

20 18-19



ANNUAL REPORT

Municipal Council of Roxby Downs



Acknowledgement of Country

We acknowledge the Kokatha peoples, the traditional owners of the land on which we live today and pay our respect to the Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.



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MESSAGE FROM THE ADMINISTRATOR

I am pleased to present the Annual Report for the Municipal Council of Roxby Downs for the financial year ending 30 June 2019. The Annual Report is a review of our services, project outcomes, achievements and financial performance. I congratulate Council's Chief Executive, staff, volunteers, contractors and project partners on a productive year.

For the third year in a row, we have maintained our commitment to not increase Council rates and only increase power and water rates by 1% nominally. Council maintained an operating surplus of \$2.2m which is on par with the financial results from 2017/2018. The balance sheet continues to be clear of long term debt. This outcome strengthens Council's position in preparing for the renewal of ageing assets and provides a sound base for planning and developing our long term objectives.

In November 2018, we celebrated a significant milestone with the 30th anniversary of Roxby Downs and Olympic Dam. To mark this occasion a public artwork was commissioned by BHP and gifted to the Council. Kalta (Gulda) (the sleepy lizard), a traditional symbol for the Kokatha people, was transformed into a public artwork and has been installed over the entrance to the Visitor Information Centre for the community and visitors to enjoy. BHP also generously sponsored a celebration party on the town oval which was attended by a large number of residents and visitors. Thank you BHP.

The year has been one which focused on project planning, development and community consultation building a foundation for the implementation of key community projects in 2019/2020. These works include the Richardson Place toilet upgrade, off-leash dog park, Hermit Street nature based play space and Lions Park upgrade.

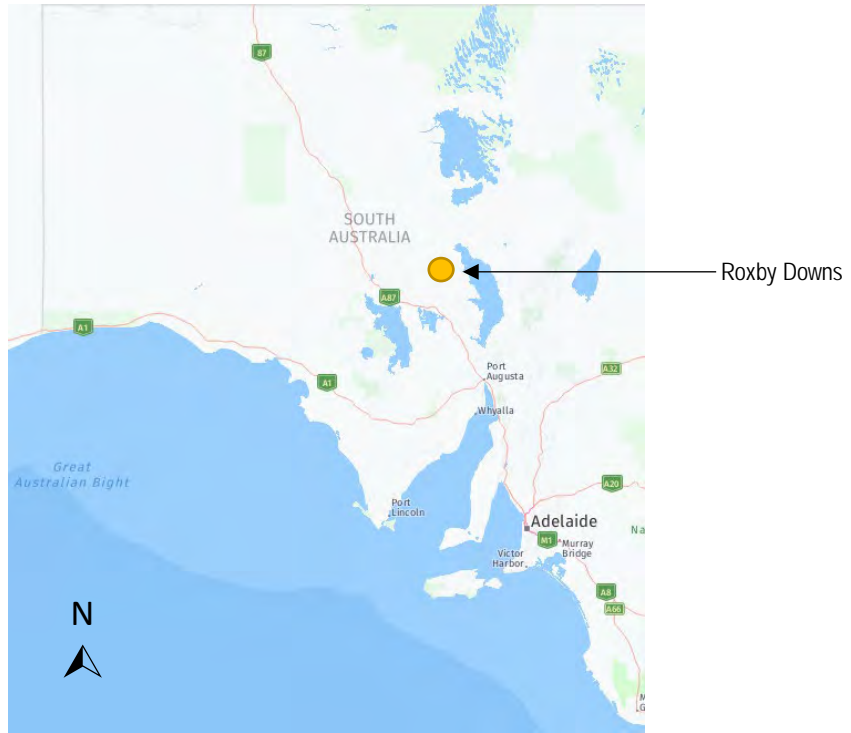
This year has also been a special milestone for Rotary who celebrated their 10th anniversary in Roxby Downs. As a commemorative project Rotary worked with Council on the upgrade of the park in Curdimurka Street and these efforts culminated in the official naming of the park as Rotary Park.

In the first half of 2019, BHP began consulting with Council and the community about a proposal to establish a new permanent or temporary 1,500 unit worker accommodation village. This development is needed to cater for future smelter maintenance campaigns with the next major shutdown scheduled for April 2021. Council has provided extensive information to BHP on power and water infrastructure and consumption and will continue to work with BHP to assist in the timely delivery of this project.

We have expanded our communication tools to include Instagram and collaborated with BHP to engage local talent to produce a video which showcases life in Roxby Downs. This video has been uploaded to the YouTube channel and has reached circa 5,000 views to date.

Council's priority is to continue to focus efforts on projects, activities, events and programs that contribute to the economic prosperity and wellbeing of our community. Roxby Downs is a highly regarded mining town with a culturally diverse and family oriented community. Our high quality cultural and recreational facilities are attractive to existing and new residents from all over the world. With a high population turnover, it is critical that we keep abreast of the changing needs of our residents and be innovative in our response to the challenges of remote living. Council is committed to working with BHP, the Community Board and the local community to make Roxby Downs a town that people want to move to, be proud to live and work in and call home even if it is only for a short while.

Geoffrey Whitbread
Administrator



The Municipality is 110 km² in size



ROXBY DOWNS – OUR COMMUNITY

Location

570kms north-west of Adelaide in the Far North of South Australia.

History

The Municipal Council of Roxby Downs was proclaimed on 26 May 1986 and the town was officially opened on 5 November 1988.

Size of Municipality

110 km²

Properties

1,727 residential properties

1,879 rateable properties

Roads

Sealed 37.36kms

Unsealed 2.2kms

Population

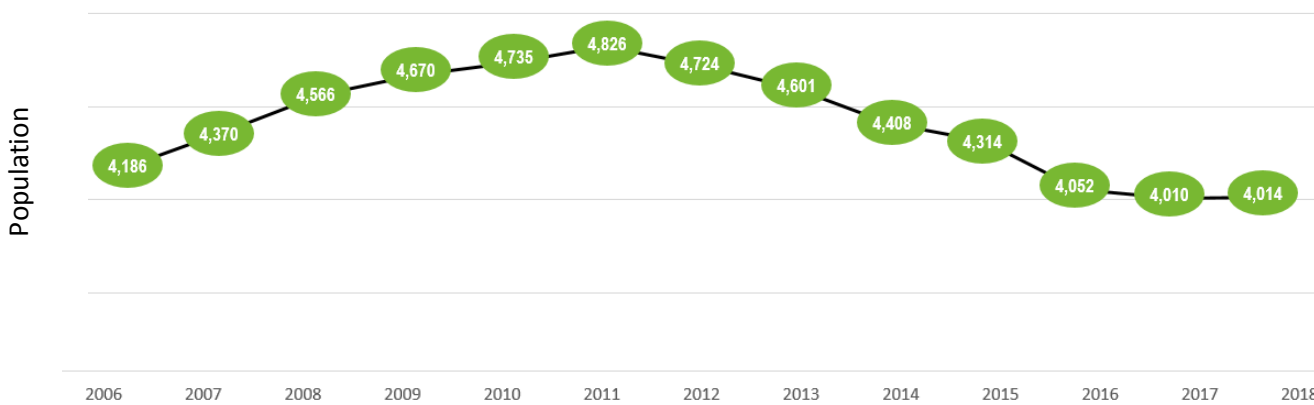
4,014 (30 June 2018)

Estimated Resident Population - Australian Bureau of Statistics

The residential population of Roxby Downs reflects the mobility of the workforce with a significant outflow/influx of persons each year. Inherent in the role and function of Roxby Council is the provision of facilities and services to cater for the needs and wants of the highly mobile and itinerant workforce of the Olympic Dam mine operations. Roxby Downs has 3 distinct population groups:

- (1) Those that reside permanently at the Roxby Downs township post code 5725 (circa 4,000),
- (2) The fly-in fly-out or drive-in drive-out population that temporarily reside at the BHP town village (circa 500) or the Olympic Dam village adjacent to the airport (circa 2,500), and
- (3) The population recruited from time to time for particular intensive tasks: This is illustrated by the major smelter campaign maintenance program which occurs every four years. In 2017, this campaign resulted in a peak of approximately 1,500 additional workers engaged at Olympic Dam. The next major smelter campaign is scheduled for April 2021. Throughout the course of each year, there are similar mine maintenance campaigns usually of a smaller scale but nonetheless significant.

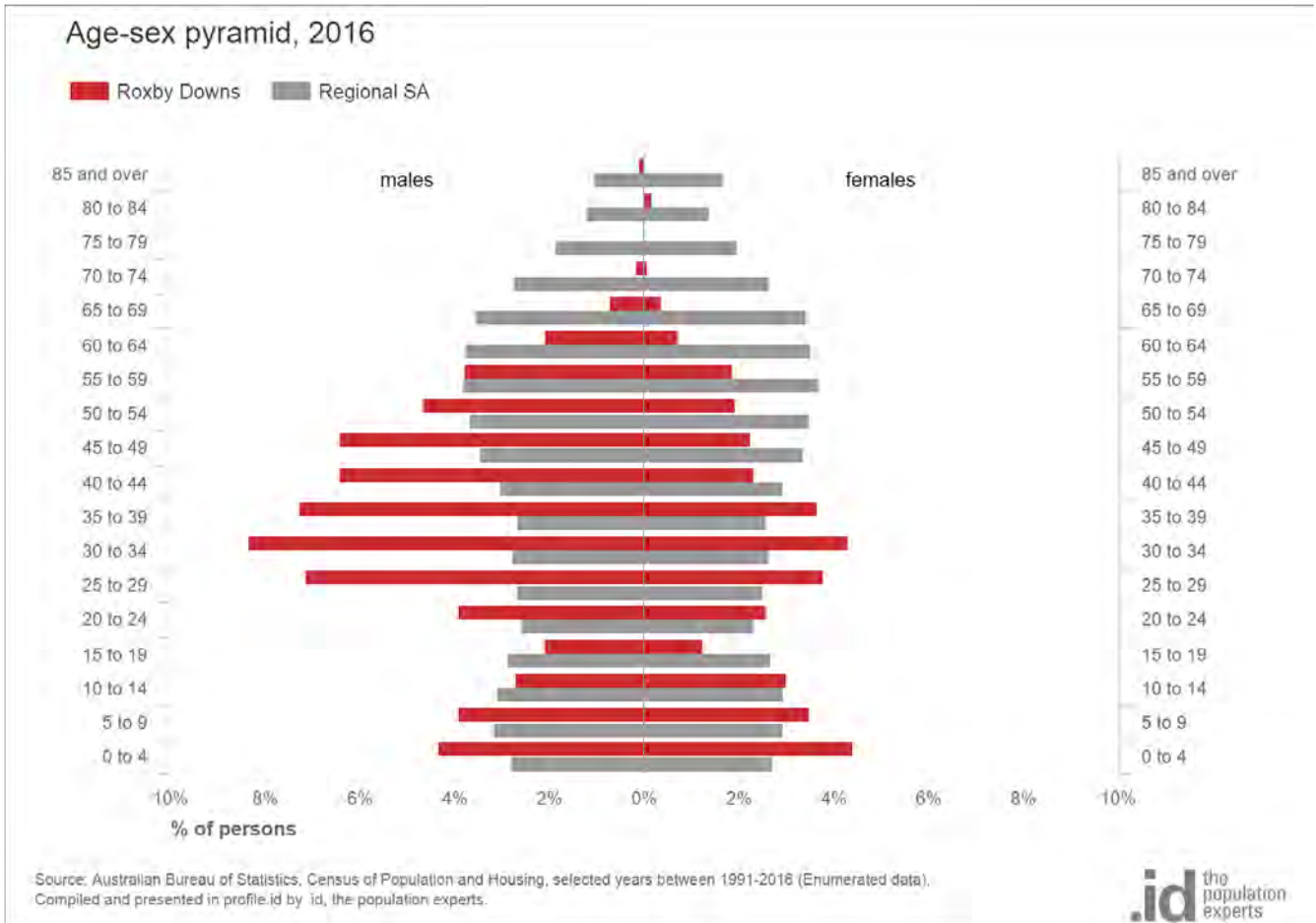
Roxby Downs - Population Trends 2006-2018



Source: Estimated Residential Population <https://profile.id.com.au/roxby-downs/highlights-2016>

Unique demographics

The demographics of our community are unique compared to the rest of regional South Australia and are reflected in the following chart. The population is characterised by a higher percentage of males, children and people of working age. Only 0.4% of the population is aged 70 years and over while 29% are under the age of 18 years. These demographics significantly influence Council’s planning, programs and priorities.



HISTORY



Corner of Pioneer Road and Arcoona Street circa 1986 (Original source unknown)

The Municipality was officially proclaimed by the Governor of the South Australia on 26 May 1986. The town was constituted by the State Government (the Minister of Lands) on 10 November 1986. The aim was to build a town that serviced the nearby Olympic Dam mine, and provide a residential base for mine workers and their families.

The main construction phase, which included the Roxby Downs Area School, recreation centre, Community Club and Council office, occurred between 1987 and 1988. Both the Olympic Dam mine and township were officially opened on 5 November 1988.

Over the years, increases in the Olympic Dam workforce fuelled population growth, with the town growing rapidly both in area and population. The official residential

population peaked at 4,826 in 2011. Since that time the population has steadily fallen to the current official total of 4,014 (2018). In future years the population is expected to rise as a result of new work opportunities emerging at Olympic Dam.

The residential population is supplemented by the mine employees who work on a fly in/fly out (FIFO) or drive in/ drive out (DIDO) basis. They are accommodated in two residential villages – one located at Olympic Dam and the other in Roxby Downs. The FIFO and DIDO population expands considerably during mine maintenance shutdowns.

With both population growth and decline, the businesses and services offered have changed over time. The number of bricks

and mortar shops have declined, but some have been replaced by home based businesses and online shopping. For those shops that remain, they continue to serve a large residential base, which includes the pastoral stations and the neighbouring towns of Andamooka and Woomera. The town's facilities and infrastructure are of high quality and are a major selling point in attracting new residents.

Remote living creates many challenges for the community, particularly in accessing health services and transport. The local economy is also tied closely to the fortunes of the mining sector, and like other mining towns throughout Australia, Roxby Downs experiences both boom and bust cycles.

GOVERNANCE OVERVIEW

The *Roxby Downs Indenture Ratification Act (1982)* ("Indenture") and the *Local Government Act (1999)* are the two major pieces of legislation that govern the operations of the Council.

The Indenture provides the framework for a governance structure that is unique and different from traditional local government.

The legislative requirement to have elected members (councillors) has been suspended. In their place, an Administrator has been appointed by the State Government (by Instrument of the Minister for Mineral Resources and Energy) with approval by BHP. The Administrator has the powers of a council under the *Local Government Act 1999*.

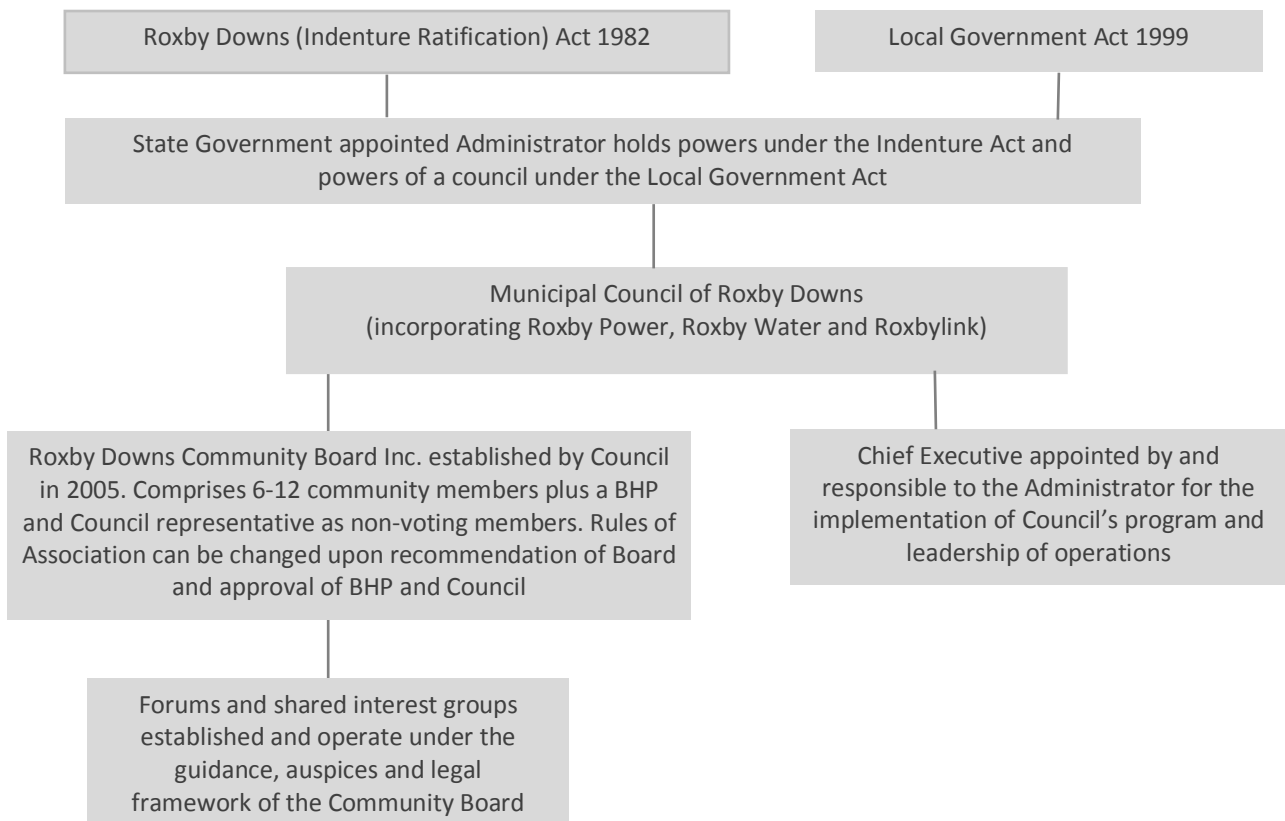
The Administrator is an Officer of the Crown and the conditions of appointment are outlined in the Indenture.

In February 2017, Mr Geoff Whitbread was appointed as Administrator after acting in the role since May 2016.

This three year appointment was the first step in improving the governance structure of the Council as recommended by a Governance Review Panel commissioned by the Council. The State Government agreed to the recommendations.

In July 2017, the Administrator appointed Mr Roy Blight as the inaugural Chief Executive. The Chief Executive is responsible to the Council (Administrator) for the day-to-day management of Council's affairs. The appointment of an Administrator and a Chief Executive effectively separates governance and decision making from the day-to-day operations leading to greater accountability and transparency.

Roxby Downs Governance Framework as at 2019



GOVERNANCE TIMELINE

ROXBY
DOWNS

- 1979**

Western Mining Corporation (WMC) and BP establish joint venture to develop the Olympic Dam mine
- 1982**

Roxby Downs (Indenture Ratification) Act proclaimed
- 1986**

Municipal Council of Roxby Downs officially constituted by the Governor of the State on 26 May
- 1986**

Development of Roxby Downs township commences
- 1986**

First Administrator John Harris appointed
- 1988**

John Brazel appointed as Administrator
- 1988**

Roxby Downs Township official opening on 5 November
- 1993**

WMC acquire BP's interest in Olympic Dam
- 1998**

Town Board established with community, Council, State Government and WMC representatives
- 1999**

William Boehm appointed as Administrator
- 2003**

Town Board replaced by Interim Community Board
- 2003**

Work on a Community Plan begins
- 2005**

Roxby Downs Community Plan launched
- 2005**

BHP acquires WMC Resources and takes over the operations of the Olympic Dam mine
- 2006**

New Roxby Downs Community Board incorporated as a not for profit association
- 2016**

Review recommends changes to governance structure
- 2016**

Geoff Whitbread appointed as acting Administrator
- 2017**

Geoff Whitbread appointed as Administrator for a 3 year term
- 2017**

Roy Blight appointed as the inaugural Chief Executive
- 2018-2019**

Consultation begins on a new Community Development Plan for 2020 to 2022
- 2019**

Roxby Downs Community Board approves Community Development Plan

OPERATIONAL OVERVIEW

In addition to managing municipal operations, Council is also responsible for operating electricity and water utilities. The State Government and BHP must also approve the Council budget and fund any annual operating deficit.

