Bank	36	106
Deposits at Call	1,896	1,665
Short Term Deposits & Bills, etc	4,303	4,500
	6,235	6,271
TRADE & OTHER RECEIVABLES		
Rates – General & Other	383	564
Electricity Charges Outstanding	839	80
Water & Sewerage Charges Outstanding	897	13
Debtors – General	197	992
Accrued Revenues	412	1,649
GST Recoupment	93	47
Refundable Expenses (Insurance Claims & Bonds)	12	11
	2,833	3,356
INVENTORIES		
Roxby Leisure	10	17
	10	17

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 6 Infrastructure, Property, Plant & Equipment

	2012 \$'000				2013 \$'000			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	17,255	-	-	17,255	17,255	-	-	17,255
Buildings & Other Structures	22,268	-	(8,329)	13,939	21,789	-	(8,840)	12,949
Infrastructure	-	-	-	-	-	-	-	-
Roads	25,693	-	(2,635)	23,058	23,227	2,466	(2,958)	22,736
Footpaths	4,423	-	(356)	4,067	4,423	-	(452)	3,971
Kerb & Guttering	7,933	-	(544)	7,389	7,933	-	(657)	7,276
Car Parks	1,000	-	(110)	890	1,000	-	(125)	875
Parks & Gardens	2,563	-	(466)	2,097	1,523	1,031	(533)	2,021
Power Infrastructure	37,367	-	(8,814)	28,553	34,175	3,087	(9,365)	27,897
Water Infrastructure	17,437	-	(3,387)	14,050	16,845	564	(3,579)	13,830
Sewerage Network	15,011	-	(2,778)	12,233	14,600	346	(2,967)	11,979
Stormwater Drainage	6,288	-	(1,119)	5,169	6,288	-	(1,197)	5,091
Plant & Equipment	-	2,004	(1,171)	833	-	2,208	(1,423)	785
Furniture & Fittings	-	421	(309)	112	-	455	(325)	130
Capital Work in Progress	-	-	-	-	-	1,839	-	1,839
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	157,238	2,425	(30,018)	129,645	149,058	11,996	(32,420)	128,634
<i>Comparatives</i>	<i>116,028</i>	<i>19,083</i>	<i>(28,346)</i>	<i>106,765</i>	<i>157,238</i>	<i>2,425</i>	<i>(30,018)</i>	<i>129,645</i>

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Land

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure. Council's Land assets were valued as at 30 June 2012 using the South Australian Valuer-General valuation.

Buildings & Other Structures

Assets have been valued at written value replacement cost from 30 June, 2012. These assets were revalued as at 30 June 2012 by Tonkin Consulting. A revaluation decrement of \$707,000 has been recorded in the accounts as at 30 June 2013, to reflect previous over recognition, as this amount was already accounted for in 11/12, \$527k as Renewals and \$180k as New assets.

Infrastructure

Roads, Footpaths, Kerb & Guttering and Car Parks were valued by Tonkin as at 30 June, 2012 at the written down replacement cost. A condition assessment was also carried as part of revaluation.

Water assets were revalued by Tonkin Consulting as at 30 June 2012 at the written down replacement cost. A condition assessment was also carried out as part of revaluation. A revaluation decrement of \$28,000 has been recorded in the accounts as at 30 June 2013. This includes water meters which were capitalised during 11/12 and these assets are no longer depreciated and are now classified as maintenance expenditure.

Sewer assets were revalued by Tonkin Consulting as at 30 June 2012 at the written down replacement cost. A condition assessment was also carried out as part of revaluation. A revaluation decrement of \$70,000 has been recorded in the accounts as at 30 June 2013 and this includes: pump station maintenance, pump cleaning etc that were capitalised in 11/12.

Stormwater assets were revalued by Tonkin Consulting as at 30 June 2012 at the written down replacement cost. A condition assessment was also carried out as part of revaluation, in order to gain the accurate life expectancy and revaluation was performed primarily on the surface visible assets which included assets like: side entry pits, head walls, wing walls and junction boxes.

Power assets were revalued by Tonkin Consulting as at 30 June 2012 at the written down replacement cost. A condition assessment was also carried out as part of revaluation. A revaluation decrement of \$105,000 has been recorded in the accounts as at 30 June 2013. This decrement includes power meters and power cable not owned by council that which were capitalised during 11/12 and these assets are no longer depreciated and are now classified as maintenance expenditure.