Council engages external contractors to perform most of Council's civil construction, maintenance, horticulture and waste management functions. This has proved to be the most cost effective method of managing these parts of the operation in a remote location.

Council delivers a wide range of traditional municipal services as well as various sporting, recreation and cultural facilities. These include the Roxbylink complex, community ovals and associated buildings as well as providing significant community cultural development activities.

Building social capacity and quality of life of the community is the cornerstone of our activities. This includes a range of community development strategies as well as traditional asset management and service delivery roles.

These roles are diverse and include: improving the quality of life of the community; planning at the local and regional level; local area environmental management; developing community resources; representing the interests of the wider community; and acting as a responsible decision maker.



War Memorial and Council Office in Richardson Place

OUR VISION

A World Class Community to support a World Class Mine

Our Mission

To create a strong community focused, participative and financially independent council that assists all sectors to work cooperatively and to develop and set its own direction.

Our Strategic Imperatives

Council's vision and mission are underpinned by five strategic imperatives which collectively drive Council's actions and decision making.

Leadership	Cultural Vitality	Social Equity	Economic Prosperity	Environmental Sustainability
In addition to performing and discharging the powers, functions and responsibilities under the Local Government Act and other Acts the Council is responsive to the needs and aspirations of individuals and groups and encourages community leadership	Cultural Vitality is the vital ingredient to the town's liveability. It is the ingredient that makes global citizens choose our town over another and is key to winning in a competitive labour market	The provision and coordination of various public services and facilities where diversity and inclusion are the foundation and where no one is left behind. The community and resources are developed with the overall aim of improving the quality of life of all residents	The promotion of our town and provision of an attractive climate and location for the development of business, commerce, industry and tourism. Assisting businesses to help themselves and facilitate networks locally and within regional and state service bodies	Managing, protecting, restoring, enhancing and conserving the environment in an ecologically sustainable manner, to improve the amenity of the area, to protect from natural and other hazards and to mitigate the effects of such hazards

YEAR IN REVIEW

Report on performance against Annual Business Plan 2018/2019

Leadership			
Strategy	Action	Work in Progress	Completed
Effective consultation.	Your Say Engagement Program.		Due to BHP's community voices program this project has been deferred indefinitely.
Effective communication.	Publication of the Six monthly Report Card.		Two report cards issued.
Community involvement as a key partner in the development to the Community Plan.	Support the Community Board to develop a new Community Development Plan.		Community Development Plan 2020 - 2022 has been ratified by the Community Board.
A strong and increasing volunteer sector supporting community outcomes.	Maintain volunteer levels in Community Foodies and Breakfast Club.		Numbers retained with potential for growth in library and youth programs.

Cultural Vitality			
Strategy	Action	Work in Progress	Completed
A strong sense of place and identity.	Town entrance signage.	Art design completed by Kokatha artists. Currently negotiating site locations	
	Public Art Work 30 th Anniversary Project.		Kalta (Gulda) the Lizard donation to the community by BHP and installed at the entrance of the Visitor Information Centre.
A vibrant main street which is a place for social interaction.	Install public seating around town and replace seating in the Richardson Place Rotunda.	Rotunda upgrade waiting on artwork	
Dynamic cultural and arts activity.	An annual program of art exhibitions and entertainment.		Annual commitment.

Economic Prosperity			
Strategy	Action	Work in Progress as at 30/6/19	Completed
Tourism and visitation which contributes to economic prosperity.	Ongoing support in provision of Accredited Visitor Information Services.		Annual commitment.
An active business community.	Ongoing participation in the Roxby Downs Business Forum and as a resource partner with Regional Development Australia Far North.		Annual commitment.

Social Equity			
Strategy	Action	Work in Progress as at 30/6/19	Completed
A community that shares its skills and knowledge.	Ongoing school holiday programs. Support for National Science Week.		Ongoing.
Youth development, participation and wellbeing.	Community Youth Centre improvements.		Youth in Leadership program established.
Creativity and learning for all ages.	School holiday and library programs and National Science Week events.		Ongoing with increasing participation.

Social Equity			
Strategy	Action	Work in Progress as at 30/6/19	Completed
Health and family services	Upgrade Richardson Place toilets to include baby changing and disabled facilities	Community consultation and planning completed. Scope of works completed and work tendered. Works to be completed in Sept 2019	
Integrated sporting facilities	Multipurpose change rooms to encourage more participation of females in sport		
Integrated recreation facilities	Multipurpose pump track		
Well-resourced gym with an expanded array of services	Convert to 24 hour operation		Feasibility analysed and considered not viable at this time.
Parks, gardens and open space offer active and passive recreation opportunities	Emu Walk redevelopment and conversion of Hermit Street Playground to nature based play space	Community reference group established. Waiting on BHP consent to use land Playground consultation and design completed.	
	Lions Park upgrade including skate bowl	Installation of BBQs, shade shelters, picnic tables and landscaping to be completed in September 2019. Grant application for skate bowl unsuccessful. Alternative sources of funding being investigated	
	Re-fencing and seating at the town oval		Fencing that doubles as seating installed
Efficient, reliable and cost efficient sewerage services	Sewerage system upgrade		Sewer pits grids replaced and desludging of dam
Cost efficient power distribution	Transfer high voltage switches and transformers	Completed in 19/20 during town maintenance	
Well-presented leisure facilities	Replace ageing seating and install new bookshelves in the library		Seating and book shelves installed and space re-configured to attract more use
	Improvements to Community Youth Centre	Quotes being obtained for roof over pergola	Cool room replaced, blinds installed, improved IT functionality

Environmental Sustainability			
Strategy	Action	Work in Progress – to be completed in 2019/2020	Completed
Waste management services which minimise waste and optimise recycling	Waste Transfer Station Upgrade Waste Management Facility (Opal Road)	Fencing being done in 19/20. Delayed due to change in requirements from contractors	
	Conversion of waste plastics to fuel oils	Waste audit currently underway Feasibility study to be prepared once results of waste audit are received	
An environmentally involved community	Community Garden improvements		New fencing, plants, mulching & garden bed edging
Conservation of water and optimise re-use	Stormwater improvements	Upgrades being designed for implementation in 19/20	
A clean and attractive environment	Townscape Horticulture Plan	Currently in planning stage and sourcing a contractor	
A built environment designed to address the local climate	Additional shade for the Splashpad	Deferred due to required works on the pool plant room. Rescheduled for March 2020	
Effective and responsive dog and cat management	Establish an off-leash dog park	Project could not commence until BHP provided approval to use the land.	Chip Blitz Day - discounted microchipping over 2 days- 68 pets microchipped
Well educated and participative community	Funding support to Arid Recovery for the Wildlife Hotline Ongoing community education regarding energy and water conservation		Three year resource agreement in place

THE YEAR AHEAD

Future projects 2019/2020

Priorities

New projects and assets will only be invested in if they are supported by a well-argued business case which addresses whole of life costs, community benefit, financial viability and external funding opportunities.

Key Projects

Planned projects are characterised by their reliance on partnership efforts and addressing ageing infrastructure which is now over 25 years old. Planning for some projects commenced in 2017/2018 and will be completed in 2018/2019.

Oval Fertigation System

Convert the current manual fertilising/water system to an automatic fertigation system to help improve water retention, drainage, fertilising and reduce labour costs.

Leisure Centre LED Lighting

Much of the lighting and associated fittings are from the original build. Stadium 1 is now 25 years old. Lighting will be replaced over a two year period to increase energy efficiency and cost savings.

Off Leash Dog Park

Site plan developed with design concept. Subject to BHP approval as the landowner.

Richardson Place Toilets

Existing toilets to be refurbished and extended to include new unisex toilets which also provide disabled and baby change facilities.

Community Youth Centre

Installation of shade over the pergola will improve sun safety and increase opportunities for outdoor activities.

Leisure Centre and Dunes Café Toilets/Change Rooms

The toilets and change rooms require extensive repair and refurbishment. Original tile work and fittings are broken or missing in places. These are high use facilities.

Town Entrance Signage

Three sites selected which are subject to Kokatha assessment to comply with any heritage significance. Kokatha artwork will be incorporated. Funding has been secured from BHP.

Multipurpose Pump Track

The detailed design stage has been completed. Project is dependent on funding from grants.

Hermit Street Playground

Old play equipment has been removed and design of the new nature based play space has been completed. New fencing and toilets will be installed in 2019/2020.

Multipurpose Change Room Facilities

Existing change rooms at the Main Oval are 28 years old and do not meet current AFL facility guidelines for female and junior players. Project depends on grant funding which has been unsuccessful to date.

Asset Management System

Installation and implementation of a computerised asset management system.

Drone Technology

Utilise drone technology to reduce costs of building maintenance, environmental management and assist with the visual assessment of assets and infrastructure.

Indoor Pool Access To Toilets

Modifications to the Roxbylink building to provide indoor pool users with direct access to the existing change rooms and toilets.

Strategic Planning

In early 2019, Council staff starting working on a new Strategic Plan. This body of work will continue throughout the 2019/2020.

LEADERSHIP

A responsible consultative and inclusive body

COUNCIL'S ROLE

The Council, like other local government authorities, has many roles when serving the community. Council's financial commitment, therefore, varies according to the nature of the role and statutory responsibilities.

In addition to being a direct provider of services and owner/custodian of facilities, Council is also an advocate and facilitator/initiator of new projects on behalf of the community.

Advocacy involves lobbying various tiers of government and BHP on issues that affect the community. As a facilitator/initiator, Council brings together and/or engages with individuals, community groups and government agencies to address issues affecting the community and to initiate new programs.

Council staff are members of a range of stakeholder groups. This involvement ensures that they are part of important community discussions which helps inform Council decisions.

COMMUNITY BOARD

Council established the Roxby Downs Community Board in 2005 to act as the voice of the community and champion

COUNCIL'S ROLES

<p>Leader</p> <p>Provide services to the community on behalf of a third party (e.g. State Government) where there is a demonstrated need (e.g. Services SA)</p>	<p>Regulator</p> <p>Undertake responsibilities required by legislation including compliance functions (e.g. development assessment, food safety, dog and cat management)</p>
<p>Information Provider</p> <p>Produce, distribute and display information on services and share information produced by others. Refer others to information, programs or organisations that can assist</p>	<p>Agent</p> <p>Provide services to the community on behalf of a third party (e.g. State Government) where there is a demonstrated need</p>
<p>Responder</p> <p>Monitor emerging trends and respond to community needs through delivery of programs and infrastructure</p>	<p>Advocate/Influencer</p> <p>Lobby to government and BHP about issues/opportunities that impact on the Council and/or residents</p>
<p>Facilitator/Connector</p> <p>Bring together and/or engage with individuals, community groups, industry and government to pursue a shared interest or resolve an issue</p>	<p>Owner/Custodian</p> <p>Manage community assets on behalf of current and future residents</p>
<p>Partner/Collaborator</p> <p>Work with other organisations to fund or deliver an outcome</p>	<p>Promoter</p> <p>Recognising and highlighting the positive aspects of our community to residents, businesses and visitors</p>
<p>Direct Provider</p> <p>Provide a direct service or deliver a project with limited or no support from external parties</p>	<p>Funding channel</p> <p>Apply for and acquit funding received from external bodies for projects that support and benefit the community</p>

community development goals. In 2006, the Board transitioned into a separately incorporated association. Since that time Council has continued to work closely with the Board and provide support which includes: executive support; managing finances; providing advice on governance; and community development. A small operating grant is provided each year which assists with payment of public liability insurance and

administration expenses. In-kind support includes access to meeting spaces at no cost, assistance with publicity of events and activities and support with event management and project facilitation. Community Project Officers also provide support to some of the forums including: Health Forum; Environment Forum; Community Garden; Multicultural Forum; and Sport and Recreation Forum.

CIVIC FUNCTIONS

Official events are periodically held as part of Council's civic responsibilities.

Governor's Visit

In June Council hosted a civic reception for the Governor of South Australia His Excellency Hieu Van Le and Mrs Le. During their visit they met with staff of local schools and visited Arid Recovery and Olympic Dam mine.



Chief Executive Roy Blight and Administrator Geoff Whitbread welcoming His Excellency Hieu Van Le and Mrs Le

Citizenship Ceremonies

Roxby Downs continues to welcome people from all over the world. The Administrator has a formal role in conducting citizenship ceremonies. During the year, 12 local residents originally from Pakistan, India, Lebanon and Philippines became Australian citizens.



Ian and Marilyn Sire and Ahmer Saleem – some of our newest Australian citizens

Australia Day Citizen of the Year Awards

The Australia Day Citizen of the Year Awards recognise and reward individuals and organisations who have made an outstanding contribution to our community.

The 2019 Award winners were:

Joint Citizens of the Year – Tobi Jane Alcock, Anthony Alcock and Sandy Sumsion

Young Citizen of the Year – Morgan Scott

Community Event of the Year – World Food and Music Festival



Australia Day Citizen of the Year Award winners 26 January 2019

COMMEMORATIVE EVENTS

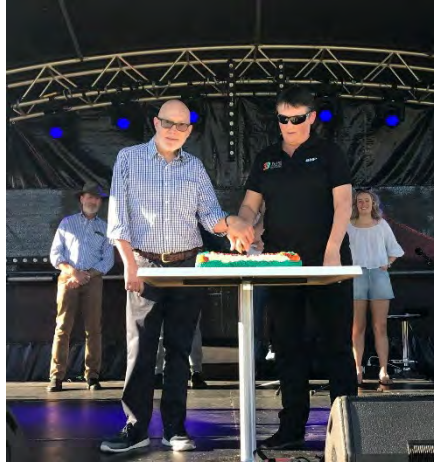
5 November 2018 marked the 30th anniversary of the official opening of Roxby Downs' township and the Olympic Dam operation. This special occasion was celebrated with a family day hosted by BHP on the Main Oval. The event, which included a performance by Wes Carr, was extremely successful attracting both current and former residents.

As a lasting legacy a new public artwork - the Kalta (Gulda) Lizard - was gifted to the Council from BHP. The Kalta (Gulda) Lizard is the traditional symbol of the Kokatha people. The artwork was produced by Alchemy Ironworks and was installed above the entry to Visitor Information Centre. Glen Wingfield, the Chairperson of the Kokatha Aboriginal Corporation delivered the Welcome to Country and official unveiling.

A close up of the Kalta (Gulda) Lizard Artwork



Council's Administrator Geoff Whitbread with Olympic Dam General Manager Surface Chris Barnesby cutting the 30th anniversary cake.



OTHER CORPORATE SERVICES

Service SA

Council acts as a rural agent for Service SA and offers transport-related State Government services locally. This is a commission based contractual arrangement with the Department of Planning, Transport and Infrastructure and is an additional revenue stream. Council's Customer Service Officers have delegated authority from the Minister for Transport, Infrastructure and Local Government to undertake a selected range of Service SA transactions which include: vehicle registration; licensing of drivers; boat registrations; and boat licences. Interstate licensing and registration transactions occur regularly along with international drivers' licence transfers.

Transactions can either be straightforward renewals utilising the online EzyReg portal or paper-based transactions with some complexity involving residents who have moved to the area from interstate or overseas. In these cases, Customer Service Officers are supported by staff at the Service SA branch located in Port Pirie who are available to answer any queries by telephone.

During 2018/2019, 1,551 transactions were processed via EzyReg while a further 1,700 more complex transactions were completed.

EFFECTIVE DEVELOPMENT & PLANNING

Council is required to assess all forms of development against the Roxby Downs (Municipality) Development Plan, as well as the Building Code of Australia under the *Development Act 1993* and associated regulations.

This is carried out under longstanding arrangements with both City of Salisbury (building assessment) and Stewart Payne Planning Consultant (planning assessment), who attend Roxby Downs as required, with additional support provided remotely.

Regulations establish procedures which Council must follow in the assessment of applications including what level of public notification is required and when applications must be referred to external authorities such as the Environment Protection Authority (EPA) and government agencies. Fees are set by the Development Regulations and are standard across the State.

Council is currently transitioning from the *Development Act 1993* to the *Planning Development and Infrastructure Act 2016*. This is expected to be fully operational in rural areas in April 2020. The new legislation replaces the existing Council Development Plan with the Planning and Design Code. The Code will operate throughout the state and is intended to provide a consistent approach to development assessment, replacing individual planning rules established by Councils through their Development Plans.

Council has been involved in separate consultation exercises with staff of the Department of Planning Transport and Infrastructure to ensure a smooth transition to the Planning and Design Code. Public consultation on the Code is scheduled to occur in the 2019-2020 financial year.

Features of the new system will include lodgement of applications by means of an online portal, rather than by paper application with the Council.

All relevant rules and policy will be available to anyone on-line with zone mapping and policies able to be viewed. This will make the process more transparent and may well speed up some approvals.

Council has previously been exempt from a requirement for a Council Assessment Panel, but it likely to require one under the new legislation when this becomes operational next year.

Development Activity

Development undertaken in Roxby Downs over the 2018/19 period is shown in the table below. Activity has been reasonably subdued reflecting ongoing efficiency measures at the Olympic Dam Mine. Minor domestic activity featured in approvals along with some more notable commercial applications including a mine machinery and service outlet and proposed expansion to the BP service station to include the relocated Subway outlet.

Development Activity	2017/18	2018/19
Dwellings	0	0
Additions/alterations to dwellings	3	4
Carports, Outbuildings Verandas	16	21
Signs	0	0
Swimming Pools	2	2
Flats/Units	0	0
Business/Commercial	8	4
Industrial	3	0
Other - Community	2	1
Land Division	0	1
Demolition	0	0
Total Applications	34	33
Estimated Expenditure	\$4.01m	\$0.94m



EFFECTIVE COMMUNICATION

Council aims to effectively communicate and engage with community, business and other stakeholders. The 2018/19 Communication Strategy focussed on four main objectives:

- To provide targeted, consistent and relevant communication in a timely and professional manner
- To provide mechanisms and opportunities for community engagement, comment, input and involvement in Council decision making
- To communicate Council's brand, functions and identity with the community
- To promote the Roxby Downs community to new residents, businesses and visitors

Community Meetings

Council staff regularly attend community forum meetings and other community information sessions where opportunities to listen to community concerns and discuss ideas are presented.

Draft Annual Business Plan

Each year Roxby Council publishes an Annual Business Plan and Budget which highlights the strategic direction for the coming financial year across all operational areas. Prior to endorsement of the Annual Business Plan and Budget, a Draft is presented to the public for consultation.



The Draft Annual Business Plan and Budget was actively promoted during the consultation period.

Council engaged with the community throughout the consultation period by means of a community information session, emails sent to major stakeholders, website submission and hard copy submission forms, a Facebook Live community session and a formal public meeting.

Facebook analytics revealed that the Facebook session reached 2,000 people. The number of live concurrent viewers peaked at 38 and there were 699 unique viewers.

Four people attended the community information session, one website submission was received and there were no verbal submissions.

Six Monthly Report Card

During the year Council produced the third and fourth edition of the Six Month Report Card illustrating Council's ongoing commitment to inform the community and other interested stakeholders about progress in meeting the objectives of Council's Annual Business Plan and Budget and reporting Council-initiated and/or partnered activities, programs, and events. The Six Month Report Card series represents a succinct and easy-to-read summary of highlights and progress.

EFFECTIVE COMMUNICATION

Community Consultations

A number of community consultations occurred throughout the year:

- Community land leases for the following clubs:
 - Roxby Desert Motocross Club
 - Roxby Downs Sporting Car Club
 - Roxby Downs Bowling Club
 - Roxby Downs and Districts Racing Club
 - Desert Dirt Karts
 - Scouts
- Draft Annual Business Plan 2018/2019
- Richardson Place public facilities/toilets upgrade
- Draft Order Making Policy
- Mobile Food Vendor Permit application
- Hermit Street Playground redevelopment

Website

Council's website is an important communication platform providing a vital link between Council, residents, community, businesses, tourists, potential residents and more. Council's social media posts and spotlights on the My Local Services app link people directly to the website where they can access more detailed information.

Late 2018 also saw Council experimenting with the utilisation of QR codes on hard copy material such that posters and flyers could also link readers directly to the website for further information. Council anticipates an increase in the use of QR codes for this purpose.

The website address is www.roxbydowns.sa.gov.au.

Council's communication strategy involves the use of a wide variety of platforms utilised to both engage with the community and enable effective feedback from the community.

These include:

- Direct mail with information included in quarterly rates and utility notices
- Website
- Facebook and Instagram pages
- Specific displays in the Council office, Roxbylink and at events
- Council staff attending local community meetings
- Six Month Report Card
- The Vibe radio show
- Council Catchup radio show
- Council reports and updates provided to the Roxby Downs Community Board and forums
- Increased usage of the My Local Services App with targeted notifications
- Enhanced strategic placement of Facebook posts
- SurveyMonkey as an easy to use and 'at hand' tool for residents to provide online feedback

Access to Information

	July 2018 - June 2019	July 2017 - June 2018	July 2016 - June 2017
 Website Users	32,823	26,423	16,681
 New Users	31,747	25,444	16,610
 Top 4 Pages	Home page - 17,513 Cinema Session Times - 10,580 Roxbylink - 5,745 Waste Services 2,741	Home page - 18,206 Cinema Session Times - 17,904 Roxbylink - 5,475 Waste Services 3,116	Home page - 17,762 Cinema Session Times - 7,398 Pulse Fitness - 1,650 Roxbylink - 1,439
 Activity on Key pages/Views	Community Calendar - 1,890 Consultations - 608 Roxby Water - 741 Roxby Power - 1,480 Dogs and Cats - 739	Community Calendar - 1,928 Consultations - 619 Roxby Water - 613 Roxby Power - 1,100 Dogs and Cats - 637	Community Calendar - 549 Consultations - 464 Roxby Water - 13 Roxby Power - 161 Waste Services - 328

EFFECTIVE COMMUNICATION

Social Media

Council’s main Facebook site, Roxby Council, was launched in October 2016. Since then Facebook pages for both Council and Roxbylink continue to be well used. The aim is to promote and engage with the community throughout the year. Council’s Facebook page has grown to over 1,200 followers. Similarly, Roxbylink’s Facebook page is keenly liked and followed. This instant form of communication means information can be disseminated to a large audience quickly.

2018-19 saw the introduction of two Instagram pages. Roxbylink Instagram and RoxbyDowns5725. The pages are proving to be a valuable tool in terms of marketing the Roxbylink Dunes Café, Roxbylink activities and programs and sharing the beautiful environment of Roxby Downs and some of Council’s major assets and infrastructure.

Local Services App

Council, like many councils across South Australia, have implemented the My Local Services App. The App alerts users to key dates including bin collection days, meeting times, and events. Notifications regarding important events can also be scheduled for direct delivery to mobile phones. The app also has a feature to report issues that require Council attention. To 30 June 2019 data shows that 799 people whose Council home location is Roxby Downs downloaded the My Services App.



Welcome Bag

New residents are provided with a Welcome Bag when they visit the Council office for the first time. The Roxby Council branded calico bag contains information about a range of Council services as well as community information. The purpose of these bags is to connect new residents to the community by promoting important community related information and contact numbers. The Welcome Bag is a joint initiative of the Council, BHP and Strengthening Our Families.

Facebook Statistics showing continuing growth

Facebook	July 2018 - June 2019	July 2017 - June 2018	Oct 2016 - June 2017
Roxby Council Likes	1,189	832	532
Roxbylink Likes	826	658	n/a
Roxby Council Followers	1,222	864	538
Roxbylink Followers	846	675	n/a

CULTURAL VITALITY

A strong sense of place and identity

Council has a strong connection to arts and culture through the operation of the Roxbylink cultural facilities, installation of public art and running of events.

ART GALLERY

A number of exhibitions by community groups and local artists were held in the Gallery during the year. These included the Minyma Talk group who had artworks on display for an exhibition celebrating NAIDOC week and the Multicultural Forum who held an exhibition as part of National Reconciliation Week.

Former local Dave Kovac exhibited some of his works that were inspired by the Roxby landscape, and underground truck driver Monte Clements shared her hobby of photography in the exhibition 'Conversations with Myself'.

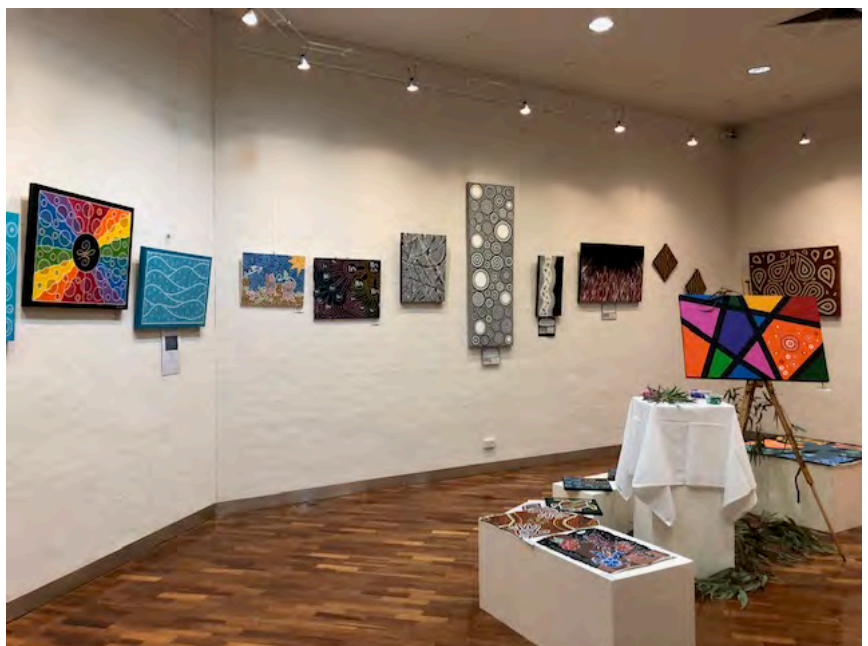
A local history exhibition ran throughout the month of November as part of the town's 30th birthday celebrations.

Roxbylink Gallery is a free space for community exhibitions and local artists. It provides an outlet for local residents to connect with people of similar interests and for community groups to attract more members.



Entrance to the Roxbylink Cultural and Recreation Precinct with two public art pieces. *The Sturt Desert Pea Sculpture* by Gary McMahon and Rachel Young and the *Kalta (Gulda) Lizard* by Alchemy Ironworks.

Exhibition celebrating NAIDOC Week



AUDITORIUM

The 350 seat Auditorium has capacity to host both large and small functions. As part of its commitment to bring cultural experiences to Roxby Downs, Council/Roxbylink supported a number of performances to suit the many interests of the community. During the year the stage lighting system and a new projector and screen were installed. These bring the auditorium up to the minimum standard for stage infrastructure required for small to medium shows.

Kasey Chambers performed her Campfire tour in Roxby Downs in July which attracted 265 people. This was a great turnout for the show, and Kasey reminisced with the audience about the times she visited the area in her younger years.

The Big Tops and Tiny Tots circus show for 3-6 year olds shared an action packed circus adventure in February for an audience of 108 people. Isaac Lomman a crowd favourite visited Roxby for the third time with his Hypnosis Live show for one performance in March. Through a number of post-show surveys staff have gained valuable feedback that help shape planning of next year's events.

Roxbylink staff also planned and catered for a number of local events including: the Roxby Downs Business Longevity

Big Tops and Tiny Tots show in the auditorium



Awards: Roxby Downs Netball Association Senior Presentation; Hornridge 21st Reunion; BHP Leaders Forum; and local pop up markets.

CINEMA

Attendances at the 60 seat cinema decreased by 3.66% during 2018/2019. This decrease in ticket sales correlated with a low number of family movies released during the year.

Due to the ongoing age of the digital cinema and technical faults, minor upgrades to storage capacities will be required next financial year.

Events such as seminars, National Simultaneous Story Time and Out of Schools Hours Care (OSHC) screening have been well received by the community.

DUNES CAFE

The Dunes Café caters to small groups looking for a quiet coffee and a meal. There is a play cafe

setup for children within the Auditorium adjacent to the Cafe to ensure everyone has an enjoyable experience.

The new menu has been well received by customers and has helped to reduce the operating costs of the Cafe. 'Grab and Go' products are selling well and more options are being trialled to better service the growing demand.

The kitchen and Café staff have been working hard catering for many functions held during the year and there are plans to develop a new menu.

KIOSK

As the main customer service hub for the recreation complex, the Kiosk provides information, products and services to community members. The Kiosk also provides entry level employment opportunities for school leavers and other young community members looking at joining the workforce.

SUPPORTING COMMUNITY OWNED MEDIA

Locally based community media plays an important role in connecting communities. Council is pleased to support RoxFM with an annual grant of \$10,000 and in-kind assistance with the use of space within the Roxbylink complex.

Council Catchup Radio Show

In February 2018, a new radio show called 'Council Catchup' was launched on local radio station RoxFM. This one hour radio program airs each Thursday morning at 9.00am and aims to keep the community informed on all Council news, as well as other local events and happenings. This includes Council organised and/or supported events and initiatives, Council job vacancies, community consultations, school holiday programs, art gallery exhibitions, changes to trading hours, waste, power and water issues and more. Council's Chief Executive frequently comes on the program to discuss the highlights from each Council meeting.



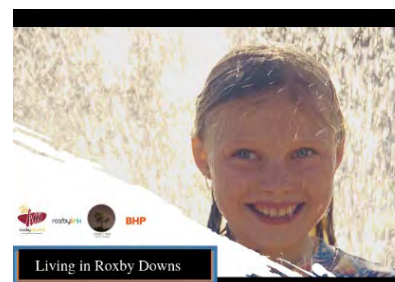
The Vibe Radio Show

A major element of Council's communication strategy is the weekly one hour radio show on RoxFM called 'The Vibe'. Council staff have been trained to work on air and in how to produce a radio show. The Vibe, which is sponsored by Council, airs every Friday at 1pm and highlights upcoming community events and news. Guests from local community groups are invited to speak on air about their event or group which helps them publicise their activities to the broader community at no cost. This radio presence is another way for these community groups to generate interest in volunteering and increase community attendance at events. The Vibe presenters also occasionally undertake outside broadcasts during community events.

Promotional Video

In May Council launched a new promotional video showcasing life in Roxby Downs. Council and BHP worked together with local videographer Travis Hague (Lonelyoak Films) to produce a short video highlighting the lifestyle, people and environment of Roxby Downs called 'Living in Roxby Downs'. To date, the video has been viewed on Council's YouTube channel over 4,500 times. The link to the promotional video was posted on the Roxby Council Facebook page and has reached over 7,500 people.

'Living in Roxby Downs' - <https://www.youtube.com/watch?v=YJAp0peEhI&t=10s>





COMMUNITY EVENTS

Each year, Council provides in-kind support for a number of community events. Events are either standalone Council events or collaborations with the Forums of the Community Board.

Community Development Staff also assist various Forums with the planning and running of their events. This support includes event management coordination and advice, marketing and promotion, managing finances, volunteer management and infrastructure management.

Roxby Power staff assist with electrical needs in Richardson Place while members of the Municipal Works team and external contractors ensure that the main street and other Council controlled venues are well maintained before and after events in areas such as: waste management; road closures; rotating banners; and gardening.

At Christmas time Roxby Power staff install Christmas lights in the main street in time for the annual Christmas Pageant.

Staff at Roxbylink support events taking place in the various venues located within the Roxbylink cultural and recreation precinct. This includes A/V support and set up.

Australia Day Event and Awards

Australia Day was celebrated at the Roxbylink pool on 26 January. Free entry to the pool, a free barbecue and an outdoor live broadcast by RoxFM created a lively family atmosphere. This is always a popular event with around 600 people attending this year.

The highlight of the event was the annual Australia Day Citizen of the Year Awards presented by the Administrator Geoff Whitbread.

Celebrating Indigenous Culture

In July, NAIDOC week was celebrated with a small family day at the Community Youth Centre. Roxbylink staff assisted with set up and the Community Team assisted the NAIDOC committee with the organisation of the event. Attendees enjoyed food prepared using native bush foods including: salt bush chilli, spiced glacé quandongs and pepper leaf.

In May, in collaboration with the Roxby Downs Community Board, Country Arts SA and Black Screen, Council celebrated National Reconciliation Week with the launch of a local Aboriginal art exhibition and Black Screen film presentation. The event was well attended with the community enjoying gourmet bush tucker and celebration of Indigenous arts, film and culture.

COMMUNITY LIBRARY

The Library offers a variety of resources and programs to meet the literacy, informational and social needs of the local community. The Library's reach extends beyond the Council boundaries, with residents of Andamooka and the pastoral stations regular visitors.

Strategies align with the South Australian Public Libraries *Tomorrow's Libraries Vision 2030* which strives for connected community places through:

- Creating vibrant flexible spaces that are fit for purpose
- Extending the reach of library services into the community
- Creating targeted programs and events
- Building creative content and knowledge centres
- Access to existing and emerging technologies
- Partnering with intent

As at 30 June 2019 there were 1,777 active members. During 2018/2019, there were 23,811

visits to the Library with patrons accessing both resources and programs.

The public internet computers continue to be well utilised with 2,474 bookings. The Library's collection totals 9,623 items, with resources evenly spread between adult and children's areas. These resources are reviewed annually, with out-of-date and unpopular items weeded and replaced with new items. A total of 17,043 items were borrowed or renewed.

Attendances at children's programs totalled just over 6,800 with many children attending several sessions including: holiday craft activities, Toddler Storytime, Baby Bounce, Dads and Kids events and school, kindergarten and childcare sessions. Toddler Storytime, Baby Bounce and Dads and Kids are run as a joint venture with the Strengthening Our Families program. Sessions are held on Tuesdays and Fridays at 9.30am with only one session held during



school holidays. Baby Bounce takes place on Wednesdays at 10.30am.

New programs introduced during the year include English Conversation classes and the Think It, Make It, Do It program. A pop up library was held at the local market day.

The Library celebrated National Children's Book Week with the theme of Find Your Treasure which included a pop-up library in the Roxbylink Nippy Gym.

The meeting room space continues to be well utilised by sporting and community groups for after-hours committee meetings and training, tutoring and bible study classes and as a green room for dance. There were 200 bookings for the year.

The Library also supports the local book club where book lovers meet off site to discuss a monthly themed book.



New circular seating and bookshelves have been well received by patrons

SOCIAL EQUITY

Community and resources are developed in an equitable and socially just manner to create a healthy, active community

COMMUNITY DEVELOPMENT

Council works in collaboration with the Roxby Downs Community Board and Forums as well as BHP to provide a range of activities that support community life.

Council's role varies from being the lead agent (e.g. initiator, event or project manager) to that of facilitator or supporter. Community development strategies focus on the Roxby Downs Community Board which is a platform for local community members to develop personal skills in leadership, in community advocacy and in collective action.

Outside of the Community Board other programs focus on building capacity through skills development and volunteering. Examples include: community members being involved in the development and organisation of events; community members participating in project reference groups; and young people joining youth leadership programs.



Chief Executive Roy Blight and Chair of the Community Board Sandy Sumsion welcoming volunteers to the International Volunteers Day event

The ultimate aim is to build a cohesive and highly networked community where people develop new skills, take action and have a voice in areas of which they have an interest or a concern.

Many Council and community programs would not be possible without the support of volunteers. Finding time to volunteer can be very challenging for local residents when they work long shifts and

have sport and family commitments. This makes volunteering efforts even more special and valued. To reward local volunteers, Council celebrates International Volunteers Day each year with a special event. This year involved a free screening of the movie 'A Star is Born'.

COMMUNITY YOUTH CENTRE

Community Youth Centre exterior

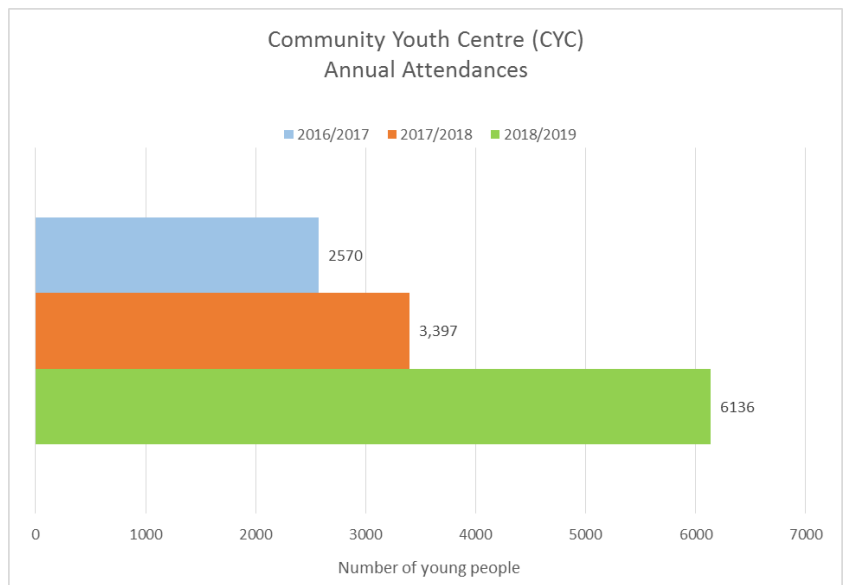
The Community Youth Centre (CYC) is a multipurpose venue and home to after-school youth drop in, school holiday programs, Community Foodies Program, Multicultural Forum and Youth Advisory Committee.

The CYC is a friendly, positive and safe environment for young people aged 10 years and over. The CYC is popular with the 10 - 14 year age group, however, programs are also offered for older age groups. The CYC has a pool table, fussball and air hockey tables, a table tennis table, Wii and Xbox consoles, comfortable couches and beanbags and giant outdoor chess pieces.

School holiday activities include art and craft and cooking classes and are always well attended. Participation in youth related activities continues to grow each year at the CYC. The number of attendances for 2018/2019 totalled 6,136 which was an 80% increase from the previous year.

The CYC also has a commercial kitchen and can be booked by community groups, businesses and the general public for functions, birthday parties, meetings and training sessions.

Popular events during the year included multicultural feasts and multicultural cooking classes.



Community Youth Centre interior

YOUTH DEVELOPMENT, PARTICIPATION & WELLBEING

The focus of 2019 South Australian Youth Week celebrations was a project aimed at revitalising the skate park. Council's Youth Development Officer worked closely with local school students and local artists who were involved in the painting and design. The re-opening of the skate park formed part of the official launch of Youth Week.

Other events held during the year included: workshops on learning DJ skills and digital media and learners group for L platers. The Youth Development Officer also worked with the Youth Advisory Committee (part of the Community Board) to run a number of events including a pool party, football and pizza night, Gen 2 Youth movie night, Messy Games night.



Council's Youth Development Officer Wes Knights with members of the Leadership in Action Group

Council launched the inaugural Leadership in Action program for young people aged 13 - 18. This program was modelled on a similar program run by the City of Tea Tree Gully (CTTG) and aims to build the leadership skills of Roxby youth. To kick-start the program a Youth Leadership Summit was held on 15 February 2019 which involved 120 students from Years 8 -10 from Roxby Downs Area School and St Barbara's Parish School.

Council would like to thank the support received from the Youth Development staff at the City of Tea Tree Gully in the development and facilitation of the summit.

Students and local artists working on the Skate Park art work



PLAYGROUNDS

In May 2018, Council approved the re-naming of the playground/park in Curdimurka Street to Rotary Park. The Rotary Club of Roxby District has been operating in Roxby Downs since 2008 and renaming the park presented an opportunity to commemorate this 10 year milestone as well as recognise the long association Rotary has had with the park. Over the years, Rotary has contributed improvements which have included a paved pathway, seating and some external fencing. The new name was officially launched at a gathering at the park on 30 November 2018, with guests of Council and Rotary in attendance.