	2012 \$'000 CARRYING AMOUNT	CARRYING AMOUNT MOVEMENTS DURING YEAR \$'000				Net Revaluation	2013 \$'000 CARRYING AMOUNT
		Additions		Disposals	Depreciation		
		New/Upgrade	Renewals				
Land	17,255	-	-	-	-	-	17,255
Buildings & Other Structures	13,939	227	-	-	(510)	(707)	12,949
Infrastructure	-	-	-	-	-	-	-
Roads	23,058	-	-	-	(322)	-	22,736
Footpaths	4,067	-	-	-	(96)	-	3,971
Kerb & Guttering	7,389	-	-	-	(113)	-	7,276
Car Parks	890	-	-	-	(15)	-	875
Parks & Gardens	2,097	248	-	-	(77)	(247)	2,021
Power Infrastructure	28,553	-	-	-	(551)	(105)	27,897
Water Infrastructure	14,050	-	-	-	(192)	(28)	13,830
Sewerage Network	12,233	5	-	-	(189)	(70)	11,979
Stormwater Drainage	5,169	-	-	-	(78)	-	5,091
Plant & Equipment	833	-	234	(11)	(271)	-	785
Furniture & Fittings	112	-	34	-	(16)	-	130
Capital Work in Progress	-	1,315	524	-	-	-	1,839
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	129,645	1,795	792	(11)	(2,430)	(1,157)	128,634
<i>Comparatives</i>	<i>106,765</i>	<i>268</i>	<i>1,089</i>	<i>(54)</i>	<i>(2,463)</i>	<i>24,040</i>	<i>129,645</i>

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 6 (cont)

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

Capitalisation Thresholds

Capitalisation thresholds used by Council for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$100
Other Plant & Equipment	\$,00
Buildings – new construction/extensions	\$1,000
Park & Playground Furniture & Equipment	\$1,000
Road construction & reconstruction	\$1,000
Paving & footpaths, Kerb & Gutter	\$1,000
Drains & Culverts	\$1,000
Reticulation extensions	\$1,000
Sidelines & household connections	\$1,000
Artworks	\$1,000

Estimated Useful Lives

Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimate total useful life of greater or lesser amount:

Plant, Furniture & Equipment	
Office Equipment	5 to 10 years
Office Furniture	5 to 10 years
Vehicles and Road-making Equipment	3 to 8 years
Other Plant & Equipment	3 to 20 years
Building & Other Structures	
Buildings – masonry	20 to 60 years
Buildings – other construction	20 to 60 years
Playground equipment	5 to 15 years
Benches, seats etc	5 to 15 years
Infrastructure	
Sealed Roads – Surface	18 to 38 years
Sealed Roads – Structure	20 to 99 years
Unsealed Roads	10 to 34 years
Paving & Footpaths, Kerb & Gutter	25 to 72 years
Drains	40 to 70 years
Flood Control Structures	6 to 60 years

Note 7 Liabilities

TRADE & OTHER PAYABLES	Notes	2013 (\$'000)		2012 (\$'000)	
		Current	Noncurrent	Current	Noncurrent
Goods & Services		1,632	-	1,379	-
Accrued Expenses - employee entitlements		233	-	226	-
Accrued Expenses - other		126	-	92	-
Deposits, Retentions & Bonds		47	-	59	-
Other		52	-	-	-
		2,090	-	1,756	-
PROVISIONS					
Employee entitlements (including oncosts)		111	26	88	70
Landfill		-	1,350	-	-
		111	1,376	88	70

Council owns and operates one landfill facility. The site is required to be capped and rehabilitation work undertaken in accordance with the licence agreement with the Environmental Protection Agency. As at 30 June 2013, the liability associated with the capping and closure rehabilitation work is as follows: cap and close of existing landfill cell \$1,350,000 and post closure monitoring of existing landfill cell \$51,750 pa. A liability has therefore been recorded in the accounts.