An upgrade program commenced which included a barbecue donated by Rotary, a new shelter, extra power and lighting, toilets, more play equipment and more shade. These works were supported by in kind assistance from Roxby Fabrication and Engineering, Red Mulga and Ahrens.

To celebrate the completion of all works, Rotary organised a family day on 16 June 2019 which was well attended by the community. Rotary Park has become one of the premier parks in Roxby Downs and is very popular with locals.



New barbecue and shade shelter at Rotary Park

Nature Play Festival

The annual Nature Play Festival was again very popular with over 300 adults and children in attendance. This event is a joint initiative of Council, Arid Recovery, Strengthening Our Families, and Mining Minds and is held outdoors in Lions Park and surrounds.

Children participated in a range of activities including: making mud pies and playing in mud; bug catching; water play; and learning about dinosaurs.

Making mud pies at the Nature Play Festival



Recycled plastic seating at the Main Oval

OVALS

The town ovals are maintained using a management plan that includes: aerating, scarifying, trimming the grass, regular sprinkler checks and irrigation maintenance and repairs. Water storage tanks and irrigation control facilities ensure there is a steady supply of irrigation water.

Over the past 12 months, permapine fencing was replaced with recycled plastic seating. Replacement of old pine fence posts was completed before the local football season started. These changes have created a much safer environment as well as a more purposeful addition to the Main Oval, with the fence now acting as seating for the comfort of spectators.

The new artificial turf pitch which was installed to kick start the 2018 cricket season performed to everybody's satisfaction and has proven to be a worthwhile addition to the oval. The ovals are now in pristine condition, attracting a range of activities including soccer, rugby league, AFL, cricket, and touch football. All of these sports now have considerable female participation and are building for the future. The ovals are also used as a shared space with Roxby Downs Area School Monday - Friday during school terms.

The town ovals are the base for several events which included: the annual Desert Dash, Roxby Downs Area School and St Barbara's Parish School sports carnivals, RDAS Parents and Friends Paws and Prams event and the Roxby Downs/Olympic Dam 30th anniversary festivities and concert.

Ongoing maintenance and renovation projects are being undertaken to ensure the continuing development of the ovals. Future plans include upgrading change room facilities and landscaping surrounds. Grants have been applied for to seek funding to support these projects, however as yet have not been successful.

These projects are aimed at stimulating interest not only from the greater community but the state as well. West Adelaide Football Club (SANFL) continue to conduct local training sessions in Roxby Downs. The club conducted local training sessions for all ages which generated positive feedback and also has created an avenue for some male and female juniors to participate in Adelaide.

PUMP TRACK

A proposal to develop a pump track on the corner of Burgoyne Street and Olympic Way (old BMX track site) achieved significant community support. From the feedback received from community consultation, a detailed design including civil works and technical specifications has been completed. Approval has also been granted to clear native vegetation on the site. The next stage, which will be progressed during 2019/2020, is sourcing funding and in kind support to complete the project.

SPORT AND RECREATION

STARCLUB Field Officer Program

The STARCLUB Field Officer Program is a partnership between the South Australian Office for Recreation, Sport and Racing and the Council. A three year agreement has been negotiated which extends the program to 2021. The STARCLUB Field Officer role is performed by Council's Sport and Recreation Officer.

The STARCLUB Field Officer works closely with local sporting organisations to build capacity through training programs, assisting with strengthening management processes and governance of their operations to ensure sustainability. Part of this work includes promoting the Good Sports, Play by the Rules and Sports Voucher programs.

There are 25 sporting clubs currently registered with the program, with club members working hard towards receiving full STARCLUB recognition.

The STARCLUB Field Officer has also assisted local organisations to apply for grants, with a total of \$81,355 received from the Office for Recreation, Sport and Racing.



During 2018/2019, there were eight development workshops held for sporting clubs covering the following topics:

- Sports Nutrition
- Concussion Management
- Treasurer's Workshop
- Strategic Planning
- Risk Management
- Child Safe Officer
- Emotional Coaching Toolbox for Kids
- Provide Responsible Service of Alcohol

These workshops have been well received, with strong attendance by committee members, coaches and athletes.

Capital Works

The resurfacing of the Stadium One floor was completed and is now fit for purpose. It is expected to meet the requirements for the next 8 – 10 years with regular scheduled maintenance. The stadium's roof and air conditioning were also repaired.

The ramp to Stadium Two was replaced due to ageing concerns. The new ramp meets *Disability Discrimination Act 1992* requirements and provides a safe and secure access to the stadiums by the community and school students.

The squash courts were refurbished, with repairs to existing walls and roof due to general wear and tear. The refurbished courts are expected to last for another 15 years with only minor maintenance.

The lights on netball court two, after over 20 years of use, were replaced with LEDs which provide a wider spread of light thus reducing shadows and are more cost efficient.



New ramp at Stadium Two

Members of the 2019 Roxby Junior Sports Academy

Roxby Junior Sports Academy

After a successful pilot program in 2018, the Roxby Junior Sports Academy ('RJSA') has continued in 2019 with 16 athletes aged between 12 and 16 years selected. Five athletes have carried on from 2018.

The RJSA provides select athletes across all sports in Roxby Downs with increased sporting opportunities, and assists in identifying clear talent pathways at either a local, state or national level.

The 2019 RJSA squad undertake strength and conditioning programs designed by the Head Coach twice per week under the guidance of two High Performance Coaches.



Specialised education sessions have also been delivered in the following areas: sports psychology, goal setting, speed and acceleration, agility and plyometrics, media training, sports nutrition and injury prevention and management.

During Term 1, the RJSA athletes attended an Inner Sanctum experience with the AFLW Crows side. This visit was made possible due to the generous support of

BHP. During Term 3, the RJSA squad attended the University of South Australia's High Performance Centre where they participated in elite level testing and a tour of the Cycling SA headquarters at the Adelaide SuperDrome.

The ongoing operations of the RJSA have been made possible through the support of Council, BHP, Alliance Airlines, Monadelphous, M&G Hotel Group, Roxby Downs Motor Inn, West Adelaide Football Club and the Office for Recreation, Sport and Racing.



RJSA training session in the Roxbylink Gym

PULSE FITNESS

Gym (Pulse Fitness)

Pulse Fitness offers programs developed by in-house trainers to assist community members in achieving their fitness goals and developing a healthier lifestyle. The fully equipped gym provides opportunities for all fitness and skill levels. With a dedicated cardio, weights and stretching area there is plenty of space for all members.

Pulse Fitness started the financial year with a total of 227 members which has remained relatively steady throughout the year, finishing with 224 current members.

There were 18,346 member visits throughout the year (excluding group fitness), which is a drop on 2017/18 figures of 20,664 member visits. However the 2017/18 numbers were heavily influenced by the mine shutdown that took place at the end of 2017 and beginning of 2018. Due to this, income for the year was also down 15.3%, however, this was still an increase on 2016/17 figures.

The gym flooring has been replaced and new equipment including an assault bike, multi-gym station with pec deck attachment and bicep/tricep machine installed.

Group Fitness

The available group fitness classes include Body Blast, Body Flex, Body Strength and Yoga. Throughout the year there were 258 attendances at group fitness classes which is a decrease from 2017/18. This can be attributed to both the lack of qualified group fitness instructors and the availability of these instructors.

KIDS CLUB

Crèche

The Roxbylink Crèche provides onsite support for parents attending group fitness classes, programs and services at the Roxbylink complex. This service caters for children aged six months to five years, with an hour of care per child on Monday, Tuesday, Wednesday and Friday.

Healthy eating is promoted in the Crèche which encourages parents to have appropriate snacks for their children.

Bookings at the Crèche have fallen in recent times as many parents are re-entering the workforce and placing their children in formal care facilities. This service is continually reviewed to make sure it meets the needs of patrons of Roxbylink.

Nippy Gym

Nippy Gym creates a play environment where children aged six months to five years can develop socially, emotionally, cognitively and physically in a safe structured/unstructured and multi-sensory environment. Parents/guardians are actively involved and responsible for the supervision and safety of their own children at all times.

Throughout the year attendances fluctuated, with numbers unpredictable on a weekly basis. This in part was influenced by the 7/7 roster for employees at Olympic Dam.



Having fun at Nippy Gym

AQUATICS

In 2018-2019 there was a slight reduction in casual pool attendances due to an uptake in family pool memberships for the winter season. In the month of April the Splashpad continued to be used after the closure of the pool, however, during the rest of winter this facility was not utilised as much.

With the increasing demand for non-skilled workers at Olympic Dam, it is increasingly difficult to recruit and retain lifeguards which impacts on the availability of services.

During the summer months, the outdoor pool and Splashpad provide the perfect venue for families when planning birthday parties or a casual BBQ, with the new BBQs being used every weekend and most weeknights.



Learning to swim time at the indoor pool

Removable steps were purchased for the indoor pool to increase accessibility.

SWIM SCHOOL

The Swim School program caters for children aged six months up to adults, with most of the participants in the 3 – 7 year age bracket.

In recent years, there has been a trend of parents preferring to start their children in swim lessons between the age of three and five which has increased the demand for private classes.

Due to staff turnover, however, there has been a lack of qualified instructors in the local job market and the quantity of classes available has had to be reduced. The current priority is to build on the current skills focus within the local market to enable more classes to be run. This would allow more children to participate in classes.



Cooling down at the Splashpad

PUBLIC HEALTH

Public Health Plan

The *South Australian Public Health Act 2011* requires councils to prepare and implement a regional health plan and report on its progress every two years. The Act recognises that councils provide leadership and public health in their regions and also influence the health of their communities by what they do and do not do.

Many local government activities have links to public health. These activities include: infrastructure (footpaths, walking trails, parks, shade, skate parks, community gardens; playgrounds; dog parks); the way communities are planned; recreation facilities and sporting grounds; health information and community education; events that bring the community together; safe drinking water; wastewater management; volunteering; waste management; disability inclusion services; and volunteering.

The Roxby Healthy Community Plan was adopted in 2014, with goals aligned with the State Public Health Plan. Public Health Plans must be reviewed and updated every five years, and in the latter half of 2019, Council will begin this process which will coincide with the release of the State Government's new State Public Health Plan.

Council staff are active members of the Roxby Downs Health Forum, the Alcohol and Substance Abuse Forum, Time For Wellbeing (BHP) project and other health related community committees. This helps inform Council's strategic plans and priorities.

FOOD SAFETY

The Council has 35 food businesses which are assessed for compliance with the *Food Act 2001* and the Food Safety Standards. A total of 29 food inspections were completed during the year which included three follow up inspections.

ENVIRONMENTAL HEALTH

Council's environmental health service is contracted to the City of Salisbury. Environmental Health Officers make bimonthly visits to conduct inspections and investigations.

Activities include:

- Health and food safety promotion. Free literature on various subjects is available from the Council Office, and the free online 'I'm Alert Food Safety Training Program' is made available for food handlers.

- Public and limited access swimming pools are monitored daily by the relevant pool operators. They are also inspected by Environmental Health Officers on a regular basis when the pools are open for use. Pools inspected include those in the Roxby township and at Olympic Dam.
- Legislation pursuant to the *Public Health (Legionella) Regulations 2013* requires all councils to register High Risk Manufactured Water Systems (Cooling Water and Warm Water Systems). One Warm Water System has been registered with Council and is inspected for compliance on an annual basis (via third party audits).

COMMUNITY HEALTH PROGRAMS

Community Foodies

The Community Foodies program is a partnership between Roxby Council and SA Community Foodies. The Foodies are volunteers and, through their promotional activities, raise awareness about healthy food choices. Foodies are trained in basic nutrition, food safety, group training, knife skills and cooking skills. During 2018/2019, the Foodies attended local market days, held children's cooking sessions, ran Toddler Storytime sessions with food and held healthy cooking demonstrations.

There are currently 14 active Foodies plus six junior Foodies aged 10-14 years. Community Foodies continue to support the Roxby community with interactive sessions, education and promotion of health eating.

Breakfast Club

In April 2019, the Foodies began operating a Breakfast Club. This new initiative caters for school students who have not had a chance to have breakfast before school. Every Tuesday morning during the school term, the Foodies open the Community Youth Centre from 7.30am with a healthy selection of cereals, toast, fruits and muffins. The Breakfast Club has proven to be a successful program, with over 100 school aged children attending during Term 2.



ROXBY DOWNS HEALTH FORUM

The Health Forum is a subcommittee of the Roxby Downs Community Board and works in partnership with Country SA PHN (Primary Health Network) to offer a whole of community approach to health and wellbeing. Council is a key stakeholder along with BHP. The Health Forum recognises the challenges faced by remote communities and actively lobbies for increased services to support the community.

The Forum actively lobbies, on behalf of the community for additional health services and manages events that promote mental and physical wellbeing. Council staff provide executive support to the Forum.

In May 2019 the Forum ran the biennial Happy Healthy Expo at the Community Youth Centre and surrounding areas. Council supported the event with free use of the venue and staff assisted in the organisation and running of the event.



Community Foodies learning about pickling vegetables from celebrity chef Bree May.

ECONOMIC PROSPERITY

Commonality of purpose between Council, BHP and local business to support continued economic growth and development

LOCAL ECONOMY

SNAPSHOT



source: www.abs.gov.au and www.profile.id.com.au/roxby-downs

AN ACTIVE BUSINESS COMMUNITY

RDA Far North

Along with other councils in the region, Council is a major stakeholder in Regional Development Australia (RDA) Far North. Through this relationship local businesses have access to a Business Development Manager who visits from the RDA Far North's central base in Port Augusta. The Business Development Manager provides personalised business advice to local business owners and sources training opportunities that can be delivered locally.

Roxby Downs Business Forum

The Business Forum is a subcommittee of the Roxby Downs Community Board and acts as the representative body for local business. Council is a member of the Forum along with RDA Far North's Business Development Manager and the Coordinator of BHP's Local Buying Program. These relationships provide local business operators with direct access to resources and decision makers.

Mobile Food Vendors

Council currently has two mobile food vendors registered. These vendors operate in the main street when other food outlets are closed, visit BHP's accommodation villages or the light and heavy industrial estates. These vendors are meeting the needs of shift workers who are often leaving or going to work when other food outlets are closed.

MAJOR EMPLOYER

As a major town based employer and user of local contractors Council contributes significantly to the local economy. It is an employer of choice for the family members of Olympic Dam workers and provides casual job opportunities and career pathways for school leavers.

TOURISM PROMOTION

Council supports economic development through the operation of the Visitor Information Centre (VIC) which is located within the Roxbylink complex.

The VIC has maintained its accreditation status and continues to be part of the South Australian Visitor Information Centre Network along with 41 others across the state. Only accredited VICs can display the trademarked yellow italic "i" sign which is a symbol of guaranteed quality service and reliable information. Accredited VICs contribute to their local economies by providing information to visitors that encourages them to stay longer and spend more locally.

During the year, the VIC increased the range of retail items which included locally made jewellery and giftware.

The VIC acts as a consignment stockist for local artists/organisations to display and sell their products in store. It provides them with access to a wider audience and a shopfront with set opening hours. Items include: opal jewellery, hand painted souvenir rocks, homemade candles and Australian themed pouches.



Souvenirs and gifts available from the Visitor Information Centre

During 2018/2019, a total of 4,198 people sought tourist and local information from staff at the VIC. This was a slight increase from the 4,023 visitors of the previous financial year. The peak visitation period for the Roxby Downs region is April to October when the weather is much milder.

The seasonally run Olympic Dam Discovery Tours finished at the end of 2018. This tour was re-branded in 2019 as the Roxby Discovery Tour. The aim was to shift the focus to a 'whole of Roxby' experience and move away from advertising a 'mine tour' due to limited access to the mine site. The tour is now operated by the VIC in partnership with Arid Recovery and with the support of BHP. Over the 2018/2019 season, 731 people attended these tours.

Arid Recovery's Sunset Tours were well attended, with 191 people heading out on a tag-a-long tour. With the Council website showing relevant information that is easy to access, an active social media presence for both the VIC and Arid Recovery, as well as a Google My Business Listing, the tour has been able to reach more people.

The VIC assists the local community by being a ticket outlet for a number of local events which this year included the Business Forum's Breakfast and Longevity Awards and the Roxby Women's Network's International Volunteers Day Ladies Night Out.

ENVIRONMENTAL SUSTAINABILITY

Responsible and cost effective management of our environment

EFFECTIVE AND RESPONSIVE DOG & CAT MANAGEMENT

Council has management responsibilities under the *Dog and Cat Management Act 1995*. Activities include registration, collection and return of stray dogs and cats and investigating complaints of barking or dog attacks in the community.

On 1 July 2018 new laws for dog and cat owners came into effect which legislate mandatory micro-chipping. All dogs and cats born after 1 July 2018 must also be desexed, with exemptions applying for working dogs and registered breeders.

A new Dogs and Cats Online (DACO) system also came into effect on 1 July. This centralised system has replaced the 68 individual council registers and provides an online service for all registration payments and updating registration and microchip details if they move house or change telephone numbers.

Chip Blitz Event

In response to the new laws Council held a Chip Blitz day in collaboration with Chip Blitz SA and Red Gum Vets offering discounted microchipping for local pets over two days. A total of 68 dogs and cats were microchipped over the two days.



Chip Blitz day

Item	2017/18	2018/19
Dog Registrations	532	612
Dog Expiations	15	22
Dog Complaints	84	119
Dog Impoundments	54	38
Dog Attack reports	2	6
Dog Expiation Income	\$2,763	\$4,960
Dog Registration Fees	\$23,718	\$25,534
Cat Registrations	70	71
Cat Expiations	0	0
Cat Registration Fees	\$2,087	\$2,310
Cat Nuisance Reports	14	7
Breeder Registrations	n/a	5
Breeder Registration fees	n/a	\$375

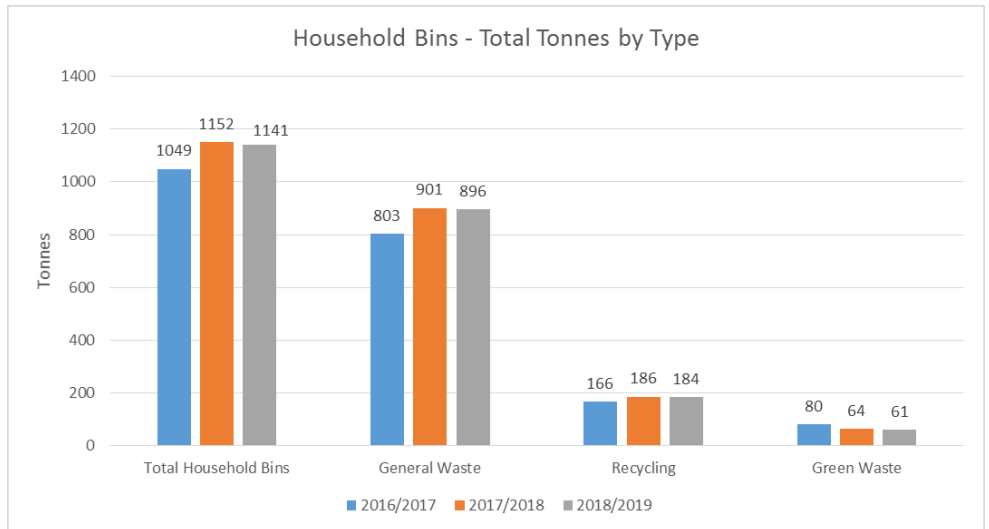
WASTE MINIMISATION AND RECYCLING

Council outsources waste management services to a local contractor (BSH Waste Solutions). With the closure and capping of the landfill (dump) site in June 2015, the town's waste is now transported to a landfill site at Inkerman (near Dublin) north of Adelaide. A resource recovery centre operated by BSH is located in Gosse Street and is open to the public seven days a week. Residents are able to drop off domestic quantities of hard waste at no charge. BSH independently also operates a refundable can and bottle recycling service.



Household Bin Services

Crows

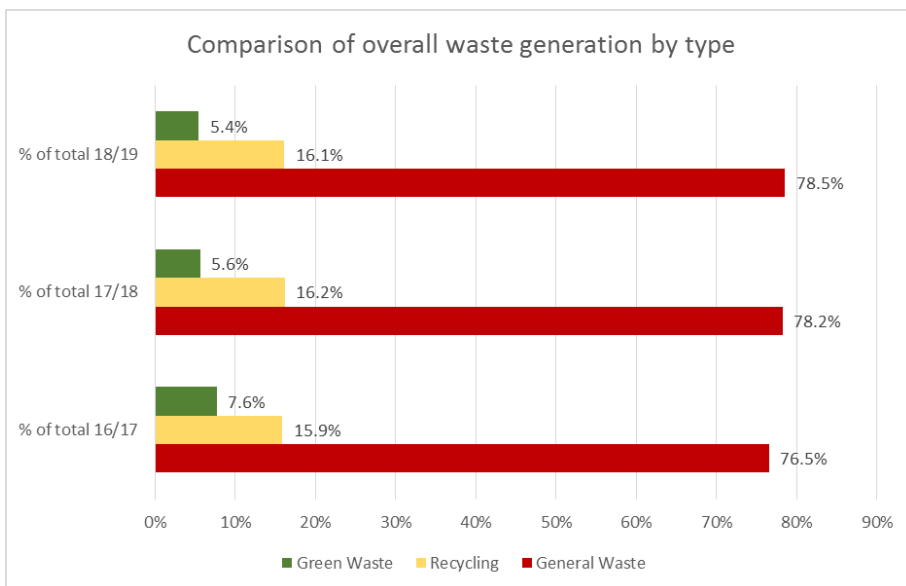


Total general waste collected fell slightly across all waste types. In the latter half of 2019 Council will commence a household kerbside waste and recycling analysis project to help gain a better understanding of waste streams and recyclables placed in waste and recycling bins. The audit will be conducted by a third party waste analysis company. Households are selected at random and no records of specific waste will be collected.

Overfilled household bins continue to be an issue. Bin lids need to be fully closed to prevent crows rummaging through waste in search of food and leaving litter in the streets. Council continues to run a community awareness campaign on this topic.

Green Organics

Council collects green waste from households on a single collection day each month. Usage and compliance continues to be monitored and the future service may be reviewed again if contamination and under-utilisation continues. During 2018/2019 the percentage of green waste collected remained at the same levels as in 2017/2018, however, is 2.2% less than in 2016/2017.



Road safety display at the Happy Healthy Expo

A SAFE COMMUNITY

Road Safety

Roxby Roadsafe (a forum of the Roxby Downs Community Board) is currently in recess. Council is still committed to raising awareness of road safety matters and put together a road safety information display on behalf of Roxby Roadsafe at the Happy Healthy Expo.



Footpaths and Roads

Throughout the year, the annual road reseal and line marking program continued, with 3,017 linear road metres completed including Aquila Boulevard (from Stuart Road to Tiliqua Crescent), Planigale Drive, Santalum Way, Melia Street, Bolami Street and Pogona Court.

Kerb and gutter works were completed in Planigale Drive, Melia Street, Bolami Street and Aquila Boulevard (from Stuart Road to Tiliqua Crescent).

Traffic Volumes

To assist with the future planning of our road network, Council installed a traffic counter on the major thoroughfares of Olympic Way, Callana Road, Axehead Road and Pioneer Drive.

The traffic volumes were recorded in different streets during the period April to June. Traffic counters were left for 3 - 4 weeks in each location. Data captured highlighted the significant impact any further growth in traffic will have on our road network and the need to plan for pedestrian safety.

Traffic Volumes	Olympic Way	Callana Road	Axehead Road	Pioneer Drive
Peak 24 hours	3,981	1,492	1,029	2,407
Average daily	3,356	919	876	2,139
Peak Hour AM	588	142	115	290
Peak Hour PM	554	156	127	333



Traffic counter on Olympic Way

Fire Prevention

The *Fire and Emergency Services Act 2005* stipulates that each rural council must appoint a Fire Prevention Officer for its area. The Fire Prevention Officer's role includes the monitoring of residential and rural areas to ensure landowners take responsible steps to protect their property from fire, as required under the Act.

Inspections are carried out leading up to, and during, the Fire Danger Season to assess compliance. Notices are issued where compliance has not been met. Section 105F Notices are issued pursuant to the Act, requiring landowners to maintain their properties to reduce the risk of fire. During 2018/2019 no Section 105F notices were issued.

Council also has the responsibility to ensure that reserves under its care and control are maintained to fire prevention standards.

Council's Fire Prevention Officer issued 29 Schedule 10 permits and 29 Schedule 9 permits during the year which authorise the lighting of fires in open air on total fire ban days and during the bushfire season. The permits issued were mainly over the Christmas and New Year period.

Building Fire Safety Committee

The Building Fire Safety Committee (BFSC) operates pursuant to the provisions of the *Development Act 1993* and its primary function is to ensure fire safety in buildings. This is achieved through developing building fire safety inspection policies and examining the adequacy of fire safety provisions in buildings.

The Committee is made up of Brett Fennell, (BuildSurv-Building Surveyors & Certifiers), Jeff Shillabeer (City of Salisbury) and Colin Paton (South Australian Country Fire Service – Fire Safety Officer – Commercial).

The BFSC generally meets at least once a year on site unless required otherwise, with any follow up meetings as required (these are not necessarily held in Roxby Downs) per the Terms and Reference of the Building Fire Safety Committee.

Zone Emergency Management Committee

Council is a member of the Far North Zone Emergency Management Committee (ZEMC). This is one of 11 committees across South Australia, with representatives from local government, State Government and emergency management services. Each of the 11 zones has specific characteristics that are vulnerable to disasters. In the Far North Zone, extreme weather (heat), bushfire, flood and escape of hazardous materials have been identified as major hazards.

In the provisions of Section 8 (d) of the *Local Government Act 1999* local councils must give due weight to the State Emergency Management Plan (SEMP) and align plans and activities to the objectives and strategies of SEMP.

Council's engagement with emergency management stakeholders through the Far North ZEMC as well as with local emergency service providers is critical for ensuring a coordinated response and recovery in local emergency situations.

A CLEAN AND ATTRACTIVE ENVIRONMENT

Council continues to implement streetscape improvements in public spaces and has a regular maintenance program to ensure that streets and public areas are regularly clean and swept.

10 cent refundable beverage container recycling bins in Richardson Place form part of Council's litter control strategy. The main street is regularly maintained and monitored by Council's horticultural contractor to ensure a clean and attractive environment.

Corellas continue to be a seasonal problem impacting on local trees and vegetation as well as causing noise issues. Due to a lack of water, kangaroos are regularly sighted in town particularly on the ovals.



New plantings at Lions Park

ENVIRONMENTALLY INVOLVED COMMUNITY

Environment Forum

Council's Community Projects Officer (Environment) facilitates the Environment Forum on behalf of the Roxby Downs Community Board. This Forum is involved in a number of environmental projects including: off road driving, Roxby Downs Wildlife Hotline and recycling programs. The Forum regularly posts environmental messages on social media.

Wildlife Hotline

Council has a three year resource agreement for Arid Recovery to manage the Wildlife Hotline. The Wildlife Hotline is a volunteer emergency response program for residents to receive assistance with snakes or injured or distressed wildlife. The service operates 24 hours a day, seven days per week.

Clean Up Australia Day

Council hosted a community clean up event at Lions Park on 3 March. The focus areas this year were the Lions Park and the reserves behind the hospital and the Council building.



Local Scouts on Clean Up Australia Day 2019

COMMUNITY GARDEN

The Community Garden is located on the Council reserve linking Pioneer Drive, Mulgaria Crescent and Alberrie Street. Community Garden volunteers supported by Council staff have made significant progress over the last 12 months.

Old pine post fences were replaced with recycled plastic and metal wire. Irrigation lines were installed to water *westringia* hedge plants along the new fence line. Old polypipe edging for existing garden beds was also replaced with recycled plastic. Participants in a 'Work for the Dole' program have assisted in the pruning of existing trees and mulching the entire garden, with Council supplying the mulch.

As part of the vegetation program 15 quandong trees were planted near Pioneer Drive. More plants will be added during 2019/2020 from a supply of 200 quandong tube stocks currently being cared for in a temporary nursery at the works yard. These will be planted after sufficient acclimatisation and when they have had time to grow into strong plants.

The garden contains specially constructed wicking beds which are designed to draw water up from a reservoir below the soil, 'wicking' water directly to the plant roots. This style of garden bed is ideally suited to the arid climate of Roxby Downs.



Works at the Community Garden



FINANCIAL PERFORMANCE

A financially sustainable and independent Council

FINANCIAL SUMMARY

Each year, an independent audit is conducted to form an opinion, according to the Australian Accounting Standards and other statutory requirements, as to whether the financial statements form a fair view of the operation and the financial position of Council. A full version of the 2018/19 Annual Financial Statements and Auditor's statements are attached to this Annual Report.

Council has reported another strong year financially, with an operating surplus of \$2.2m (before capital items) compared to \$2.227m recorded in 2016/2017.

AUDITOR REMUNERATION

Bentleys Chartered Accountants were appointed as Council's Auditors for a five year term commencing on 1 July 2016. The total remuneration paid for undertaking the annual audit of Council's financial statements for 2018/2019 was \$34,000.

RATING OF LAND

All land within the Council area, except for land specifically exempted (e.g. unalienated Crown Land and Council occupied land) is rateable. Council continues to use capital value as the basis for valuing land within the Council area as this method is considered to provide the fairest method of distributing the rate burden across all ratepayers.

There are 1,879 rateable properties within the municipality. Council raised \$5.379m in rates revenue for 2018/2019 which included general rates, waste collection, and the Natural Resource Management levy (collected on behalf of the SA Arid Lands Natural Resource Management Board as required by legislation).

BALANCE SHEET

Council continues to have a strong balance sheet with high quality assets and no external borrowings resulting in a net equity of \$129.9m. During 2018/2019, \$1.208m was spent on capital projects. A number of capital projects were carried forward to FY20 resulting in an increase in cash balance of \$1.1m. These projects will be completed in FY20.

STATEMENT OF COMPREHENSIVE INCOME

Income

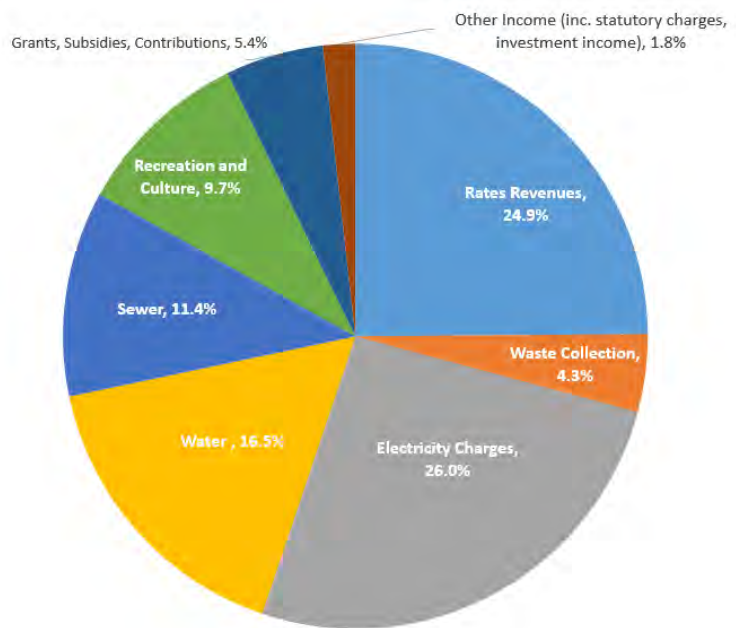
This year’s total revenue of \$18.44m is \$191k higher than the previous financial year. User charges, which comprise 63% of Council’s total revenue base, increased by 2%. Revenue from commercial activities which include: cinema, café, gym, functions, and the pools increased by 1.6%. Council’s share of the Commonwealth Government’s Local Government Financial Assistance Grant for FY20 (\$161k) was received in advance.

Operating Expenses

Employee costs represented 29.1% of total income which is on par with the previous financial year and is at a rate that is consistent with local government generally.

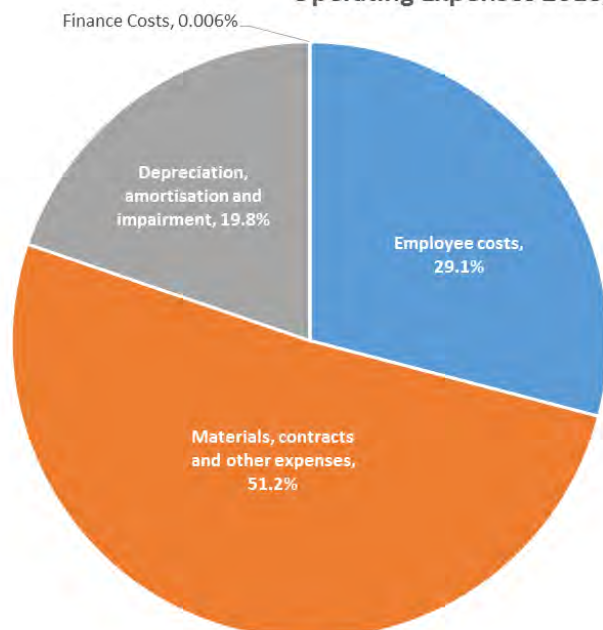
Materials, contracts and other expenses were also the same percentage of total expenses as in FY18.

Sources of Income 2018/2019



Source of Income	2017/2018 (000s)	2018/2019 (000s)	change
General Rates	4,528	4,446	(1.8%)
Other Rates	905	906	-
Statutory & Other	270	355	31%
Grants & Subsidies	1,041	1,001	3.8%
Roxbylink revenue	1,763	1,792	1.6%
Electricity	4,726	4,793	1.4%
Water	2,937	3,049	3.8%
Sewer	2,078	2,097	0.9%

Operating Expenses 2018/2019



PERFORMANCE AGAINST BUDGET

The 2018/19 Budget was adopted by Council on 27 June 2018. The Budget is reviewed monthly and formally reviewed each quarter. These quarterly reviews, which reflect any budget variations, were adopted on 31 October 2018, 27 February 2019 and 29 May 2019. These reviews ensure that targets are being met, cash flow is maintained and changes to the adopted Budget are endorsed by Council.

The table below reflects that for the period ending 30 June 2019 Council achieved a 7% increase in projected income and 5% decrease in projected expenses. This positive outcome resulted in an operating surplus for the year of \$2.2m compared to the adopted Budget's projected surplus of \$104K. Budgeted expenses totalling \$591k were carried forward to FY20 which accounts for the higher than expected net operating surplus.

Investment income was higher due to the higher than budgeted cash balance and active cash management.

The decrease in materials, contracts and other expenses was the result of reduced level of contracts and commitments and deferral of implementation of the Asset Management System to FY20. Major works contracts and infrastructure maintenance and utilities were in line with the total budgets for these areas.

Total Income (\$'000)	2018/2019 Actual	2018/2019 Adopted Budget	Variance	% variance
Rates	5,379	5,473	(94)	-2%
Statutory Charges	44	45	(1)	-2%
User Charges	11,731	10,662	1,069	10%
Grants, Subsidies and Contributions	401	166	235	142%
Investment Income	189	40	149	373%
Municipal Deficit Funding	600	600	0	0%
Other Income	95	179	(84)	-47%
TOTAL	18,439	17,165	1,274	7%
Operating Expenses (\$'000)				
Employee Costs	4,722	4,715	7	0%
Materials, Contracts and Other Expenses	8,308	9,131	(823)	-9%
Depreciation, Amortisation and Impairment	3,208	3,171	37	1%
Finance Costs	1	44	(43)	-98%
TOTAL	16,239	17,061	(822)	-5%
NET OPERATING Surplus	2,200	104	2,096	

KEY FINANCIAL INDICATORS

The long term financial sustainability is measured by four key financial indicators.

Indicator: Operating Surplus Ratio

Shows the operating surplus as a percentage of operating income

Internal and industry benchmark

Council short term target	Between -2% and 0%
Council long term average target	Between 0% and 10%
SA FY 18 industry average	4.6%
SA FY 18 industry average- adjusted ratio	4.4%

Operating Surplus Ratio for year ending:

30 June 2017	8%
30 June 2018	12%
30 June 2019	12%

Indicator: Net Financial Liabilities Ratio

Shows the net amount Council owes to others compared with operating income

Internal and industry benchmark

Council short term target	Between 0% and 50%
Council long term average target	Between 0% and not greater than 100%
SA FY 18 industry average	12%
SA FY 18 industry average- adjusted ratio	18%

Net Financial Liabilities Ratio for year ending:

30 June 2017	(17%)
30 June 2018	(41%)
30 June 2019	(65%)

Note: Council is one of four councils in SA with no external borrowings, therefore the ratio is expected to be lower than industry average.

Indicator: Asset Renewal Funding Ratio

Shows extent of assets being renewed and replaced, as compared to the Council's Infrastructure and Asset Management Plan

Internal and industry benchmark

Council long term average target	Greater than 90%, less than 110%
SA FY 18 industry average	123%

Net Financial Liabilities Ratio for year ending:

30 June 2017	4%
30 June 2018	127%
30 June 2019	95%

OUR PEOPLE

Skilled and committed staff
who work in a supportive
environment

WORKFORCE PROFILE

(As at 30 June 2019)

Type	Total	%	Male No.	%	Female No.	%
Full Time permanent	29	33%	11	38%	18	62%
Part Time permanent	11	13%	0	-	11	100%
Fixed Term Contract	5	6%	4	80%	1	20%
Casuals	41	47%	9	22%	32	78%
Trainees*	1	1%	0	-	1	100%
Total**	87	100%	24	28%	63	72%

*Trainees are employed via Career Employment Group (CEG)

** Full Time Equivalent excluding trainees = 51.84 employees

SENIOR MANAGEMENT TEAM

The Senior Management Team represents the Executive Leadership group and as at 30 June 2019 comprised:

Chief Executive:

- Group Manager Corporate Services
- Group Manager Governance and Community
- Group Manager Essential Services and Assets
- Group Manager Lifestyle and Sport

Remuneration – Performance Based Contracts that comprise:

	Salary range	Plus Benefits
Chief Executive	\$203,000	Council housing, superannuation, mobile phone, vehicle allowance
Four Group Managers	\$99,495 - \$128,681	Council housing or a housing allowance, superannuation, mobile phone

Major Employer

As a major employer in town Council provides a range of employment opportunities for the partners and family members of mine workers. Casual staff are employed to meet the seasonal demands of recreation and cultural services. Council is committed to providing career opportunities for young people and employs many school leavers at Roxbylink.

External Expertise

Council has a longstanding agreement with the City of Salisbury to provide Environmental Health Services and Building Surveying Services. Similarly, Council uses the expertise of an External Planning Consultant – Stewart Payne. This has proven to be a cost effective method of accessing expertise without having to employ locally based officers due to relatively low volume of work in these areas. These personnel regularly visit Roxby Downs and also provide advice to both staff and local residents when required via telephone and email.

Staff Turnover

Population turnover is generally high in mining communities and Roxby Downs is no different. Council faces the perpetual challenge of constant staff movements particularly amongst casual staff. Staff departures are generally not caused by work dissatisfaction but due to other pull factors such as a partner or family member being relocated by their employer, moving to the city when children reach employment and tertiary education age or higher paying jobs in the mining sector.

Access to skilled labour locally also presents challenges in the recruitment of replacement staff. For this reason, Council focuses on building capacity within the existing workforce through training and development opportunities.

There was a slight improvement in the turnover of permanent staff which fell from 26% to 24.4% for 2018/2019. The higher turnover of casual staff at Roxbylink continues to be a major challenge.

Equal Employment Opportunity

Council is an equal opportunity employer and is committed to providing a workplace free from discrimination, bullying and harassment.