Note 8 Reserves

ASSET REVALUATION RESERVE	1/07/2012	Net Increments (Decrements)	Transfers, Impairments	30/06/2013
Notes	\$000's	\$000's	\$000's	\$000's
Land	15,107	-	-	15,107
Buildings & Other Structures	3,123	(707)	-	2,416
Roads	19,422	-	-	19,422
Footpaths	3,558	-	-	3,558
Kerb & Guttering	6,696	-	-	6,696
Car Parks	893	-	-	893
Parks & Gardens	1,945	(247)	-	1,698
Power Infrastructure	26,336	(105)	-	26,231
Water Infrastructure	13,347	(28)	-	13,319
Sewerage Network	10,162	(70)	-	10,092
Stormwater Drainage	5,397	-	-	5,397
TOTAL	105,986	(1,157)	-	104,829
<i>Comparatives</i>	<i>81,946</i>	<i>24,040</i>	<i>-</i>	<i>105,986</i>
OTHER RESERVES				
	1/07/2012	Transfers to Reserve	Transfers from Reserve	30/06/2013
Asset Replacement	5,711	-	-	5,711
TOTAL OTHER RESERVES	5,711	-	-	5,711
<i>Comparatives</i>	<i>5,711</i>	<i>-</i>	<i>-</i>	<i>5,711</i>

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets.

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 9 Reconciliation to Cash Flow Statement

a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	2013	2012
Notes	\$'000	\$'000
Total cash & equivalent assets	5 6,235	6,271
Balances per Cash Flow Statement	6,235	6,271
b) Reconciliation of Change in Net Assets to Cash from Operating Activities		
Net Surplus (Deficit)	(2,083)	444
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	2,430	2,463
Net increase (decrease) in unpaid employee benefits	(14)	155
Change in allowances for under-recovery	-	(12)
Net (Gain) Loss on Disposals	(3)	12
	330	3,062
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	523	77
Net (increase) decrease in inventories	7	(5)
Net increase (decrease) in trade & other payables	327	(686)
Net increase (decrease) in other provisions	1,350	-
Net Cash provided by (or used in) operations	2,537	2,448
c) Financing Arrangements		
Unrestricted access was available at balance date to the following lines of credit:		
Bank Overdrafts	500	500
Corporate Credit Cards	10	10

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. The bank overdraft facility is held with National Australia Bank.

Note 10 Functions

FUNCTION	INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL				
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Corporate Services	5,045	4,481	6,084	3,244	(1,039)	1,237	697	774	82,270	74,860
Buildings & Equipment	-	61	-	2,150	-	(2,089)	-	-	-	-
Environment	700	605	2,705	846	(2,005)	(241)	-	-	-	-
Infrastructure	773	206	2,323	861	(1,550)	(655)	120	201	-	-
Community Services	50	84	251	279	(201)	(195)	-	-	-	-
Sport & Recreation	659	1,385	2,064	2,582	(1,405)	(1,197)	35	-	-	-
Regulatory Control	94	160	100	221	(6)	(61)	-	-	-	-
Electricity Supply	4,396	4,039	2,712	2,545	1,684	1,494	-	-	28,736	28,633
Water Supply	2,702	2,330	1,259	1,279	1,443	1,051	-	-	26,706	35,796
Sewerage Services	1,492	1,359	499	247	993	1,112	-	-	-	-
TOTALS	15,911	14,710	17,997	14,254	(2,086)	456	852	975	137,712	139,289

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Council has implemented a new computer system and as a result the functions have been altered in 12/13.

The activities relating to Council functions are as follows:

Corporate Services	General Operations, Council Offices, Rates, Governance, Participating in Local Government Associations, General Grants
Building & Equipment	House running expenses, Council depreciation, Office Plant and Equipment, Works Depot Maintenance and running expenses
Environment	Landfill & Recycling maintenance and disposal fees, garbage collection and charges, environmental protection, litter control, vandalism
Infrastructure	Roads and transport, Parks and Gardens, off road tracks, stormwater, footpaths, streetscaping, skate park & public street lighting
Community Services	Youth Centre operation & services, community library, auditorium, cinema/theatrette, art gallery maintenance and operation, community development support, volunteer support, family support
Sport & Recreation	Operations and maintenance of Leisure Centre, Swimming Pool, Tennis & Netball Courts, community ovals plus other support to sport and recreation groups
Regulatory Control	Dog & Cat Control, Development Act Planning & Building fees & charges, Environmental Health expenses
Electricity Supply	Retail & distribution of electricity, power purchases & electricity infrastructure maintenance
Water Supply	Retail and distribution of water, water purchases and water infrastructure maintenance
Sewerage Services	Sewerage infrastructure and lagoons maintenance, recycled effluent and sewerage service charges

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 11 Financial Instruments

All financial instruments are categorised as *loan and receivables*.