Council has appointed two Equal Opportunity Contact Officers based at the two main worksites- Council Office and Roxbylink.

Enterprise Agreement

Conditions of employment are reflected in the Municipal Council of Roxby Downs Enterprise Agreement 2017 ("Agreement").

The Agreement is a standalone industrial instrument to the extent permitted by Section 81(3) of the *Fair Work Act 1994 (SA)*. This Agreement maintains and refines various employment and welfare initiatives such as a Time Off in Lieu (TOIL) system that provides staff with flexibility to combine work, personal and family commitments. The current Agreement remains in force until 6 March 2020. Negotiations for the next agreement have commenced. In January 2019, a 1.5% increase in salaries was applied under the terms of the Agreement.

Code of Conduct

The Code of Conduct for Local Government Employees published by the Minister for Planning for the purpose of Section 110 (1) of the *Local Government Act 1999* outlines the principles that govern the conduct of Council employees in relation to gifts and benefits.

Training & Development

Council continues to support training and development programs for staff despite the challenges of a remote location, lack of programs available locally and costs of travel.

Council has supported six employees to study a Certificate IV in Leadership. Two employees who were re-employed after their traineeships ended are currently completing a further program of study, with one focusing on accounting and bookkeeping and the other on information technology. Other tertiary courses being completed include a Certificate IV in Human Resources and Advanced Diploma in Leadership and Management.

External training courses attended by staff included:

- Accredited Playground inspections
- Authorised Officer Dog Behaviour Training
- Community Engagement
- Communications
- Exceptional Customer Service
- Work Zone Traffic Management
- First Aid
- Personal Assistant

Work Health and Safety (WHS) and Risk Management

Council is committed to providing and maintaining a safe and healthy work environment for all staff, volunteers, contractors and visitors that minimises the risk of injury or illness.

In November 2018, Council's WHS and risk management systems were audited by Local Government Risk Services (LGRS) as part of a two yearly program of review. From this audit, a two year action plan was developed and approved.

To support the implementation of the Action Plan the Skytrust cloud based safety program was installed which has reduced the amount of paperwork and time required.

To further support staff in completing their actions a number of internal training sessions were conducted in the following areas:

- Hazardous manual tasks
- Chemical risk assessments
- Risk assessment
- Identifying strategic risks

Health and Wellbeing Programs

A variety of voluntary programs reinforcing the importance of maintaining personal health were provided during the year. These included: skin cancer screens; fitness assessment; back care; blood pressure; heart risk profile; nutritional profile; blood glucose and cholesterol checks.

Employees were again provided with access to free influenza vaccinations. This is a voluntary program with the aim of increasing uptake each year.

A workshop – Building Healthy and Resilient Teams - was delivered to all staff in August 2018 by Healthy Environs.

Employee Assistance Program

Council has engaged the services of ACCESS Programs to manage Council's Employee Assistance Program (EAP). The EAP provides access to free confidential counselling to assist staff in resolving personal and/or work related issues.

Keeping Staff Informed

Staff are kept regularly up to date with a weekly internal communications briefing on Council activities and a weekly staff newsletter from the Chief Executive. The intranet provides access to policies and procedures. The aim of internal communications is to ensure that employees are engaged and feel connected to the strategic goals of Council.

OUR GOVERNANCE

A responsible consultative and inclusive body dedicated to good governance

DECISION MAKING STRUCTURE

Under the provisions of the *Roxby Downs (Indenture Ratification) Act 1982* the position of 'Administrator' is an officer of The Crown subject to the direction of the Minister for Energy and Mining.

BHP is also formally recognised and along with the State Government contributes equally to fund Council's Municipal deficit. Whilst both partners must approve Council's budget, they have no formal control of the day-to-day operations of Council, which is an independent legal entity.

Delegations

The Administrator is the decision-making authority and has all the powers, functions and duties of a council. Council delegates certain powers and functions to the Chief Executive who manages the day to day operations of the Council. These delegations provide formal authority for the Chief Executive to implement decisions and carry out the statutory responsibilities of Council. These delegations are reviewed annually.

Development Assessment Panel

In relation to some decisions under the *Development Act 1993 (SA)*, this Council, like a number of other smaller councils, has obtained an exemption from the Minister for Planning and Local Government and does not need to operate a Development Assessment Panel. All of Council's decisions, under the Development Act as a relevant authority, are made by the Chief Executive under delegated authority from the Council. All decisions are made following receipt of advice from Council's Planning Consultant.

COUNCIL MEETINGS

The Administrator holds monthly Council meetings which are open to the public unless otherwise advised. Meetings are held in the Council Boardroom on the last Wednesday each month (except in December) and commence at 4pm. The official notice and agenda are published on the Council website three days prior to the meeting. Members of the public can address Council on issues of concern (deputation) or present a petition if seven days' notice prior to the meeting is provided. During 2018/2019, no deputations or petitions were made to Council.

Confidentiality

Under Section 90 of the *Local Government Act 1999*, meetings must be held in public except where matters are considered confidential in nature. During 2018/19, there were no confidential matters and all Council meetings held were open to the public.

SECTION 270 REVIEWS

Council's Review of Council Decisions Procedure under Section 270 of the *Local Government Act 1999* provides a grievance process for any person wishing to have a council decision reviewed.

During 2018/2019, Council did not receive any requests for a Section 270 review of a Council decision.

PRESCRIBED COMMITTEES

Audit Committee

Subject to the overriding provisions of the Indenture, Council has established an Audit Committee pursuant to Section 126 of the *Local Government Act 1999*. This Committee is responsible for reviewing financial reporting, overseeing and making recommendations on how management addresses business risks and making recommendations relating to financial governance including internal controls.

The current Audit Committee has been in effect since February 2018 and comprises independent members. They are David Powell (Presiding Member), Trevor Starr and Rosina Hislop. The Presiding Member is appointed for a three year term while committee members are appointed for a two year term. Sitting fees are \$1,000 per meeting when the meeting is held in Adelaide. The sitting fee for an Audit Committee meeting held in Roxby Downs is \$1,500.

The Chief Executive, Group Manager Corporate Services and other staff as required attend meetings but do not have a role in decision making. All decisions of the Audit Committee become recommendations to Council.

The Audit Committee met on four occasions during the year.

SUBSIDIARIES

Council has not formed any subsidiaries pursuant to Section 42 of the Local Government Act 1999.

FREEDOM OF INFORMATION

Various Council documents and other information are available on Council's website without the need for a formal application under the *Freedom of Information Act 1991*. Some information may be available for viewing at no charge, whilst some items may be copied at a small charge, provided that copying does not infringe copyright. In some cases, where an extraordinary amount of staff time is required to comply with a request for information, charges may be imposed to recover costs.

Requests for other information will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, unless the applicant is granted an exemption, an application fee must be forwarded with the request to Council's Freedom of Information Officer.

Information Statement

Council is required under Section 9(1) and (1a) of the *Freedom of Information Act 1991* to publish an Information Statement. A copy of this statement is available to view on the Council's website.

Amendment of Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the *Freedom of Information Act 1991*. They may then request a correction to any information about themselves which is incomplete, incorrect, misleading or out-of-date. To gain access to these Council records, they must complete a Freedom of Information application, outlining the records that they wish to inspect, and this application must be forwarded to Council's Freedom of Information Officer. No applications to amend records were received during the year.

Freedom of Information Applications

There was one (1) application received for access to documents that Council did not hold.

LOCAL NUISANCE AND LITTER COMPLAINTS

Local environmental nuisance and littering issues are managed by local councils under The *Local Nuisance and Litter Control Act 2016*. Local nuisance relates dust, odour, noise, smoke, vibration, and insanitary or unsightly conditions in domestic, commercial and industrial premises that unreasonably interfere with the enjoyment of the area by others. Thirty five (35) businesses located in the Light Industrial Estate were issued with requests to remove accumulated refuse, materials and equipment from the kerbside.

NATIONAL COMPETITION POLICY

Council has an obligation under Clause 7 of the National Competition Policy to report on the application of competition principles. During 2018/2019, Council advises that it:

- Has determined that it has no significant business activities as defined in the Clause 7 statement
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- Has not received any complaints alleging breaches of competitive neutrality principles
- Is involved in public monopolies associated with the provision of electricity, water and sewerage services. These operate in accordance with the provisions of the *Roxby Downs (Indenture Ratification) Act 1982*.

COMPETITIVE TENDERING

Council's Procurement Policy guides the practices and procedures for procuring goods services and works. The Policy ensures that procurement activities are conducted in accordance with the following principles:

- Value for money
- Probity, ethical behaviour and fair dealing
- Accountability, transparency and reporting
- Efficient procurement practices
- Environmental Management and sustainability
- Use of local suppliers
- Work Health and Safety
- Risk management

Assessment criteria includes consideration of the impact of service delivery approaches on local businesses.

For significant tenders Council will engage a Probity Auditor to overview the process and selection evaluation through a panel who will provide a report and recommendation to the Administrator and Chief Executive.

In 2018/2019 two significant contracts went through the tender process. The Townscape Maintenance Services contract was negotiated with a new contractor for a term of five years while the cleaning contract was also negotiated with a new contractor for a five year term.

COMMUNITY LAND

In accordance with Section 193 of the *Local Government Act 1999*, all local government land owned by Council or under our care and control (excluding roads) is classified as community land. Council has completed a classification process and prepared community land management plans for each identified parcel of community land. The Community Land Register and copies of relevant management plans are available from Council.

Following a review of leases and licences relating to community land in 2017/2018, the following Recreational and Sporting Lease and/or Licence agreements were executed:

- Roxby Desert Motocross Club (five years)
- Roxby Downs Riding Club (10 years)
- Roxby Downs Golf Club (five years)

LOCAL LAWS

All by-laws will expire on 1 January 2024 unless revoked or amended prior to that date. Copies of the by-laws are accessible from Council's website.

1. By-law No. 1 - Penalties and Permits

This by-law refers to the granting of permits and penalties associated with breaches of any bylaws

2. By-law No. 2 - Dogs.

This by-law relates to the management of dogs in the Council area and limits the number of dogs kept on premises.

3. By-law No. 3 – Cats

This by-law relates to the management of cats in the Council area, establishes a registration scheme for cats and limits the number cats kept on premises.

4. By-law No. 4 – Local Government Land

This by-law regulates the access to and use of Local Government land (other than roads) and certain public places.

5. By-law No. 5 – Moveable Signs

This by-law sets standards for moveable signs on roads and provides conditions for the placement of such signs.

6. By-law No. 6 – Roads

This by-law regulates certain activities on roads in the Council area.

7. By-law No. 7 – Waste Management

This by-law regulates the removal of domestic waste, recyclable and green organic waste from premises in the Council area.



Lions Park and playground

REGISTERS

Local councils are required to maintain mandatory registers and Codes of Conduct and Codes of Practice. The following registers are maintained:

- Officers Register of Salaries
- Fees and Charges
- Community Land
- Public Roads
- By-laws

The following items do not apply to this Council:

- Members Register of Interests
- Members Register of Allowances and Benefits
- Members Code of Conduct
- Code of Practice for Access to Meetings and Documents
- Code of Practice for Meeting Procedures

COUNCIL POLICIES

Council has adopted a wide range of policies to assist in decision making and administrative processes.

Council policies are available for viewing on the Council website and/or at the Council office.

The following policies are held as required by legislation:

- Internal Review of Council Decisions Policy
- Contract and Tenders Policy
- Order Making Policy
- Public Consultation Policy
- Prudential Management Policy

Additional policies comprise:

- Asset Accounting Policy
- Bad Debt Policy
- Budget Management Policy
- Business Units Financial Accounting Policy
- Child & Vulnerable Persons Safe Environment Policy
- Children on Council Premises Policy
- Code of Conduct for Local Government Employees
- Complaints Policy
- Credit Card Policy
- Customer Service Policy
- Disposal of Land and Assets Policy
- Dog and Cat Management Policy
- Dog and Cat Registrations Policy
- Equal Opportunity, Discrimination, Harassment and Workplace Bullying Policy
- Expiation Fines Policy
- Financial Internal Control Policy
- Fit for Work Policy
- Flag Management Policy
- Food Hygiene Policy
- Fraud and Corruption Prevention Policy
- Funding Policy
- Gifts and Benefits Policy
- Grievance Policy
- Healthy Eating Policy
- ICT Policy
- Induction of New Employee Policy
- Issue of Parking Expiation Notices Policy
- Leases and Licences to Sporting and Community Organisations Policy
- Library Conditions of Use Policy
- Maintenance of Road Verges Policy
- Media Policy
- Microchip Scanner Use Policy
- Mobile Vendors Policy
- Municipal Rating Policy
- Naming of Roads and Public Places Policy
- Portable Computer and Storage Devices Policy
- Privacy Policy
- Procurement Policy
- Public Interest Disclosure Policy
- Rate Debt Recovery Policy
- Records Management Policy
- Risk Management Policy
- Roxby Council Municipal Rates Hardship Policy
- Roxby Power Hardship Policy
- Roxby Water Hardship Policy
- Social Media Policy
- Town Oval Policy
- Treasury Policy
- Tree Policy
- Vehicle Policy
- Volunteer Management Policy
- Waste Collection Policy
- Water Leakage Allowance Policy
- Work Health Safety and Return to Work Policy

ROXBY WATER

Efficient, reliable and cost efficient water supply and sewerage services



Council's appointment as a Water Distribution and Sewerage Authority for the Roxby Downs township arises as a result of Clause 13 (20) of the Schedule to the *Roxby Downs (Indenture Ratification) Act 1982*.

Clause 13 requires Council to comply with standards normally applicable to SA Water, and specifies that Council should take practical efforts in sewerage effluent wastewater re-use, how much Council can pay for water and that profits can be transferred back to the Municipality. Council operates water and sewerage services under the Roxby Water banner as a separate business unit.

In January 2013, amendments to the *Water Industry Act 2012* came into effect with Council requiring and obtaining a Water Industry Retail Licence issued by the Essential Services Commission of South Australia (ESCOSA).

Water meters are read concurrently with electricity meters on a quarterly basis at the end of June, September, December and March each year.

WATER SUPPLY

Water for Roxby Downs and Olympic Dam (including the mine operations) is sourced from the Great Artesian Basin near the southern and eastern areas of Lake Eyre. Water is pumped 200km south to a desalination plant on the BHP mining lease and is then cooled, desalinated and stored for later distribution. Water for the township is then pumped 10km to a covered water supply dam on the outskirts of town.

Roxby Water purchases water from BHP, checks the quality against water quality standards and, if needed, chlorinates the water before pumping to properties with the township via approximately 38km of pipe work.

Roxby's water is best described as being very soft, of high quality, having a small amount of natural fluoride and low in dissolved solids. Water has been tested and compared against a range of other urban water supplies and bottled water with favourable results.

In 2013, the *Safe Drinking Water Act* was introduced requiring all licensed water providers to develop and follow a Risk Management Plan. This is to ensure that the quality of water delivered to the customer meets Australian Quality Standards, that regular monitoring is carried out and to check that both operational and regulatory parameters are met. Council has developed a Risk Management Plan that has been approved by SA Health.

OFFICE OF THE TECHNICAL REGULATOR

Roxby Water SRMTMP (Safety, Reliability, Maintenance and Technical Management Plan) was audited by the Office of the Technical Regulator (OTR) in April 2019.

The OTR was satisfied with the evidence presented by the Council to support processes as detailed in the SRMTMP.

Water Rates

Council operates a three tiered incentive-based pricing structure for water. Charges are based on allocated access units according to the size of the water meter serving the property.

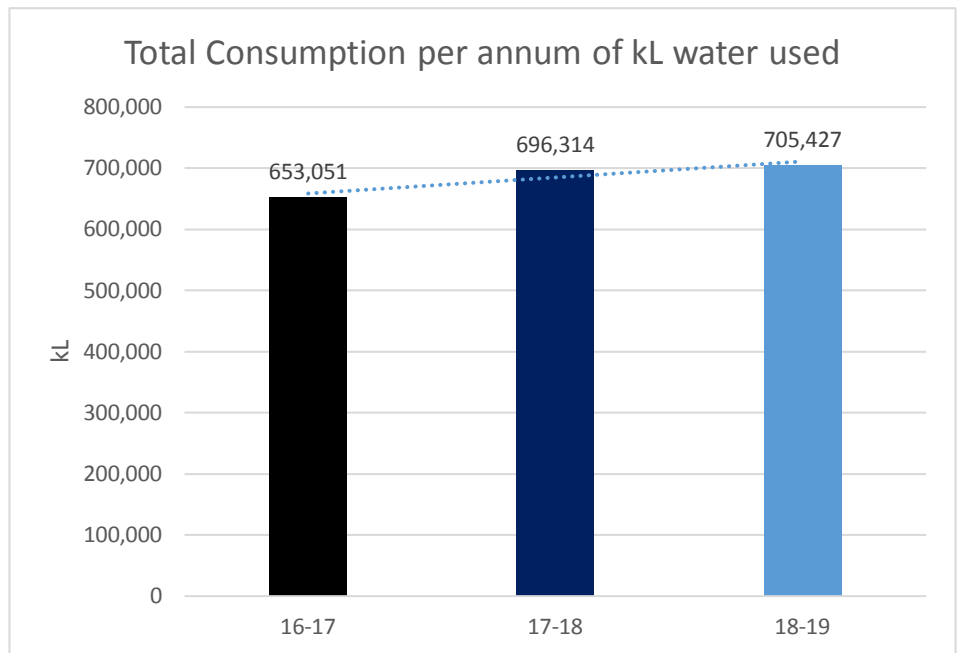
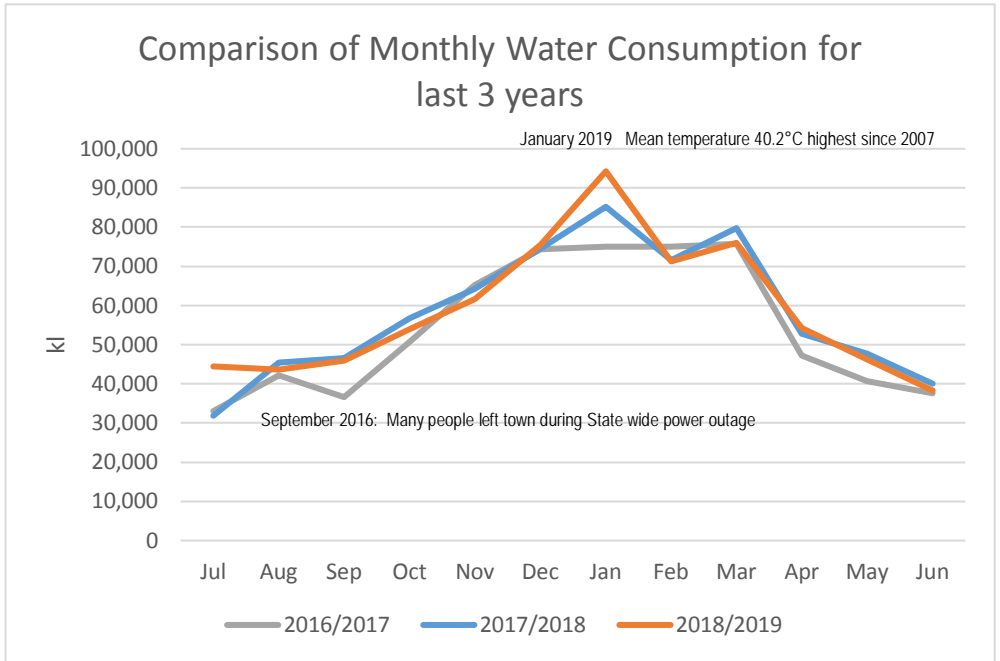
Fees and charges for water and sewerage rates are reviewed in June of each year to align with the annual review of all of Council’s other fees and charges. The current schedule of rates and charges is published on the Council website.

A formal Water Pricing Policy has been developed and is reviewed annually in accordance with ESCOSA Water Retailer Licence requirements.

Water Consumption

Roxby Downs has very low rainfall and high and ever increasing number of domestic swimming pools. Consumption of water, however, continues to be moderate and compares favourably with other regional communities.

Under the Indenture a minimum allowance of 650 litres of water per head per day plus a reasonably sufficient quantity for parks and gardens needs to be provided to the town. Current and historical consumption remains well within this allowance.



Water Related Works

Various maintenance activities were carried out during the year including the following:

- Street fire hydrants were cleaned out and checked. No maintenance was required.
- Four water main bursts, three were due to branch leaks and one was due to tree roots cracking the mains
- Biannual maintenance of the town water supply pumps and chlorine injection system.
- 52 water meter repairs
- 13 water meters were relocated from backyards to the front of properties for easy access for meter reading.
- Two isolation valves were installed on the fire ring mains for Roxbylink and Roxby Downs Area School.
- Samples and data were collected and recorded for the water licence and independent verification checks.

- The rolling five year water replacement program was completed in February 2019 with the final 25 meters changed out. These were mainly businesses in Richardson Place and Burgoyne Street

SEWERAGE OPERATIONS

Roxby Water provides a full sewerage system to all properties within the township. Sewage and sullage are transported through 35km of sewerage mains, manholes and nine pump stations and pumped to a series of lagoons to the west of the township.

The effluent treatment system is continuously monitored for compliance with environmental and health regulations, allowing the processed water to be used for watering the Roxby Downs Golf Course. This provides a flexible method for recycled water disposal that is able to respond to seasonal fluctuations caused by a high level of evaporation and major rain events. Our high evaporation

rate (approximately 3m per year), and reduced storage capacity means that sometimes re-used water needs to be restricted. Management issues can also arise when large inflows of storm water enter the primary dams.

Water intended for re-use (i.e. irrigation purposes of the golf course) is pre-treated to meet guidelines for re-use of water. Regular testing is carried out in accordance with the EPA licence and Department of Health requirements.

Over the past ten years with the growth of the town and increase in grassed areas, the use of re-use water on Council's ovals has had to be rationalised.

Since 2012, all of Council's re-use water has been directed to the golf course. This allows for optimum and appropriate use with less possibility of public contact due to the nature of the use of the space.



Sewer lagoons



Sewer lagoons during desludging process

Sewerage Works

Sewerage works carried out during the year included the following:

- All Pump Station chambers were cleaned four times during the year.
- Six blocked sewer mains were attended to during the year caused by tree root intrusion, with a section of drain repaired on Burgoyne Street.
- Several sewer pumps were unblocked due to foreign objects such as hygiene products, underpants, tennis balls, parts of mop heads, tshirts and fat intrusion.
- Bi-yearly maintenance checks of all pump stations, sewer lagoon recycling area and irrigation shed were conducted. Chlorine injector and regulators were overhauled at the treatment shed.
- Samples and data were taken and recorded for Sewer Lagoon Licence and independent verification checks.
- Two new pumps were installed at Pump Stations G and H.
- Transfer pipes between the sewer lagoon dams were cleaned out six times.

Sewerage Charging

Since June 2000 Council has used the South Australian Local Government Association (LGA) property unit system for calculating charges for sewerage.

Sewerage charges apply per property unit per quarter for all freehold properties abutting a sewerage main. These fees are reviewed in June of each year in line with reviews of water tariffs.

EFFICIENT AND EFFECTIVE STORMWATER SYSTEM

Council's stormwater system comprises 240 stormwater side entry pits connected to 12.5km of various sized stormwater pipes, 8.5km open drains, 10 storm catchments, detention and retention dams. The majority of the town is naturally drained, but in some locations areas are drained with the aid of two small stormwater pumping stations. The town has been well designed to ensure that for moderate storm events, stormwater is contained within the stormwater system. For larger, rarer events, some sections of road double as a minor floodway for short periods.



Chopper type pump installed at Pump Station H to reduce ongoing blockage issues

Clearing of silt and rubbish from pits and drains and stormwater earth drains occurs every year. The challenge, however, is to manage debris associated with woodchip areas which from time to time are picked up into the stormwater system and can cause minor blockages. Three side entry pits were replaced.

ROXBY POWER

Efficient power distribution and utility services



Council is the designated 'power distribution authority' for the Roxby Downs Township under clause 18 (16) of the Indenture. Roxby Power is a division of Council that is responsible for two primary functions –

- Maintaining the town's electricity distribution infrastructure in collaboration with contract services providers to ensure a reliable, safe supply of electricity
- Undertaking electricity retailing functions, including billing and customer service

BHP owns 275kV and 132kV power lines that transmit electricity from the national grid at Port Augusta to Olympic Dam. A 33kV line then services the Roxby township where Roxby Power takes control.

Regulatory Environment

The National Electricity Market (NEM), which has been progressively implemented and evolved since 1998, has created a vastly different electricity supply environment to that existing at the time of the Indenture.

In addition to the authority provided by the Indenture, Council supplies and sells electricity under a number of authorisations relating to the National Electricity Market (NEM).

A Notice of Exemption from the National Energy Retail Law issued by the Minister for Mineral Resources and Energy imposes conditions similar to a Retail Licence under the NEM legislation. A Distribution Licence is issued by the Emergency Services Commission of South Australia (ESCOSA).

Audits and Annual Reports

Annual Safety and Operational Audit reports were completed for the Office of the Technical Regulator (OTR) and Essential Services Commission of SA (ESCOSA). Both the reports were accepted and approved.

Australian Power Quality and Reliability Centre

Council, in collaboration with the University of Wollongong – Australian Power Quality and Reliability Centre, commenced an investigation into renewable energy generation in Roxby Downs.

The research involves extensive data analysis and modelling of voltage with data logging required of each transformer on the network. The results will help shape future planning generating strategies for the continued provision of a reliable, safe, quality and cost effective power network.



Transformer upgrade on Pioneer Drive

ELECTRICITY RETAIL

Meter Reading

Electricity meters are read concurrently with water meters on a quarterly basis at the end of June, September, December and March each year. The meter reading function is performed by Council.

Electricity Tariffs

Fees and charges for electricity are reviewed on 1 July each year to align with the annual review of all of Council’s other fees and charges. The current schedule of rates and charges is published on the Council website.

Power Consumption

Total power consumption for 2018/2019 was 16,667 MWh. This was 2.1% less than the previous year (17,016MWh). The fall in consumption since 2015 matches the decreased population. Monthly peaks and troughs can be directly linked to unseasonal weather.

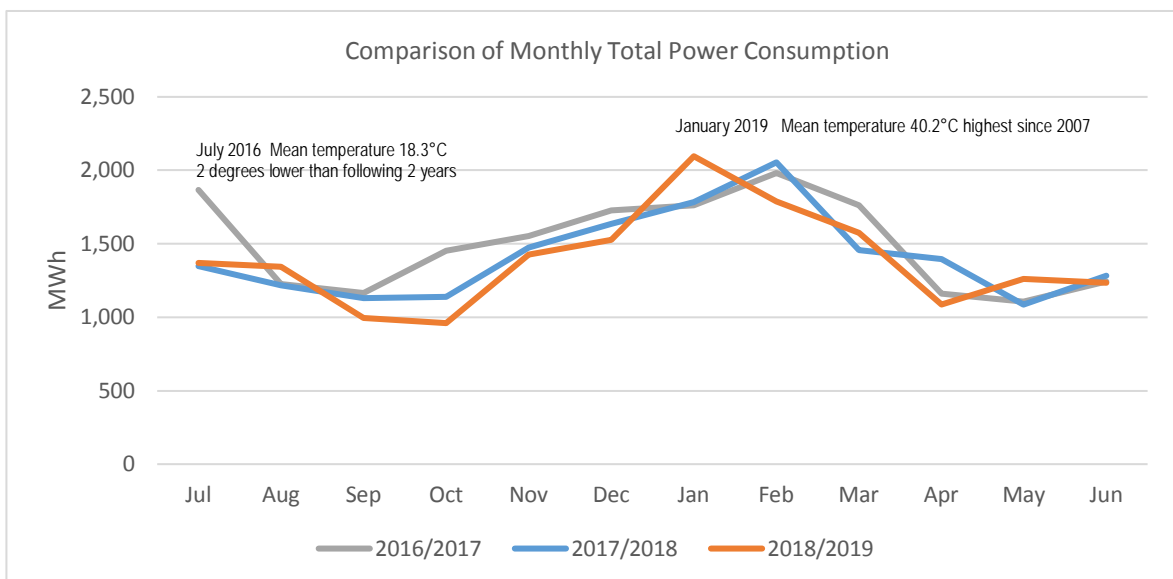
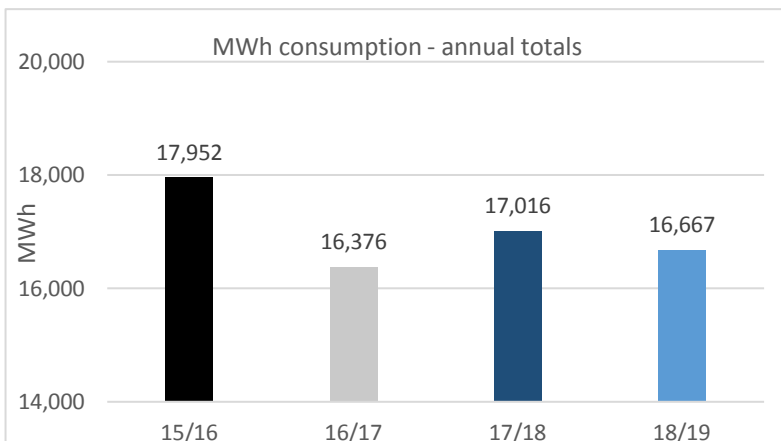


Solar PV Capacity

From 1 July 2018 to 30 June 2019, Roxby Power connected 11 new domestic solar photo-voltaic (PV) systems and two commercial systems, ranging in size from 5kW to 10kW. Several more systems were installed, however due to non-compliance issues, these were referred to the OTR for inspection and not completed during the current period.

Community Education

Roxby Power residents have access to a Home Energy Audit Toolkit which is available for loan from the Roxbylink Community Library. The kit includes a range of practical tools to help residents complete an energy audit of their homes including an energy meter and light (lux) meter. The kit also contains useful tips on ways to reduce energy use.



ELECTRICITY OPERATIONS

The Roxby Downs electrical distribution system is highly reliable in its operation. It includes 6.5km of 11kV overhead mains, 19km of 11kV underground mains, 30.6km underground low voltage mains, 35 x 11kV pad mount Transformers and a range of township street lights.

Electrical Works Undertaken

The revised schedule for maintenance of High Voltage (HV) equipment developed and commenced in 2018 with one third of the town network to be serviced each year.

Scheduled maintenance also included overhead transmission line inspections and repairs, tree trimming and visual inspections of all transformers and ring main units.

In addition to the normal maintenance program other works completed included:

- Replacement of a number of service pillars damaged by vehicles
- Upgrade of meter isolators due to failure and vandalism
- Meter upgrades due to Solar installations
- Data logging transformers
- Restore loss of power to the Golf Club and sewerage ponds
- Upgrading of area retaining at Transformer S2 on Pioneer Drive

- Extension of Life, maintenance, including cleaning and polishing of 19 transformers and ring main units (RMU's).
- Ad hoc maintenance to the commercial digital TV and radio services equipment.

Street Lighting

Roxby Power completed 10 street light maintenance programs for the year. A total of 66 street lights were upgraded to the new LED fittings and 31 walkway ball lights maintained or converted to LED. The LED upgrade of all fittings facilitates lower power usage and anticipated longer life. A total of 224 street lights (35%) have been converted to LED.

Other Electrical Works

Other community projects included the provision and installation of Christmas lights in Richardson Place and other main street events.

Outages

The town substation transformers were isolated and tapped down to lower the high voltage entering the town network. This was required due to rising network voltages brought on by solar PV installs. Two other significant outages resulted from the failure of a low voltage underground cable in Gregory Street and the need for emergency work on Transformer S1 due to an oil leak. There were also planned outages due to the town HV maintenance and multiple metering and pillar damage outages. There were a total of 40 outages for the year.

Disruptions

The total disruption time (incident duration x number of affected properties) was 4,935 hours for the year with most of them being due to cable fault and whole of town outages.



Works staff working quickly to rectify an issue that interrupted the power supply and water supply. The matter was quickly resolved within 15 minutes.

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AUDITED FINANCIAL STATEMENTS

Municipal Council of Roxby Downs

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2019



Municipal Council of Roxby Downs

General Purpose Financial Statements for the year ended 30 June 2019

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Municipal Council of Roxby Downs

General Purpose Financial Statements for the year ended 30 June 2019

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.


In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Roy Blight
CHIEF EXECUTIVE

Date: 30 October 2019



Geoffrey Whitbread
ADMINISTRATOR

Municipal Council of Roxby Downs

Statement of Comprehensive Income

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Income			
Rates Revenues	2a	5,379	5,463
Statutory Charges	2b	44	66
User Charges	2c	11,731	11,504
Grants, Subsidies and Contributions	2g	1,001	1,041
Investment Income	2d	189	52
Reimbursements	2e	3	39
Other Income	2f	92	83
Total Income		18,439	18,248
Expenses			
Employee Costs	3a	4,722	4,665
Materials, Contracts & Other Expenses	3b	8,308	8,282
Depreciation, Amortisation & Impairment	3c	3,208	3,074
Finance Costs	3d	1	-
Total Expenses		16,239	16,021
Operating Surplus / (Deficit)		2,200	2,227
Asset Disposal & Fair Value Adjustments	4	(8)	(3)
Amounts Received Specifically for New or Upgraded Assets	2g	165	45
Physical Resources Received Free of Charge	2i	50	-
Net Surplus / (Deficit) ¹		2,407	2,269
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	-	1,862
Impairment (Expense) / Recoupments Offset to Asset Revaluation Reserve	9a	-	(26)
Total Other Comprehensive Income		-	1,836
Total Comprehensive Income		2,407	4,105

¹ Transferred to Statement of Changes in Equity

Municipal Council of Roxby Downs

Statement of Financial Position

as at 30 June 2019

\$ '000	Notes	2019	2018
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	7,498	7,184
Trade & Other Receivables	5b	3,535	3,115
Other Financial Assets	5c	4,000	-
Inventories	5d	29	30
Total Current Assets		15,062	10,329
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	7a	117,987	120,014
Total Non-Current Assets		117,987	120,014
TOTAL ASSETS		133,049	130,343
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	1,415	1,182
Provisions	8c	503	458
Total Current Liabilities		1,918	1,640
Non-Current Liabilities			
Provisions	8c	1,205	1,184
Total Non-Current Liabilities		1,205	1,184
TOTAL LIABILITIES		3,123	2,824
Net Assets		129,926	127,519
EQUITY			
Accumulated Surplus		28,641	26,234
Asset Revaluation Reserves	9a	101,285	101,285
Total Council Equity		129,926	127,519

Municipal Council of Roxby Downs

Statement of Changes in Equity for the year ended 30 June 2019

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Total Equity
2019				
Balance at the end of previous reporting period		26,234	101,285	127,519
a. Net Surplus / (Deficit) for Year		2,407	-	2,407
Total Comprehensive Income		2,407	-	2,407
Balance at the end of period		28,641	101,285	129,926
2018				
Balance at the end of previous reporting period		23,965	99,449	123,414
a. Net Surplus / (Deficit) for Year		2,269	-	2,269
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	7a	-	1,862	1,862
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	-	(26)	(26)
Other Comprehensive Income		-	1,836	1,836
Total Comprehensive Income		2,269	1,836	4,105
Balance at the end of period		26,234	101,285	127,519

Municipal Council of Roxby Downs

Statement of Cash Flows

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Cash Flows from Operating Activities			
<u>Receipts</u>			
Rates Receipts		5,271	5,533
Statutory Charges		44	66
User Charges		11,893	11,418
Grants, Subsidies and Contributions (operating purpose)		1,001	1,097
Investment Receipts		189	52
Reimbursements		3	39
Other Receipts		127	341
<u>Payments</u>			
Payments to Employees		(4,642)	(4,704)
Payments for Materials, Contracts & Other Expenses		(8,665)	(8,290)
Finance Payments		(1)	(29)
Net Cash provided by (or used in) Operating Activities	11b	5,220	5,523
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		165	45
Sale of Surplus Assets		20	-
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(918)	(722)
Expenditure on New/Upgraded Assets		(162)	(283)
Investment in Term Deposits		(4,000)	-
Net Cash provided by (or used in) Investing Activities		(4,895)	(960)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Nil			
<u>Payments</u>			
Repayment of Bonds & Deposits		(11)	(1)
Net Cash provided by (or used in) Financing Activities		(11)	(1)
Net Increase (Decrease) in Cash Held		314	4,562
plus: Cash & Cash Equivalents at beginning of period	11	7,184	2,622
Cash & Cash Equivalents at end of period	11	7,498	7,184
Additional Information:			
plus: Investments on hand - end of year	5c	4,000	-
Total Cash, Cash Equivalents & Investments		11,498	7,184

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

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n/a - not applicable

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 30 October 2019.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Municipal Council of Roxby Downs is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at Richardson Place, Roxby Downs. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are: Roxby Power and Roxby Water.

The Act prescribes requirements regarding the management of power and water assets, including for cost recovery from consumers (Refer Note 2 User Charges).

Power and Water assets owned by the Council are disclosed in Note 7 Infrastructure, Property, Plant and Equipment. Revaluation increments are separately disclosed in Note 9 Reserves.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

\$ '000	Cash Payment Received	Annual Allocation	Difference
2016/17	\$271	\$179	- \$92
2017/18	\$223	\$168	- \$55
2018/19	\$249	\$161	- \$88

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings - new construction/extensions ('000)	\$10
Road construction & reconstruction ('000)	\$10
All Other Assets ('000)	\$5

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	3 to 8 years
Other Plant & Equipment	3 to 20 years

Building & Other Structures

Buildings – masonry	20 to 60 years
Buildings – other construction	20 to 60 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	5 to 15 years

Infrastructure

Sealed Roads – Surface	18 to 38 years
Sealed Roads – Structure	20 to 99 years
Unsealed Roads	10 to 34 years
Paving & Footpaths, Kerb & Gutter	25 to 72 years
Drains	40 to 70 years
Flood Control Structures	6 to 60 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	25 to 75 years
Pumps & Telemetry	15 to 25 years

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or

changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 3.17% (2018, 2.06%)
Weighted avg. settlement period 1 years (2018, 2 years)

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

9 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period

during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

12 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Municipal Council of Roxby Downs has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

AASB 7 Financial Instruments - Disclosures and AASB 9 Financial Instruments commenced from 1 July 2018 and have the effect that non-contractual receivables (e.g. rates & charges) are now treated as financial instruments. Although the disclosures made in Note 13 Financial Instruments have

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

changed, there are no changes to the amounts disclosed.

AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, which will commence from 1 July 2019, affect the timing with which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with sufficiently specific performance obligations will in future only be recognised as these obligations are fulfilled. In these Statements, there was no amount which has been recognised as revenue, in accordance with the current Standards, but would in future be recorded as a liability "Amounts in Advance" until the performance obligations have been fulfilled.

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

As a result of the new accounting procedure, the following changes will be made to balance sheet amounts as at 1 July 2019:

Note Line Item	Change (\$'000)
IPP&E Right-of-Use Asset	+ \$84
Lease Liability	- \$84

The effect on profit and loss in future years will be non-material.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements.