Accounting Policies – Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 2.75% and 5.2% (2012: 5.2% and 5.6%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables Rates & Associated Charges (including legal's & penalties for late payment) Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and reassessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 0.70% (2012: 0.77%). Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and reassessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>

Liquidity Analysis

2013	Due < 1 year \$'000	Due > 1 year; < 5 years \$'000	Due > 5 years \$'000	Total Contractual Cash Flows \$'000	Carrying Values \$'000
Financial Assets					
Cash & Equivalents	6,235	-	-	6,235	6,235
Receivables	2,441	-	-	2,441	2,450
Total	8,676	-	-	8,676	8,685
Financial Liabilities					
Payables	1,576	-	-	1,576	1,731
Total	1,576	-	-	1,576	1,731
2012					
Financial Assets					
Cash & Equivalents	6,271	-	-	6,271	6,271
Receivables	2,745	-	-	2,745	2,745
Total	9,016	-	-	9,016	9,016
Financial Liabilities					
Payables	1,438	-	-	1,438	1,438
Total	1,438	-	-	1,438	1,438

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 12 Commitments for Expenditure

Notes	2013 \$'000	2012 \$'000
Other Expenditure Commitments		
Other expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Waste Management Services	2,880	4,032
Management Services	57	57
Other	5,289	3,300
	8,226	7,389
These expenditures are payable:		
Not later than one year	3,825	2,792
Later than one year and not later than 5 years	4,401	4,597
	8,226	7,389

Note 13 Financial Indicators

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2013	2012	2011
Operating Surplus Ratio			
<u>Operating Surplus</u>	(49%)	12%	(23%)
Rates – general & other less NRM levy			
<i>This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.</i>			
Adjusted Operating Surplus Ratio	(49%)	11%	(22%)
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.</i>			
Net Financial Liabilities Ratio			
<u>Net Financial Liabilities</u>	(35%)	(53%)	(48%)
Total Operating Revenue less NRM levy			
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).</i>			
Asset Sustainability Ratio			
<u>Net Asset Renewals</u>	32%	43%	32%
Infrastructure & Asset Management Plan required expenditure	*	*	*
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>			
<i>Amounts shown above an asterisk (*) indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.</i>			

Note 14 Uniform Presentation of Finances

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2013 \$'000	2012 \$'000
Income	15,911	14,710
less Expenses	17,997	14,254
Operating Surplus / (Deficit)	(2,086)	456
<i>less Net Outlays on Existing Assets</i>		
Capital Expenditure on renewal and replacement of Existing Assets	792	1,089
less Depreciation, Amortisation and Impairment	2,430	2,463
less Proceeds from Sale of Replaced Assets	14	42
	(1,652)	(1,416)
<i>less Net Outlays on New and Upgraded Assets</i>		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	1,795	268
less Amounts received specifically for New and Upgraded Assets	-	-
less Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	-	-
	1,795	268
Net Lending / (Borrowing) for Financial Year	(2,229)	1,604

Notes to and forming part of the Financial Statements for the year ended 30 June 2013

Note 15 Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formally Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2012/13; 9% in 2011/12). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2011/12) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Note 16 Contingencies & Assets & Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

BANK GUARANTEES

Council has not guaranteed any loans and other banking facilities advanced to community organisations and sporting bodies.

Audit Report



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

We have audited the accompanying financial report of the Municipal Council of Roxby Downs, which comprises the balance sheet as at 30 June 2013 and the statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Certification of Financial Statements statement.

The Responsibility of the Administrator / Chief Executive Officer for the Financial Report

The Administrator / Chief Executive Officer of the Municipal Council of Roxby Downs is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Administrator / Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011 and the Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Municipal Council of Roxby Downs as of 30 June 2013, and its financial performance and cash flows for the year then ended in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and the Australian Accounting Standards (including Australian Accounting Interpretations).

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**

**SAMANTHA ALLARD
PARTNER**

Signed on the 26th day of November 2013,
at 214 Melbourne Street, North Adelaide, South Australia 5006.

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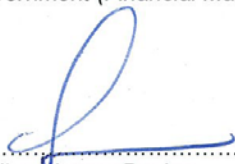
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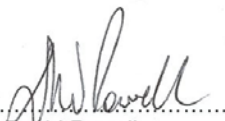
Municipal Council of Roxby Downs**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2013****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Municipal Council of Roxby Downs for the year ended 30 June 2013, the Council's Auditor, Samantha Allard, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



William James Boehm
ADMINISTRATOR



David Powell
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 21/11/13

Audit Certificate of Audit Independence



Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Roxby Downs Council for the year ended 30 June 2013, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in black ink, appearing to read "Samantha Allard".

SAMANTHA ALLARD

Partner

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**

Dated this 20th day of November 2013

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