The standards are not expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 15 Revenue from Contracts with Customers
- AASB 16 Leases
- AASB 16 Leases (Appendix D)
- AASB 1058 Income of Not-for-Profit Entities
- AASB 1058 Income of Not-for-Profit Entities Appendix D)
- AASB 1059 Service Concession Arrangements: Grantors
- AASB 1059 Service Concession Arrangements: Grantors (Appendix D)
- AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities
- AASB 2017-1 Amendments to Australian Accounting Standards - Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments
- AASB 2017-4 Amendments to Australian Accounting Standards – Uncertainty over Income Tax Treatments
- AASB 2017-6 Amendments to Australian Accounting Standards – Prepayment Features with Negative Compensation
- AASB 2017-7 Amendments to Australian Accounting Standards – Long-term Interests in Associates and Joint Ventures
- AASB 2018-1 Amendments to Australian Accounting Standards – Annual Improvements 2015–2017 Cycle
- AASB 2018-2 Amendments to Australian Accounting Standards – Plan Amendment, Curtailment or Settlement

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

- AASB 2018-3 Amendments to Australian Accounting Standards – Reduced Disclosure Requirements
- AASB 2018-4 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Public Sector Licensors
- AASB 2018-5 Amendments to Australian Accounting Standards - Deferral of AASB 1059

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 Insurance Contracts
- AASB 17 Insurance Contracts (Appendix D)

13 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 2. Income

\$ '000	Notes	2019	2018
(a). Rates Revenues			
General Rates			
General Rates		4,648	4,681
Less: Discretionary Rebates, Remissions & Write Offs		(202)	(153)
Total General Rates		4,446	4,528
Other Rates (Including Service Charges)			
Natural Resource Management Levy		114	114
Waste Collection		792	791
Total Other Rates		906	905
Other Charges			
Penalties for Late Payment		21	19
Legal & Other Costs Recovered		6	11
Total Other Charges		27	30
Total Rates Revenues		5,379	5,463
(b). Statutory Charges			
Development Act Fees		11	32
Animal Registration Fees & Fines		31	30
Parking Fines / Expiation Fees		2	4
Total Statutory Charges		44	66
(c). User Charges			
Commercial Activity Revenue		1,792	1,763
Electricity		4,793	4,726
Water		3,049	2,937
Sewer		2,097	2,078
Total User Charges		11,731	11,504

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 2. Income (continued)

\$ '000	Notes	2019	2018
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		189	52
Total Investment Income		189	52
(e). Reimbursements			
Insurance Workcover		-	39
NRM Collection Costs Reimbursement		3	-
Total Reimbursements		3	39
(f). Other Income			
Sundry		19	31
Commission Income		73	52
Total Other Income		92	83
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		165	45
Total Amounts Received Specifically for New or Upgraded Assets		165	45
Other Grants, Subsidies and Contributions		39	50
Untied - Financial Assistance Grant		280	258
Roads to Recovery		57	104
Library and Communications		24	27
Municipal Deficit Funding		600	600
Youth		1	2
Total Other Grants, Subsidies and Contributions		1,001	1,041
Total Grants, Subsidies, Contributions		1,166	1,086
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		337	362
State Government		364	424
Other		465	300
Total		1,166	1,086

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 2. Income (continued)

\$ '000	Notes	2019	2018
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		201	201
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Heritage & Cultural Services		(41)	-
Subtotal		(41)	-
Unexpended at the close of this reporting period		160	201
Net increase (decrease) in assets subject to conditions in the current reporting period		(41)	-
(i). Physical Resources Received Free of Charge			
Sculpture		50	-
Total Physical Resources Received Free of Charge		50	-

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 3. Expenses

\$ '000	Notes	2019	2018
(a). Employee Costs			
Salaries and Wages		3,614	3,688
Employee Leave Expense		614	379
Superannuation - Defined Contribution Plan Contributions	18	364	330
Workers' Compensation Insurance		58	126
Other		72	142
Total Operating Employee Costs		4,722	4,665
Total Number of Employees (full time equivalent at end of reporting period)		46	54
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		34	34
Bad and Doubtful Debts		61	42
Subtotal - Prescribed Expenses		95	76
(ii) Other Materials, Contracts and Expenses			
Contractors		5,502	5,528
External Houses		95	194
Insurance		164	193
Legal Expenses		3	37
Levies Paid to Government - NRM levy		115	114
Purchase of Power		1,412	1,240
Purchase of Water		806	778
Sundry		116	122
Subtotal - Other Material, Contracts & Expenses		8,213	8,206
Total Materials, Contracts and Other Expenses		8,308	8,282

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 3. Expenses (continued)

\$ '000	Notes	2019	2018
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		460	397
Infrastructure			
- Stormwater Drainage		97	95
- Roads		540	506
- Footpaths		321	319
- Kerbing and Guttering		168	168
- Car Parks		13	13
- Parks and Gardens		104	96
- Power		772	769
- Water		252	251
- Sewerage		322	335
Plant & Equipment		146	109
Furniture & Fittings		13	16
Subtotal		3,208	3,074
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		3,208	3,074
(d). Finance Costs			
Other		1	-
Total Finance Costs		1	-

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

(i) Assets Surplus to Requirements

Proceeds from Disposal		20	-
Less: Carrying Amount of Assets Sold		(28)	-
Gain (Loss) on Disposal		(8)	-
Fair Value Adjustments			
Revaluation Decrements Expensed		-	(3)
Total Fair Value Adjustments		-	(3)
Net Gain (Loss) on Disposal or Revaluation of Assets		(8)	(3)

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 5. Current Assets

\$ '000	Notes	2019	2018
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		945	677
Deposits at Call		6,553	6,507
Total Cash & Cash Equivalents		7,498	7,184
(b). Trade & Other Receivables			
Rates - General & Other		408	300
Accrued Revenues		39	19
Debtors - General		592	321
GST Recoupment		84	91
Prepayments		89	79
Refundable Expenses (Insurance Claims & Bonds)		3	-
Electricity Charges		1,021	1,207
Water & Sewer Charges		1,337	1,181
Subtotal		3,573	3,198
Less: Allowance for Doubtful Debts		(38)	(83)
Total Trade & Other Receivables		3,535	3,115
(c). Other Financial Assets (Investments)			
Other Financial Assets - Term Deposits		4,000	-
Total Other Financial Assets (Investments)		4,000	-
Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13			
(d). Inventories			
Roxbylink		29	30
Total Inventories		29	30

Note 6. Non-Current Assets

Nil

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2018				Asset Movements during the Reporting Period								as at 30/6/2019			
		At Fair Value	At Cost	Acc. Dep'n	Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in P/L) (Note 3c)	Impairment Loss (recognised in Equity) (Note 9)	WIP Transfers	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Acc. Dep'n	Carrying Value
						New / Upgrade	Renewals										
Capital Work in Progress		-	123	-	123	41	145	-	-	-	-	(119)	-	-	190	-	190
Land - Community	2	1,361	-	-	1,361	-	-	-	-	-	-	-	-	1,361	-	-	1,361
Land - Community	3	10,911	-	-	10,911	-	-	-	-	-	-	-	-	10,911	-	-	10,911
Buildings & Other Structures	2	3,284	995	3,093	1,186	-	35	-	(47)	-	-	-	-	3,284	1,030	3,140	1,174
Buildings & Other Structures Infrastructure	3	18,802	-	10,815	7,987	-	261	-	(413)	-	-	68	-	18,803	329	11,228	7,904
- Stormwater Drainage	3	6,726	-	1,961	4,765	12	-	-	(97)	-	-	-	-	6,726	12	2,058	4,680
- Roads	3	25,641	-	8,117	17,524	-	226	-	(540)	-	-	-	-	25,641	226	8,657	17,210
- Footpaths	3	13,433	-	3,371	10,062	2	86	-	(321)	-	-	-	-	13,433	88	3,692	9,829
- Kerbing and Guttering	3	11,756	-	1,763	9,993	-	-	-	(168)	-	-	-	-	11,756	-	1,931	9,825
- Car Parks	3	738	-	192	546	-	-	-	(13)	-	-	-	-	738	-	205	533
- Parks and Gardens	3	3,275	-	1,009	2,266	53	92	(28)	(104)	-	-	-	-	3,233	145	1,098	2,280
- Power	3	39,833	-	17,039	22,794	-	45	-	(772)	-	-	51	-	39,831	97	17,810	22,118
- Water	3	18,936	-	6,127	12,809	-	-	-	(252)	-	-	-	-	18,936	-	6,379	12,557
- Sewerage	3	22,027	-	4,738	17,289	39	-	-	(322)	-	-	-	-	22,028	39	5,061	17,006
Plant & Equipment		-	672	310	362	78	56	-	(146)	-	-	-	-	-	807	456	351
Furniture & Fittings		-	393	357	36	20	15	-	(13)	-	-	-	-	-	428	370	58
Total Infrastructure, Property, Plant & Equipment		176,723	2,183	58,892	120,014	245	961	(28)	(3,208)	-	-	-	-	176,681	3,391	62,085	117,987
Comparatives		175,098	1,943	56,791	120,250	283	722	-	(3,074)	(3)	(26)	-	1,862	176,723	2,183	58,892	120,014

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are restated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

The following non financial assets of Council are being utilised at other than their highest and best use:

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Fair value level 2 land assets were valued by JLL using desktop valuation as at 30 June 2019. All other Land Assets were valued as at 30 June 2019 using the South Australian Valuer-General Valuation.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Buildings & Other Structures

Fair value level 2 Building assets were valued by JLL using desktop valuation as at 30 June 2019.

Fair value level 3 Building assets were valued by Council staff using independently verifiable unit rates for 30 June 2017.

Infrastructure

Roads, Footpaths, Kerbing and Guttering, Car Parks, Parks and Gardens, Power Infrastructure, Water Infrastructure, Stormwater Drainage

These Infrastructure assets were valued by Council staff using independently verifiable unit rates for 30 June 2017.

Sewer

Sewer assets were valued by Gayler Professional Services for 30 June 2018.

Plant & Equipment

These assets are recognised on cost basis.

Furniture & Fittings

These assets are recognised on cost basis.

Work in Progress

These assets are recognised on cost basis.

Note 8. Liabilities

\$ '000	Notes	2019	2019	2018	2018
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		810	-	810	-
Accrued Expenses - Employee Entitlements		121	-	99	-
Accrued Expenses - Other		470	-	248	-
Deposits, Retentions & Bonds		14	-	25	-
Total Trade and Other Payables		1,415	-	1,182	-

(b). Borrowings

Nil

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 8. Liabilities (continued)

\$ '000	Notes	2019 Current	2019 Non Current	2018 Current	2018 Non Current
(c). Provisions					
Employee Entitlements (including oncosts)		296	83	251	62
Future Reinstatement / Restoration, etc		207	1,122	207	1,122
Total Provisions		503	1,205	458	1,184

Amounts included in trade & other payables that are not expected to be settled within 12 months of reporting date

Long service leave entitlement and provision for landfill restoration

1,205

1,184

Note 9. Reserves

\$ '000	1/7/2018	Increments (Decrements)	Transfers	Impairments	30/6/2019
(a). Asset Revaluation Reserve					
Land - Community Infrastructure	10,124	-	-	-	10,124
- Stormwater Drainage	5,448	-	-	-	5,448
- Roads	15,146	-	-	-	15,146
- Footpaths	9,721	-	-	-	9,721
- Kerbing and Guttering	10,033	-	-	-	10,033
- Car Parks	636	-	-	-	636
- Parks and Gardens	1,549	-	-	-	1,549
- Power	23,653	-	-	-	23,653
- Water	13,188	-	-	-	13,188
- Sewerage	11,787	-	-	-	11,787
Total Asset Revaluation Reserve	101,285	-	-	-	101,285
Comparatives	99,449	1,862	-	(26)	101,285

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2019	2018
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	7,498	7,184
Less: Short-Term Borrowings	8	-	-
Balances per Statement of Cash Flows		7,498	7,184
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		2,407	2,269
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		3,208	3,074
Fair Value Adjustments		-	3
Non-Cash Asset Acquisitions		(50)	-
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(165)	(45)
Net (Gain) Loss on Disposals		8	-
		5,408	5,301
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(465)	188
Change in Allowances for Under-Recovery of Receivables		45	33
Net (Increase)/Decrease in Inventories		1	(9)
Net Increase/(Decrease) in Trade & Other Payables		165	62
Net Increase/(Decrease) in Unpaid Employee Benefits		66	(54)
Net Increase/(Decrease) in Other Provisions		-	2
Net Cash provided by (or used in) operations		5,220	5,523
(c). Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	50	-
Amounts recognised in Income Statement		50	-
Total Non-Cash Financing & Investing Activities		50	-
(d). Financing Arrangements			
Unrestricted access was available at balance date to the following lines of credit:			
Bank Overdrafts		500	500
Corporate Credit Cards		17	17
LGFA Cash Advance Debenture Facility		2,500	2,500

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018
\$ '000										
Municipal	8,500	8,507	9,470	9,904	(970)	(1,397)	1,001	1,041	79,006	77,451
Power	4,793	4,726	3,605	3,278	1,188	1,448	-	-	23,139	22,794
Water	5,146	5,015	3,164	2,839	1,982	2,176	-	-	30,901	30,098
Total Functions/Activities	18,439	18,248	16,239	16,021	2,200	2,227	1,001	1,041	133,049	130,343

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

Municipal

General operations, Council offices, rates, governance, participating in Local Government Associations, general grants. Dog and cat control, Development Act, planning and building fees and charges, environmental health expenses, emergency services support.

Community Youth Centre operation and services, community development support, volunteer support, family support, festivals, community board activities, health, media, business support and tourism promotion.

Roads and transport, Parks and Gardens, off road tracks, stormwater, footpaths, streetscaping, skate park and public street lighting, landfill & recycling, maintenance and disposal fees, garbage collection and charges, environmental protection, litter control, vandalism.

Operations and maintenance of Recreation Centre, swimming pool, tennis and netball courts, community ovals plus other support to sport and recreation groups.

Art Gallery, Visitor Information Centre, cinema, auditorium, Public Library, Cultural Centre administration.

Power

Retail and distribution of electricity, power purchases and electricity infrastructure maintenance.

Water

Retail and distribution of water, water purchases and water infrastructure maintenance.

Sewerage infrastructure and lagoons maintenance, treated waste water and sewerage service charges.

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates of 1.3% (2018: between 0.4% and 1.5%). Short term deposits have an average maturity of 180 days and an average interest rate of 2.2% (2018: 180 days and 2.5%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 8% (2018: 8%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2019					
<u>Financial Assets</u>					
Cash & Equivalents	7,498	-	-	7,498	7,498
Receivables	3,362	-	-	3,362	3,362
Other Financial Assets	4,000	-	-	4,000	4,000
Total Financial Assets	14,860	-	-	14,860	14,860
<u>Financial Liabilities</u>					
Payables	1,415	-	-	1,415	1,415
Total Financial Liabilities	1,415	-	-	1,415	1,415
2018					
<u>Financial Assets</u>					
Cash & Equivalents	7,184	-	-	7,184	7,184
Receivables	2,945	-	-	2,945	2,945
Total Financial Assets	10,129	-	-	10,129	10,129
<u>Financial Liabilities</u>					
Payables	1,074	-	-	1,074	1,074
Total Financial Liabilities	1,074	-	-	1,074	1,074

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 14. Commitments for Expenditure

\$ '000	Notes	2019	2018
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Infrastructure		-	5
Stadium Floor Resurfacing		-	43
		<u>-</u>	<u>48</u>
These expenditures are payable:			
Not later than one year		-	48
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		<u>-</u>	<u>48</u>
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		69	104
Waste Management Services		2,757	3,508
Other		1,568	56
		<u>4,394</u>	<u>3,668</u>
These expenditures are payable:			
Not later than one year		1,112	912
Later than one year and not later than 5 years		3,282	2,756
Later than 5 years		-	-
		<u>4,394</u>	<u>3,668</u>

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2019	2019	2018	2017

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	<u>2,200</u>	12%	12%	8%
Total Operating Income	<u>18,439</u>			

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	<u>(11,910)</u>	(65%)	(41%)	(17%)
Total Operating Income	<u>18,439</u>			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio	11%	12%	7%
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Adjusted Net Financial Liabilities Ratio	(65%)	(41%)	(17%)
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3. Asset Renewal Funding Ratio

Net Asset Renewals	<u>918</u>	95%	127%	4%
Infrastructure & Asset Management Plan required expenditure	<u>967</u>			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 16. Uniform Presentation of Finances

\$ '000	2019	2018
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	18,439	18,248
less Expenses	(16,239)	(16,021)
Operating Surplus / (Deficit)	2,200	2,227
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(918)	(722)
<i>add back</i> Depreciation, Amortisation and Impairment	3,208	3,074
Subtotal	2,290	2,352
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(162)	(283)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	165	45
<i>add back</i> Proceeds from Sale of Surplus Assets (including Investment Property, Real Estate Developments and Non-Current Assets Held for Resale)	20	-
Subtotal	23	(238)
Net Lending / (Borrowing) for Financial Year	4,513	4,341

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 17. Operating Leases

\$ '000	2019	2018
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Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of photocopier/ printer units and building.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	29	57
Later than one year and not later than 5 years	73	18
Later than 5 years	-	-
	<u>102</u>	<u>75</u>

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018/19; 9.50% in 2017/18). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2017/18) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Note 19. Interests in Other Entities

Council has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

\$ '000

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 39 km of road reserves of average width 15 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had no notice of appeals against planning decisions made prior to reporting date.

Council is disputing a contractual issue relating to waste management contract. Any potential outcome from this dispute is expected not to be material to the Council.

Municipal Council of Roxby Downs

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2019, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 21/10/19.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

\$ '000	2019	2018
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Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Administrator, Chief Executive and certain prescribed officers under section 112 of the *Local Government Act 1999*. In all, 6 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	878	790
Post-Employment Benefits	94	77
Total	<u>972</u>	<u>867</u>

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Related Parties and Key Management Services

The Department of Energy and Mining, pursuant to the authority given to it in the Roxby Downs (Indenture Ratification) Act 1982 has significant influence over Municipal Council of Roxby Downs.

During 2018/19 the State Government of South Australia paid \$300,000 (\$300,000 in 2017/18) to Council to assist in funding the provision of municipal services.

During 2018/19 the State Government of South Australia provided Key Management Services to Council. Council paid \$158,081 (\$217,750 in 2017/18) for these services during the year.

One close family member of key management personnel is employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the *Local Government Act 1999*.

Other Disclosures

During the year BHP paid \$300,000 (\$300,000 in 2017/18) to Council to assist in funding the provision of municipal services and \$165,000 (nil in 2017/18) specifically for new/ upgraded assets.

Pursuant to the Roxby Downs (Indenture Ratification) Act 1982 BHP supplies electricity and water to Council as the distribution authority for which Council pays BHP. For properties within the township of Roxby Downs BHP pays Council for water, sewerage, electricity and rates.

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INDEPENDENT AUDITOR'S REPORT TO THE ADMINISTRATOR OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

Opinion

We have audited the accompanying financial report of the Municipal Council of Roxby Downs, which comprises the statement of financial position as at 30 June 2019, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Municipal Council of Roxby Downs as of 30 June 2019, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 *Compliance Engagements*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the *Council* has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2018 to 30 June 2019. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID PAPA
PARTNER

Dated at Adelaide this 31st day of October 2019

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INDEPENDENT ASSURANCE REPORT ON INTERNAL CONTROLS OF THE MUNICIPAL COUNCIL OF ROXBY DOWNS

Opinion

We have audited the compliance of the Municipal Council of Roxby Downs (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2018 to 30 June 2019 are in accordance with legislative provisions.

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with legislative provisions for the period 1 July 2018 to 30 June 2019.

Limitation on Use

This report has been prepared for the Administrator of the Council in accordance with *Section 129 of the Local Government Act 1999* in relation to Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the Administrator of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 *Compliance Engagements*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the *Council* has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2018 to 30 June 2019. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID PAPA
PARTNER

Dated at Adelaide this 31st day of October 2019

Municipal Council of Roxby Downs

General Purpose Financial Statements
for the year ended 30 June 2019

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Municipal Council of Roxby Downs for the year ended 30 June 2019, the Council's Auditor, Bentleys SA Audit Partnership has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Roy Blight
CHIEF EXECUTIVE OFFICER

Date: 19 September 2019



David Powell
PRESIDING MEMBER, AUDIT COMMITTEE

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Certification of Auditor Independence

I confirm that, for the audit of the financial statements of the Municipal Council of Roxby Downs for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership



David Papa
Partner

Dated at Adelaide this 17th September 2019